



Water for Women WASH Research Awards – Addendum 6

Q1. Is Thailand an eligible country for this scheme?

Yes. The WASH Research Awards focus on South Asia, East Asia and the Pacific.

Q2. Does the Principal Investigator need to be a woman? Does it give priority or advantage to a proposal that has a woman as the Principal Investigator?

No.

Q3. How many Principal Investigators can be included in the proposal?

One. Other team members and their roles and responsibilities can be included in the Organisational Capacity section of the application form.

Q4. Do we have to submit CVs for all team members or only the CV of the Team Leader/Principal Investigator?

The application does not require CVs of participating researchers, or the Principal Investigator.

Q5. Do we have to submit formal agreements between the Principal Investigator and the Lead Organisation and between organisations in a consortium?

The Research Organisation must nominate the Principal Investigator with which they are affiliated. Consortium applications must be accompanied by a separate letter from each partner organisation providing information about itself, noting the relationship between the Lead Organisation and partner organisation(s) and expressing the intent to collaborate.

There is no set format or template for these agreements.

Q6. Is there a list of supporting documents that we have to submit with the proposal?

Information on application forms and required content is included at Attachment A of the Call for Proposals.



Q7. Is it possible to insert figures and bullet points in SmartyGrants?

It is not possible to insert figures, however tables and bullet points are allowed.

Q8. In order to budget for attendance at meetings such as the Research Partnerships Workshop(s) and the K&L Advisory Group, is it possible to get a sense of how often these meetings will be held and where they are likely to be held?

Applications must include appropriate costs for attendance at an initial Research Partnership Workshop and at least one regional learning event per year for two years. These costs must be included in the relevant table in the application form. Other research-related coordination such as the Research Steering Group and the K&L Advisory Group are to utilise teleconferencing and video-conferencing as much as possible.

Q9. What can be included in "Knowledge transfer activities"?

Knowledge transfer activities include conferences, workshops and meetings.

Q10. Can you advise on the cost structure of the research grant – is indirect cost recovery to cover administration and overheads allowable in the budget? Is a budget line for management fees acceptable?

No. Grants will only cover the following eligible costs:

- the direct costs of research (researcher salary, fieldwork costs, travel, insurance);
- communication and engagement, and
- capacity building activities.

There is a table in the application form where applicants should provide a breakdown of these costs, plus any co-funding from the proposing organisation and/or partners.

Q11. What is a CEPI report, and where can an example be found?

The Communications, Engagement and Pathway to Impact (CEPI) Plan will be produced during the Inception Phase of the project. Further advice on this and other project reporting will be provided to successful applicants during the Inception Phase.



Q12. Can an organisation submit two proposals as a Lead Organisation if both proposals are for the same country but with different partners?

Yes.

Q13. Regarding insurance, how are Personnel defined in the application? Does this refer only to employees of the Lead Organisation or does it include sub-contractors?

Personal medical, dental and medical evacuation insurance must be established and maintained for all project personnel operating outside their country of permanent residence, whether they are employed by the Lead Organisation or a sub-contracted partner.

Public liability insurance, worker's compensation (where required by law) and professional indemnity insurance should be established and maintained for all project operations, including activities implemented by partners and/or sub-contractors.

Q14. Also regarding insurance, does "adequate medical and dental insurance for personnel who are engaged to operate outside their country of permanent residence" mean that the Lead Organisation is required to offer it or that the employees have accepted this insurance? Not all employees opt to accept insurance.

It is the Lead Organisation's responsibility and duty of care to ensure that all employees operating outside their country of permanent residence are covered by the appropriate types and levels of insurance.