

VANUATU WOMEN'S CENTRE

(Program Against Violence Against Women)



PROGRESS REPORT 7

APRIL – NOVEMBER, 2010



December, 2010

VANUATU WOMEN'S CENTRE,
Port Vila, Vanuatu. P O Box 1358,
Port Vila, Vanuatu. Ph: (678) 25764 / 24000. Fax: (678) 22478.
Email: vwnc@vanuatu.com.vu

ABBREVIATIONS AND GLOSSARY

AusAID	Australian Agency for International Development
ACR	Activity Completion Report
AP	Annual Plan
<i>Bislama</i>	One of three national languages of Vanuatu
CAVAWs	Committees Against Violence Against Women, based in remote island communities in Vanuatu
CE	Community educator of VWC
CEDAW	Convention on the Elimination of All Forms of Discrimination Against Women
CRC	Convention on the Rights of the Child
CRP	Comprehensive Reform Program of the Vanuatu Government
DOWA	Department of Women's Affairs
DV, DVO	Domestic Violence, Domestic Violence (Protection) Order
FP, FPO	Family Protection, Family Protection Order
FPU	Family Protection Unit of the Vanuatu Police Force, in Vila
FWCC	Fiji Women's Crisis Centre, Managing Agent for VWC's program
GDPG	Gender Development Partners Group
<i>Kastom /</i> Custom	Custom, or the traditional knowledge, beliefs, technologies, organizational and family systems that guide daily behaviour, key life ceremonies and conflict resolution practices
ICR	Independent Completion Report for the program
<i>Kastom Court/</i> Custom Court	A custom meeting chaired by the chiefs to resolve disputes within the community
Regional Network	Pacific Women's Network Against Violence Against Women (FWCC is the Secretariat for this network)
M&E	Monitoring and evaluation
MDGs	Millennium Development Goals
<i>Nasara</i>	A customary payment to the chief for permission to conduct work in the village
Ni-Vanuatu	A national of Vanuatu
NSO	National Statistics Office
NZAID	New Zealand Agency for International Development
PAA	Priorities and Action Agenda for Vanuatu 2006-2015
PCR	Program Completion Report (to be prepared by VWC and FWCC)
PDD	Program Design Document
PM	Program Manager of FWCC
PO	Project Officer of VWC Branch
PR	Progress Report
RPPA	Revised Pacific Platform for Action on the Advancement of Women and Gender Equality, 2005-2015
RTP	Regional Training Program of FWCC held annually in Suva
SCC	Sanma Counselling Centre, a Branch of VWC on Santo island
TCC	Tafea Counselling Centre, a Branch of VWC on Tanna island
ToCC	Torba Counselling Centre, a Branch of VWC on Vanualava island
UNIFEM	United Nations Development Fund for Women
Vatu, Vt	Unit of currency in Vanuatu
VAW	Violence against women
VAWC	Violence against women and children
VMF	Vanuatu Mobile Force
VPF	Vanuatu Police Force

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LIST OF STAFF POSITIONS

VWC STAFF POSITIONS

Coordinator	Merilyn Tahı	Mobile Counsellor	Kristine Keasi
Fin/Admin Officer	Vacant	Counsellor	Lily Natu Tawari
Office Assistant	Nina Biagk	Counsellor	Ruth Yawoi
Community Educator	Bertha Misseve	New Counsellor	Lynne Tule
Cleaner	Tounga Ben	Lawyer	Tatavola Matas
Deputy Coordinator/ Research Officer	Sonia Wasi	Volunteer	Juliet Tabi

TCC STAFF POSITIONS

TCC Project Officer	Kaloka Wilfred	Counsellor	Lisa Thomas
Office Assistant	Vacant	Counsellor	Vacant
		Volunteer	Vacant

SCC STAFF POSITIONS

SCC Project Officer	Kathy Bani	Counsellor	Fridah Butu
Office Assistant	Nadia Eric	Counsellor	Shana Ligo
Community Educator	Annie Philemon	Volunteer	Rocinta Vora

VWC MANAGEMENT COMMITTEE

VWC Coordinator	Merilyn Tahı	Trustee	Hanson Matas Kelekele
TCC Project Officer	Kaloka Wilfred	Trustee	John Liu
SCC Project Officer	Kathy Bani	Trustee	Moses Stephens
		Trustee	Jocelyn Mete

FWCC MANAGING AGENT AND CONSULTANTS

Program Manager	Edwina Kotoisuva	Counsellor Training Consultant	Valerie Thompson
Consultant in planning, monitoring, risk assessment/ Research consultant			Dr Juliet Hunt

EXECUTIVE SUMMARY

Program Progress, April – November, 2010

VWC Counselling, Legal Assistance and Support Services

- 607 women were assisted with counselling services by VWC and 176 people requested information (80 women and 96 men). There were 8 mobile counselling sessions – 3 in rural areas of Efate and 1 on Pele island.
- 47 Family Protection Orders were facilitated by VWC Counsellors. Assistance was provided through the Court Fees Fund to 79 claims for child maintenance and 2 restraining orders during April to November, 2010.
- 3 clients were assisted with Safe house accommodation

Branches

- SCC assisted 869 women with counselling, and 76 people requested information including 47 women and 29 men. Assistance with court fees was provided to 46 women including 23 child maintenance claims, 2 for enforcement of child maintenance cases, 5 medical fees and 1 Public Solicitor's fee. Client support fund provided to 3 clients and 1 police.
- 58 FP Orders were facilitated by SCC counsellors.
- 411 males and 573 females attended 14 SCC community awareness activities including 5 special events (childrens' day, women's day, SCC day, Peace day and 16 Days of Activism activities in November). SCC did 24 radio programs.
- TCC assisted 143 women with counselling and 147 people requested information (61 women and 86 men). 44 cases were referred to other agencies (5 to Supreme Court, 14 to magistrate court, 11 to police and 12 to Tafea island court).
- TCC did 1 workshop, 4 public talks and 3 special events with 638 women and 389 men.
- The TCC and SCC Project Officers were attached to VWC for two weeks for hands-on training in progress reporting in April.
- One monitoring and support visit was undertaken to SCC in November, and the Legal Officer conducted a legal training with TCC staff in August.
- 2 staff attended RTP in Fiji.

Community Education and Awareness

- VWC had 59 community awareness activities with a total of 7612 people (3,944 women and 3,668 men), including the National women's day, children's day, Peace day and the 16 Days of Activism Against Gender Violence.
- 14 radio programs were produced, 9 talkback shows, and 4 interviews.
- 3 media campaigns were held, and three newsletters were produced in April, June and November.
- The Human Raets Toksave booklet was reprinted; 15,000 copies of VWC's calendar; and 700 copies of the FP Act.

VWC support to CAVAWs

- 1 Cavaw training was held on Tanna for 2 CAVAWs and the Legal officer provided training to these 2 Cavaws. This was followed by a successful workshop with local male leaders including chiefs.

- 2 CAVAWs attached to VWC in September (Dillonsbay & Ipota). 9 people attended the RTP in Fiji for 4 weeks in October, including 4 female CAVAW members and 3 male advocates.

Research on Prevalence of VAW in Vanuatu

- VWC contracted an Australian statistical consultant in November to assist with the completion of the table shells. VNSO continued support to VWC.

Legal Advocacy, Lobbying and Human Rights Training

- VWC network members have been nominated as members in the Provincial Family Protection Task Force (SCC in Sanma, TCC in Tafea).
- VWC in partnership with the DOWA conducted awareness on the FP Act in Santo & Tanna.
- VWC provided an analysis of outcomes on VAW component of the National Women's Plan.
- VWC has been active in information-sharing to the police to set up a FP Unit on 25 November 2010 – (International Day against VAW).
- VWC congratulated the Seventh Day Adventist on the launch the ENDitNOW campaign against VAW.

Management and Institutional Strengthening

- 7 VWC and 8 Branch staff received training provided by VWC & other agencies.
- Audits for Year 2 and 3 were completed.
- VWC was the NGO delegate with the Government to the 11th Triennial Conference of the Pacific Women in Noumea.
- VWC conducted a VAW/CAVAW workshop to the Solomon Islands Christian Association.
- TORBA Provincial Government agrees to VWC branch to be set up on Sola in 2011.
- VWC met donors to seek assistance for the VWC building.

Program of Activities for December 2010 – June 2011

The program of activities is detailed in Section 6 and Annex 2. Highlights include:

- 9 mobile counselling visits will be held on Efate & 2 during CAVAW training. Two refresher training for all counsellors will be done by 2 FWCC staff in March & May. One Counsellor will have a counsellor training attachment with FWCC focused on peer supervision skills (as recommended in the draft review report).
- SCC will conduct 4 workshops in Santo, Ambae and Toress & produce 24 radio programs. TCC will conduct 6 workshops on Tanna, Futuna and Erromango & 12 radio programs.
- Establishment of TORBA Counselling Centre in January with 3 staff.
- 2 CAVAW trainings will be held on Malekula with Uripiv, Wala, Lamap and Aulua CAVAWs; and on Ambae with Duidui & Walaha Cavaws. Both will be followed by workshops with male community leaders.
- Monitoring visits will be done to all 3 branches throughout the year; and 8 branch staff will be attached to VWC.
- 8 new IECs will be produced; and expert feedback and input will be sought before each new material is finalised.

- Two male advocacy training will be held in February with participants from Ambae, Santo, Tanna and Vila and a follow-up training will be held in June.
- A project for a VWC building will be developed in the next 6 months.
- A research workshop planned for January to discuss the finding of the national survey on Women's Lives and Family Relationships.

Financial Report

Section 7 of the report and Annexes 3 (VWC, TCC and ToCC) and 4 (SCC) provide details of funds received, an acquittal of expenditure to November 2010, and revised budget for December 2010 to June 2011.

- VWC spent Vt 20,583,385 to 30 November in year 4. The revised budget for year 4 is Vt 60,994,422 which is Vt 1,149,984 less than the Annual Plan budget for year 4 (see the cost schedule in Annex 3C and change frame in Annex 3D). Vt8,976,868 has been set aside to provide for activities for the Torba centre in year 5 and to cover any foreign exchange losses and budget increases since the PDD was prepared. VWC expects to provide the 75% acquittal in March or April.
- SCC spent Vt 4,761,172 to to 30 November in year 4 and is due to receive its 1st year 4 tranche from AusAID in December. SCC's budget has also been revised to take into account overpending and underspending over the last 5 months, but the total budget for year 4 remains the same (Vt 10,761,586).

2. INTRODUCTION

VWC Program Against Violence Against Women

The Vanuatu Women's Centre (VWC) is an independent CSO based in Vila which was established in 1992. VWC's program aims to eliminate violence against women and children throughout Vanuatu. The program includes the provision of counselling services, community awareness, legal and male advocacy and research activities. VWC manages two Branches – the Sanma Counselling Centre (SCC) funded by NZAID through AusAID and the Tafea Counselling Centre (TCC) established in 2003 and funded by AusAID as part of VWC's core funding. The Torba Counselling Centre (ToCC) will be established in January 2010 and is also funded by AusAID as part of VWC's core funding. VWC has a network of 37 island-based Committees Against Violence Against Women (CAVAWs) which undertake local community awareness activities and assist women and children living with violence in remote communities. NZAID funds VWC's Safe House facility.

The Managing Agent for the program is the Fiji Women's Crisis Centre (FWCC), which is the secretariat for the Pacific Women's Network Against Violence Against Women. The 5-year program began in July 2007 and encompasses all areas of VWC's work including those funded with NZAID monies.

Reference documents include:

- Vanuatu Women's Centre "Program Against Violence Against Women: Final Program Design Document" July 2007 (harmonised PDD, with November 2007 addendum on SCC funding).
- Annual Plan Year 4, July 2009 – June 2010 (May 2010).
- Progress Report 6, October 2009 – March 2010 (April 2010).
- VWC Financial Acquittal September 2010
- SCC Progress Report to NZAID August 2010
- SCC Proposal for Funding, Nov 2010 – June 2012

Report Preparation

This progress report covers the period April - November 2010. It was prepared with contributions from several VWC staff including the Coordinator, Research Officer/Deputy Coordinator, Community Educator, the Branch Project Officers, the FWCC Project Manager and the Australian Consultant in strategic planning, monitoring and reporting. For all the VWC staff, report preparation is taken as an opportunity for hands-on capacity building in report preparation, budget analysis and strategic reflection and planning.

3. PROGRAM PROGRESS, APRIL – NOVEMBER, 2010

A summary of the program progress has been attached in Annex 1.

Component 1: Counselling, Legal Assistance and Support Services

Output 1.1 : Counselling and Support Services

Six activities in this output have been fully achieved and 1 was partly achieved (Mobile counselling). The number of clients seen by the VWC over this period is shown in annex 5. A total of 607 clients were attended to for counselling during this period; at the centre, through phone counselling and during mobile counselling. There were 176 people who requested information of which 80 were women and 96 men.

