Samoa Agroforestry and Tree Planting Program   
 (SATFP)

SIXTH MONTHLY PROGRESS REPORT

1 January - 30 June 2012

August, 2012

NOTE: The report should be no more than 10 pages (not including the annexes)

i

Background

The overall goal of the Program is to enhance sustainable livelihoods of Samoan and improve their resilience to Climate Change impacts through better use of agricultural and forest resources, resulting also in mitigation of emissions and an improved   
economy. Its purpose is to improve the financial viability, resilience and sustainability of agroforestry and tree farming activities and associated industry. The Program has four (4) main components:

1. Agroforestry and Tree Farming Systems

2. Value Adding

3. Institutional Strengthening

4. Program Management

The problem to be addressed can therefore be summarized as follows. Samoa has a narrow economic base, which has been further aggravated by the depletion of forest resources, and the narrower the economic base, the more vulnerable the Samoan population and its economy are to climate change impacts.

The SATFP Program is for 5 years with a budget of AUD2.3 million or approximately SAT5 million.

Key Achievements

The achievements under the different outputs in the last six months are listed as   
follows

 Component 1: Agroforestry and Tree Farming Systems

1.1 Adequate quantities of high quality seedlings produced

• The five nurseries listed below were identified in the Program Design

Document (PDD) which required extension and upgrading work. The Program provided support for other nurseries costs: polythene planting pots, soil   
collection, seeds and wildings collection.

• The completed nursery at STEC Land provides farmers with seedlings   
 (forestry trees and other agriculture crops such as fruit trees and nonu).

Status of Extension and Upgrading Work for Nursery; Jan-Jun 2012

Nursery Status Location

1 Maota Forestry Station Undergoing extension Maota, Savaii

work

2 Asau Forestry Station Undergoing extension Asau, Savaii

work

3 Vaipouli College Planned for next six Avao, Savaii

months work plan

4 Togitogiga Forestry Station Almost completed Togitogiga, Upolu

5 STEC Compound Completed Vaitele, Upolu

1.2 More productive, diversified, and valuable farm forestry systems

The Program continued supporting the existing Community Forestry Program

(CFP) within the Forestry Division-MNRE. The support is given to seedlings

Sixth Monthly Progress Report page 1 of 4

production (30,000 seedlings raised), regular visit to existing farmers, liaison with communities and register of new farmers (100+ registered farmers)   
under the CFP.

• Two workshops conducted for farmers at Tuamasaga (Upolu) and Vaisigano   
 (Savaii) Districts to promote Agroforestry Farming System. The two   
 workshops were attended by 70 farmers. The feedback from the Farmers was   
 that they have now gained further knowledge and skills on planting new crops   
 and new tree species.

• Four (4) vehicles procured under Program to support extension activities.   
 Vehicles are distributed to various Forestry Stations to support the SATFP   
 activities incorporated into Forestry Division Management Plan. Vehicle   
 Number Plates and Stations are as follow: MNRE 32-Maota, MNRE 47-Asau,   
 MNRE 46-Vailima and MNRE 52-SATFP Program (Main Office). The vehicles   
 have provided the Forestry officers with transport to hold site visits with   
 farmers and transport seedlings from various nurseries.

1.3 More productive, diversified, and high value permaculture farming systems

• METI has been given AUD30,000 (50% of its annual budget) to support

Permaculture and the Taiala Program which involved more than 164 farmers at different villages around the country. Progress Report submitted with   
acquittal of funds.

• Through the SATFP program, METI has been able to deliver further training   
 and transfer of skills to their existing and new farmers.

• Ministry of Agriculture is working with SATFP Program to identify appropriate   
 crops could be used for the program based on their existing programs and   
 crop species are promoted.

 Component 2: Value adding

2.4 Private sector development funding for value adding provided

• Discussions with the Ministry of Finance and AusAID regarding funds of

(AUD250,000) to support Private Sector and under this component will be   
merged with the amounts allocated (AUD200,000) for NGOs/CBOs under   
Component 1 (1.3.2) and be channelled through the established Private   
Sector Support Facility (PSSF) under the Ministry of Commerce Industry and   
Labour (MCIL). In total, the allocation for PSSF purposes is AUD450,000 over

5 years.

