



DFAT / NGO Committee for Development Cooperation
A joint committee of the Department of Foreign Affairs and Trade and
Australian non-government organisations

Minutes of the 154th Committee for Development Cooperation (CDC) Meeting held on 24 October 2018

DFAT CDC Members

Jon Burrough (Chair)
Rebecca Lysaght (DFAT)
Simon Cann-Evans (DFAT) (Dial in)

Secretariat

Sarah Dreese (DFAT)

NGO Members

John Morley (Plan International Australia)
(Dial in)
Kalene Caffarella (Australian Red Cross)
Anthea Spinks (Oxfam Australia)(Dial in)
Chris Jensen (World Vision Australia)

Observers

Rebecca Hamilton (ACFID)
Marc Purcell (ACFID)
Mark Carpenter (ACFID)
Lorraine Hitch (DFAT)
Alice Ridge (ACFID)
Matthew Fehre (DFAT)
Shonelle Meagher (DFAT)

Apologies

Megan Anderson
Tim Church (DFAT)

10:00 – Meeting Open

Item 1. Welcome Remarks

In opening remarks, the Chair (Jon Burrough):

- Paid respect to the traditional custodians of the land on which the meeting takes place and paid respect to Elders both past and present. The Chair went on to extend respect to any Aboriginal or Torres Strait Islanders people present.
- Announced Tim Church from DFAT's Contracting and Aid Management Division as a new DFAT representative to the CDC, replacing Sally-Anne Vincent. The Chair thanked Sally-Anne for her extremely valuable contribution to the CDC over the years.
- Noted apologies from Megan Anderson and Tim Church who were unable to attend the meeting.
- Welcomed participants to the 154th CDC meeting, acknowledged John Morley and Kalene Caffarella would be joining via telephone, and
Introduced observers:

- Rebecca Hamilton-ACFID
- Marc Purcell – ACFID
- Mark Carpenter – ACFID
- Alice Ridge – ACFID
- Lorraine Hitch – DFAT
- Matthew Fehre (DFAT)
- Shonelle Meagher (DFAT)

Conflict of interest check:

The Chair requested all meeting participants declare any conflicts of interest.

- Nil conflicts were declared.

Item 2. Endorsement of minutes from the 153rd CDC

- The Chair endorsed the minutes from the 153rd CDC, seconded by Ms Spinks.

Item 3. Update on Action Items

The Chair reported on ongoing action items:

- *151st minutes*
 - approved out of session
- *Partnership definition – ongoing.*
 - ACFID’s Code team and DFAT’s NGO team to meet to discuss the ‘partnership’ definition. ACFID’s Code team to arrange meeting
- *Indemnity clause issue tabled in writing from NGOs at CDC150, rephrased via email to DFAT on 29/5/2018 and subsequently reviewed by DFAT legal teams:*
 - The Chair circulated the response provided by DFAT’s legal area to the NGOs question in writing and gave participants time to review.
 - NGO representatives considered that on balance the written response did address the question but requested more time to review the written response within their organisation and with the required background information.
 - The Chair noted that the written response provided was likely as much clarity as could be offered on this particular issue.

ACTION ITEM: NGO reps to review the written response on the indemnity issue and return any questions at the next CDC.

Item 4. Update from DFAT

- The Chair reported that all 57 ANCP NGOs submitted their ADPlans by 30 June 2018. In 2018-19, the ANCP will fund 454 projects to be delivered in 60 countries, a consistently good spread of sectors and countries, with the five largest recipient countries Timor-Leste, Bangladesh, PNG, Indonesia and Cambodia.
- The Chair spoke to the 2018 Annual Reflections workshops:
 - 2018's workshops were very successful events with solid attendance from ANCP NGOs, ACFID and DFAT. Key topics discussed at the workshops included the \$2 million budget increase for the ANCP, the Foreign Policy White Paper, the reviews into the prevention of sexual exploitation and abuse, programming in high risk areas, DFAT's soft power review, smart volunteering, friendship grants and ANCP strategic communications.
 - The Chair noted that the Data System Validation review and corresponding Management Response has been completed. The recommendations from the Review will be taken forward and the second phase will be a program logic refresh. The MELF Reference group will be reactivated as part of the refresh.
 - The Chair referred CDC members to the circulated ANCP Reflections Outcomes document for further information.
 - Ms Spinks stated that partners very much value the ANCP Reflection workshops and consider them to be a critical part of the ANCP process and partnership.
- The Chair updated the CDC on Accreditation:
 - The most recent accreditation window for ANGOs wishing to apply for the first time or ANCP NGOs seeking to upgrade their accreditation from Base to Full closed on 30 September 2018. DFAT received four new applications.

Item 5. Next CDC Date

Ms Lysaght spoke briefly to this item, noting DFAT is currently in the process of confirming Organisation Review dates, once these dates are finalised DFAT will be able to propose a date for the next CDC meeting, noting it's likely there will be a need for two CDC meetings closer together. The first meeting will likely be in late February or Early March 2019

11:30am Meeting Close