8 mobile counselling visits were conducted during this period. 3 sessions around around Efate (Takara B, Epule, Emua), 4 around Vila settlements (Beverly Hills, Seaside Paama Freshwota 5, Seaside Tongoa) and one mobile counselling visit was on off shore island Pele. The mobile counsellor, community educator and counsellors went out to do the mobile counselling.

The counsellors continued to offer support to clients and conduct referrals to the Police, hospital, chiefs and the court. Counsellors held regular meetings to review cases and provided support for each other. Recording of client cases is an ongoing activity and is done by all the counsellors. Six clients were supported with the Client support fund and 3 clients were provided assistance with the Safe House.

VWC assisted police (male advocate) in Ambae by providing boat fuel to arrest perpetrator in central Pentecost for a rape case in November.

Output 1.2 : Legal Assistance

Counsellors and the Legal officer continued to provide information to clients on laws, police procedures, Court orders and prepared documentation for Police and Courts. VWC referred a total of 81 DV cases and 3 sexual assault cases to police during this period. A total of 79 clients were assisted with court fees fund for child maintenance claims. 47 FP Orders were facilitated during the 8 months and 2 females assisted with restraining orders.

Output 1.3 : Counsellor Training

Annual counsellor training facilitated by FWCC has been postponed to 3rd quarter and in-house counsellor training was also reschedule to 2011 due to the move of the office premises and preparations towards the Australian Governor General's visit in July.

Component 2 : Branches and CAVAWs

SCC Branch Activities

Output 2.1a : SCC Counselling and Support Services

A total of 869 clients were assisted during April to November and 76 requested information (47 women and 29 men). 749 Clients were seen at the Centre, 103 through phone and 22 through mobile counselling.

During this period 34 cases of domestic violence (DV) were referred to Police. 33 child maintenance cases were referred to the Island Court, 3 to Police and 24 to magistrate court. 62 DV were referred to the magistrate. 4 family maintenance cases and 6 DV cases were referred to the Public Solicitor. 49 clients were assisted with Court fees fund including 33 claims of child maintenance, 8 medical fees, 1 civil claim, 1 Public Solicitor fee and 6 enforcement fees for child maintenance cases.

SCC assisted 3 clients (1 each from Ambae, Luganville, Sanma) and their children. SCC assisted in applying for Family Protection orders. The 3 were provided accommodation at Safe House. SCC assisted with a return air ticket for a Police Officer to Saratamata Police station in Ambae who accompanied a defendant to Luganville.

Output 2.1b: SCC Community Education, Awareness and CAVAWs

A total of 26 Community awareness activities were conducted during this period – 1 workshop was held in Sola, 1 in Gaua, 1 in North Ambae, 1 in Perol Plantation in Santo, 1 in Kerepua South West Santo and 1 at Mango Station in Luganville. 14 Public talks were held during this period – 2 in Banban, 1 in Lelek, East Santo and 11 in Luganville. One public talk in Lelek was organised by a male advocate. 11 Public talks in Luganville were part of activities for Children’s Day, SCC Day and International Peace Day.

Public talks during children’s day activity were based on Child Abuse, Fundamental Rights to primary school students and 8 Safety rules were delivered to pre-School children at Sarakata. Public talks during SCC day activity were based on Violence Against Women and Gender. SCC printed 40 Family Protection Act T.shirts (FPA) towards National Women’s Day Celebration. SCC had an opportunity to deliver a public talk to Nalele Primary School at North Ambae on Child’s Rights and Sexual Abuse.

A 30 minutes Public talk was held with the Sanma Provincial Counsellors on Family Protection Act. The talk was initiated by SCC and was one of the agendas during the last Sanma Provincial council meeting for year 2010. For most councillors including the President for the Sanma Provincial government, it was an opportunity for them to have a copy of the act provided during the talk. Most councillors didn’t know that the FPA became an act in year 2008. The president allocated some minutes for questions and comment after the talk. The chief and Youth representative gave positive comments while the councillors raised a few questions on the Act. Chief and Youth

representative comment that they have very good working relationship with SCC especially in handling Domestic Violence Cases. The chief representative comments that SCC has assisted them in applying for Family Protection Order against defendants who did not show respect in their community. Although some councillors did not give positive comments and wanted to raise more questions, the President emphasised that despite all the disagreement, Family Protection Act has become an act and the councillors should make effort to read and understand it and disseminate information on the law to their communities. The talk has broadened their knowledge on issues on Violence Against Women in their community and human rights issues.

Over this period, 411 men and 573 women participated in these community awareness activities. Over the year three SCC complete all workshops planned for in the Torba Province. The Luganville Council of Chiefs recommended that a workshop be held on Family Protection Act as part of National Women's Day Celebration. The workshop was then re-scheduled to year four and this workshop was done by the Coordinator for Vanuatu Women's Centre under Vanuatu Women's Centre's Cost. SCC Printed 40 T-shirts to mark the event.

During the 16 Days of Activism Campaign SCC also gave out white ribbon to Police, VMF, Male Advocates, Public Solicitors, Courts and members of public for men especially who were interested in joining white ribbon campaign on Violence Against Women on November 25, 2010. A two days workshop was initiated by SCC at Perol Plantation with Perol plantation workers as part of the activity towards 16 days campaign.

SCC delivered public talk to a pre-school in Sarakata who requested awareness on 8 Safety rules for children during Children's Day. Joint celebrations for SCC with Disability Promotion Advocate will be done in Malo Island to mark International Disability day on December 3rd, 2010. SCC will be responsible to deliver talk on Violence Against Women and VWC services. The Project Officer for SCC is a Committee member (treasurer) for Sanma Family Protection Task Force and will be responsible for delivering an awareness talk the role of the committee and why the committee was established.

24 radio programs were produced at HALO FM 98, 1 interview on 16 days program on Vanuatu Broadcasting and Television corporation and 1 press release in the Daily Post newspaper during this period. The topics of the radio programs included Convention on the Rights of the Child, DV, the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW), What is Marriage, Gender roles, Child Maintenance, Human Rights, Custody and Access for children. The weekly program is aired on Halo FM 98 every Thursday afternoon. HALO FM is the main radio station that is listened to in the northern provinces so through these programs SCC has reached out to many thousands of women, girls, men and boys. The press release in the daily post news paper was SCC's concern over a violent husband who murdered his wife with a bush knife and burned her body with truck tyres.

SCC has an ongoing networking with agencies in Luganville, the northern provinces of TORBA, PENAMA and SANMA and the CAVAWS in these provinces.

Output 2.2c: SCC Branch Management

16 SCC staff meetings were held during this period. The Project Officer continued to attend and receive hands on training in report writing, internal financial management training and data compilation in August 2010. Significant progress has been made in building her capacity in these areas. The Project Officer will attend MYOB level 2 training in mid year 4 to build her capacity in MYOB Program.

The SCC counsellors are undertaking their foundations course at USP. The Office assistant also completed Microsoft advance training at Northern Care Youth Program in Luganville and is also undertaking an English course at USP.

SCC has good working relationship and network with other NGOs, Municipal and Provincial Governments and other community leaders in all 3 provinces. SCC has continued to send monthly reports to VWC. Progress report 6 covering October 2009 to March 2010 was submitted to NZAID along with the Annual Plan for next year.

TCC Branch Activities

2.1a : TCC Counselling and Support Services

TCC continued to provide counselling and support to the clients as well as providing legal information. TCC saw a total of 143 clients for counselling, through the centre, phone and mobile counselling; and 147 people requested information including 61 women and 86 men. This gives a total of 290 people assisted with counselling and requesting for information.

Regular meetings were held and counsellors continued to provide information to clients on laws, police procedures, court orders and prepared documents for police and courts.

A total of 44 cases were referred to other agencies, including 5 cases of threats to kill a person. Eleven cases were reported to police, including 8 DV cases, 2 rape cases, and 1 family maintenance referral. There were 16 Family Protection orders granted by the Magistrate Court and 12 child maintenance cases were taken to Tafea Island Court. Four referrals of domestic violence cases were made by the police to TCC. Relative referred one rape case, and 3 referrals were made by Chiefs.

2.1b : TCC Community Education, Awareness and CAVAWs

During this period TCC conducted one workshop at Lounaplamai village, West Tanna. Four public talks were held including one with Tafea Provincial Councillors that was requested by the President of Tafea Provincial Council. One of the public talks was at Lenakel stadium, for Tanna Kindergarten day; one was held at Lamenu/Lenakel, hosted by the southern island Presbyterian Women's Mothers Union (PWMU) for their Golden Jubilee; and one at Lenakel stadium, hosted by the local cooperative business.

Two special events were celebrated: one at Isini village for Children's Day and one at Lenakel Market place for the 16 Days of Activism. A total of 1027 people participated in these events including 638 women and 389 men.

The staff is continuing to provide legal information to the clients including on the FP Act and this is a great value to the community and especially the clients. The Project officer is a member of the Tafea HIV/Aids Committee, Tafea College Council member and an Isangel College Council member and raises awareness on domestic violence and the FP Act whenever possible in these forums. There are still requests from communities for awareness in their communities.

Recently the newly elected president of Tafea Provincial Council asked the male advocate to do awareness in his community - he spoke about the FP Act, women's human rights and DV at Lawaialau village, West Tanna and continues to refer clients to TCC and take part in community awareness and public talks.

2.1c : TCC Branch Management

Two new staff were recruited in May: a counsellor and office assistant. A volunteer was also recruited on a short-term basis.

The centre is continuing to hold counsellors weekly meetings. The VWC has continued to visit and strengthened the staff in counselling and community education skills. Both counsellors were attached to VWC for strengthening their capacity in counselling. Both were also trained at TCC during August 2010 on counselling skills and legal rights during the VWC lawyer's visit and when the SCC counsellor spent 3 weeks at TCC. One counsellor attended the Regional Training Program in Fiji for one month. The project officer attended a Gender and Elections workshop at Tafea Provincial Council hosted by UNIFEM/ Bridge Project/Tanna.

Networking with local communities, local leaders, NGOs, and Government leaders is an ongoing activity for TCC.

Output 2.2 : VWC Support to Branches

One visit was made by the Deputy Coordinator to SCC in November.

There is an ongoing support provided to Branches by the VWC through visits to branches, emails, phones and at training at VWC. The VWC continued to provide training to the Project Officers in centre management – in report writing, data collection and financial management during Progress report writing in April 2010 and in August 2010 with SCC during preparation of their acquittal to NZAID.

Output 2.3 : CAVAW Activities

The CAVAWs continued to make referrals to VWC and Branches, and provided information to communities through awareness talks, special events activities and their continuous awareness raising activities on the FPO Act.

The male advocates who are also CAVAW members, participated and assisted the CAVAWs actively during awareness programs in the communities such as during the special events campaigns and public talks. CAVAWs maintain a close liaison with their community leaders and the provincial governments as well as other NGOs on issues affecting Vanuatu women.

Output 2.4 : VWC Support to CAVAWs

A Cavaw training was conducted in Tanna in November followed by a male leaders workshop. Eleven CAVAW members were trained and 34 male CAVAW leaders were also trained. After the male leaders training on Tanna, one male leader said he will reverse his decision from banning girls wearing trousers in his community.

2 CAVAW members from Dillons Bay and Ipota were attached to the VWC in September 2010. CAVAW funds were monitored through phone, visits and training. Payments for CAVAW honorarium were completed. There is on going support to CAVAWs through visits, training and phone calls.

Four CAVAW members (Aneityum, Ipota, Uripiv, South Santo) and three male advocates (youth leader, Santo Police officer, chief) had attended the FWCC RTP in October 2010. Work on the CAVAW manual has been rescheduled to 4th quarter of year 4.

Component 3 : Community Education and Awareness

Output 3.1 : Community Awareness

VWC conducted a total of 59 public talks in Vila and during mobile counselling. The public talks were on VWC services, DV, Child Abuse and Child Protection, Human rights, Sexual Violence and FP Act. A total of 3,944 women and 3,668 men participated in all community awareness activities. During the mobile counselling visits, one common question was on the Family Protection Act.

Fourteen radio programs were produced as well as 9 talkback shows and 3 print articles. VWC organised an open day to celebrated 16 Days of Activism and a street banner was hoisted across the street downtown throughout the 16 days of activism period. White ribbon campaign was advertised by FM107 and a youth leader in Tutuba Island in Sanma province phoned VWC to send him 150 white ribbons to be distributed on Tutuba and also to a nearby community on the mainland of Santo. Upon hearing about the white ribbon campaign from his radio he decided to organise a public talk on 25th November on the importance of the white ribbon campaign. He invited a police officer and a staff from the Correctional Centre in Luganville to take part in the event. The youth leader distributed the white ribbons to the men on 25th November. Red ribbons were also distributed by VWC together with the white ribbons. Most of the white and red ribbons were given out to government offices, private and the general public.

