

**Samoa Agroforestry and Tree Planting Program
(SATFP)**

**SIXTH MONTHLY PROGRESS REPORT
1 January – 30 June 2012**

August, 2012

NOTE: The report should be no more than 10 pages (not including the annexes)

Background

The overall goal of the Program is to enhance sustainable livelihoods of Samoan and improve their resilience to Climate Change impacts through better use of agricultural and forest resources, resulting also in mitigation of emissions and an improved economy. Its purpose is to improve the financial viability, resilience and sustainability of agroforestry and tree farming activities and associated industry. The Program has four (4) main components:

1. Agroforestry and Tree Farming Systems
2. Value Adding
3. Institutional Strengthening
4. Program Management

The problem to be addressed can therefore be summarized as follows. Samoa has a narrow economic base, which has been further aggravated by the depletion of forest resources, and the narrower the economic base, the more vulnerable the Samoan population and its economy are to climate change impacts.

The SATFP Program is for 5 years with a budget of AUD2.3 million or approximately SAT5 million.

Key Achievements

The achievements under the different outputs in the last six months are listed as follows

➤ Component 1: Agroforestry and Tree Farming Systems

1.1 Adequate quantities of high quality seedlings produced

- The five nurseries listed below were identified in the Program Design Document (PDD) which required extension and upgrading work. The Program provided support for other nurseries costs: polythene planting pots, soil collection, seeds and wildings collection.
- The completed nursery at STEC Land provides farmers with seedlings (forestry trees and other agriculture crops such as fruit trees and nonu).

Status of Extension and Upgrading Work for Nursery; Jan-Jun 2012			
	Nursery	Status	Location
1	Maota Forestry Station	Undergoing extension work	Maota, Savaii
2	Asau Forestry Station	Undergoing extension work	Asau, Savaii
3	Vaipouli College	Planned for next six months work plan	Avao, Savaii
4	Togitogiga Forestry Station	Almost completed	Togitogiga, Upolu
5	STEC Compound	Completed	Vaitele, Upolu

1.2 More productive, diversified, and valuable farm forestry systems

The Program continued supporting the existing Community Forestry Program (CFP) within the Forestry Division-MNRE. The support is given to seedlings

production (**30,000 seedlings raised**), regular visit to existing farmers, liaison with communities and register of new farmers (**100+ registered farmers**) under the CFP.

- Two workshops conducted for farmers at Tuamasaga (Upolu) and Vaisigano (Savaii) Districts to promote Agroforestry Farming System. The two workshops were attended by 70 farmers. The feedback from the Farmers was that they have now gained further knowledge and skills on planting new crops and new tree species.
- Four (4) vehicles procured under Program to support extension activities. Vehicles are distributed to various Forestry Stations to support the SATFP activities incorporated into Forestry Division Management Plan. Vehicle Number Plates and Stations are as follow: MNRE 32-Maota, MNRE 47-Asau, MNRE 46-Vailima and MNRE 52-SATFP Program (Main Office). The vehicles have provided the Forestry officers with transport to hold site visits with farmers and transport seedlings from various nurseries.

1.3 More productive, diversified, and high value permaculture farming systems

- METI has been given AUD30,000 (50% of its annual budget) to support Permaculture and the Taiala Program which involved more than 164 farmers at different villages around the country. Progress Report submitted with acquittal of funds.
- Through the SATFP program, METI has been able to deliver further training and transfer of skills to their existing and new farmers.
- Ministry of Agriculture is working with SATFP Program to identify appropriate crops could be used for the program based on their existing programs and crop species are promoted.

➤ **Component 2: Value adding**

2.4 Private sector development funding for value adding provided

- Discussions with the Ministry of Finance and AusAID regarding funds of (**AUD250,000**) to support Private Sector and under this component will be merged with the amounts allocated (**AUD200,000**) for NGOs/CBOs under Component 1 (1.3.2) and be channelled through the established Private Sector Support Facility (PSSF) under the Ministry of Commerce Industry and Labour (MCIL). In total, the allocation for PSSF purposes is **AUD450,000** over 5 years.
- Discussions with MCIL to transfer funds across will take place within the next month or two.