• Discussions with MCIL to transfer funds across will take place within the next   
 month or two.

 Component 3: Institutional Strengthening

3.4 Training Program Implemented

• Correspondence has been made with The Regional Forestry Community   
 Training Centre RECOFTC and they are still keen to carry out the   
 recommended training program as identified in the Program Design   
 Document (PDD). However, expression of interest will be also invited from   
 other institutions/organisations that can deliver and implement the   
 recommended Training Program.

Sixth Monthly Progress Report page 2 of 4

• Local counterpart with the assistance of her team will work to develop

awareness materials required under this program to maximize public

awareness. These materials are proposed to launch and publish during

commemoration of the Ministry’s National Events. This includes

commemoration of World Wetland Day on February, World Biodiversity Day   
on May, World Water Day on March and Environment Week on November.

 Component 4: Program Management.

(Refer to Governance issues)

Issues and Challenges

a) Governance

Technical Adviser: The position of Technical Adviser was advertised in the local newspaper. Four applications were received and all were shortlisted. The preferred consultant accepted the TA position but later withdrew due to a misunderstanding in his contractual terms and conditions. The program is still without a Technical Adviser and is considering either to readvertise the   
position or to go with the next scored applicant.

Monitoring and Evaluation Consultant: Term of Reference for the

Monitoring and Evaluation Consultant is in draft form and will be finalised once the Program Steering Committee approves

SATFP Program Coordinator: Recruitment of SATFP Program Coordinator (PC) to replace the former PC is now in progress.

b) Finances

• None

c) Sustainability

• The sustainability of the SATFP Program rests on the MNRE especially the

Forestry Division (FD). FD will have to make sure that Forestry Principal Officers serve as local counterparts and be fully involved in the   
implementation of the program. These local counterparts will work closely with the Program Coordinator and make sure the SATFP activities are incorporated in the Forestry Management Plan.

d) Gender Equality

• The majority of farmers registered under the Community Forestry Program,

and those involved in Permaculture farming comprised of 80% male and 20%   
female.

Risk Management

The project acknowledges the presence of the following risks and identified actions to address these risks.

• Achievements of deliverables within program timeframe

Sixth Monthly Progress Report page 3 of 4

There is a risk of not being able to achieve all the outcomes of the Program within the   
set timeframe. To address this risk, the program has to procure and hire all the   
recommended consultants within Year 2 of the program to provide the required   
services.

The program has to form a Technical Team to identify issues that might affect

progress and address them. The program technical team will comprise of MNRE, MAF, MCIL, MWCSD and NGOs.

(what are the risks identified and what has been updated in the RM)

Work Plan (next 6months)

Annexes

• Financial Report/Acquittal

• Updated Risk and Fraud Framework

Sixth Monthly Progress Report page 4 of 4

SATFP Work Plan (next 6months)   
Work plan for Jul - Dec 2012

ACTIVITIES TASKS Jul Aug Sep Oct Nov Dec

Component 1: Agroforestry and Tree Farming Systems

1.1 Adequate quantities of high quality seedlings

produced

1.2 More productive,   
diversified and valuable   
farm forestry systems

1.3 More productive,   
diversified and high value   
permaculture farming   
systems

1.4 Agroforestry research undertaken to improve farm productivity and value

1. Carry out extension work for the Forestry Nursery at Vaipouli (Savaii)

2. Continue supporting forestry nurseries on seedlings production, seed   
 collection, soil collection, transport, etc.

3. Provide training for new farmers

4. Conduct extension activities to support Community Forestry Program and promote Agroforestry

5. site visits - monthly visit to SATFP Farmers (both on Upolu and Savaii)

6. Provide support for METI and arrange for second installment - 50% (AUD30,000) of its annual allocation (Year 1 budget)

7. Procure Consultant (2 months) to review the state of forest and agroforestry research in Samoa and provide SATFP with a clear research program to invest in.

8. Hire of Database Designer (4 weeks) to design, create, populate, test and train staff of FD-MNRE and stakeholders in its use.