VWC celebrated Children's Day in July with a Float Parade from downtown to Saralana Park. The community Educator and counsellor attended public talks in various primary and Secondary schools around Vila.

VWC participated in the 'no to violence' parade organised by the police force on 25th November followed by the opening of the new Domestic Violence unit within the current Family Protection unit at the police headquarters. This was a major achievement after many years of lobbying and awareness-raising by VWC, for the police to organise their own event during the 16 Days campaign. Another major achievement of years of VWC's and SCC's work was the announcement by the SDA Church of their "End it Now" campaign.

VWC celebrated National Women's Day in May with a public talk on Family Protection Act with PWMU women at Tebakor in Port Vila. VWC was invited to a workshop for Vila chiefs organised by Wan Smolbag. Some of the chiefs have already requested for public talks in their communities. VWC also celebrated the International Peace Day with a Peace forum which was co-organised by VWC and the Legal Sector Strengthening Project. The Peace forum discussions were for the government to declare 2011 as year of peace.

During this period VWC conducted Media Campaigns with activities such as: a half page advert in Daily Post Independence Day Supplement, 34 printed t-shirts and one advertisement for 16 Days Activism/white ribbon campaign.

Output 3.2 : Data Collection and Research activities

Data collection was done during Progress Report 6 in April 2010. VWC had continued to conduct the client feedback surveys on the VWC counselling services throughout this period.

VWC continued the work on its research on Women's Lives and Family Relationships. The data analysis on SPSS is ongoing. An Australian statistical consultant was contracted in November to assist with the completion of the table shells which NSO could not complete due to technical reasons.

Component 4 : Legal Advocacy, Lobbying and Human Rights Training

Output 4.1 : Legal and Human rights advocacy

A total of 47 FP Orders were facilitated by the VWC during this period. The clients who visited the Centre in this period were now familiar with the FP Act. During this period, a number of chiefs continued to request information about the Family Protection Act.

VWC conducted training on the FP Act for the FPA Taskforce in April. Two trainings were conducted by the FP taskforce in Santo (September) and in Tanna (November). Awareness raisings and the FPA have been a major focus in Cavaw trainings, male leaders' workshops and other community awareness activities by VWC.

VWC had continued to be a member of the national CEDAW committee and the national Children's Committee.

Output 4.2 : Male Advocacy on women's Rights

Three male advocates went to Fiji in October for the Regional Training conducted by FWCC. Two planned workshops for new trainees and a follow-up workshop for previously trained male advocates were postponed to 2011.

Component 5 : Management and Institutional Strengthening

Output 5.1 : Organisational Management

Seven VWC staff were trained and eight branch staff trained (see table – in Annex 5). VWC audit for Year 2 & 3 (2008/2009 and 2009/2010) was completed. VWC maintained a close liaison and networking with Government agencies, NGOs and international organisations.

Two management committee meetings were held in June and September and staff collective meetings were held regularly.

The Coordinator attended the tri-annual meeting in Noumea in August. She went to Solomon Islands in October to conduct a workshop on DV and provided a training for them on VWC's CAVAW set up.

The Coordinator and Deputy Coordinator attended the Port Vila town women leaders forum organised by DWA. The Coordinator also attended the regional conference for police DV Unit in Fiji held in October which led to the opening of the new DV unit in Vila.

VWC moved office premises in July. The centre was very privileged to have the Australian Governor General visit the office in July during her trip to Vila for Vanuatu's 30th independence celebrations.

Output 5.2 : Program Management

Monitoring visit by FWCC was done in April for the Progress Report 6.

VWC made contacts with a few donors (Jica, French Embassy and the European Union) if they could provide some help with funding permanent premises for VWC. Jica said they cannot co-fund buildings and they only give small grants. The French Embassy said they can only help by providing furniture. EU was approached but they no longer have funds of this nature.

4. DISCUSSION OF ISSUES, PROBLEMS AND SOLUTIONS

The only issue to have arisen over the last 8 months relates to the funding for SCC. This has been resolved with a contract amendment by AusAID to use NAID funds to continue SCC funding through to the end of this phase in June 2012.

5. ASSESSMENT OF CONTINUING RELEVANCE OF THE PROGRAM AND DESIGN

All aspects of the program design remain fully relevant since the PDD was finalised in July 2007. This was also the finding of the joint review report which made many recommendations for VWC to continue current activities. Recommendations from the draft report were integrated into future planning in the planning for year 4. Section 9 of this report provides an update of VWC's progress in implementing the recommendations of the review.

6. PROGRAM OF ACTIVITIES, DECEMBER 2010 – JUNE 2011

Component 1 : Counselling, Legal Assistance and Support Services

Output 1.1 : Counselling and Support Services

Counselling and support services will continue to be provided to women and children at the centre, through phone counselling and mobile counselling. 9 mobile counselling are planned on Efate over the next 7 months. These will be at the following settlements – Kokoreko, Manples and Blacksands. Around Efate the mobile counselling will be held at Emau island, Paunagisu village, Malafau village, Ekiye village and Epau village. Two mobile counselling are planned on Malekula and West Ambae during CAVAW training visit in April and May 2011

Counsellors will continue to make referrals and provide support services for clients to the Police, Hospital, Courts, and community leaders (chiefs). They will continue too to record client cases; and clients will be supported with the Court Fee and Client Support Fund. VWC will continue to utilise the Safe House when needed by clients.

Output 1.2 : Legal Assistance

Counsellors will continue to provide legal assistance to clients, providing information on the laws on violence against women and children, police, court procedures and Family Protection orders. Where necessary appropriate documentation for clients' cases will be prepared; and clients will be referred to the Legal officer when required and assisted through the Court Fees Fund.

Output 1.3 : Counsellor Training

In-house counsellor training will be done in January, April and June 2011. FWCC will facilitate refresher trainings for all counsellors in March and May 2011 to provide strengthening of basic skills. One counsellor will have a counsellor training attachment overseas in February 2011 with FWCC for 2 weeks.

Component 2 : Branches and CAVAWs

SCC Branch Activities

Output 2.1a : SCC Counselling and Support Services

SCC will continue to provide counselling at the Centre, through phone, mobile counselling and make referrals to VWC and other agencies. Counsellors will provide information to clients on laws, Police, Court procedures and record client cases. Clients will be assisted with documentation for Police and Courts as well as provide assistance to clients through the Court fees fund and the Client Support fund whenever necessary. The counsellors will also provide counselling while looking after the clients in safe houses.

Output 2.1b: SCC Community Education, Awareness and CAVAWs

Four community awareness workshops are planned for the next six (6) months. One will be on Ambae, one on Toress and 2 in Santo. Public talks will be conducted during the 6 months and 24 radio talks will be produced during this period. SCC will celebrate three (3) special events – the 16 days of activism in December 2010, the International Women’s Day in March 2011 and the National Women’s Day in May 2011.

Networking with CAVAWs, NGOs and communities in the 3 provinces will continue, through meetings and by phone. SCC will continue to monitor the implementation of FPO and follow up on male advocates including liaising with the trained male leaders on Ambae and Santo. SCC will continue to collect data. SCC Project Officer will spend 2 weeks with the new Torba centre in April to provide hands on training and support.

Output 2.1c: SCC Branch Management

Staff collective meetings will continue to be held and staff performance reports will be done in January 2011 and 7 monthly reports will be submitted to the VWC.

SCC’s Project Officer will undertake training in MYOB to improve financial accounting management at SCC. Other staff will undertake appropriate training when necessary.

TCC Branch Activities

Output 2.1a. TCC Counseling and Support Services.

Over the next 6 months, TCC will continue to provide counselling and information to clients at the centre, through phone and during mobile counselling. Referrals will be made to VWC, Cavaws and other agencies such as the Police, Courts, Health and community leaders. TCC will continue to assist clients with documentation for police and courts as well as continue to assist clients with court fee, medical fees and support as needed.

TCC counsellors will hold weekly counsellors meeting to assess their cases.

Output 2.1b: TCC Community Education, Awareness and Cavaws.

Four (4) workshops will be held on Tanna and two (2) in outer islands. On Tanna the workshops will be held at Lounapkalualua village in February 2011, Lamnatu village (Middle Bush) in March, at Nariakene village and Louniel village in June. In April TCC will conduct one workshop on Futuna and on Erromango (Ipota) in May 2011. Workshops on Futuna and Ipota will be to assess the establishment of Cavaws there (no Cavaws on Futuna yet).

16 Days of Activism will be jointly conducted by the TCC, the police and the male community leaders from the Isangel/Lenakel area at the Lenakel market place. During this time, there will be talks on Domestic violence, FP Act, and TCC services. TCC will also distribute white ribbons. TCC will celebrate the International Women’s Day at

Lowanatom Catholique Mission. In May TCC will celebrate the National Women's Day at Laukatai Dorcas group in May 2011. TCC will continue to provide public talks and awareness in the communities on Tanna with support of the male community leaders and police. TCC will host 12 radio programs on the local FM stations at Isangel.

TCC will continue to build networking with the CAVAWs, NGOs, Government agencies, and communities in the Tafea Province, through visits and phones. TCC will continue to provide information on family laws, Family Protection Act and Family Protection Order. TCC will continue to collect data.

Output 2.1c: TCC Branch Management

Staff performance report will be done in January, and seven (7) monthly reports will be submitted to VWC. Over the 7 months, TCC/VWC will explore the relocation of office premises to Lenakel Municipality. This will allow the TCC to be accessible – as Lenakel is the municipality and business centre. TCC will recruit a volunteer during this period.

TORBA Branch Activities

2.1a : Torba Counselling & Support Services

With the establishment of the new centre at Sola, the ToCC will commence in receiving clients around the months of January 2011. The counselling and support services will be provided by the new staff and supported by the VWC and the SCC during this 7 months. Referrals will be made to the small (3 officers) police post at Sola, community leaders, Court, Health centre and to the VWC and branches. The centre will provide information to clients on laws, police procedures, FP Orders, and courts. Clients will be assisted with court fee and Client Support fund when necessary.

Output 2.1b: Torba Community Education, Awareness & CAVAWs

Three (3) workshops will be conducted during this period on Vanualava in March, April and June 2011. VWC and SCC will provide support to the centre for these workshops. International Women's Day and National Women's Day will be celebrated on Vanualava. The centre will establish networks with Government agencies, communities/leaders and NGOs on Vanualava and the CAVAWs in the outer islands of this province.

VWC/SCC will assist the centre to monitor the implementation of the FP Act and FP Orders, and follow up on the male community leaders and advocates in the province. VWC/SCC will support the centre in the data collection.

Output 2.1c: Torba Branch Management

Recruitment of three (3) staff for this new centre will be processed in January 2011 and will be located at Sola community. The three staff will be a Project Officer, Counsellor and an Office Assistant. Sola is where the Provincial Government is located.

The new office premises will be located in a rented building in Sola. VWC will provide supervision and assistance in setting up the new centre. VWC will continue to look into building an office on land provided by the provincial Government. (The provincial government has agreed to the establishment of the centre at Sola). The provincial Government has allocated land space for NGOs to build their offices.

Staff will hold collective meetings, and will attend training (on attachment) at the VWC as well as on hands training when VWC/SCC staff visit the branch. The centre will submit 6 monthly reports to the VWC.

Output 2.2 : VWC Support to Branches

Six (6) monitoring and support visits to branches will be done in January (ToCC), February (SCC), March (TCC), April (ToCC), May (TCC) and June (ToCC). Four (4) legal training visits are planned for February (SCC) March (ToCC), April (TCC) and in June (ToCC).

In December, the SCC & TCC project officers will be attached to VWC during the progress report writing. One SCC counsellor will be attached to VWC in February, one ToCC staff each in March and one in April and all three project officers will be at the VWC in May for the preparation of the Annual Work plan.

VWC will continue to provide support to the branches for counselling, training, supervision and referrals and community awareness activities. Ongoing management support to the branches including financial management will be undertaken during the visits to the branches.

Output 2.3: CAVAW Activities

CAVAWs will continue to undertake counselling in their islands, refer clients to VWC and the branches and conduct community awareness. Information to clients on laws, police and court procedures and Court Orders will be provided. CAVAWs will conduct campaigns for the 16 days of activism (Dec), the International Women's Day (May) and the National Women's Day in May. CAVAWs will monitor and follow up on the male advocates.

