

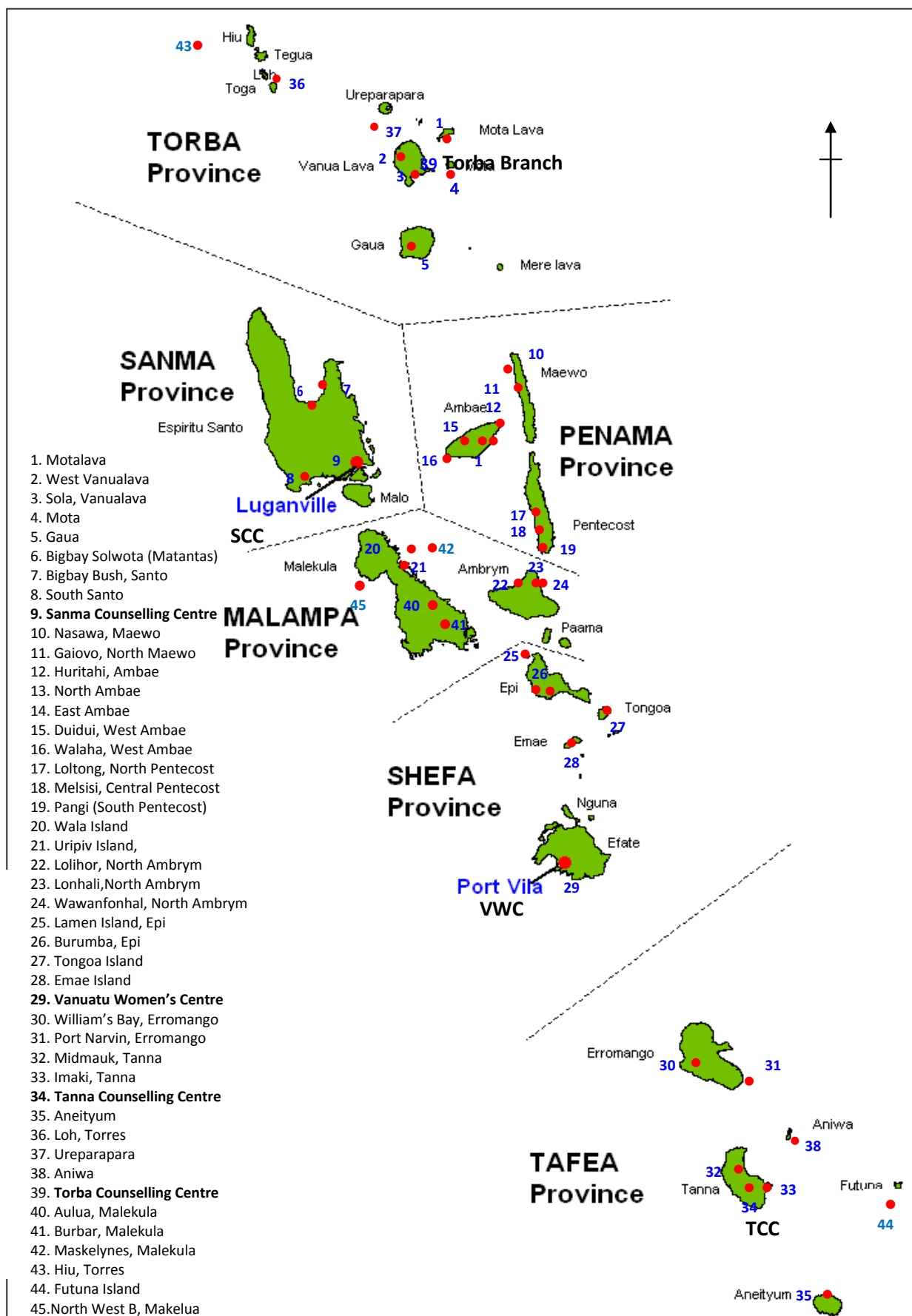
VANUATU WOMEN'S CENTRE
(Program Against violence Against Women)



Phase 6 ANNUAL PLAN FOR YEAR 2
JULY 2013 – JUNE 2014

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April 2013



Acronyms

AusAID	Australian Agency for International Development
CAVAWs	Committees Against Violence Against Women, based in remote island communities in Vanuatu, part of VWC's national network
CE	VWC Community Educator
CEDAW	Convention on the Elimination of All Forms of Discrimination Against Women
CRC	Convention on the Rights of the Child
CSO	Civil society organisation
DEVAW	United Nations Declaration on the Elimination of Violence Against Women
DOWA	Department of Women's Affairs in the Ministry of Justice and Community Services
FBO	Faith based organisation
FPA	Family Protection Act
FPO	Family Protection Order, issued under the Family Protection Act
FPU	Family Protection Unit of the Vanuatu Police Force
FWCC	Fiji Women's Crisis Centre, Secretariat of the Pacific Network Against Violence Against Women
Malvatumauri	Vanuatu National Council of Chiefs
MDG	Millennium Development Goal
MOH	Ministry of Health, Vanuatu Government
NZAID	New Zealand Aid Programme, Ministry of Foreign Affairs and Trade
ODE	Office of Development Effectiveness, AusAID
PAA	Priorities Action Agenda 2006-2015 of the Vanuatu Government
PDD	Program Design Document
PO	VWC Branch Project Officer
PPDVP	Pacific Prevention of Domestic Violence Project, funded by the New Zealand Aid Programme
RRRT	Regional Rights and Resources Team
RTP	Regional Training Program of FWCC, held in Suva, Fiji
SCC	Sanma Counselling Centre, a Branch of VWC on Santo island
SCF	Save the Children Fund
TCC	Tafea Counselling Centre, a Branch of VWC on Tanna island
TOCC	Torba Counselling Centre, a Branch of VWC on Vanua Lava island
UNDHR	Universal Declaration of Human Rights
Vatu, Vt	Unit of currency in Vanuatu
VAWC	Violence against women and children
VCC	Vanuatu Council of Churches
VITE	Vanuatu Institute of Teacher Education
VRDTCA	Vanuatu Rural Development Training Centres Association
VWC	Vanuatu Women's Centre
VWC Network	The headquarters of VWC, all Branches, the CAVAWs and male advocates

<p>Exchange rate used Vatu 87 = AUD 1.00</p>
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List of Staff and Other Positions at April 2013

VWC Staff

Coordinator	Merilyn Tahi	Counselling Supervisor	Fridah Butu
Deputy Coordinator	Vacant	Mobile Counsellor	Kristine Keasi
Fin/Admin Officer	Lisa Ishmael	Counsellor	Lily Natu Tawari
Office Assistant	Juliet Buleko	Counsellor	Lynne Tule
Community Educator	Bertha Misseve	Research Officer	Vacant
Human Resource/ Office Manager	Vacant	Lawyer	Tatavola Matas Kelekele
Cleaner	Lily Binihi	Volunteer	Beatrice Yapus

Tafea Counselling Centre Staff

TCC Project Officer	Lisa Thomas	Counsellor	Isabel Iavisi
Office Assistant	Priscilla Kausiama	Counsellor	Dorothy Johnson
		Volunteer	Julie Lopman