Component 2: Value Adding

2.1 Private Sector Support Fund (PSSF)

2.3 Benefits of SATFP in term of carbon

sequestration and credits

1. Hold discussion with MCIL to transfer funds (AUS250,000 under   
 SATFP PSSF and AUD200,000 under NGOs/CBOs Support) across the

Private Sector Support Facilities (MCIL).

2. Hire of Consultant (3 months) to undertake a study into the benefits   
 of agroforestry systems in terms of carbon sequestration and credits.

Component 3: Institutional Strengthening

3.1 Forest Sector Plan updated

3.2 Agroforestry and Tree   
Farming Strategy (ATFS)

3.3 Information sheets for Farmers

3.4 Training Program

1. Procure Consultant (2 months) to provide service in updating the Forest Sector Plan

2. Procure Consultant (1 month) to provide service in preparation of the   
ATFS

3. Prepare and produce community forestry information materials

4. Finalise TORs, advertise and hire Institution/Organization can deliver the recommended Training Model in the PDD.

Component 4: Program Management

4.1 Program coordinated effectively

4.2 Program monitor effectively

1. Recruit Program Coordinator to replace the former PC

2. Finalise and sign contract of service for the Technical Adviser

3. Finalise TOR, advertise and hire M&E Consultant

4. Meeting of PSC every 3 months

Arrangement Number: 59719

ACQUITTAL FORM

Australian Development Aid - Acquittal Advice

Statement of Costs expended on the activity: SAMOA AGROFORESTRY & TREE FARMING PROGRAM

DATE PAYEE NARRATION DEBIT CREDIT BALANCE

26-Jul-11 Inalani's Catering afternoon tea supply for the Specila Launching of Agro Forestry Project held at Vailima 21/06/2011 inv#33224 829.72 829.72

29-Jul-11 Pacific Link Technologies payment of 1 hole set of PA Systems that need for Forestry Projects consultation Activities with villages inv#3919 7,416.00 (6,586.28)

3-Aug-11 Valetine Hotel accomodation and meals for 10 forestry staff travel from Savaii for the new Forestry Managmt Act 2011 inv#185994 1,680.00 (8,266.28)

5-Aug-11 Taupau Maturo Paniani reimbursement for personal money used for pastor envelopes for Officaial Launching Agroforestry project on 21/06/2011 200.00 (8,466.28)

10-Aug-11 Newsline Newspaper 1/4 page ad for "Expression of Interest" inv#865394 840.00 (9,306.28)

25-Aug-11 Samoa Observer 1/4 page ad for "Expression of Interest" inv#27062 829.72 (10,136.00)

25-Aug-11 Motor 1 Samoa purchasing of new project vehicle for Agro Forestry inv# 11/07 55060 56,311.00 (66,447.00)

26-Aug-11 LTA registration of one new vehicle for projects activities MNRE 31 inv#000000633 538.00 (66,985.00)

1-Sep-11 AusAID FUNDS RECEIVED Agro-Forestry 1,651,660.75 1,584,675.75

14-Sep-11 Motor 1 Samoa payment of vehicle lease inv# 1106/55061 7,130.00 1,577,545.75

16-Sep-11 Signscope Ltd supply of 4 banners for Maota,Asau,Vailima and Togitogiga to promote interenational year of forest 2011 inv# 102 3,312.00 1,574,233.75

26-Sep-11 Motor 1 Samoa payment of 1 month rental (31 das @$230 pr day) from 20/08 - 20/09/11 for forestry division for project act inv# 1108/55061 7,130.00 1,567,103.75

27-Sep-11 Apia Concrete Products Ltd payments of materials supply for Greenhouse Nursery at STEC Mulinuu inv#49749 7,038.00 1,560,065.75

3-Oct-11 Tolusina Pouli salary 8,000.61 1,552,065.14

14-Oct-11 Lesa's Telephone Services Payment for services for new office project for Agro Forestry project coordinator inv# 67998 305.30 1,551,759.84

14-Oct-11 Sign scope professional services provided for putting together of 10min documentary for World Forestry Day inv#94 4,278.00 1,547,481.84