Output 2.4 : VWC Support to CAVAWs

VWC will conduct trainings in Malekula with 4 CAVAWs (Uripiv, Wala, Lamap and Aulua) in April, and with 2 CAVAWs (Nduindui, Walaha,) in May. After each CAVAW training, VWC will hold an awareness workshop with male community leaders from each area. The new lawyer will also visit and train these 6 CAVAWs during the visits to CAVAWs on legal literacy including the FP Act. One CAVAW member each from Lonhali, Nduindui, Tongoa and Walaha will be on attachment at the VWC in January and March 2011. The CAVAW manual will be reviewed and updated by VWC and an external contractor and it will be printed by June.

There will be an ongoing support to the CAVAWs for counselling, community awareness, legal assistance and networking including using the client support fund to bring clients to Vila where needed and by paying airfares for police to arrest perpetrators.

Because of the change in reporting schedules, the annual CAVAW training (usually held in March) is rescheduled to July.

Component 3 : Community Education and Awareness

Output 3.1 : Community Awareness

Over the next 7 months VWC will continue to conduct workshops and talks and produce 24 radio programs. VWC will celebrate 16 days of Activism, International Women's Day and National Women's Day. 16 Days of activism celebrations will include the one week activities for the Christmas in the Park. VWC will organise a float and set up an information booth at the Sea front for the duration of the Christmas in the Park. There will be media campaigns with each of these special events.

VWC will print 15,000 calendars in December, 10,000 copies each of a DV poster (February), sexual violence poster (February), child rights posters (April), some stickers (February) and a brochure for male advocates (June). Two newsletters will be produced in February and May 2011; and two Legal Literacy materials will be produced for FP Act training.

Output 3.2 : Data Collection and Research activities

Data will be collected including the client records. VWC will continue to conduct the client feedback surveys on the VWC counselling services in the next seven months.

The VWC will be assisted by the VWC consultant to finalise the data analysis on the national survey and a workshop to analyse findings is planned for January 2011 with Project officers along with VWC staff. The report writing will begin in January 2011. VWC will host a seminar with stakeholders to publicise and disseminate the research findings in May 2011 during the National Women's Day.

Component 4 : Legal Advocacy, Lobbying and Human Rights Training

Output 4.1 : Legal and Human Rights advocacy

VWC will continue to monitor the implementation of the Family Protection Act and the enforcement of the Family Protection Orders. The VWC will have a close liaison with the newly established Domestic Violence Unit within the Vanuatu Police for the FP Orders and report cases. VWC will continue to provide copies of the FP Act to the public. VWC will conduct a two day workshop on VAW and FP Act to the Correctional Officers in February 2011.

VWC will continue its lobbying with the Government for the establishment of a Human Rights Commission. The VWC will continue to be a member of the national CEDAW committee, the national Children's Committee, the Gender Development Partners

Group (GDPG) and the Law & Justice Sector Committee. One training on gender relations, VAW and human rights is planned for March 2011 in Vila.

Output 4.2 : Male Advocacy on Women's Rights

There are two activities planned for male advocacy training in the next seven months. One training is planned to bring together male community leaders from Vila, Tanna, Ambae and Santo in February and June 2011. VWC will continue to follow up and monitor male advocates through visits to other islands in training and by phones.

Component 5 : Management and Institutional Strengthening

Output 5.1 : Organisational Management

Staff performance reports will be done in January 2011, the annual staff training retreat will be in June and the legal literacy training for VWC & branch staff will also be in June. 3 management committee meetings will be held in December, March and May. VWC will find a new trustee member to replace the late Mrs Hanson Matas Kelekele.

Output 5.2 : Program Management

Two monitoring visits by FWCC are planned in December, 2010 for the Progress Report 7 and the Annual Work Plan in May 2011. The PCC meeting will be held in January (PR7) and June (AWP). An acquittal will be done in February or March 2011, when the 75% target is reached.

Output 5.3 : VWC Building

VWC will liaise with the Government to secure government land for the VWC building during this period. During this period, contacts will be made with a range of donors to discuss their interest in joint funding for VWC's building.

7. FINANCIAL REPORT

This financial report is in 3 parts: part 1 covers VWC and TCC financial reporting for AusAID funds with supporting annexes 3A to 3E; part 2 covers SCC financial reporting with supporting annexes 4A to 4E; and part 3 explains the expected date of the next 75% acquittal and the amount of funds to be acquitted.

7.1. VWC FINANCIAL REPORT ON AUSAID FUNDS

The VWC financial report includes the following sections:

- 7.1.1 Summary of AusAID Funds Received and Expenditure (see Annex 3A).
- 7.1.2 VWC Financial Acquittal for year 4 to November 2010 (see Annex 3B).
This updates the September 2010 financial acquittal to AusAID.
- 7.1.3 Revised Cost Schedule (Annex 3C and the change frame in Annex 3D).

7.1.1 SUMMARY OF AUSAID FUNDS RECEIVED AND EXPENDITURE

Table 1 of Annex 3A summarises AusAID income available for year 4 at 30th November 2010 which was Vt 47,988,646 and includes the following: Vt 35,280,470 received for the 1st tranche of year 4 (A\$384,696) in September 2010; and Vt 12,708,176 carried forward from year 3.

Table 2 shows that Vatu 20,583,385 was spent from 1st July to 30th November 2010. This includes Vt 7,961,381 acquitted in the September 2010 Acquittal, and the remainder acquitted in this report. Table 3 provides a reconciliation of funds remaining in VWC's account at 30th November (Vt 27,405,261).

Table 4 summarises funds set aside for VWC's severance allowance liabilities at 30th November 2010 and the interest credited to the account in October 2010. The total amount set aside is Vt 4,702,722 in the ANZ term deposit account 688052 (see Annex 3E).

Table 5 of Annex 3A shows that VWC received 4,504,770 as a foreign exchange gain from the 1st tranche of year 4.

Table 6 summarises the total revised year 4 budget which is Vt 60,994,422. This is Vt 1,149,984 less than the year 4 budget included in the Annual Plan for year 4.

Table 7 explains the breakdown of funds that VWC expects to carry forward to year 5. As noted above, VWC carried forward Vt 12,708,176 from year 3 to year 4. Most of this was expected and had already been applied to the year 4 budget during preparation of the Annual Plan for year 4 (Vt 9,386,062). The remainder (Vt 3,322,114) has been preserved at 30th November for VWC to carry forward to year 5, along with the foreign exchange gain earned from the first tranche of year 4 (Vt 4,504,770) and the variance between the Annual Plan and PR7 revised budget for year 4 (Vt1,149,984). This provides VWC with Vt8,976,868 in hand which is set aside to cover future foreign exchange fluctuations and losses, and the expenses needed for the Torba

Branch to operate in year 5. (Annual total costs for the Torba Branch in year 5 are estimated to be around Vt6 million.)

7.1.2 VWC FINANCIAL ACQUITTAL

Annex 3B provides a financial acquittal for September to November of year 4 for VWC and TCC activities, with comments on each item.

Component 1: Counselling, Legal Assistance and Support Services

Output 1.1: Counselling and Support Services

- **Salaries for four Counsellors (1.1/1, 2, 3 and 4)** were fully paid and all were on target with the budget. The three more experienced Counsellors were paid Vt 43,076 per month and the fourth Counsellor was paid Vt40,000 monthly which is the base 1st year rate for all counsellors.
- **Housing allowance** for three of the four Counsellors was fully spent and on target with the budget. There was no housing allowance spent for Counsellor 1 because she has not begun to rent yet. The housing allowance for Counsellor 2 is Vt18,000 per month and on target. Allowances for Counsellors 3 and 4 are Vt20,000 per month. The allowance for Counsellor 2 is less than for the other Counsellors because VWC's policy is to pay only for the actual rental cost per month up to a maximum of Vt20,000 per month.
- **Mobile counselling on Efate (1.1/5)** had expenditure of Vt 88,150. This was for 4 mobile counselling visits including 3 to Vila settlements to Beverley Hills (Vt 4,800), Freswota (Vt4,800) and Seaside Paama (Vt4,550). The 4th was to Pele island (Vt52,000). This brings the total number of mobile counselling visits to 5 for year 4.
- **Client support fund (1.1/6)** had expenditure of Vatu 128,640 which covered various costs for 4 clients from VWC and TCC. Costs included: safehouse accommodation in Tanna for 1 client and in Vila for 1 VWC clients (Vt80,000); food for these 2 clients (Vt 10,840); accommodation and food for another VWC client (Vt 13,800); and boat travel costs for a policeman (a male advocate) to arrest an offender on Pentecost.

Output 1.2: Legal Assistance

- **Salary and housing allowance for the VWC Lawyer (1.2/7)** was Vt 255,000 and Vt60,000 respectively compared with a budget of vt425,000 for salary. This was underspent because the new lawyer is still on her probationary salary of Vt85,000 monthly. **Supervision costs** were Vt 30,000 for 2 months supervision in September and October.
- **Court fees fund (1.2/8)** had expenditure Vatu 62,000 which covered fees for 46 child maintenance cases (Vt1,000 each); and two restraining orders (Vt8,000 each).

Output 1.3: Counsellor Training

- **Annual counsellor training in Vila (1.3/9)** had no budget or expenditure.
- **Counsellor training attachment overseas (1.3/10)** also had no budget or expenditure.

Output 1.4: Manage Safe House

This component is funded separately by NZAID. From March 2010 VWC has used AusAID-supported client support fund (1.1/6) for safehouse accommodation. Payment of allowances for Counsellors to stay with clients at the safehouse is funded from the NZAID funds.

Component 2: Branches and CAVAWs**Output 2.1A: Tafea Counselling Centre**

Tafea Counselling Centre had expenditure of Vatu 985,532 compared with a budget of Vt 1,195,348.

- **Salary for the Project Officer (2.1/11a) and Counsellor (2.1/11b)** were on target with the budget at Vt 157,596 and Vt 120,000 respectively. The Counsellor received Vt40,000 per month and the Project Officer Vt 52,532.
- **Salary for the second Counsellor (2.1/11c)** was Vt 105,000 compared with a budget of Vt 110,000 (Vt 35,000 monthly). This was underspent by Vt 5,000 because the budget provided for her to receive the first year base salary of Vt40,000 from November, but she continued to receive the probationary salary of Vt 35,000.
- **Salary for the Office Assistant (2.1/11d)** was Vt 90,000 which was underspent by Vt5,000 because she continued to receive the probationary of Vt30,000 per month in November, whereas the budget provided for the confirmed salary of Vt35,000.
- **Volunteer allowance (2.1/11e)** was Vt 18,750 compared with a budget of Vt 45,000 because the allowance was paid for 3 weeks only in October and 2 weeks in November when TCC had a volunteer.
- **Vanuatu National Provident Fund (2.1/11f)** was Vt 10,203 compared with a budget of Vt 42,210. This covered the VNPF payment for September only. This is underspent because VNPF payments for October and November were held up while VWC finalised registration and payment details for some of the research fieldworkers.
- **TCC Severance Allowance (2.1/11g)** had a budget of Vt 182,532 but no expenditure because year 4 payments to the severance term deposit account were made in August.
- **Office Supplies (2.1c/11h)** had expenditure of Vt 30,131 compared with a 3-month budget of Vt 30,000. This covers computer and photocopy supplies, bank transfer fees, freight, stationary and other general expenses for TCC.
- **Communications (2.1/11i)** costs were Vt 71,250 for phone bills from August to October and for telephone cards. This was overspent by Vatu 18,750.
- **Utilities (2.1/11j)** spending was Vatu 13,702 which covered electricity costs from August to October. This was Vt 1,702 over the budget.
- **Transport for staff and clients (2.1/11k)** was Vt 23,400 which was underspent by Vt6,600. This covers all travel costs for staff and clients for all purposes around Tanna. Costs fluctuate according to client needs and other TCC activities.
- **Office Rent (2.1/11l)** was Vt 150,000 monthly which is on target with the budget.
- **Staff Training in Tanna (2.1/11m)** had no budget allocation and no expenditure.

- **Equipment (2.1/11n)** had expenditure of Vt 91,900 for 4 electric fans (Vt30,800); 1 small refrigerator (Vt46,100); and 6 chairs (Vt 15,000). These were included in the budget for July and purchased over the last 3 months.
- **Court and medical fees fund (2.1/11o)** was Vt1,000 for fees for 1 child maintenance case. This was underspent by Vt 7,750. Expenditure on this item fluctuates according to client needs.
- **Workshops (2.1/11p)** had expenditure of Vatu 23,000. These funds will be reimbursed in December because the workshop did not go ahead as planned. The budget for September to November was Vt 69,760 which was to cover one outer island workshop.
- **Special Events Campaign (2.1/11q)** was Vt 19,600. This was underspent by Vt 10,400 because no activities were undertaken for international peace day in September. Expenditure covered activities for the 16 Days of Activism in November/December including a celebration at Lenakel marketplace, transport, purchase of white ribbons, and a public lunch.
- **Housing allowance (2.1/11r)** had expenditure of Vatu 60,000 which was on target and provided support for rented accommodation for one counsellor and the office assistant.