Torba Counselling Centre Staff

TOCC Project Officer	Grace Ralph	Counsellor	Ann Joy Sikir
Office Assistant	Folin Joy	Counsellor	Vacant
		Volunteer	Bensalyne Wogale

Sanma Counselling Centre Staff

SCC Project Officer	Kathy Bani	Counsellor	Nadia Eric
Office Assistant	Vacant	Counsellor	Vacant
Community Educator	Annie Philemon	Counsellor	Vacant
Volunteer	Viran Molisa	Volunteer	Melika Vocor

VWC Management Committee

VWC Coordinator	Merilyn Tahi	Trustee	John Liu
SCC Project Officer	Kathy Bani	Trustee	Moses Stephens
TOCC Project Officer	Grace Ralph	Trustee	Jocelyn Mete
TCC Project Officer	Lisa Thomas	Trustee	Miriam Abel

Technical Assistance

FWCC Coordinator (Technical Adviser)	Shamima Ali	Consultant in Planning, M&E, Risk Assessment	Dr Juliet Hunt
Male Advocacy Trainer	Stephen Fisher	Research consultant	Vacant

1. EXECUTIVE SUMMARY

This report provides an update on program progress since Progress Report 1 (December 2012 – March 2013) and details on VWC's plan for year 2, July 2013 – June 2014.

Highlights of Program Progress (Annex 1A):

Good progress has been made on achieving targets since December 2012. Of 119 activities scheduled for December 2012 – March 2013, 72% were fully achieved or achieved in advance of schedule or with targets exceeded; 15% were partly achieved, and 13% were not achieved. Although some activities have been delayed compared with the Year 1 Implementation Schedule, most will be completed by the end of June 2013 (see Annex 1B, Revised Implementation Schedule for the remainder of year 1, April – June 2013).

- A total of 844 people were assisted from December to March by VWC and the 3 Branches including 634 clients (619 women 11 girls and 4 boys); and 210 people requested information including (118 women, 6 girls and 86 men).
- 64 clients were assisted to obtain Family Protection Orders, 19 clients received assistance from VWC's Lawyer and 1 new case was registered with the Courts. 34 women were assisted with court fees, including 32 for child maintenance cases including enforcement orders, and 2 medical fees.
- 24 people were assisted to access justice or provided with protection including 20 clients (18 women and 2 girls) and 2 boys (children of clients provided with safehouse accommodation).
- 2249 people participated in 35 community awareness activities by VWC and the 3 Branches, including 924 women, 378 girls, 584 men and 363 boys; 29 of these activities were with new groups of people and the remainder were with groups who have received VWC's community awareness before. 25 were with community-based groups, 2 with women's groups, 1 with a church youth group, 1 with Chiefs, 1 with Government staff, and 4 were in public places such as markets.
- VWC moved to its new premises in February and the building was opened by the Australian Minister for Foreign Affairs, Senator Bob Carr.

Highlights for the Year 2 Future Program (Annex 1C and sections 2.2–2.3):

- 16 mobile counselling visits will be undertaken by VWC, and 6 each by the 3 Branches. This will be the first time mobile counselling will be undertaken by Tafea and Torba Branches in areas around Lenakel, Isangel and Sola. The Tafea Branch will relocate to Lenakel by the end of year 1. These initiatives will all increase the accessibility of services for poor women.
- Refresher counsellor training will be held for all counselling staff and 4 CAVAWs in August by FWCC, and the Counselling Supervisor will be attached to West CASA in Melbourne for 2 weeks in February 2014. Regular group and peer supervision of VWC and Branch Counsellors will be undertaken with targets set for these activities for the first time. Client filing systems have been reviewed in recent months and will be monitored closely over year 2. These activities will contribute to increasing the quality and effectiveness of counselling services.
- Each branch will undertake 6 community awareness activities. All centres and CAVAWs will undertake 5 special event campaigns throughout the country.
- The Sanma Branch will conduct 2 training visits to CAVAWs in Sanma and Penama, and VWC will train 6 CAVAWs in their home islands, followed up by workshops with local male leaders. The national training for CAVAWs will be held in Vila in July and counsellor training for 15 selected CAVAW members will be held in January. Six CAVAW members, at least one staff member and one person from another agency will be sponsored to attend the FWCC Regional Training Program in Suva; 4 CAVAW members will be attached to VWC for 2 weeks each.

- Ongoing support will be provided to CAVAWs by VWC and the Branches. One expected outcome from VWC's training and support is increased their capacity for undertaking community awareness workshops and talks, and increased understanding of the FPA and FPOs.
- VWC will continue to target young women and men for awareness and training, building on the initiatives undertaken in year 1. Outcomes from this work will be the establishment of an Efate women's network, and increased knowledge and capacity of youth to provide information to women and children suffering from violence in their communities, including increased referrals to VWC Network services so that survivors can access justice and protection.
- One male advocacy training is planned for November with participants from Shefa and 2 trainings will be held with other agencies focused on gender relations, violence against women and human rights. Expected outcomes are an increased demand for further training, changes in policy and practice, and increased sharing of information on strategies to prevent and respond to violence.
- Two new staff will be appointed to VWC towards the end of year 1, including a Research Officer and a Human Resources/Office Manager to replace the former Deputy Coordinator. The Sanma Branch will be recruiting 2 Counsellors and an Office Manager to replace staff promoted to other positions, and the Torba Branch will increase the number of Counsellors from one to two. Intensive efforts will be made to train these new staff over year 2.
- VWC will be moving most of its staff to the annexes at the new building while renovations and refurbishments to the main building are ongoing. This work is expected to be completed within 6-8 months. VWC will also increase its efforts to obtain a sub-lease for the land for the Torba Branch building and expects the building to be completed in year 2.

Financial Report (Annexes 2 and 3 and section 3):

- Vt180,379,422 was received for year 1 including Vt10,125,950 carried forward from the last phase.
- Vt 90,789,309 was spent from July 2012 to March 2013 by VWC, Tafea and Torba Branches; Vt 12,344,389 was transferred to the Sanma Branch and Vt7,278,703 of this was spent from July to March. Total expenditure to March 2013 of year 1 was Vt98,068,012.
- VWC expects to carry forward Vt41,337,262 to year 2; much of this is due to be spent on the VWC and the Torba Branch buildings.
- The total revised budget for VWC and all 3 Branches for Year 2 is Vt137,559,709, including Vt125,305,554 allocated to VWC, Tafea and Torba Branch activities, and Vt12,254,155 to Sanma Branch activities.
- Section 3 of the Annual Plan includes a proposal to dedicate additional NZAID funds of A\$10,000 to the Torba Branch building, taking into account the very high cost of freight to the province for building materials. Along with foreign exchange gains dedicated to the Torba Branch building during budget revisions in December 2012, this would bring the total budget for this item to Vt15,870,000.
- VWC's budget and expenditure will be reviewed again in December during preparation of Progress Report 2. Any unspent funds from the Torba or VWC buildings will be set aside for a building for Tafea, Sanma or the new Malampa Branch to be established in year 4.

