

# IA-CEPA Skills Development Exchange Pilot Expression of Interest (EOI) Form

## Form Preview

This document is an example for information only - please complete online form

## Welcome to the IA-CEPA Skills Development Exchange Pilot

### Skills Development Exchange Pilot - Expression of Interest (EOI) Form

Thank you for your interest in the Skills Development Exchange Pilot.

This form is for **Indonesian applicants** seeking a workplace placement in Australia under the **Memorandum of Understanding (MoU)** between Indonesia and Australia.

Before applying, please ensure you understand the terms of the MoU. Your completed application will be reviewed by the **Department of Foreign Affairs and Trade (DFAT)**.

Please note this form is an **Expression of Interest (EOI) only**, used to establish your general eligibility for the Skills Development Exchange Pilot. It does not guarantee acceptance of your full SDE application, or a visa application.

If your EOI is successful, DFAT will invite you to complete a full SDE application form, where you will upload important documents to prove your eligibility, support from the Sending Organisation and the offer from the Host Organisation. You can preview a copy of the full SDE application form here [\[link\]](#).

You can stop and save your application at any time. Please use the **'review and submit'** feature to review the form before you submit. Applications not finalised in the system will not be accepted.

We aim to process applications promptly, but may need to contact you, or the sending and host organisations in relation to your application.

Unsuccessful applicants will be notified by email.

More information about the Skills Development Pilot can be found here: [Skills Development Exchange | Australian Government Department of Foreign Affairs and Trade \(dfat.gov.au\)](#)

If you have questions about this application form, please contact the Skills Development Exchange Pilot team in DFAT at [iacepa.skills@dfat.gov.au](mailto:iacepa.skills@dfat.gov.au)

## Skills Development Exchange Pilot: Exchangee details

\* indicates a required field

### About You

This part of the application form collects some of your personal information which DFAT needs to process your application.

#### Name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Address

Address

  

Address Line 1, Suburb/Town, and Country are required.

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**Email \***

Must be an email address.

We may need to contact you about your application. Please ensure this email address is regularly monitored.

**Your best contact phone number \***

We may need to contact you about your application. Please use international format, starting with 62 (do not include the leading +)

**What is your gender? \***

- Female     Male     Indeterminate/to say  
 Intersex/  
Unspecified

**Is this the first time you have applied to the Skills Development Exchange Pilot? \***

- Yes     No

**If you answered no above, please select the date that you submitted your previous application.**

Must be a date.

## Skills Development Exchange Pilot: Eligibility Assessment

\* indicates a required field

### Eligibility

This series of questions will be used to assess your general eligibility to be an **Exchangee**, coming from a **Sending Organisation** in Indonesia, to undertake a **Workplace Placement** with a **Host Organisation** in Australia under the Skills Development Exchange Pilot. Workplace placements can be up to 12 months in duration.

If you are found eligible at this stage, DFAT will invite you to complete a full application which requires further information and evidence about you and the workplace placement.

### Indonesian citizenship and passport

Only Indonesian citizens are eligible to apply.

Please note if your EOI is successful you will need to upload a copy of your Indonesian passport in the full application form.

**Are you an Indonesian citizen? \***

- Yes     No

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**Do you have a valid and current Indonesian Passport? \***

- Yes  No

Your current age

You must be aged 18 or over at the time of submission to be eligible.

**Are you currently aged 18 or over? \***

- Yes  No

Your English proficiency

Workplace safety is critical: Exchangees must have adequate language proficiency for the position and the intent of the Workplace Placement, including sufficient English ability to understand workplace safety signage and comply with written or verbal work health and safety directions provided by the Host Organisation.

Please note if your EOI is successful you will need to upload evidence of your English proficiency (such as a certificate, statement of attainment or other document) in the full application form.

**Do you have adequate English proficiency for the proposed position and the intent of the workplace placement? \***

- Yes  No

Your current employment

The sending organisation is the business enterprise sending an exchangee to undertake a workplace placement. It is the organisation you currently work for in Indonesia.