17-Oct-11 Tolusina Pouli salary 3,261.54 1,544,220.30

31-Oct-11 Elisaia Talouli AA for Environment week 2011 project awareness programs FK(11)18 860.00 1,543,360.30

1-Nov-11 Tolusina Pouli salary 3,261.54 1,540,098.76

4-Nov-11 Pua Sua supply of materials for forestry world day andenvironment week uniform 2011 inv#676704 1,695.00 1,538,403.76

9-Nov-11 SMI Hardware supply of materials for Greenhouse Nursery extension at STEC Mulinuu (inv# 0010050035729) 1,260.00 1,537,143.76

14-Nov-11 Tolusina Pouli salary 3,261.54 1,533,882.22

23-Nov-11 AST Industries supply items for Green House Nursery at STEC Mulifanua inv# 112472 11,281.50 1,522,600.72

24-Nov-11 Apia Broadcasting Ltd package sponsored for Samoa idol to advertise its project awareness activities inv# 13247 4,312.50 1,518,288.22

25-Nov-11 Bluebird Lumber supply of items for Greehouse Nursery extension at STEC Mulinuu inv# 0010150010570 126.00 1,518,162.22

28-Nov-11 Tolusina Pouli salary 3,261.54 1,514,900.68

12-Dec-11 Tolusina Pouli salary 3,261.54 1,511,639.14

13-Dec-11 Elisaia Talouli AA for SATFP farmers program workshop on 13-16/12/2011 2,400.00 1,509,239.14

15-Dec-11 Agriculture Store Items supply for all Forestry section at savaii and upolu for their nursery for one million tree planting campaign inv# 173592 34,500.00 1,474,739.14

20-Dec-11 Tolusina Pouli salary 3,261.54 1,471,477.60

23-Dec-11 Mandarin Palace catering supply for SATFP farmers consultation workshop at Saleimoa on 13/12/2011 inv# 2660 750.00 1,470,727.60

6-Jan-12 SCBO hiring of saleimoa based org centre and cater for Agroforestry community consultation with farmers for Tuamasaga inv# 56 750.00 1,469,977.60

9-Jan-12 Tolusina Pouli salary 3,261.54 1,466,716.06

11-Jan-12 Tupule Family catering supply for SATFP farmers consultation workshop at Asau on 13/12/2011 inv# 12110 920.00 1,465,796.06

16-Jan-12 ASCO Motors SATTFP vehicles as per FK(11)38 inv# TO203/2011 195,000.00 1,270,796.06

23-Jan-12 Tolusina Pouli salary 3,261.54 1,267,534.52

30-Jan-12 LTA vehicle registrations - 2 vehicles @ 720.00 each MNRE 46 and MNRE 47 inv# 0855 1,440.00 1,266,094.52

30-Jan-12 Mandarin Palace catering for SATFP steering committee meeting on 22/11/2011 inv# 2675 375.00 1,265,719.52

7-Feb-12 Tolusina Pouli salary 3,261.54 1,262,457.98

7-Feb-12 MOF petrol and diesel for Oct 2011 inv#I00007586 361.00 1,262,096.98

7-Feb-12 MOF petrol and diesel for Nov 2011 inv#I00007615 467.97 1,261,629.01

16-Feb-12 Tolusina Pouli salary 3,261.54 1,258,367.47

16-Feb-12 Millenia Hotel payment of afternoon tea provided for 2011 National environment forum for Sustainable devlpmnt inv#00008783 500.00 1,257,867.47

22-Feb-12 MOF diesel and petrol for Dec 2011 inv#7652 210.28 1,257,657.19

22-Feb-12 diesel and petrol for Jan 2012 inv#7703 diesel and petrol for Jan 2012 inv#7703 393.79 1,257,263.40

23-Feb-12 MWCSD hiring of Tooa Hall on 2nd Feb 2012 for World Wetlands Day inv#IWS002440 2,300.00 1,254,963.40

27-Feb-12 METI transfer of initial installment - 50% of METI annual budget allocation AUD$30,000.00 74,775.66 1,180,187.74

6-Mar-12 Tolusina Pouli salary 3,261.54 1,176,926.20

7-Mar-12 Samoa Stationery payment of stationery supply for Educational Awareness -prizes for 2011 Top 10 inv#77824 200.00 1,176,726.20