2. YEAR 2 IMPLEMENTATION STRATEGY AND WORK PLAN

2.1 Goal, Outcomes and Summary of Program Strategy

The Vanuatu Women's Centre (VWC) is an independent CSO based in Vila, established in 1992. This 4-year phase of the program began in July 2012.¹ VWC's program goal is to eliminate violence against women and children throughout Vanuatu. The expected long-term outcome is effective prevention and response to violence against women and children. There are 5 integrated components in VWC's program, each with an intermediate outcome. The results expected are listed in the program diagram and logframe (Annex 4 and 5). Component outcomes² are:

- Component 1: Survivors are empowered, claim their rights and access justice
- Component 2: Women and children throughout Vanuatu are accessing effective services on violence against women and children
- Component 3: Increased community acceptance that violence against women and children is a violation of human rights
- Component 4: Government policy-makers, legislators and targeted institutions reduce discrimination and promote gender equality
- Component 5: VWC staff are effectively managing and coordinating the VWC Network's prevention and response services

The program includes the provision of counselling services, community awareness, legal and male advocacy and research activities. VWC's National Network includes the main centre in Port Vila, 3 Branches in Sanma, Tafea, and Torba, a vibrant rural volunteer network of 41 Committees Against Violence Against Women (CAVAWs) which undertake local community awareness activities and assist women and children living with violence in remote communities, and a national network of trained male advocates who work closely with VWC, the Branches and CAVAWs and apply a women's human rights perspective. NZAID funds one part of VWC's safehouse facility (allowances for counsellors who stay with clients while in safehouse accommodation).

This report is based on a series of workshops with VWC staff including the Coordinator, Lawyer, Branch Project Officers, Counselling Supervisor, Finance/Administration Officer, Community Educator and VWC's Australian consultant.

2.2 Work Program, Implementation Schedule and Strategies for Year 2

- Annex 1A is a summary of program progress from December 2012–March 2013.³
- Annex 1B is a revised implementation schedule for the remainder of year 1 (April–June 2013).
- Annex 1C is the implementation schedule for year 2 (July 2013–June 2014) and describes all activities. This section provides details only on major activities to be undertaken over year 2.⁴

COMPONENT 1: COUNSELLING, LEGAL ASSISTANCE AND SUPPORT SERVICES

Sixteen mobile counselling sessions are planned on Efate and surrounding islands over year 2 including 7 in the settlements around Port Vila town, 7 in rural Efate and 2 in the offshore islands.

¹ VWC "Program Against Violence Against Women: Final Program Design Document for Funding Phase July 2012–June 2016", June 2012; and "Grant Agreement Deed between Commonwealth of Australia and Vanuatu Women's Centre for Reducing Violence Against Women Program – Phase 6 (Vanuatu), AusAID Agreement 63882", 5 October 2012.

² These have been modified following verbal feedback from AusAID on 17/4/2013 on VWC's "Monitoring and Evaluation Plan: Program Against Violence Against Women, July 2012–June 2016", November 2012.

³ Progress Report 1 covered program progress from July–November 2012.

⁴ VWC's Agreement with AusAID states that the Annual Plan should not exceed 5 pages. Accordingly, no narrative is provided on program progress, since this is covered in detail in Annex 1A.

With the appointment of a Counselling Supervisor in January 2013, VWC has set a target for the first time for group supervision and peer review sessions for all centres, which will contribute to an improvement in the quality of counselling: 24 sessions will be facilitated by the Counselling Supervisor in Vila and 18 will be undertaken by Branch Project Officers with the support of the Counselling Supervisor. These sessions will assist to monitor Counsellors' performance and identify training needs for each staff.

Counsellor training in Vila with VWC and Branch Counsellors and Project Officers and 4 CAVAW members will be done in August and facilitated by 2 trainers from FWCC over 5 days. An in-house counsellor training will also be done to strengthen counsellors' basic skills. Training needs for the FWCC training will be re-assessed after the year 1 counsellor training (scheduled in May 2013). The Counselling Supervisor will have 2 weeks attached to the Melbourne-based Western Region Centre Against Sexual Assault (West CASA) in February 2014. This attachment will focus on hands-on training to increase skills in counselling girls and boys subjected to sexual assault as well as adult survivors. Supervision and training skills may also be strengthened.

COMPONENT 2: BRANCHES AND CAVAWS

Sanma Branch Activities

Sanma Branch will continue to carry out all activities in the implementation schedule for year 2. Three new staff will be appointed at the end of year 1 (May) including 2 Counsellors and an Office Assistant. New staff will receive hands on training from the Project Officer throughout the year.

Six mobile counselling visits will be held around Luganville town in January and February 2014 including at Banban Seaside, Banban Arantoa, Suranda village, Perol plantation, Showground and Shell company area. Two CAVAW members will be attached to the Branch in February. This will provide a training opportunity for CAVAWs to travel with Branch staff during mobile counselling, which includes both community awareness talks and counselling.

Six community awareness workshops are planned from August to November 2013: 2 will be on Pentecost, one on Maewo at Asanvari village and 3 on Santo. The Project officer will deliver 2 CAVAW trainings in Sanma and Penama Province in July and January. The Sanma Project Officer will also assist VWC in counsellor training for CAVAWs in July in Vila. Networking with CAVAWs, NGOs and communities in the 2 provinces of Sanma and Penama) is ongoing and is an important part of the work scheduled over year 2. SCC will continue to work with women's groups and the Department of Women's Affairs for organising special events in Luganville and in the rural areas of Sanma Province. Hoghabour Secondary School has requested SCC to organise a public talk on Children's Day in July. This is a breakthrough; in the past, secondary schools around Sanma would not accept awareness talks in the school, even though students were sent to the Centre to do their research. SCC will lobby other secondary schools to allow awareness-raising and will produce 40 radio programs on radio station FM 98.

Tafea Branch Activities

Tafea Branch will continue to carry out all the ongoing activities outlined in the implementation schedule in Annex 1C. VWC's Legal officer will visit the Branch in July 2013 to deliver in-house training to assist Counsellors to prepare clients' legal documentation for Court. Tafea Branch will do mobile counselling for the first time. Four mobile counselling and talks are planned in locations near to Lenakel including Enup in August, Leneai in September, Loukatai in November and Iakel in February. Also for the first time, the Project Officer will undertake 18 group or peer supervision sessions with Counsellors.

Six community awareness visits will be made to communities to hold public talks over five days: Erromango in July, Futuna in August, Isaka in September, Lamalu and Lounapaiu in October, and Isiai

in November. Forty radio talks will be produced and TCC will celebrate 5 special events including Children's Day at Port Resolution Primary School in July, Peace Day at Lapantawa in September, 16 Days of Activism at Imaki CAVAW in November, International Women's Day at Midmauk CAVAW, and National Women's Day at Kwaromanu. The Tafea Branch will work with the Tafea Provincial Council of Women which was re-established in January by undertaking joint awareness programs.