➤ **Component 3: Institutional Strengthening**

3.4 Training Program Implemented

- Correspondence has been made with The Regional Forestry Community Training Centre RECOFTC and they are still keen to carry out the recommended training program as identified in the Program Design Document (PDD). However, expression of interest will be also invited from other institutions/organisations that can deliver and implement the recommended Training Program.

- Local counterpart with the assistance of her team will work to develop awareness materials required under this program to maximize public awareness. These materials are proposed to launch and publish during commemoration of the Ministry's National Events. This includes commemoration of World Wetland Day on February, World Biodiversity Day on May, World Water Day on March and Environment Week on November.
- **Component 4: Program Management.**
(Refer to Governance issues)

Issues and Challenges

a) Governance

Technical Adviser: The position of Technical Adviser was advertised in the local newspaper. Four applications were received and all were shortlisted. The preferred consultant accepted the TA position but later withdrew due to a misunderstanding in his contractual terms and conditions. The program is still without a Technical Adviser and is considering either to readvertise the position or to go with the next scored applicant.

Monitoring and Evaluation Consultant: Term of Reference for the Monitoring and Evaluation Consultant is in draft form and will be finalised once the Program Steering Committee approves

SATFP Program Coordinator: Recruitment of SATFP Program Coordinator (PC) to replace the former PC is now in progress.

b) Finances

- None

c) Sustainability

- The sustainability of the SATFP Program rests on the MNRE especially the Forestry Division (FD). FD will have to make sure that Forestry Principal Officers serve as local counterparts and be fully involved in the implementation of the program. These local counterparts will work closely with the Program Coordinator and make sure the SATFP activities are incorporated in the Forestry Management Plan.

d) Gender Equality

- The majority of farmers registered under the Community Forestry Program, and those involved in Permaculture farming comprised of 80% male and 20% female.

Risk Management

The project acknowledges the presence of the following risks and identified actions to address these risks.

- *Achievements of deliverables within program timeframe*

There is a risk of not being able to achieve all the outcomes of the Program within the set timeframe. To address this risk, the program has to procure and hire all the recommended consultants within Year 2 of the program to provide the required services.

The program has to form a Technical Team to identify issues that might affect progress and address them. The program technical team will comprise of MNRE, MAF, MCIL, MWCSD and NGOs.

(what are the risks identified and what has been updated in the RM)

Work Plan *(next 6months)*

Annexes

- *Financial Report/Acquittal*
- *Updated Risk and Fraud Framework*

SATFP Work Plan (next 6months)

Work plan for Jul - Dec 2012

ACTIVITIES	TASKS	Jul	Aug	Sep	Oct	Nov	Dec
Component 1: Agroforestry and Tree Farming Systems							
1.1 Adequate quantities of high quality seedlings produced	1. Carry out extension work for the Forestry Nursery at Vaipouli (Savaii)						
	2. Continue supporting forestry nurseries on seedlings production, seed collection, soil collection, transport, etc.						
1.2 More productive, diversified and valuable farm forestry systems	3. Provide training for new farmers						
	4. Conduct extension activities to support Community Forestry Program and promote Agroforestry						
	5. site visits – monthly visit to SATFP Farmers (both on Upolu and Savaii)						
1.3 More productive, diversified and high value permaculture farming systems	6. Provide support for METI and arrange for second installment - 50% (AUD30,000) of its annual allocation (Year 1 budget)						
1.4 Agroforestry research undertaken to improve farm productivity and value	7. Procure Consultant (2 months) to review the state of forest and agroforestry research in Samoa and provide SATFP with a clear research program to invest in.						
	8. Hire of Database Designer (4 weeks) to design, create, populate, test and train staff of FD-MNRE and stakeholders in its use.						