Output 2.1B: Torba Counselling Centre

There was no budget for the Torba centre (ToCC) from July to November because the new centre will begin operations in January 2011.

Output 2.2: VWC Support to Branches

- **Visits to branches (2.2/12)** had expenditure of Vatu 90,560 compared with a budget of Vt 67,930. Spending covers per diem for 6 days for the mobile counsellor to work with TCC staff when she was on leave in Tanna (Vt 18,000); a 2-day visit by the Deputy to SCC in September (Vt 41,380); and an airfare for the Counsellor also to Santo.
- **Branch attachments to VWC (2.2/13)** had expenditure of Vt 112,980 which covered the TCC new counsellor's attachment to VWC for 2 weeks for hands-on training in September, including airfare, per diem and accommodation.
- **Legal training and assistance to branches (2.2/14)** had no expenditure because the legal training visits were rescheduled to 2011.
- **SCC bridging funds (2.2/14a)** is a budget line to enable SCC salaries, basic administrative functions and activities to be covered when SCC funds are delayed. Vt2,000,000 was transferred to SCC from VWC's account in November and these funds will be reimbursed to the VWC account in full in January after the 1st SCC tranche from AusAID is received.

Output 2.3: CAVAW activities

All costs for this output are covered in output 2.4.

Output 2.4: VWC Support to CAVAWs

- **CAVAW training visits (2.4/15)** had a budget of Vatu 615,000 and expenditure of Vt 691,900. This covered transport, per diems, accommodation and food for 2 VWC staff and participants for the CAVAW training in Tanna for two weeks with Imaki and mid-Mauk CAVAWs (Vt 426,990); and all costs for staff and

participants for a one-week workshop with local male leaders following the CAVAW training (Vt 264,910).

- **Legal training and assistance to CAVAWs (2.4/16)** had a budget of Vt 55,500 for one visits to CAVAWs by the Lawyer. Vt56,980 was spent and Vt15,000 is to be reimbursed in December. Costs cover her airfare, per diems and departure tax with all other costs covered in item 2.5/15 above.
- **Annual CAVAW training in Vila (2.4/17)** had no budget for September to November.
- **Attachment of CAVAWs to VWC (2.4/18)** had a budget of Vt229,000 for 2 CAVAW members to be attached to VWC for 2 weeks in November/December. This attachment was re-scheduled to January to coincide with the research workshop. Spending was Vt 161,470 which covered remaining accommodation, per diems and ground transport costs for 2 CAVAW members from Port Narvin and Dillons Bay to be attached to VWC in September. Other costs for these attachments were paid in August.
- **RTP for CAVAWs in Suva (2.4/19)** had expenditure of Vatu 1,581,870 for 3 female CAVAW members from Uripiv, Port Narvin and Aneityum CAVAWs and 1 male advocate from the Vanuatu Police Force to attend the regional training program conducted by FWCC in October. This covered all costs including per diems and accommodation while participants were in transit in Vila; return island and international airfares; and Fiji costs including course fees, per diems and accommodation (Vt 1,173,200). The Fiji costs also covered expenses for TCC's new Counsellor who also attended the RTP (her other costs were funded from the staff training fund (item 5.1/58) Four more participants were funded from SCC's budget.
- **CAVAW activities fund (2.4/20)** had no budget or spending from September to November.
- **CAVAW Honorariums (2.4/21)** had no budget or spending from September to November.
- **CAVAW Manual (2.4/22)** had no budget and no spending from September to November.

Component 3: Community Education and Awareness

Output 3.1: Community Awareness

- **Salary for the Community Educator (3.1/22)** was Vt 184,500 (Vt 61,500 per month) which was on target with the budget. There was no budget for housing allowance for the Community Educator because she is currently not renting and therefore not eligible for the allowance.
- **Community awareness workshops/talks (3.1/23)** had expenditure of Vt 390,380 which covered two activities: airfare, per diems and accommodation for the Coordinator to deliver a session at the RRRT training with Police on Santo on the Family Protection Act (Vt 49,580); and a workshop in Luganville on the Family Protection Act with 13 male leaders including Chiefs (Vt 266,500 for the costs for participants for per diem and accommodation, and Vt 74,300 for per diems and accommodation for 2 VWC staff).
- **National conference on VAW (3.1/24)** had no budget or spending for the period.

- **Library (3.1/25)** expenditure was Vatu 10,950 which covers newspaper purchases. This was underspent by Vt 14,050.
- **VWC radio programs (3.1/26)** had no spending for the period compared with a budget of Vt 180,000. This was underspent because payment for broadcast and production fees for 23 weeks to December 2010 was paid in July.
- **Special events campaigns (3.1/27)** had a budget allocation of Vt 200,000 to cover 2 campaigns: the 16 Days of Activism in November/December and International Peace Day in September. Vt 122,865 was spent. Activities for the 16 Days campaign included white and red ribbons (Vt15,790); costs for hanging the banner in Port Vila (Vt19,750); radio advertisements (Vt13,450); the printing of 23 t-shirts for staff (Vt30,375); refreshments for the VWC Open Day (Vt15,000); other materials (Vt15,000); and newspaper advertisements for the Open Day (Vt 15,000). No funds were spent for Peace Day from this budget line, but there was some spending from the budget line for media campaigns. Activities for Peace Day cost less than expected because these were covered by the Legal Sector Strengthening Project which organised and celebrated the day jointly with VWC.
- **Media campaigns (3.1/28)** had a budget allocation of Vt55,000 and Vt89,981 was spent. This included an announcement on the 16 Days of Activism on FM107 (Vt30,000); the fee to VBTC for participating in “Christmas in the Park” (Vt30,000); and printing 34 t-shirts for Peace Day.
- **VWC brochures (3.1/29)** had no budget or spending for September to November.
- **Newsletter (3.1/30)** had Vt 194,255 expenditure for 8,500 coloured newsletters (Vt159,255) and the insertion of 3,000 copies into the *Daily Post* (Vt35,000). This was for the first year 4 newsletter.
- **Community education materials (3.1/31)** had no expenditure compared with a budget of Vatu 620,160 which was for the printing of 10,000 copies of VWC’s 2011 calendar. The cost of printing 15,000 was paid for in December.
- **Legal literacy materials (3.1/32)** had a no budget but Vt340,358 was spent. This was for photocopying of 400 copies of the Family Protection Act in English for use in VWC’s various community education and workshop activities.

Output 3.2: Data Collection and Research

- **Salary for the Research Officer (3.2/33)** was Vt 553,500. This is Vt 184,500 monthly and includes her loading for her responsibilities as Deputy Coordinator. Her **housing allowance** was Vt 18,175 per month and was on target.
- **Baseline research on prevalence of VAW (3.2/34)** had no expenditure compared with a budget of Vt 2,282,540 for September to November. This was intended to cover many of the remaining costs of the research includes fees for the NSO technical assistance with the data analysis on SPSS; all costs for the research workshop; and VNPF payments for the fieldwork team. VNPF payments have been delayed due to ongoing difficulties with getting registration details for many members of the fieldwork team who have no identification documents. All other activities were delayed due to delays with NSO assistance with data analysis, which resulted in VWC contracting an Australian consultant to undertake the analysis and the workshop being rescheduled to January 2011.
- **Research on custom, violence against women and human rights (3.2/35)** had no budget in the Annual Plan for year 4 due to delays with the baseline research.

Component 4: Legal Advocacy, Lobbying and Human Rights Training

Output 4.1: Legal and Human Rights Advocacy

- **Gender violence and human rights training for other agencies (4.1/36)** had a budget of Vt 215,000. No funds were spent because the workshop has been rescheduled to March.

Output 4.2: Male Advocacy on Women's Rights

- **Male advocacy training (4.2/37)** had a budget of Vt 513,500 for the 2nd male advocacy workshop for year 4. Both workshops have been rescheduled to early 2011.
- **Follow-up meetings with male advocates (4.2/38)** had no budget or expenditure.

Component 5: Management and Institutional Strengthening

Output 5.1: Organisational Management

- **Salary for the Coordinator (5.1/39)** was Vt 646,134 (Vt 215,378 per month) and **housing allowance** was Vt 50,000 monthly; both were on target.
- **Salary and housing allowance for the Deputy Coordinator (5.1/40)** has no budget for year 4 because the Research Officer's salary loading for her responsibilities as Deputy Coordinator is included in the budget line for the Research Officer.
- **Salary for Finance/Administration Officer (5.1/41)** was Vt 120,000 (Vt 40,000 monthly) and is underspent by Vt 35,000 because the budget for this position assumed that a fully qualified and experienced person would be appointed. VWC was unable to identify such a candidate and a trainee was appointed. Her **housing allowance** was Vt 20,000 per month.
- **Salary for the Office Assistant (5.1/42)** was Vt 50,452 and is underspent by Vt 44,548 because an appointment was made early in October. The probationary salary for this position is Vt 30,000 monthly. No housing allowance was paid because one month's allowance was paid for her October rent in December. (She was not renting in November or December.)
- **Part-time Cleaner allowance (5.1/43)** was Vt 73,200 compared with a budget of Vt72,000. This was overspent because she worked for more days than was budgeted when VWC was without a volunteer. The cleaner is paid at Vt1,200 per day.
- **Volunteer workers allowance (5.1/44)** had no spending because there was no volunteer at VWC from September to November. This is paid at the rate of Vt15,000 per month.
- **VNPF (5.1/45)** was Vt 61,648 which covered VNPF liabilities for September 2010 only. This is underspent because of hold-ups with the registration and payment details for some of the VWC research fieldwork team. VNPF for October through to December will be paid in December.
- **Severance Allowance (5.1/46)** had no expenditure compared with a budget of Vt 850,606 because VWC's allowance liabilities for year 4, and outstanding liabilities carried forward from year 3, were paid in August.
- **Insurance (5.1/47)** was not paid until December so there is no expenditure for the period. The budget of Vt200,000 was to cover public liability, commercial contents

insurance and worker's compensation provisions for VWC, TCC and the new Torba Centre staff.

- **Office Rent (5.1/48)** was Vt 150,000 per month and on target.
- **Communications (5.1/49)** costs were Vt 343,460 compared with a budget of Vt 300,000. This covers phone, fax and email costs from August to October in addition to the purchase of mobile phone cards.
- **Office Supplies (5.1/50)** expenditure was Vt 186,803 compared with a budget of Vt 135,000. This covers office stationary, computer and printer supplies, freight charges, VWC bank fees, bank audit fees on the AusAID account and other general expenses.
- **Utilities (5.1/51)** spending was Vatu 28,962 compared with a budget of Vt 126,075. This covers electricity bills from August to October. This is underspent because costs were offset by the refund of VWC's electricity bond for the previous premises (Vt28,581); because VWC has not yet received any water bills at the new office; and because electricity costs are less in the new office due to lack of air conditioning.
- **Travel on Efate (5.1/52)** was Vt 109,252 compared with a budget of Vt150,000. Spending covers fuel for VWC's car, as well as bus and taxi fares.
- **Office equipment (5.1/53)** had no budget for September to November but Vt 17,000 was spent on an external hard drive for Coordinator's computer.
- **Office Furniture (5.1/54)** has no budget or expenditure for September to November.
- **Maintenance of office equipment (5.1/55)** was Vt 42,000 compared with a budget of Vt 25,000. This was for virus updates and virus checking for VWC's computers.
- **Internal auditing (5.1/56)** costs were Vt 50,625 which was fees for assistance with data entry on MYOB by the accountant Hawkes Law for the last quarter of year 3. The budget for September to November was Vt 54,000 for the monthly audit fee of Vt18,000 to Hawkes Law for internal auditing. These fees will be paid in 2011.
- **Annual audit (5.1/57)** had no budget but Vt 379,126 was paid for fees for VWC's financial audit for 2009/2010 because this was completed earlier than expected.
- **Staff training fund (5.1/58)** had expenditure of Vt 67,900 compared with a budget of Vt 382,000. The budget was for one staff member to attend the RTP. This was underspent because Fiji costs for the TCC Counsellor to attend the RTP were taken from budget line 2.4/19; and because her airfare was covered by reimbursements on previous air tickets purchased from Pacific Travel. Expenditure covers her Vila costs only for accommodation and per diem while in transit to and from Suva (Vt15,400). Vt52,500 was also spent for accommodation costs for the SCC Counsellor while she was in Tanna in August for 3 weeks to provide hands-on training and assistance to the TCC counsellors.
- **Staff training retreat (5.1/59)** had no budget or spending for September to November.
- **Management committee (5.1/60)** expenditure was Vt 105,224 for one meeting compared with a budget of Vt 165,720 for 2 meetings. This covered airfares, accommodation and per diems for the Branch Project Officers to attend the September meeting; and lunch costs for the meeting.