Tafea Branch plans to relocate to Lenakel before year 2 commences. This will increase the accessibility of TCC to clients as Lenakel is the municipality and business centre.

Torba Branch Activities

Torba Branch will continue to carry out all the ongoing activities included in the implementation schedule in Annex 1C. Six group supervision and 12 peer supervision will be held by the Project Officer to improve the quality of counselling. Four mobile counselling visits will be done in communities nearby to Sola in July, October, January, and February. Six community awareness visits are planned with public talks over 5 days in different villages. These will be on Gaua, Vanualava and other islands in July, August, September, October and November. Children's Day in July will be celebrated at Kerepeta in West Vanualava, and all other special events will be held.

Networking with CAVAWs, NGOs and communities in the province will continue through meetings and by phone, with a focus on Save the Children Fund Australia, the Health Department and the Torba Provincial Government who have included the Branch in their work plan. Torba Branch will follow-up on male advocates and will continue to liaise with community leaders such as church leaders, women and youth groups and chiefs.

VWC Support to Branches and CAVAWs

Five monitoring visits will be made to Branches by various staff according to needs, including Tafea Branch in July, Torba in August and October, Tafea in November and Sanma in January. Three legal training visits will be made to the Branches in the first quarter, and several additional visits will be made to assist with client cases and represent clients in Court. One of SCC's new Counsellors will be attached to VWC in July, and all Branch Project Officers will come to Vila in December and May to prepare Progress Report 2 and the Annual Plan for Year 3. VWC will continue to liaise with the Provincial Government to obtain a sub-lease before construction of the Torba Branch building at Sola, and floor plans for the building will be finalised in as soon as possible.

CAVAWs will continue to undertake counselling in their islands, refer clients to VWC and the Branches and conduct community awareness. Information to clients on laws, police and court procedures and Court Orders will be provided. CAVAWs will conduct all 5 campaigns (see below) and will monitor and follow up on the male advocates in their communities.

Six CAVAW training visits will be done including Tongoa in July, Northwest B in Malekula in August, Wanwanfonhal, Lonhali and Lolihor on Ambrym in September, and Emae in October. After each CAVAW training, VWC will hold an awareness workshop with male community leaders from each area. The Lawyer will accompany other VWC staff on the visit to Ambrym to provide training on legal literacy including the Family Protection Act. Two CAVAW members will be on attachment at VWC in July and 2 in January when they will also attend the national CAVAW training (July) and the annual counsellor training in Vila (January). CAVAW honorariums and funds for CAVAW activities will be paid in July, based on CAVAW reports. The CAVAW manual will be reviewed and updated in the 2nd half of the year, ready for the year 3 national training. There will be ongoing support to the CAVAWs for counselling, community awareness, legal assistance and networking including using the client support fund to bring clients to Vila or other municipalities where needed and by paying airfares for

police to arrest perpetrators. Six CAVAW members or male advocates will attend FWCC's Regional Training Program in May 2014.

Although the assessment of needs and feasibility of establishing the Malampa Branch is ongoing, VWC still plans to establish the Branch in year 4 as originally planned in the PDD. Action will be taken towards the end of year 2 to gain Provincial Government approval for the establishment of the new Branch at the provincial headquarter at Lakatoro on Malekula.

COMPONENT 3: VWC COMMUNITY EDUCATION AND AWARENESS

VWC will disseminate the research findings to Provincial Government councillors, staff and other community leaders in 5 workshop sessions: in Shefa in July; Luganville, Sanma and Tafea in August; and Penama in September. These sessions have been carried forward from the last phase.

Other priorities for community awareness in year 2 are following up on new partnerships and target groups that were a focus for activities in year 1. For example, VWC will consolidate links with the Anglican Church on Ambae with a follow-up workshop with female youth leaders (following a similar workshop with male youth leaders in year 1), and will initiate a session with the Anglican Mother's Union. One important new initiative for year 2 is to establish an Efate women's network – by linking up with and supporting women in both rural communities and urban settlements, training them on violence against women and children, human rights and the FPA, providing them with materials and information to distribute within their communities, and encouraging them to refer cases to VWC. When the appointment of authorised persons begins under the FPA, these community-based advocates will be in a good position to apply. This initiative builds on the work already done in year 1 with adolescent girls and young women, and is a key strategy for identifying and reaching out to younger women throughout Efate including teenage girls. VWC will also identify new teenage/adolescent girls to participate in workshops. Branches will also make efforts to target more young women in their community awareness work, including through the 5 special events campaigns. In addition, both school children and teachers will continue to be targeted for talks by the Community Educator, focusing on years 1 to 8.

VWC, Branches and CAVAWs will undertake 5 special events including Children's Day (July), Peace Day (September), 16 Days of Activism (November/December), International Women's Day (March), and National Women's Day (May). Four newsletters will be produced and 40 radio programs. Seven community education materials will be printed (15,000 copies each): a new sticker focussed on stopping violence against children (July), a new poster targeted at young women (August), a new sticker in Bislama on FPOs (September), a reprint of the male advocacy brochure (September), a new poster on male advocacy (October), a new leaflet aimed at guiding community members on how to help women living with violence (October), and VWC's annual calendar in November. Workshops with targeted community awareness groups (such as young women) and CAVAW trainings will be used to trial some of these new materials.

Planning for VWC's 2nd research project on custom, violence against women and women's human rights will begin in December 2013, including identification of a research consultant to develop the methodology and train the Research Officer to conduct this qualitative research. The project will be implemented over the latter part of year 2 and through year 3. Client feedback surveys will also be done through year 2 focusing mainly on repeat clients.

COMPONENT 4: HUMAN AND LEGAL RIGHTS LOBBYING AND TRAINING AND MALE ADVOCACY

Following up on the Family Violence and Youth Justice Workshop held in February 2013 will be a high priority for VWC over year 2. The workshop was hosted by the Pacific Judicial Development Programme and resulted in a "Memorandum of Understanding and Recommendations on

Family/Domestic Violence”, signed by the Chief Justice, Chief Magistrate and representatives of other agencies present including VWC. This is an important entry point for VWC to establish and consolidate new partnerships, including with court officials, the State Law Office, State and Public Prosecutions and the Public Solicitor's Office. VWC hopes to provide training on gender equality and violence against women to members of the judiciary and these offices in the final quarter of year 1 and into year 2. VWC will continue to monitor the Family Protection Act (FPA) and liaise closely with Family Protection Units within the Vanuatu Police to ensure that FPOs are served in a timely manner. VWC will continue to provide copies of the FPA to the public and will contribute to the review of the Act, when this goes ahead. VWC will also continue its lobbying for the establishment of a National Human Rights Commission.

Two trainings are planned (December and January) on gender relations, violence against women and human rights with other agencies. In addition to the law and justice sector agencies mentioned above, VWC plans to target Municipal Councillors and Shefa Area Council Secretaries for year 2. One person from a partner agency will be identified to participate in FWCC's 4-week Regional Training Program (RTP) in May 2014, and one male advocacy training will be held with participants from Shefa in November.