Component 2: Value Adding							
2.1 Private Sector Support Fund (PSSF)	1. Hold discussion with MCIL to transfer funds (AUS250,000 under SATFP PSSF and AUD200,000 under NGOs/CBOs Support) across the Private Sector Support Facilities (MCIL).						
2.3 Benefits of SATFP in term of carbon sequestration and credits	2. Hire of Consultant (3 months) to undertake a study into the benefits of agroforestry systems in terms of carbon sequestration and credits.						
Component 3: Institutional Strengthening							
3.1 Forest Sector Plan updated	1. Procure Consultant (2 months) to provide service in updating the Forest Sector Plan						
3.2 Agroforestry and Tree Farming Strategy (ATFS)	2. Procure Consultant (1 month) to provide service in preparation of the ATFS						
3.3 Information sheets for Farmers	3. Prepare and produce community forestry information materials						
3.4 Training Program	4. Finalise TORs, advertise and hire Institution/Organization can deliver the recommended Training Model in the PDD.						
Component 4: Program Management							
4.1 Program coordinated effectively	1. Recruit Program Coordinator to replace the former PC						
	2. Finalise and sign contract of service for the Technical Adviser						
4.2 Program monitor effectively	3. Finalise TOR, advertise and hire M&E Consultant						
	4. Meeting of PSC every 3 months						

ACQUITTAL FORM

Australian Development Aid - Acquittal Advice

Statement of Costs expended on the activity: SAMOA AGROFORESTRY & TREE FARMING PROGRAM

DATE	PAYEE	NARRATION	DEBIT	CREDIT	BALANCE
26-Jul-11	Inalani's Catering	afternoon tea supply for the Specila Launching of Agro Forestry Project held at Vailima 21/06/2011 inv#33224	829.72		829.72
29-Jul-11	Pacific Link Technologies	payment of 1 hole set of PA Systems that need for Forestry Projects consultation Activities with villages inv#3919	7,416.00		(6,586.28)
3-Aug-11	Valetine Hotel	accomodation and meals for 10 forestry staff travel from Savaii for the new Forestry Managmt Act 2011 inv#185994	1,680.00		(8,266.28)
5-Aug-11	Taupau Maturo Paniani	reimbursement for personal money used for pastor envelopes for Officaial Launching Agroforestry project on 21/06/2011	200.00		(8,466.28)
10-Aug-11	Newsline Newspaper	1/4 page ad for "Expression of Interest" inv#865394	840.00		(9,306.28)
25-Aug-11	Samoa Observer	1/4 page ad for "Expression of Interest" inv#27062	829.72		(10,136.00)
25-Aug-11	Motor 1 Samoa	purchasing of new project vehicle for Agro Forestry inv# 11/07 55060	56,311.00		(66,447.00)
26-Aug-11	LTA	registration of one new vehicle for projects activities MNRE 31 inv#000000633	538.00		(66,985.00)
1-Sep-11	AusAID	FUNDS RECEIVED Agro-Forestry		1,651,660.75	1,584,675.75
14-Sep-11	Motor 1 Samoa	payment of vehicle lease inv# 1106/55061	7,130.00		1,577,545.75
16-Sep-11	Signscope Ltd	supply of 4 banners for Maota,Asau,Vailima and Togitogiga to promote interenational year of forest 2011 inv# 102	3,312.00		1,574,233.75