8-Mar-12 Newsline Newspaper payment for advertisment of technical advisor on 12,22,24 & 26 Feb 2012 inv#840088 1,120.00 1,175,606.20

20-Mar-12 Tolusina Pouli salary 3,261.54 1,172,344.66

23-Mar-12 MOF diesel and petrol for Aug 2011 131.80 1,172,212.86

27-Mar-12 LTA payment for vehicle registration (MNRE 52) for new Agroforestry project vehicle inv#00000917 520.00 1,171,692.86

27-Mar-12 Samoa Observer advertisement for Feb 2012 on Children's Corner inv#21781 805.00 1,170,887.86

29-Mar-12 Bluebird Lumber supply of items request for the extension of Togitogiga nursery (25 cements ) inv#0010150018579 550.00 1,170,337.86

30-Mar-12 Samoa Observer payment for ads for Forestry technical advisor fro, 10-26th feb 2012 inv#21590 2,760.00 1,167,577.86

2-Apr-12 Samoa Stationery & Books HP printer for Forestry Research inv#83209 1,799.00 1,165,778.86

3-Apr-12 Tolusina Pouli salary 3,261.54 1,162,517.32

3-Apr-12 Samoa Stationery & Books printer toners for Forestry Research inv#83210 1,030.00 1,161,487.32

17-Apr-12 Tolusina Pouli salary 3,261.54 1,158,225.78

26-Apr-12 Apia Insurance Company insureance premium for Forestry vehicle - MNRE32 inv#102760 2,084.00 1,156,141.78

27-Apr-12 Samoa Observer full page adverts for Forestry Management in Samoa on 26 Feb 2012 inv#21783 805.00 1,155,336.78

1-May-12 Tolusina Pouli salary 3,261.54 1,152,075.24

4-May-12 Apia Insurance Company insurance premium for Forestry vehicles - MNRE47 & MNRE52 inv#102760 4,810.50 1,147,264.74

4-May-12 Woman's Time advert for Forestry Management Act on 24 & 25 Mar 2012 inv#884485 550.00 1,146,714.74

8-May-12 Bluebird Lumber & Hardware payment of materials for Renovation of Forestry Nursery at Maota inv#0030130010437 12,438.20 1,134,276.54

15-May-12 Tolusina Pouli salary 3,261.54 1,131,015.00

17-May-12 Shell PPS 1,500litres of diesel for Togitogiga Forestry Section inv#28176 4,533.00 1,126,482.00

27-May-12 Tolusina Pouli salary 3,261.54 1,123,220.46

7-Jun-12 Bluebird Lumber & hardware supply of materials for renovation of forestry nursery at Asau inv#0030130010653 10,629.95 1,112,590.51

11-Jun-12 Tolusina Pouli salary 3,261.54 1,109,328.97

11-Jun-12 Agriculture Store payment of materials needed for Forestry Maota Nursery inv#173978 10,250.00 1,099,078.97

11-Jun-12 Agriculture Store payment of materials needed for Forestry Maota Nursery inv#173977 12,450.00 1,086,628.97

22-Jun-12 Shell PPS payment of diesel for Togitogiga work inv#1296 4,414.41 1,082,214.56

22-Jun-12 MOF fuel for March 2012 inv#I00007902 976.95 1,081,237.61

22-Jun-12 Bluebird Lumber supply of materials for Togitogiga forestry nursery inv#0010110007920 1,723.60 1,079,514.01

26-Jun-12 Tolusina Pouli salary 3,261.54 1,076,252.47

27-Jun-12 MOF diesel and petrol for the month of April 2012 305.40 1,075,947.07

REMAINING BALANCE AS AT 30 JUNE 2012 1,075,947.07

I certify that the above statement of expenditure is accurate and represents expenditure of the GoA contribution(s) on the Agroforestry & Tree Farming Program in accordance with the budget at Annex 2 of the Arrangement between the GoA and GoS dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Arrangement Number 59719 ) and also the other provisions of that Arrangment.

Signed for and on behalf of the GoS

(as represented by Ministry of Finance) by:

Signature

Name & Position

Date