COMPONENT 5: MANAGEMENT AND INSTITUTIONAL STRENGTHENING

VWC hopes to have a new Research Officer and Human Resource/Office and Administration Manager in place by July, and these staff will receive intensive in-house training over year 2. VWC will request assistance from FWCC to train these new staff, in addition to training by VWC's Australian consultant on planning, M&E and reporting. One of the first tasks for the HR/Office Manager will be to review and update the VWC policy manual and code of conduct, drawing on FWCC's recent experience.

The annual public meeting is scheduled for July when CAVAWs are in Vila for the national CAVAW training. Quarterly reviews will be undertaken of achievements against the implementation schedule and this will be linked with Management Committee meetings when Branch Project Officers are in Vila. Technical assistance visits will be made by FWCC when they attend the 2 Program Coordination Committee (PCC) meetings scheduled for January and June. Technical assistance visits by the Australian consultant will take place in August (to assist with preparation of an acquittal to AusAID, review of the implementation schedule and training of the new Research Officer), and in December and May when Progress Report 2 and the Annual Plan for Year 3 are prepared.

VWC will be moving from the main building at its new premises to the renovated annexes in May and expects to move back into the main building when renovations and refurbishment are completed within 3-6 months of year 2. Some staff may be located in the main building while renovations are ongoing.

2.3 Benefits, Outcomes and Partnerships

The number of beneficiaries expected is outlined in the monitoring and evaluation matrix (Annex 7). Targets for year 2 include:

- 375 new clients provided with assistance by VWC and 545 by Branches and CAVAWs
- 150 clients provided with legal assistance
- 300 repeat clients assisted by VWC and 450 by Branches and CAVAWs
- 20 women and children assisted to access justice or provided with safehouse accommodation through the client support fund
- 150 women assisted to access justice through the payment of court fees
- 3625 women, girls, men or boys participating in community awareness activities

- 60 men trained in male leaders workshops in the islands and 20 through male advocacy training
- 875 women, girls, men or boys provided with information on violence against women and children, human rights or VWC Network services according to their needs
- 20 women or men from other agencies trained on gender relations, violence against women and human rights
- 28 VWC and Branch staff and 50 CAVAW members applying increased knowledge and skills from training activities

During year 2, several results will contribute directly to the component-level outcomes and outputs in VWC's program design (Annex 4 and 5). The Counselling Supervisor will contribute to an improvement in the quality and effectiveness of VWC, Branch and CAVAW counselling services by focusing assertively on group and peer supervision. The client filing system will be upgraded to ensure that all client files are up to date and accessible. This will enable Counsellors to focus more effectively on clients' needs. One of VWC's capacity building objectives for this year is to have at least one Counsellor with the specific skills to work with child and adult survivors of child sexual assault; this will be the focus of the overseas counsellor training attachment this year with West CASA. The training by CASA in year 1 is also expected to contribute to an improvement in the quality of community awareness talks in schools in relation to child sexual assault.

The relocation of the Tafea Branch to Lenakel is an important aim for year 2; this relocation and the mobile counselling to be done by Tafea and Torba Branches will significantly increase the accessibility of services for women in these provinces. Another expected outcome is strengthened capacity of CAVAWs and Torba and Tafea Branch staff to undertake awareness workshops, and increased understanding the Family Protection Act (FPA) and Family Protection Orders (FPOs).

In the area of legal advocacy and implementation of the FPA, VWC expects that its new partnerships with the State Law Office, State and Public Prosecutions, the Public Solicitor's Office and court officials will improve their handling of cases, which in turn will help to increase women's timely and equitable access to justice. Although it is ultimately beyond VWC's control, increased effort will be devoted in year 2 to advocating for the full implementation of the FPA including the appointment of authorised persons, building on the important steps taken at the Family Violence and Youth Justice Workshop held in February (see section 2.2 above and 2.4 below). VWC also hopes to see better case management by police and greater focus on violence against women in police training, due to VWC's sponsorship of the Officer-in-Charge of CID and the Chief Instructor of the Police College to attend FWCC's RTP in May 2013.

Other key partnerships that will be nurtured and consolidated during year 2 include faith-based organisations (FBOs), particularly the Anglican Church following the resolution in its Synod in November 2012 on the prevention of violence against women.⁵ Expected outcomes are that female and male youth leaders will assist prevention efforts by developing a commitment to eliminate violence against women and children, and taking this message back to youth in their communities.

By targeting other agencies for training and awareness, such as Municipal and Provincial Councillors and Area Council Secretaries (including the dissemination from VWC's research findings), expected outcomes are that participants will consolidate their knowledge with further training, change their policies and undertake further awareness-raising (e.g. at the Area Council level), and refer women who need help to VWC's Network.

⁵<http://anglicanoverseasaid.org.au/uploads/external%20reports/ACOMDraft%20Family%20Violence%20Resolution2.pdf> , accessed through the website Anglican Overseas Aid, 31/12/2012.

VWC will draw on the skills and expertise of its most recent trustee member to further develop partnerships with health sector agencies. A priority outcome for year 2 is the development of a protocol with the Ministry of Health and Police for dealing with cases of sexual assault. The need for a protocol was first raised in early 2012 but has not yet been finalised.

Several capacity-building outcomes for VWC staff for years 1 and 2 were identified during workshops in December 2012. These are summarised below⁶:

- Improved skills for counselling boys and girls under 18 years
- Improved planning and tailoring of community awareness and public talks for different target groups
- Research findings integrated into all community education activities
- Strengthened self-confidence and leadership skills for Project Officers, particularly new Project Officers (POs)
- Improved management of Branch staff, finances and programs and monthly reporting
- Improved skills in supporting and nurturing CAVAWs by the Community Educator, POs, Lawyer and Counsellors
- Community Educator and POs initiate regular contact with CAVAWs on their community awareness and counselling activities, and prioritise responding to their requests and needs
- Strengthened understanding of family law by all VWC and Branch staff
- Strengthened skills in documenting clients' experiences and complaints against other agencies

2.4 Changes in context, risks and outcomes

The program context remains much the same as when the program was designed in late 2011. However there are two changes that merit some attention. The Family Violence and Youth Justice Workshop (February 2013) was requested by the Judiciary of Vanuatu and attended by both government and non-government organisations and the judiciary. It was convened to consider the operations of the FPA with the objective of achieving the best outcomes for victims of family violence. The workshop identified a number of areas where operational aspects of the FPA could be improved, and recognised the importance of addressing these issues in a multidisciplinary manner. A Memorandum of Understanding and Recommendations was signed by the Chief Justice, Chief Magistrate and representatives of other agencies. Recommendations included that appointments of authorised persons with powers to issue temporary protection orders should be done by the judiciary, and trained properly; and that the review of the FPA should consider making the Judicial Services Commission responsible for its implementation. This is a positive initiative that holds some promise of the FPA being fully implemented in rural and remote areas. On the other hand, the National Family Protection Task Force has not been convened for over a year; nor have most Provincial Task Forces.⁷

Progress Report 1 noted a positive increase in the number of local organisations taking up the issue of violence against women and/or children in Vanuatu (page 17). In recent months there has also been an increase in the number of international organisations designing programs on gender equality and violence against women. It is too soon to assess whether these will be complementary to VWC's program. However, VWC will need to monitor new initiatives including their messages on women's human rights and to avoid duplication.