26-Sep-11	Motor 1 Samoa	payment of 1 month rental (31 das @\$230 pr day) from 20/08 - 20/09/11 for forestry division for project act inv# 1108/55061	7,130.00		1,567,103.75
27-Sep-11	Apia Concrete Products Ltd	payments of materials supply for Greenhouse Nursery at STEC Mulinuu inv#49749	7,038.00		1,560,065.75
3-Oct-11	Tolusina Pouli	salary	8,000.61		1,552,065.14
14-Oct-11	Lesa's Telephone Services	Payment for services for new office project for Agro Forestry project coordinator inv# 67998	305.30		1,551,759.84
14-Oct-11	Sign scope	professional services provided for putting together of 10min documentary for World Forestry Day inv#94	4,278.00		1,547,481.84
17-Oct-11	Tolusina Pouli	salary	3,261.54		1,544,220.30
31-Oct-11	Elisaia Talouli	AA for Environment week 2011 project awareness programs FK(11)18	860.00		1,543,360.30
1-Nov-11	Tolusina Pouli	salary	3,261.54		1,540,098.76
4-Nov-11	Pua Sua	supply of materials for forestry world day andenvironment week uniform 2011 inv#676704	1,695.00		1,538,403.76
9-Nov-11	SMI Hardware	supply of materials for Greenhouse Nursery extension at STEC Mulinuu (inv# 0010050035729)	1,260.00		1,537,143.76
14-Nov-11	Tolusina Pouli	salary	3,261.54		1,533,882.22
23-Nov-11	AST Industries	supply items for Green House Nursery at STEC Mulifanua inv# 112472	11,281.50		1,522,600.72
24-Nov-11	Apia Broadcasting Ltd	package sponsored for Samoa idol to advertise its project awareness activities inv# 13247	4,312.50		1,518,288.22
25-Nov-11	Bluebird Lumber	supply of items for Greehouse Nursery extension at STEC Mulinuu inv# 0010150010570	126.00		1,518,162.22
28-Nov-11	Tolusina Pouli	salary	3,261.54		1,514,900.68
12-Dec-11	Tolusina Pouli	salary	3,261.54		1,511,639.14
13-Dec-11	Elisaia Talouli	AA for SATFP farmers program workshop on 13-16/12/2011	2,400.00		1,509,239.14
15-Dec-11	Agriculture Store	Items supply for all Forestry section at savaii and upolu for their nursery for one million tree planting campaign inv# 173592	34,500.00		1,474,739.14
20-Dec-11	Tolusina Pouli	salary	3,261.54		1,471,477.60
23-Dec-11	Mandarin Palace	catering supply for SATFP farmers consultation workshop at Saleimoa on 13/12/2011 inv# 2660	750.00		1,470,727.60
6-Jan-12	SCBO	hiring of saleimoa based org centre and cater for Agroforestry community consultation with farmers for Tuamasaga inv# 56	750.00		1,469,977.60
9-Jan-12	Tolusina Pouli	salary	3,261.54		1,466,716.06
11-Jan-12	Tupule Family	catering supply for SATFP farmers consultation workshop at Asau on 13/12/2011 inv# 12110	920.00		1,465,796.06
16-Jan-12	ASCO Motors	SATTFP vehicles as per FK(11)38 inv# TO203/2011	195,000.00		1,270,796.06
23-Jan-12	Tolusina Pouli	salary	3,261.54		1,267,534.52
30-Jan-12	LTA	vehicle registrations - 2 vehicles @ 720.00 each MNRE 46 and MNRE 47 inv# 0855	1,440.00		1,266,094.52
30-Jan-12	Mandarin Palace	catering for SATFP steering committee meeting on 22/11/2011 inv# 2675	375.00		1,265,719.52
7-Feb-12	Tolusina Pouli	salary	3,261.54		1,262,457.98
7-Feb-12	MOF	petrol and diesel for Oct 2011 inv#I00007586	361.00		1,262,096.98
7-Feb-12	MOF	petrol and diesel for Nov 2011 inv#I00007615	467.97		1,261,629.01