- **International networking (5.1/61)** had no budget or spending for September to November.
- **Recruitment (5.1/61a)** had no budget or spending for September to November.

Output 5.2: Program management

- **FWCC communication and administration costs (5.2/62)** had no budget or spending for September to November because these costs were paid in full in August.
- **Monitoring visits by FWCC (5.2/63)** had no expenditure compared with a budget Vt 289,800. This was to cover her visit during preparation of Progress Report 7 which was originally scheduled for October before the AusAID Agreement was revised.
- **Planning, monitoring, risk management and report preparation (5.2/64)** had expenditure of Vt 752,138 compared with a budget of Vt 587,800. This covers all costs for the visit in September to prepare the September 2010 Acquittal to AusAID. This covered airfare, fees and communication costs (Vt 648,338), per diem (Vt30,000) and accommodation (Vt 73,800). This is overspent because the exchange rate between the vatu and the Australian dollar means that Australian fee and airfare costs are much higher than budgeted.
- **Report preparation (5.2/65)** had no expenditure because reports were produced using VWC's own photocopier and binder; in one case where the report was copied externally, this was charged to office supplies (5.1/50).
- **Bank Fees for FWCC's managing agent account (5.2/66)** had no spending because the account has been closed.

VWC building

No costs were included in the budget for this item.

7.1.3 VWC REVISED COST SCHEDULE FOR YEAR 4

Annex 3C provides a revised cost schedule for year 4 from December 2010 to June 2011 and Annex 3D summarises this in a Change Frame. The total budget figure has been reduced by Vt 1,149,984 to Vt 60,994,422.

The revised budget takes into account both over and underspending during the last 8 months. All revisions are internal, and consistent with the Annual Plan for year 4 and the PDD. The budget revisions also take into account the revised reporting schedule included in the contract amendment. Another factor considered in the revised year 4 budget is the need to fully provide for the year 5 budget given various increases in costs that have occurred since the PDD was developed, without requesting further funds from AusAID next year for the Torba Branch operations in year 5.

All changes are justified in the attached change frame and major changes are discussed below. In several cases, the revised budget includes actual expenditure from July to November 2010 and the same allocations for the remainder of the year as were included in the Annual Plan, in most cases with the same activities rescheduled to different months. These changes are not discussed below.

Component 1: Counselling, Legal Assistance and Support Services

- **Housing allowance for Counsellor 1 (1.1/1b)** has no allocation because she has not rented accommodation yet.
- **Salary for the Lawyer (1.2/7)** has reduced by Vt 135,000 because she is still receiving her probationary salary. The budget provides for her appointment to be confirmed in April 2011 when she will receive the first year base salary of Vt100,000 per month.

Component 2: Branches and CAVAWs

Several changes have been made to the budget for **Tafea Counselling Centre (output 2.1A)** which increases their overall allocation for year 4 by Vt 14,073 to Vt 4,468,180.

- Salaries for Counsellor 2 and the Office Assistant have been reduced by V25,000 because both staff will continue on probationary salaries until April 2011. For May to June the revised budget provides for Counsellor 2 to receive the base/starting salary of Vt40,000 per month and for the Office Assistant to receive Vt 35,000 per month.
- The Volunteer Workers Allowance has been reduced because there was no Volunteer at TCC over the past few months; cost assumptions (Vt15,000 monthly) are the same as in AP3 with a new Volunteer funded from January 2011.
- VNPF is reduced by Vt 14,792 to Vt 157,239 as a result of these salary adjustments. The December allocation covers VNPF for October to December and late fees.
- Severance allowance has increased by Vt83,125 to Vt 265,657. This includes both the year 4 allocation of Vt 182,532 and the outstanding payment for year 3 which was carried forward to year 4.
- Office supplies has increased to Vt 122,331 (an increase of Vt 2,331); and communications to Vt 73,262 to Vt 283,262. In both cases the revised budget includes actual expenditure from July to November, and the same monthly allocation is used for the remainder of the year that was included in the Annual Plan for year 4. For utilities, the monthly allocation has increased to Vt4,500 to cover expected increases in ongoing costs when TCC moves to new premises.
- The budget for workshops has decreased by Vt 26,760 to Vt 311,520. Cost assumptions are the same as the Annual Plan for year 4, except that TCC will undertake 4 workshops on Tanna and 2 on outer islands (Erromango and Futuna) rather than 3 outer island workshops.
- Special events campaigns are reduced by Vt 10,400 because TCC did not undertake any activities for Peace Day.

Torba Counselling Centre (2.1B) has an increased allocation of Vt300,000 for building materials. The Provincial Government has promised to provide some land, and VWC plans to rent premises for the first 6 months while the building is constructed.

VWC support to branches (output 2.2) has an overall increase in budget but these costs are offset by the reimbursement of SCC bridging funds of Vt2,000,000. Increased allocations have been made for visits to the branches and branch attachments to provide support to the new centre in Torba, and to provide further needed support and hands-on training to TCC.

- **Visits to Branches (2.2/12)** has increased by Vt 295,510 to Vt 705,710. Eight visits will be made to Branches over the year, compared to 6 budgeted in the Annual Plan. The December allocation is for a visit to TCC; January is for a visit to the Torba centre (ToCC); February is for SCC; March is for TCC; April is for ToCC; May is for TCC; and June is for ToCC. The first 2 visits to ToCC in January and April are funded for 2 staff. Costings for all visits are based on the cost assumptions outlined in the Annual Plan for year 4.
- **Branch attachments to VWC (2.2/13)** has increased by Vt 253,730 to Vt 700,460 because 6 attachments will be done over the year rather than 4. This includes the 2 attachments by TCC's Project Officer for report writing; 2 x 2-week attachments in March and April by the new ToCC staff for hands-on training; and an attachment in May by the new ToCC Project Officer for exposure to preparation of the Annual Plan. The costs for all attachments are based on AP4 cost assumptions.
- **Legal training visits to Branches (2.2/14)** has increased by Vt 56,980 which is the actual cost of the first visit undertaken to TCC in August. The revised budget provides for one additional legal training visit using the same cost assumptions as in the AP4. This will enable the Lawyer to visit ToCC twice.
- **Bridging funds for SCC (2.2/14a)** shows an overall reimbursement over year 4 of Vt2,000,000. This is because the year 3 funds transferred to SCC in May 2010 (year 3) were not repaid until year 4 (in July 2010). Funds transferred to SCC in November will be repaid in full to VWC in January 2011.

VWC support to CAVAWs (output 2.4) has some large savings and some instances where the budget has increased due to actual spending to date.

- **CAVAW training visits (2.4/15)** has increased by Vt 76,400 because actual spending for the visit to Tanna for CAVAW training and the male leaders workshop was more than budgeted. The two remaining CAVAW visits to Malekula and Ambae are based on the AP 4 cost assumptions. This brings the overall allocation for year 4 to Vt 1,922,900.
- There is no allocation for the annual **CAVAW Training in Vila (2.4/17)**. This annual CAVAW training is also the time when VWC collects all counselling and community education data from CAVAWs for the previous 12 months and in the past it has been scheduled to ensure that annual data was available for inclusion in the Annual Plan. With the changes to VWC reporting schedules due to the contract revision, this timing no longer makes any sense. The CAVAW training has been re-scheduled for July 2011 so that this annual training and future ones provide full year data for the Progress Report to be prepared in December. This means that VWC will have only 4 annual CAVAW trainings over this phase, rather than 5 as planned in the PDD. **CAVAW Honorariums (2.4/21)** are paid at the annual CAVAW training so Vt1,388,000 allocated for this has also been carried forward to July 2011.
- **Attachment of CAVAWs to VWC (2.4/18)** has increased by Vt 345,350 to Vt 748,350 because the final attachment for year 3 was postponed to August 2010 in year 4 due to the upheaval caused by VWC's move of premises. The allocations for January and March use the AP4 cost assumptions to achieve VWC's PDD target of 4 attachments per year.
- **Regional training program (RTP) (2.4/19)** has increased by Vt 293,370 to Vt 1,581,870. This allowed one more person to be trained than budgeted in the Annual Plan because VWC was able to use outstanding air tickets (which had not been reimbursed) to send 3 CAVAW members and 1 male advocate to the training in

Suva. In addition, the Fiji costs of sending the new TCC counsellor to the training were taken from this line.

Component 3: Community Education and Awareness

Community education and awareness activities (output 3.1) has several changes where the increase or decrease in the budget is due to actual spending from July to November – this is the case for the revisions to the cost of **community awareness workshops, special events campaigns, media campaigns**, the updating and printing of the **VWC brochure**, and the printing of 15,000 of VWC's 2011 calendars (**community education materials**).

- **Newsletters (3.1/30)** has increased because 4 newsletters are now planned for year 4, rather than 3. AP4 cost assumptions are used.
- The major increase is for printing legal literacy materials (**3.1/32**). This has increased by Vt 1,375,619 to Vt 2,576,400. In addition to the printing of the human rights toksave booklets and the booklets on the FP Act that were included in the Annual Plan budget, VWC has photocopied 700 copies of the English version of the FP Act; and has budgeted to photocopy 1,000 copies of the Bislama version of the Act once the official translation becomes available. The booklets on the FP Act that were included in the Annual Plan budget will be VWC's own more simple translation of the Act.

The budget for **VWC's research in year 4** has increased by Vt 1,621,000 to Vt 5,116,188. This covers fees (Vt1,512,000) at \$800 per day, calculated at an exchange rate of 90 vatu: \$1.00) for 21 days for an Australian consultant to do the data analysis that VWC had been waiting for the NSO consultant to complete since January 2010. The remainder of the increase is because fees for the Australian consultant have also been recalculated at the new foreign exchange rate of vatu 90: \$1.00. No other cost assumptions have changed.

Component 5: Management and Institutional Strengthening

Organisational management (output 5.1) has several budget items that have increased or decreased due to actual spending from July to November, but the cost assumptions and monthly allocations remain the same as in the Annual Plan for the remainder of the year. This is the case for: the allowances for the part-time Cleaner and volunteer; rent; communications; office supplies; utilities; and travel on Efate; and recruitment.

- **Salaries for the Finance/Administration Officer and Office Assistant** have reduced allocations due to changes in staffing and both of these new staff remain on probationary salaries (Vt 40,000 and Vt30,000 respectively) for the remainder of the year. VNPF has reduced by Vt 36,000 due to these salary adjustments.
- The allocation for **severance allowance (5.1/46)** has increased by Vt 33,505 to Vt 884,111. As explained above for TCC, the additional allocation is the outstanding payment for year 3 that was carried forward to year 4 and paid along with the year 4 allocation in August.
- **Insurance (5.2/47)** was reduced to the actual cost paid in December of Vt 161,317. This may be overspent because VWC needs to add the staff and equipment of the

Torba Branch to the policy once the new centre is set up and this may increase the premiums.

- Items overspent to date where the budget for the year has increased include: **communications, office supplies, internal auditing** (the latter has increased by Vt85,000 due to the need to purchase updated MYOB software in the 4th quarter), the **staff training retreat** (Vt799,535 acquitted above), recruitment and the management committee (also acquitted above).
- **Office equipment (5.2/53)** has increased to Vt 307,284 which is the actual spending in August on a new photocopier, 2 hard drives and memory sticks.
- **Office furniture (5.2/54)** has increased to Vt 412,252 which includes the actual cost of curtains for the new office and a signboard purchased in July and August; and an allocation in January for 3 new filing cabinets (Vt120,000).
- **Maintenance of office equipment (5.2/55)** includes the actual spending to November and an increased monthly allocation of Vt10,000 which reflects the cost of regular anti-virus checks and this brings the total revised budget to Vt 294,700.
- **Internal auditing (5.2/56)** has increased by Vt 120,125 to Vt 488,125. This includes the actual expenditure on assistance with data entry on MYOB during year 3, the purchase of new MYOB software and costs for technical assistance in the setup of the new software. The quarterly allocations in January and June are for the internal auditing budgeted in the Annual Plan using the same cost assumption of Vt 18,000 fees per month for Hawkes Law to make random checks of payments and their documentation.
- **The annual audit (5.2/57)** has reduced from Vt 525,312 to Vt 379,126. This is because the Annual Plan budgeted for 2 financial audits to be paid in year 4, but one of these was actually completed and paid in year 3. The revised allocation for year 4 is actual expenditure for fees for the year 3 2009/2010 audit.

Program management (output 5.2) consultant costs have increased by Vt 1,086,644 to Vt 3,437,844. This is due to a recalculation of foreign exchange costs for fees for the Australian consultant (**strategic planning, monitoring and risk management (5.2/64)**). The AP4 fee rate of A\$800 per day remains the same, but the budget calculates this using an exchange rate of 90 vatu:\$1.00. There are no costs included for report preparation because VWC has been using its new photocopier to reproduce reports and has bound them in-house which saves costs.