⁶ Progress Report 1, pages 24-25, lists capacity building objectives for years 1-2 and the whole 4-year phase.

⁷ A meeting of the Sanma Provincial Task Force was held in late April.

All risks to achieving program outcomes and outputs were reviewed in a workshop with VWC staff. One risk has been revised: the risk of lack of acceptance of CAVAWs and their work by island communities and their leaders in new areas. The likelihood of this risk occurring is now rated as low rather than moderate due to the increased acceptance of VWC throughout the country (Annex 7).

CHANGES TO PROGRAM OUTCOMES

VWC was requested in April 2013 by AusAID to modify the wording of three intermediate component-level outcomes following AusAID's appraisal of the M&E Plan (November 2012); changes were identified as needed to ensure that these outcomes are worded as behavioural outcomes, in line with AusAID's Evaluation Capacity Building Program. No change was required in the wording of outputs or indicators; and the underlying logic of the program was not questioned. In VWC's view, the meaning of the outcomes remains exactly the same. The following changes have been made to the diagram of the program design (Annex 4), logical framework matrix (Annex 5), risk management matrix (Annex 6), and monitoring and evaluation framework (Annex 7), following a discussion with AusAID staff on alternative wording.

- The outcome for Component 2 (Branches and CAVAWs) has changed from "Effective services on violence against women and children provided throughout Vanuatu" to "Women and children throughout Vanuatu are accessing effective services on violence against women and children".
- The outcome for Component 4 (Human and Legal Rights Lobbying and Training and Male Advocacy) has changed from "Reduced discrimination and increased gender equality in law, policies and institutions" to "Government policy-makers, legislators and targeted institutions reduce discrimination and promote gender equality".
- The outcome for Component 5 (Management and Institutional Strengthening) has changed from "Effective management and coordination of VWC Network and prevention and response services" to "VWC staff are effectively managing and coordinating the VWC Network's prevention and response services".

3. FINANCIAL REPORT AND REVISED COST SCHEDULE

3.1 Summary of Funds Received and Expenditure

Table 1 of Annex 2A summarises AusAID income available for year 1 at 31st March 2013 which was Vt 180,379,422. Table 2 shows that Vt 90,789,309 was spent from July 2012 to March 2013 by VWC, Tafea and Torba Branches, and that Vt 12,344,389 was transferred to the Sanma Branch. Table 3 provides a reconciliation of funds remaining in VWC's account at 31st March (Vt 77,245,724).

Table 4 summarises funds set aside for VWC's severance allowance liabilities at 25th April 2013 in term deposit account 688052 (Vt 6,163,228, see Annex 2H) after payment was made to the former Deputy Coordinator, interest re-deposited and the two previous accounts merged when they matured on 22 April 2013.

Table 5 summarises funds available for year 2 and the revised budgets for year 1 and year 2. VWC expects to carry forward Vt41,337,262 from year 1 to year 2. This is mainly due to the cost of renovations and refurbishment to the VWC building and the Torba Branch building which are both carried forward to year 2. The PDD budget for year 2 was Vt83,787,392 for VWC, Tafea and Torba Branches compared with a revised budget of Vt126,338,647. The Sanma Branch has a revised year 2 budget of Vt12,254,155 which is Vt348,013 less than the PDD. This brings the total budget for year 2 for the VWC national program to Vt 137,559,709.

Proposal for the Use of Additional NZAID Funds for Torba Branch Building

Table 6 of Annex 2A is a proposal for the use of outstanding NZAID funds of A\$10,000. VWC proposes to use these funds to top up the allocation for the Torba Branch building. Funds for the construction of the Torba building (Vt 9,477,000), transferred to VWC in May 2012, were carried forward to year 1 of this phase due to delays in obtaining a sub-lease for the land; VWC allocated additional funds from the foreign exchange gain from year 1 to the Torba building, bringing the total allocation for this budget line to Vt 15,000,000 (see Annex 2B budget item 16b). With these additional funds, the total allocation for the Torba building would increase to Vt15,870,000 (using the PDD exchange rate of 87:1). The costs of building in Torba are higher than in other provinces due to the high cost of freight and this additional allocation will help to ensure that the building is of adequate size and standard.

3.2 Acquittal for December 2012–March 2013 and Revised Year 1 Budget

3.2.1 VWC and Tafea and Torba Branches

Annex 2B provides a financial acquittal for December to March of year 1 for VWC, Tafea and Torba activities, with comments on each item of expenditure. Annex 2C is the revised budget for April to June 2013 and Annex 2D summarises these changes in a Change Frame. The total budget included in Progress Report 1 was Vt 162,634,112 compared with a revised budget of Vt 126,697,771.

As noted above, most of the funds carried forward are for outstanding work on VWC's building (Vt 22,950,869) and the construction of the Torba building. Based on actual expenditure to March, some budget items have been increased, whereas other have decreased. The allocation for the client support fund has increased due to a higher demand from women and girls to access justice and for safehouse accommodation. The allocation for community education materials has increased because some items originally scheduled for printing in year 2 have been brought forward to year 1; however, this has been offset by rescheduling others to year 2. Other increases are for 2 senior Police officers to be sponsored to the FWCC RTP in May rather than one, along with an additional CAVAW member. The costs of technical assistance visits by FWCC and the Australian consultant have

also increased due to the need for more training inputs following the dismissal of the Deputy Coordinator/Research Officer.

3.2.2 Sanma Branch

Annex 3B is a financial acquittal for the Sanma Branch for December to March, Annex 3C is the revised cost schedule for April to June, and Annex 3D explains and justifies budget revisions in a change frame. The total PDD and PR1 budget was Vt12,955,037 compared with a revised budget of Vt12,089,057. This variance of Vt865,980 is mainly due to the delay in appointing 2 new Counsellors and an Office Assistant, and some activities costing slightly less than expected.

3.3 Cost Schedules for Year 2, July 2013 – June 2014

3.3.1 VWC, Tafea and Torba Branch

Annex 2E is a cost schedule for year 2, Annex 2F explains cost assumptions in detail, and Annex 2G summarises budget revisions compared with the PDD budget for year 2 in a change frame. All budget revisions are consistent with the PDD and the major items that have changed are discussed below.

In component 1, human resources costs include salaries and housing allowances for Counsellors and the Lawyer and ongoing supervision costs of the Lawyer. The base salary for the Counselling Supervisor is Vt80,000 monthly compared with Vt102,500 in the PDD for a person with a tertiary degree in a counselling-related area. The new recruit has many years experience with counselling and has received many trainings from VWC and FWCC including attachments. Counsellors 2 and 4 have received a 2.5% performance and inflation increment with salaries of Vt 53,300 monthly. However the salary for the Mobile Counsellor remains at Vt52,000 monthly; this will be reviewed at the end of the first quarter of year 2. The salary for the Lawyer is Vt150,000 monthly compared with Vt123,000 in the PDD; she has received an increase for good performance and for taking on more overall management responsibilities.