16-Feb-12	Tolusina Pouli	salary	3,261.54	1,258,367.47
16-Feb-12	Millenia Hotel	payment of afternoon tea provided for 2011 National environment forum for Sustainable devlpmnt inv#00008783	500.00	1,257,867.47
22-Feb-12	MOF	diesel and petrol for Dec 2011 inv#7652	210.28	1,257,657.19
22-Feb-12	diesel and petrol for Jan 2012 inv#7703	diesel and petrol for Jan 2012 inv#7703	393.79	1,257,263.40
23-Feb-12	MWCSO	hiring of Tooa Hall on 2nd Feb 2012 for World Wetlands Day inv#IWS002440	2,300.00	1,254,963.40
27-Feb-12	METI	transfer of initial installment - 50% of METI annual budget allocation AUD\$30,000.00	74,775.66	1,180,187.74
6-Mar-12	Tolusina Pouli	salary	3,261.54	1,176,926.20
7-Mar-12	Samoa Stationery	payment of stationery supply for Educational Awareness -prizes for 2011 Top 10 inv#77824	200.00	1,176,726.20
8-Mar-12	Newsline Newspaper	payment for advertismnt of technical advisor on 12,22,24 & 26 Feb 2012 inv#840088	1,120.00	1,175,606.20
20-Mar-12	Tolusina Pouli	salary	3,261.54	1,172,344.66
23-Mar-12	MOF	diesel and petrol for Aug 2011	131.80	1,172,212.86
27-Mar-12	LTA	payment for vehicle registration (MNRE 52) for new Agroforestry project vehicle inv#00000917	520.00	1,171,692.86
27-Mar-12	Samoa Observer	advertisement for Feb 2012 on Children's Corner inv#21781	805.00	1,170,887.86
29-Mar-12	Bluebird Lumber	supply of items request for the extension of Togitogiga nursery (25 cements) inv#0010150018579	550.00	1,170,337.86
30-Mar-12	Samoa Observer	payment for ads for Forestry technical advisor fro, 10-26th feb 2012 inv#21590	2,760.00	1,167,577.86
2-Apr-12	Samoa Stationery & Books	HP printer for Forestry Research inv#83209	1,799.00	1,165,778.86
3-Apr-12	Tolusina Pouli	salary	3,261.54	1,162,517.32
3-Apr-12	Samoa Stationery & Books	printer toners for Forestry Research inv#83210	1,030.00	1,161,487.32
17-Apr-12	Tolusina Pouli	salary	3,261.54	1,158,225.78
26-Apr-12	Apia Insurance Company	insurence premium for Forestry vehicle - MNRE32 inv#102760	2,084.00	1,156,141.78
27-Apr-12	Samoa Observer	full page adverts for Forestry Management in Samoa on 26 Feb 2012 inv#21783	805.00	1,155,336.78
1-May-12	Tolusina Pouli	salary	3,261.54	1,152,075.24
4-May-12	Apia Insurance Company	insurance premium for Forestry vehicles - MNRE47 & MNRE52 inv#102760	4,810.50	1,147,264.74
4-May-12	Woman's Time	advert for Forestry Management Act on 24 & 25 Mar 2012 inv#884485	550.00	1,146,714.74
8-May-12	Bluebird Lumber & Hardware	payment of materials for Renovation of Forestry Nursery at Maota inv#0030130010437	12,438.20	1,134,276.54
15-May-12	Tolusina Pouli	salary	3,261.54	1,131,015.00
17-May-12	Shell PPS	1,500litres of diesel for Togitogiga Forestry Section inv#28176	4,533.00	1,126,482.00
27-May-12	Tolusina Pouli	salary	3,261.54	1,123,220.46
7-Jun-12	Bluebird Lumber & hardware	supply of materials for renovation of forestry nursery at Asau inv#0030130010653	10,629.95	1,112,590.51
11-Jun-12	Tolusina Pouli	salary	3,261.54	1,109,328.97
11-Jun-12	Agriculture Store	payment of materials needed for Forestry Maota Nursery inv#173978	10,250.00	1,099,078.97
11-Jun-12	Agriculture Store	payment of materials needed for Forestry Maota Nursery inv#173977	12,450.00	1,086,628.97
22-Jun-12	Shell PPS	payment of diesel for Togitogiga work inv#1296	4,414.41	1,082,214.56
22-Jun-12	MOF	fuel for March 2012 inv#I00007902	976.95	1,081,237.61
22-Jun-12	Bluebird Lumber	supply of materials for Togitogiga forestry nursery inv#0010110007920	1,723.60	1,079,514.01
26-Jun-12	Tolusina Pouli	salary	3,261.54	1,076,252.47
27-Jun-12	MOF	diesel and petrol for the month of April 2012	305.40	1,075,947.07
		REMAINING BALANCE AS AT 30 JUNE 2012		1,075,947.07

I certify that the above statement of expenditure is accurate and represents expenditure of the GoA contribution(s) on the Agroforestry & Tree Farming Program in accordance with the budget at Annex 2 of the Arrangement between the GoA and GoS dated _____ (Arrangement Number 59719) and also the other provisions of that Arrangement.

Signed for and on behalf of the GoS
(as represented by Ministry of Finance) by:

Signature

Name & Position

Date