7.2. SCC FINANCIAL REPORT ON NZAID FUNDS

The SCC financial report includes the following:

- 7.2.1 Summary of Funds Received and Expenditure (see Annex 4A).
- 7.2.2 SCC Financial Acquittal for July to November 2010 (Annex 4B) – this updates the year 3 acquittal to NZAID submitted in August 2010;
- 7.2.3 Revised Cost Schedule for the remainder of year 4 from December 2010 to June 2011 (see Annex 4C), which is also summarised in a change frame (Annex 4D).

7.2.1 SUMMARY OF FUNDS RECEIVED AND EXPENDITURE

Table 1 of Annex 4A shows that Vt 6,730,366 of NZAID funds were received for SCC activities during year 4 from July to November 30th 2010. This includes:

- Vatu 2,279,445 carried forward from year 3 to year 4 for accrued liabilities; and
- Vatu 4,450,921 received from NZAID on the 18th of June 2010 for bridging funds for July – October 2010.

Table 1 also shows that SCC repaid the Vt 2,000,000 bridging funds that were advanced by VWC in May 2010 of year 3. These funds were repaid to VWC in July 2010 and a further Vt 2,000,000 was advanced by VWC in November – these funds will be repaid in December 2010 or January 2011 after the 1st tranche from AusAID is received.

Table 2 summarises spending for year 4 from July to November 2010 which was Vt 4,761,172. This includes:

- Vt 4,128,707 for 1st July to 30th October 2010; and
- Vt 632,465 from 1st November to 30th November 2010.

Table 3 provides a reconciliation of funds remaining at 30th November 2010 (Vt1,969,194) and shows the amount remaining in the SCC bank account minus outstanding cheques (Vt 2,146,239 minus Vt 177,045).

Table 4 of Annex 4A shows that Vt 1,263,018 is preserved in the ANZ term deposit (Account 1164649) for SCC's severance allowance liabilities at 30th November 2010. The term deposit advice from the ANZ Bank for account 1164649 is attached at Annex 4E.

7.2.2 SCC FINANCIAL ACQUITTAL

Sanma Counselling Centre had expenditure of Vatu 4,761,172 compared with a budget of Vatu 10,761,586 for July 2010 June 2011. A detailed acquittal of SCC spending for July 2010 to 30 November 2010 is included in Annex 4B.

2.1(a) SCC counselling and support services

- **Salary for the Counsellor 1 (2.1a/1a)** was Vatu 215,380 for July to November and on target at Vt43,076 per month. Her **housing allowance (2.1a/1b)** was Vatu 50,000 for July to November on target (Vt10,000 per month).
- **Salary for Counsellor 2 (2.1a/2a)** had Vatu 200,000 spending for July – November 2010 and is on target at Vt40,000 per month. **Her housing allowance (2.1a/2b)** had no expenditure because she was not renting accommodation and therefore is not eligible for the allowance.
- **Salary and housing allowance for Counsellor 3 (2.1a/3a)** had no spending for November because she has not been appointed yet.
- **Court and medical fees fund (2.1a/3)** was Vatu 29,625 for July - November 2010. This covers court fees for 24 child maintenance cases (Vt 1,000 each), 2 enforcement fees (Vt 1,000 each), 5 medical fees (Vt 2,500) and 1 Public Solicitors fee (Vt 1,125).
- **Client support fund (2.1a/4)** had an expenditure of Vatu 70,270 from July to November 2010 which covered costs for 1 client's accommodation (Vt 40,300)

and food (Vt 9,340); and an air ticket for a Police officer who accompanied a defendant to Luganville (Vatu 20,630).

2.1(b) SCC community education, awareness and CAVAWs

- **Salary for the Community Educator (2.1b/5)** was Vt 323,070 for July to November (Vatu 64,614 per month) and on target.
- **Community awareness workshops and talks (2.1b/6)** had Vatu 251,755 expenditure for July to November 2010 compared with an annual budget of Vatu 614,000. Expenditure covers all costs for 1 workshop in Kerepua south west Santo (97,650), 1 in North Ambae (Vatu 127,135) and workshop materials for Gaua workshop held in June 2010 (Vt9,970).
- **Library (2.1b/7)** had expenditure of Vatu 24,060 for July to November which covers newspapers (Vt 17,500) and photo printings (Vt 6,560).
- **SCC Radio Programs (2.1b/8)** had spending of Vatu 100,000 from July to November (Vt 20,000 per month).
- **Special Events Campaign (2.1b/9)** was Vt 173,044 from July to November. This includes Vt 40,000 for Children's Day that was paid for in July; Vatu 52,519 for SCC day; Vatu 20,850 was spent for children's day; Vatu 38,970 for International Peace day in Luganville; and Vatu 20,705 for the 16 days activism in November.
- **Networking and support to CAVAWs (2.1b/10)** had no expenditure for July to November 2010.
- **Regional Training Program for CAVAWs (2.1b/11)** had an expenditure of Vatu 1,231,577 in September and November 2010. This covers costs for 2 male advocates and 1 CAVAW member and 1 SCC Volunteer who attended the RTP in Suva including their costs in Vila while in transit. A small reimbursement from FWCC will be done next year because the Fiji costs were less than the amount that was paid.
- **Follow-up meeting with male advocates in Santo (2.1b/12)** had no expenditure planned for July to November 2010.
- **Community Education materials (2.1b/13)** had no expenditure for July to November compared to the year 4 budget of Vatu 100,000. The budget allocated will be used for printing materials for community education in 2011.

2.1(c) Branch management

- **Salary for Project Officer (2.1c/14)** was Vatu 456,650 for July to November (Vt91,325 per month). This is overspent by Vatu 5 and will be reimbursed in December 2010.
- **Salary for Office Assistant (2.1c/15a)** was Vatu 175,000 (Vt 35,000 per month). Her salary for July to November was fully paid and on target. Her **housing allowance (2.1c/15b)** had an allocation of Vatu 10,000 per month and is underspent by Vatu 20,000 because the Office Assistant was not renting in July and August.
- **Volunteer Workers Allowance (2.1c/16)** had expenditure of Vatu 75,000 for July to November and is on target (Vt 15,000 per month).
- **Vanuatu National Provident Fund (2.1c/17)** was Vatu 115,610 compared with the budget allocation of Vatu 299,852 for year 4. This covered VNPF contributions for July to November 2010 and is underspent because Counsellor 3 was not recruited in November.

- **SCC Severance Allowance (2.1c/18)** had no expenditure for July to November compared to the budget for year 4 of Vatu 324,015, and a budget for October of Vt96,340. This will be paid in April when the SCC severance term deposit account matures.
- **Office Supplies (2.1c/19)** expenditure was Vt 147,920 for July to November compared with a monthly budget of Vt 32,307. This covers office stationary, computer supplies, airfreight, bank fees, audit fees and other general expenses.
- **Communications (2.1c/20)** costs were Vatu 299,391 for July to November 2010 compared with monthly budget of Vatu 43,076. This covers phone, fax, email and telephone cards for the mobile phone.
- **Utilities (2.1c/21)** spending was Vatu 53,210 compared with a monthly budget of Vt21,538. This covers electricity bills for July to October (Vt 49,290); and Vatu (Vt 3,920) was for water bill for the period of July to September 2010.
- **Transport for staff and clients (2.1c/22)** was Vatu 112,150 for July to November 2010 compared to the monthly budget of Vatu 12,000.
- **Office Rent (2.1c/23)** was Vatu 350,000 for July – November (Vt 70,000 per month) which is fully paid and on target.
- **Insurance (2.1c/24)** had no expenditure compared with the budget of Vatu 17,296 for November. Commercial insurance will be paid in December and workers compensation insurance is due in May 2011.
- **Office Furniture (2.1c/25)** had no expenditure planned for the year.
- **Office Equipment (2.1c/26)** had no expenditure planned for the year.
- **Maintenance of Office Equipment (2.1c/27)** had expenditure of Vatu 16,340 for July to November for updating antivirus program on Counsellor and Community Educator's computers.
- **Internal Auditing and financial management training (2.1c/28)** had no expenditure compared to the year 4 budget of Vatu 97, 460. No training visits were made to SCC by the VWC Finance Officer because she resigned in February and a new appointment was not made until August. The new VWC Finance Officer is still being trained and was therefore not able to provide training to SCC.
- **Annual Audit (2.1c/29)** had an expenditure of Vatu 105,760. This covers an outstanding fee for the 1st instalment payment for the financial audit for the year ending June 2008.
- **Staff training fund (2.1c/30)** had an expenditure of Vatu 96,780. This covers 2 English course fees for SCC staff (Vatu 65,400 at USP) and 1 air ticket for SCC's visit to VWC in December for the preparation of Progress Report 7. (This ticket was purchased to be used for an MYOB training in Vila, but when the training was cancelled, the ticket was used for the visit to Vila for report preparation, which is also a form of hands-on training.)
- **Visits by SCC to VWC/Vila Strategic, Planning and reporting (2.1c/31)** had expenditure of Vatu 58,580 for July to November. This covers the visit to VWC by the SCC Project Officer for preparing the SCC Progress Report to NZAID in August. Costs include per diem (Vt 15,000), accommodation (Vt 10,000), air ticket (Vt 31,180), departure tax (Vt 400) and ground transport (Vt 2,000).

7.2.3 SCC REVISED COST SCHEDULE FOR YEAR 4

Annex 4C is a revised cost schedule for SCC for the remainder of year 4 which shows the variance for each budget item compared with the budget included in the Proposal to AusAID submitted in September 2010. Only items that have changed are discussed below. All changes are consistent with the Annual Plan and PDD. The total budget remains at Vatu 10,761,586.

2.1(a) SCC counselling and support services

- **Housing allowance for Counsellor 2 (2.1a/2b)** has savings by Vatu 40,000 due to Counsellor not renting accommodation from July to December 2010.
- **Salary for Counsellor (3)** has savings of Vatu 70,000 because she was not recruited in November. The revised budget assumes that she will be appointed in January.
- **Housing allowance for Counsellor 3 (2.1a/3b)** has savings of Vatu 20,000 because she was not recruited in November 2010. The revised budget provides for housing allowance at Vt10,000 per month for January to June 2011.

2.1(b) SCC community education, awareness and CAVAWs

- **Community awareness workshops and talks (2.1a/6)** has an increased allocation of Vatu 37,885 due to the high cost of travelling by boat to the West Coast of Santo. The revised budget includes actual expenditure to November on 2 workshops in Sanma and Penama; and allocations for 4 more workshops, including 2 in Sanma and 2 in outer islands.
- **RTP for CAVAWs (11)** has savings by Vatu 60,613 because the cost of airfares were offset by a reimbursement for 3 international air tickets from South Pacific Travel.

2.1(c) Branch management

- **Housing allowance (15.b)** has savings by Vatu 20,000 because the Office Assistant began renting in September 2010. Her monthly housing allowance allocated is Vatu 10,000.
- **VNPF (17)** has savings of Vatu 5,590 because counsellor 3 was not recruited in November and will be recruited in January 2011.
- **Office Supplies (19)** has savings by Vatu 13,615 due to lower cost of office supplies than budgeted to November. The monthly allocation of Vt32,307 is the same as in the proposal to AusAID.
- **Communication (20)** has increased by Vatu 84,015 because phone cost have increased in the last few months. The monthly budget of Vt 43,076 is the same as was in the proposal to AusAID.
- **Utilities (21)** has savings by Vatu 54,480 due less consuming of electricity and water than expected. The revised budget has the same monthly allocation of Vt21,538 that was included in the proposal to AusAID.
- **Transport for staff & clients (22)** has increased by Vatu 143,150 because taxi cost has increased in the last 5 months and an increased monthly allocation of Vt25,000.
- **Office equipment (26)** has an increased allocation of Vt 17,000 for 1 external hard drive for backups of data to be purchased in January.
- **Maintenance of Office Equipment (27)** has increased by Vatu 21,160 to Vt 68,840. This includes actual spending to November and the same monthly allocation of Vt 7,500 that was in the September 2010 proposal to AusAID.

- **Internal Auditing/financial management training (28)** has savings of Vatu 37,682 and a revised allocation of Vt59,778 in April 2011. This is for MYOB level 2 training for the SCC Project Officer in Vila.
- **Annual Audit (29)** has increased by Vatu 105,760 due to an outstanding payment made in the last quarter for the audit fee for the year ending June 2008.
- **Staff training fund (30)** has savings by Vatu 103,220 and a revised budget of Vt 96,780 because all payments have already been made for local trainings in Santo.
- **Visits by SCC to VWC/Vila for strategic planning and reporting** has increased by Vatu 58,580 because the Project Officer will need to come to Vila in March to prepare the 75% acquittal report.