Other resources in component 1 are mobile counselling (Vt453,000) and the court fees fund (Vt200,000) which both use PDD cost assumptions. The allocation for the client support fund has increased from Vt369,000 to Vt500,000 due to the increased use of the fund to help women access justice or safehouse accommodation. This fund is used according to need and may be increased in the next budget revision in December during preparation of Progress Report 2.

Counsellor training costs have increased by Vt359,150 compared with the PDD due to an increased allocation for airfares and accommodation for 2 FWCC trainers for the August counsellor training in Vila (Vt 3,073,400), and because the counsellor training attachment overseas (Vt 514,700) will be held in Melbourne rather than Suva this year, to enable to the new Counselling Supervisor to be attached with West CASA.

Component 2 includes all costs for the Tafea and Torba Branches and support costs for all 3 Branches and CAVAWs. Operational costs for Tafea Branch are budgeted at Vt5,014,890 which is Vt437,712 less than in the PDD. This is mainly due to a reduction in human resources costs including a lower salary than budgeted for the Project Officer (Vt50,000 per month) due to delays in appointing and confirming an applicant for this position, and the appointment of a new Counsellor in year 1 (Vt43,000 monthly), due to the promotion of the Tafea Project Officer from this counselling position. Housing allowance has reduced from Vt450,000 to Vt120,000 because only one Tafea staff member is renting accommodation at Vt10,000 monthly, compared with Vt15,000 each for 3 staff budgeted in the PDD. This allocation will increase over the year if other staff need to rent

accommodation.⁸ These reductions in budget allocations are partly offset by an increase in the volunteer workers allowance from Vt15,000 to Vt20,000 monthly, because the current volunteer currently works full-time rather than 3 days per week (as budgeted in the PDD).

Operational costs for the Torba Branch are Vt5,196,643 which is Vt659,988 more than the PDD budget allocation. Human resource costs have decreased slightly due to delays in confirming staff to the positions of Project Officer (Vt50,000 monthly) and the current Counsellor (Vt43,000) in year 1. A new Counsellor position was budgeted to begin in year 2 at Vt43,000 monthly; the revised budget for Counsellor (b) is Vt14,000 less than in the PDD because the new appointment will be made at a probationary salary of Vt40,000 for 6 months until the new recruit is confirmed. Housing allowance has also decreased, based on current costs in year 1; Vt25,000 monthly is budgeted for the current staff and the PDD budget of Vt10,000 has been allocated for the new Counsellor (b) in case this is needed. The allocations for office supplies has increased to Vt16,500 monthly based on actual spending over year 1. Utilities has an allocation of Vt20,000 monthly to pay for fuel for a generator so that the Branch has electricity. There was no allocation for rent in the PDD budget because it was assumed that the Torba Branch building would be completed by year 2; the revised budget allocates the current rent of Vt40,000 monthly.

Allocations for VWC support to Branches have been revised based on actual current airfare and accommodation costs for visits to Branches by VWC staff and Branch attachments to VWC. The major increase in this output is for the Torba Branch building (Vt15,000,000) which was increased during budget revisions in Progress Report 1 to take account of high freight costs to Sola.

Human resource costs of providing support to the 3 Branches and 41 CAVAWs are covered in other components, since this support is provided by several VWC staff including the Counsellors, Counselling Supervisor, Lawyer, Community Educator and Coordinator; new staff to be appointed (Research Officer and Human Resources/Office Manager) will also provide support to Branches and CAVAWs once they are trained by VWC. The major role of providing support to CAVAWs was delegated to the Community Educator in year 1, although Branch Project Officers play a key role in providing support to the CAVAWs in their provinces.

Resources included in output 2.4 cover other costs of providing support to CAVAWs and most allocations remain the same as the PDD budget, including legal training visits, national CAVAW training in July, the targeted counsellor training of CAVAWs in January, CAVAW attachments to VWC, costs for 3 CAVAW members to attend the FWCC RTP in Suva, the CAVAW activities fund and honorariums. The allocation for CAVAW training visits to the islands has increased by Vt384,000 to Vt2,524,000 because it is assumed that 3 VWC staff will undertake each visit, rather than 2. Updating, revising and re-printing the CAVAW Manual has been on VWC's agenda for several years now and this is a new budget line carried forward from the last phase (Vt300,000).

Human resources included in component 3 on community education and awareness include the salaries and housing allowances for the Community Educator (Vt68,675 monthly) and the new Research Officer (Vt100,000 probationary salary for 6 months and base salary of Vt120,000 for January to June). Human resource costs are also included in the budget for the research project on custom, violence and human rights including fees for a research consultant for 10 days to develop the methodology and train fieldworkers, and an allowance for a research assistant for 35 days (see Annex 2F). Most allocations in component 3 use PDD cost assumptions including salary and housing allowance for the Community Educator, library, special events, media campaigns, updating the website (scheduled for June on the assumption that the website will be operational before the end of year 1), newsletters and the research project.

⁸ Staff are eligible for housing allowance only if they are renting accommodation.

The allocation for community awareness workshops and talks has increased by Vt1,018,000 to Vt1,582,000. This is to cover costs of disseminating the research findings in workshops with Provincial and Area Councillors, staff and other community leaders in Luganville, Sanma, Shefa, Penama and Tafea; these are carried forward from phase 5. These increases are offset by a small reduction in the cost of printing 7 community education and legal literacy materials (Vt3,079,000 compared with a PDD allocation of Vt3,565,663) because some materials have been brought forward for printing in year 1. The allocation for materials includes Vt100,000 for technical assistance with the layout of new materials and/or training of the Community Educator to enhance her skills.

Resources for component 4 are based on PDD cost assumptions and cover training of other agencies (Vt1,270,000), one person from another agency to be trained at FWCC's RTP (Vt421,450), a follow-up meeting with male advocates in Vila (Vt25,000), and one male advocacy training (Vt625,000). The allocation for male advocacy training has decreased by Vt974,110 because the PDD provided for the costs of a consultant trainer; this is not needed in year 2 because the current need is to train new men for the first time from Shefa, rather than a more advanced training.

Resources included in output 5.1 for organisational management include most human resource and support costs such as severance allowance, VNPF and salaries and housing allowances, insurance, office supplies, communications, utilities, maintenance of office equipment, internal and annual auditing, staff training including the annual retreat, management committee and international networking costs. Most of these budget items use PDD cost assumptions with no change in the allocations for year 2, including the salary for the Coordinator (Vt231,938 monthly), Office Assistant (Vt41,000 monthly) and Finance/Administration Officer (Vt50,000) who has received a performance increase that was scheduled in the PDD for year 2. A new position of Human Resource/Office Manager (5.1/42) replaces the budget line that was previously allocated to the position of Deputy Coordinator with a probationary allocation of Vt100,000 monthly for 6 months and a base salary of Vt 120,000 for January to June 2014. VWC has decided not to appoint someone to the position of Deputy during year 2. With two new senior staff to be appointed at the end of year 1 (Human Resource/Office Manager and Research Officer), and the current Lawyer, VWC intends to groom several staff who may be able to fill the role of Deputy, and to assess their capacity and commitment to take up this increased responsibility over time.

Other changes to human resources include the appointment of full-time cleaner (Vt30,000 monthly) instead of a part-time cleaner included in the PDD. VWC has allocated Vt60,000 for volunteers in the year 2 budget to provide additional support to staff. VWC's full-time volunteer will receive Vt24,000 per month in recognition of her skills and commitment (the PDD allocation was Vt 20,000 monthly). The revised budget also provides for 3 additional part-time volunteers who will be paid Vt1,000 per day for up to 3 days per week. The allocation for VNPF has increased by Vt84,180 to Vt1,060,428 due to these adjustments to salaries and allowances.

The budget line that was previously for rent has been changed to Building Maintenance/Security (5.1/50) with an allocation of Vt114,400 monthly compared with Vt25,000 monthly in the PDD. This is to cover the services of a gardener (Vt1200 per day, 3 days per week) and overnight security for the building (Vt100,000 monthly). The allocation for insurance costs has increased by Vt243,612 to Vt3,551,112 for the year. This includes medical insurance (Vt2,789,438) and an increased allocation for the commercial package of insurance which VWC has recently upgraded to include money insurance, burglary and fusion, in addition to travel insurance for the Coordinator (Vt21,000). These increases are offset by a decision to reschedule the purchase of a new computer and printer to year 3 rather than year 2; and by a saving of Vt1,167,960 in the cost of management committee meetings

due to an error in the PDD budget which assumed higher costs for local airfares than was required.⁹ There is also an allocation of Vt2,090,000 for a new vehicle in August (Vt2,990,000 minus an estimated trade-in price on the old vehicle of Vt900,000).

Resources in output 5.2 for program management include the annual technical assistance fee to FWCC (Vt275,000) and hire of venue for PCC meetings (Vt30,000), both of which have the same allocation as the PDD. Support visits by FWCC has increased by Vt99,600 to Vt607,200 because airfare and accommodation costs have increased. The PDD assumed 4 visits by FWCC including 2 one-day visits to attend PCC meetings. Instead, three 3-day visits have been budgeted. Technical assistance costs for the Australian consultant have increased by Vt1,127,000 to Vt3,772,600 to cover 3 visits rather than 2. The additional visit will be to assist VWC with its 70% acquittal and to provide training in data collection and retrieval and the M&E Plan for the new Research Officer.

Output 5.3 includes the outstanding costs of renovating and refurbishing VWC's building, which has been carried forward from year 1 (Vt22,950,869). If these funds are not fully spent, they will be re-allocated to provide other Branch buildings (Tafea, Sanma or Malampa).

3.3.2 Sanma Branch

Annex 3E is a cost schedule for the Sanma Branch, Annex 3F explains cost assumptions in detail, and Annex 3G summarises budget revisions compared with the PDD budget for year 2 in a change frame. Most budget items are the same as the PDD.

Human resources include salaries for 3 Counsellors, a Community Educator/Counsellor (Vt60,000 monthly base salary compared with Vt61,500 in the PDD which assumed that a new appointment to this position would be made at the beginning of year 1), the Project Officer (Vt 98,410 monthly), Office Assistant (Vt35,000 probationary salary for 6 months for a new appointment and Vt40,000 base salary for January to June 2014), and Volunteer (Vt20,000 per month). Counsellor salaries are all less than budgeted in the PDD due to various staff changes in the Sanma Branch during year 1: Counsellor (1) was appointed in year 1 and will receive the base salary of Vt43,000 monthly for the whole of year 2; Counsellors (2) and (3) will be appointed at the end of year 1 so the revised budget assumes a probationary salary of Vt40,000 for the first 4 months and the base salary of Vt43,000 for November 2013 to June 2014.

The allocation for the client support fund has been increased marginally to Vt251,375 due to a budgeting error, but it is likely that this will need further funds as the year progresses; this will be assessed in December 2013 during preparation of Progress Report 2.

3.4 Proposed Date for the 70% Acquittal to AusAID: August

AusAID's contract with VWC states that 70% of funds received in the previous tranche must be acquitted before the year 2 tranche can be sent.¹⁰ With Vt10,125,950 carried forward from the last phase and Vt170,253,472 received for year 1, the 70% target is Vt129,303,380. Vt90,789,309 was spent from July 2012 to March 2013 by VWC, Tafea and Torba Branches, and Vt7,278,703 by the Sanma Branch, giving a total expenditure to date of Vt98,068,012. This leaves Vt31,235,368 to be spent until the 70% target is reached. This target is expected to be reached by the end of July. VWC expects to submit the 70% acquittal to AusAID in August.

⁹ This was also explained in the budget revisions for Progress Report 1 (page 29 and 90).

¹⁰ Grant Agreement Deed Between the Commonwealth of Australia and Vanuatu Women's Centre: AusAID Agreement 63882, clause 16.3(a).

Annex 8: List of CAVAWS at April 2013

TORBA		
1	West. Vanualava	Vanualava
2	Sola	Vanualava
3	Mota	Mota
4	Motalava	Motalava
5	Gaua	Gaua
6	Loh island	Torres
7	Hiu island	Torres
8	Ureparapara Island	
SANMA		
1	South Santo	Santo
2	Matantas (Big Bay Solwata)	Santo
3	BigBay Bush	Santo
PENAMA		
1	Melbrin/Melsisi	Pentecost
2	Pangi/South Pent	Pentecost
3	Loltong	Pentecost
4	Walaha	Ambae
5	Nduindui	Ambae
6	E. Ambae	Ambae
7	Nasawa (Marino)	Maewo
8	N. Ambae	Ambae
9	Huritahi	Ambae
10	Gaiovo	Maewo
MALAMPA		
1	Lonahli	Ambrym
2	Wawanfonhal	Ambrym
3	Lolihor	Ambrym
4	Uripiv	Malekula
5	Wala	Malekula
6	Burbar	Malekula
7	Aulua	Malekula
8	Maskelynes	Malekula
9	NorthWest B	Malekula
SHEFA		
1	Tongoa	Tongoa
2	Emae	Emae
3	Burumba	Epi
4	Lamen Island	Epi
TAFEA		
1	Imaki	Tanna
2	Aneityum	Aneityum
3	William's Bay (Dillon's Bay)	Erromango
4	Port Narvin	Erromango
5	Mid Mauk	Tanna
6	Futuna	Futuna
7	Aniwa	Aniwa
Total = 41		

Annex 9: Agenda for the VWC PCC Meeting, June 2013

Date : Tuesday 4th June, 2013

Venue : Melanesian 'Poolside' conference room

Time : 1000hrs – 1200hrs

AGENDA

1. Attendance and Apologies
2. Minutes of the last PCC (February 2013)
3. Discussion of the Annual Plan for Year 2 (July 2013 – June 2014)
4. VWC Property / Office Building
5. Torba Branch Building
6. Other Business
7. Date of Next Meeting