7.3. NEXT ACQUITTAL: AUGUST/SEPTEMBER 2010

AusAID's contract with FWCC for VWC's project states that an acquittal of 75% of funds received from the previous tranche must be provided before the next tranche can be transferred, and that these acquittals must be provided on 31st December and 30th June (clauses 3.1 and 4.3 of Funding Agreement No. 42235). The total amount that must be acquitted in the next 75% acquittal before the 2nd tranche for year 4 is paid is Vatu 39,168,529. This includes:

- Vt 12,708,176 carried forward from year 3 to year 4; and
- Vt 26,460,353, which is 75% of the Vt 35,280,470 which VWC received in September 2010 for the 1st tranche for year 4.

The 1st tranche for SCC is not included in the above calculation. (The first tranche for SCC has not yet been received. The contract amount for SCC in year 4 is Vt 6,310,665. If the acquittal was delayed until 75% of these funds were spent, all three Branches and VWC would run out of funds before the funds were able to be transferred from AusAID for the 2nd tranche for year 4).

Vatu 20,583,385 has already been acquitted from 1st July to 30th November 2010 in this report. **This leaves Vatu 18,585,144 that must be acquitted before the 2nd tranche for year 4 can be transferred. This means that VWC will be able to submit the 75% acquittal to AusAID in March or April.**

There are several reasons why the acquittal will be delayed beyond the contract date of 30th June. As noted above VWC has set aside Vt 8,976,868 from foreign exchange gains to cover costs that will be needed for the TORBA Branch in year 5. In addition, major expenditures for VWC's research have been re-scheduled due to a 9-month delay in the analysis of data tables by the NSO technical consultant. VWC also needs to hold some funds in hand to ensure that the year 5 budget can be fully funded without requesting further funds from AusAID, since many costs have increased substantially since the PDD was prepared, particularly for national training events. In addition, the requirement that acquittals be presented before the end of the month is quite difficult for VWC – in order to prepare a fully accurate acquittal, bank reconciliations are needed and these are difficult to prepare mid-month. For this reason, VWC prefers to acquit as soon as possible after the 75% target is reached in the following calendar month, so that acquittals can be provided for a full month's expenditure.

8. REVIEW OF PROGRESS ON HIGHER-LEVEL INDICATORS

The joint AusAID/NZAID/VWC review¹ recommended that VWC's reporting requirements be streamlined to reduce VWC's workload. Following the review recommendation, VWC's Agreement with AusAID was amended in November 2010² so that VWC now provides one progress report each year in December (compared with two reports in April and October).

AusAID directed VWC at the November 2009 Project Coordinating Committee³ meeting that all monitoring and evaluation data should be included in future in Progress Reports, and not in the Annual Plan. Consequently, section 8 of Progress Report 6 (prepared in April 2010) included a detailed assessment of impact and outcomes for the goal, outcome and output indicators included in the Monitoring and Evaluation (M&E) Framework⁴, and highlighted major impacts demonstrated over the previous 12 months. A major assessment of benefits and outcomes was also included in the joint AusAID/NZAID/VWC review report.

Annex 5 includes updated data for most of the indicators included in the M&E framework. Because of the change in scheduling of Progress Reports, it has not been possible to update M&E data in some areas. For example, there is no new data from the CAVAWs, because this is collected at the annual CAVAW training in Vila which was held in March 2010. (The next annual CAVAW training has been rescheduled for July 2011, so that data can be updated to the end of the financial year for inclusion in Progress Report 8.) Most other agencies in Vanuatu prepare data for calendar years, and they have not responded to VWC's requests for updated data for 2010. (However, a male advocate from the Tanna Police has provided data to November 2010.) Due to extended delays in the preparation of data analysis tables by the Vanuatu National Statistics Office⁵, VWC is also unable to present data from the research in this report, as was originally planned.

With two major assessments of impact already undertaken in 2010 in Progress Report 6 and the joint review report, this progress report does not include a discussion of impact and outcomes against M&E indicators. A detailed assessment of impact and outcome indicators will be included in progress report 8, which will be the final progress report for this phase.

¹ "Mid-term Review of the Vanuatu Women's Centre Phase 5", April 2010.

² "Amendment 2 of the Agreement Regarding the Vanuatu Women's Centre Program: AusAID Agreement Number 42235", 26 November 2010.

³ Minutes of the VWC Project Coordinating Committee Meeting, 24 November 2009.

⁴ See the M&E framework included in the PDD and the Annual Plan for year 4. No changes have been made to the M&E framework since the PDD.

⁵ The NSO consultant undertook to provide this data by January 2010, but this was postponed several times by him during 2010. In November 2010, VWC contracted the preparation of these analytical tables to an Australian-based consultant and they will be completed by mid-January 2011.

9. UPDATE ON THE IMPLEMENTATION OF REVIEW RECOMMENDATIONS

Section 4.2 of the Annual Plan for Year 4 summarised VWC's responses to the joint review recommendations and Annex 7 of the Annual Plan summarised VWC's plans for follow-up. This section provides an update on the implementation of the review recommendations. Several of the recommendations were for VWC to continue with ongoing activities – these activities were already included in the PDD and Annual Plans and are not discussed further here. Actions taken since the review, and further follow-up needed by VWC, are summarised in the table below.

Review Recommendation	Follow-up planned by VWC (in Annual Plan for Year 4)	Update on action taken (Nov 2010)	Further follow-up needed by VWC
Counselling, legal & support 1.1 Continue counselling training	<ul style="list-style-type: none"> - 1 Counsellor Training for all counsellors scheduled in June 2010 and 2 for Year 4 in January and June. - 1 Counsellor identified for further training and attachment with the FWCC 	<ul style="list-style-type: none"> - June 2010 training did not take place due to lack of availability of FWCC trainers. - Attachment with FWCC postponed due to cancellation of flights due to a cyclone 	<ul style="list-style-type: none"> - Two trainings by FWCC are scheduled for the remainder of year 4; & 3 in-house trainings by VWC. - Counsellor attachment is rescheduled to February 2011.
1.2 Strengthen counselling competency assessment & performance review	<ul style="list-style-type: none"> - Translate and utilise the FWCC counsellor competency tool - Assessments and performance review to take place at the end of the June Counsellor training - VWC will work towards institutionalise the processes of assessments and performance reviews 	<ul style="list-style-type: none"> - Tool not yet translated. - Assessments and performance review not yet done. 	<ul style="list-style-type: none"> - Translation of the tool will be done by March 2011 before the next counsellor training. - Assessment of counsellor performance will be at the end of the training as originally planned.
1.3 Restructure VWC & Branch counselling; maximise opportunities for more competent counsellors to progress; address performance issues; identify leadership & supervision roles for more competent counsellors; & welfare/support roles	<ul style="list-style-type: none"> - Trialling process for supervisor involves training, exposure and attachment in Year 3 before further assessment in Year 4. - VWC is also looking at involving counsellors more in community education as a means of strengthening the linkages between CE activities and counselling 	<ul style="list-style-type: none"> - 1 SCC Counsellor spent 3 weeks with TCC to provide hands-on training; this resulted in improved basic counselling skills, record-keeping, data collection & referrals. - 1 VWC counsellor assisted TCC with community education - VWC & TCC counsellors & 1 	<ul style="list-style-type: none"> - Further trialling & assessment is needed for any counsellor to take on more leadership & supervision roles. - Branch Project Officers, Coordinator and Deputy also need to be skilled to supervise the work of counsellors; VWC wants these staff to take on a greater role in this area, rather than identifying one counsellor to play a supervisory role.

Review Recommendation	Follow-up planned by VWC (in Annual Plan for Year 4)	Update on action taken (Nov 2010)	Further follow-up needed by VWC
		SCC counsellor are now doing public talks	
1.5 Formalise referral protocols– police/courts	-Protocol has been drafted and is yet to be signed. Signing will be in Year 4.	Not signed yet. VWC regularly reminds Police & hospital -Save the Children has approached VWC for a protocol	-VWC may take up this issue with the new Police domestic violence/FP Unit -Save the Children drafting referral protocol.
SCC 2.1 NZAID to fund SCC for further 2 years & ongoing to next phase	-Draft budget in Progress Report 5 and Annual Plan 4 for harmonised program	Funding agreement signed in November 2010	VWC will request further funding from NZAID for phase 6 which begins in July 2012.
2.2 Vanuatu Govt to develop purpose-built office on govt land for SCC	SCC/VWC to approach Luganville Municipality	SCC discussed with Luganville Mayor & urban land dept - no positive result	Ask Luganville Mayor periodically – Mayor referred SCC to urban land dept, who referred SCC back to the municipality
TCC 2.3 Secure office & plan for better accommodation	- Current office door secured - TCC to approach Provincial Government for new premises	Prov govt has suggested that TCC may be offered space in their old/current govt offices, but this is not available yet until new offices are constructed & it may not be appropriate to TCC's needs	VWC is exploring other options for TCC premises in Lenakel, closer to the marketplace where more women will be able to access services
Torba Branch 2.5 Plan & budget for Torba Branch for year 4, contingent upon adequate capacity	- Discussions undertaken with the Provincial Govt - VWC needs to look for and secure suitable premises - Staff will be recruited from the pool of trained CAVAW/ PO to have tertiary level qualification Internal delegation & job-sharing will enable VWC to take on mgmt of a 3 rd Branch	-Letter sent to prov govt regarding establishment by VWC has been positively received -Prov govt has offered land for new centre, but VWC to consider whether location is too isolated for women to easily access the centre	-VWC on track to establish the new centre in January; premises will be rented in yr 4 while a building is constructed on govt land. -Recruitment notices in Daily Post; applications have been received for counsellor & Project Officer; appointments to be made in January.
Community Awareness &	- A half-day participatory workshop will be organised to	-Individual comments were	Focus group discussions &/or comments from in-

Review Recommendation	Follow-up planned by VWC (in Annual Plan for Year 4)	Update on action taken (Nov 2010)	Further follow-up needed by VWC
Education 3.1 Review of community awareness/educ'n program & IECs by a VAWC education specialist to enhance targeting & impact	review IEC materials. VWC will draw on the expertise of various Trustees and other appropriate people. - Focus group discussions will be facilitated before any new material is developed.	received on current materials from 2 experts – a Daily Post staff & the UNICEF communications officer; trustees were approached but did not attend workshop or provide comments. -2011 calendar developed based on comments from experts & in-house.	house, experts & trustees will be sought before finalisation of all materials scheduled for printing in year 4.
Management & Institutional Strengthening 5.1 VWC & FWCC to mentor Deputy Coord; ensure clearly defined & documented role, responsibility & delegations; & training plan	-Revisit the PDD to refine the job description for the Deputy Coordinator - Clear delegation of responsibilities for Deputy Coordinator - Provide mentoring and support and skill development through identified trainings	-Deputy's job description reviewed in May 2010 -Clear delegation of responsibilities done in May 2010; major focus on financial, admin, personnel management & Branch supervision	-Delegation of CAVAW training & community education to be highlighted for the remainder of year 4 -Provision of mentoring & training is ongoing; remainder of year 4 will include participation in a CAVAW training visit -Academic & short courses on management will be assessed & taken up if appropriate
5.2 Mentor/support Coordinator to continue to strengthen org management, staff leadership, succession planning & delegations	- VWC will focus on building a core group of staff members to take on leadership roles to provide support to the Coordinator - Recruitment will focus on more qualified people to enable an effective succession plan	-Core group includes Deputy, Community Educator, Lawyer, one of the counsellors, and the 2 Branch Project Officers	-Ongoing development & involvement of the core group in decision-making -Recruitment of qualified staff is challenging with few qualified applicants applying for most VWC positions.
5.3 Review, clarify & document role of trustees & management committee	- The Terms of reference for the Trustees will be discussed at the next Management Committee meeting	-VWC has asked trustees to be more involved in providing support e.g. review of IECs, CAVAW manual & policy manual – trustees have been unable to provide further support	-TOR for the management committee will be discussed at the next meeting -Trustees with appropriate expertise will continue to be asked to become involved in various activities
Building	- Making contact with other	-Contact made with	-Proposal to be drafted

Review Recommendation	Follow-up planned by VWC (in Annual Plan for Year 4)	Update on action taken (Nov 2010)	Further follow-up needed by VWC
5.5 AusAID to fund option (a), build on govt land	donors. - Proposal for new building to other donors - Liaise with Vanuatu Govt to secure title to land	JICA, French Embassy & EU ⁶ -regular liaison with DWA but no progress with securing land	early 2011 -Ongoing liaison with government to secure title to land

⁶ JICA advised it will not co-fund buildings with other donors but recommended trying their small grants scheme; French Embassy will only fund furniture; EU advised they will not fund proposals for buildings.