**Are you currently employed full-time by the sending organisation? \***

- Yes  No  I'm not sure

**What is the business or company name of the sending organisation? \***

Relationship between the sending organisation and the host organisation

The sending organisation and host organisation should have an existing relationship or establish a relationship for the purpose of arranging a workplace placement under the Skills Development Exchange. One of the following descriptions must apply.

**Which of the following describes the relationship between the sending and host organisations? \***

- Branches or parts of the same organisation.  
 An organisation and an affiliate organisation (for example, between a company and a subsidiary or related entity).

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- An organisation and an established partner organisation (for example, between joint venture partners, businesses with existing formal links, or between a business and an established client).
- Both organisations are members of one of the following business peak bodies: KADIN, APINDO, IABC, ACCI, Ai Group or AIBC.

### Eligible sectors for workplace placements

Workplace placements can take place in any of the sectors listed below. If the relevant sector is not listed, the placement will be subject to approval by DFAT and we may contact you for further information.

#### **In which of the following sectors will the placement be undertaken? \***

- Financial and Insurance Services
- Mining, engineering and related technical services
- Information media and telecommunications services
- Tourism and travel related services
- Creative economy
- Agri-business and food processing
- Green economy
- the sector is not listed here

**If you selected 'the sector is not listed here', please enter the relevant sector of the workplace placement.**

### Your OSCA skill level

OSCA stands for [Occupation Standard Classification for Australia](#). The OSCA structure has five levels - major group, sub-major group, minor group, unit group and occupation. You must meet the OSCA skill levels 1-3.

Please find your occupation in the Occupation Standard Classification for Australia (OSCA). You can browse the name of the occupations here: [Browse classification | Australian Bureau of Statistics](#)

**Will the placement in Australia be a position in an occupation defined within the OSCA skill levels 1-3, and where Australian citizenship or permanent residence is not a pre-requisite for employment? \***

- Yes
- No
- I'm not sure

**What is the name of the occupation you will undertake in Australia, referenced from OSCA? \***

You can browse the name of the occupations here: <https://www.abs.gov.au/statistics/classifications/osca-occupation-standard-classification-australia/2024-version-1-0/browse-classification>

**What is the 6-digit OSCA code for the occupation you will undertake in Australia?**

Must be a number.

Provide the 6-digit OSCA code for your proposed occupation identified above.

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### Working in regulated occupations

All Skill Development Exchange participants who undertake a regulated occupation (or the duties associated with a regulated occupation) in Australia must be duly licenced, registered or certified to undertake the occupation or duties in the Australian jurisdiction where the workplace placement will be undertaken.

*A regulated occupation is an occupation, including the duties associated with the occupation, requiring a licence, registration or certification to practice in Australia. Many trades in Australia meet this definition.*

Please note if your EOI is successful and you work in a regulated occupation, you will need to upload copies of your licences, registrations, certificates or other required documents in the full application form.

#### **Will the workplace placement be in a position in a regulated occupation? \***

- Yes  No

### Before you submit

\* indicates a required field

Please answer these final questions before you submit your application.

#### **How did you find out about the SDE Pilot? \***

- |   |  |
|---|--|
| <input type="radio"/> The DFAT website          | <input type="radio"/> From the Indonesian Government |
| <input type="radio"/> DFAT X (Twitter) accounts | <input type="radio"/> From KADIN, APINDO or IABC     |
| <input type="radio"/> LinkedIn                  | <input type="radio"/> Word of mouth                  |
| <input type="radio"/> DFAT Facebook pages       | <input type="radio"/> Other:                         |

- Advertisements

### Privacy

Please read the IA-CEPA Skills Development Exchange Privacy Notice [here](#) or contact [iacepa.skills@dfat.gov.au](mailto:iacepa.skills@dfat.gov.au) for a copy.

By clicking accept, you:

- **acknowledge** that you have read and understood this Privacy Notice;
- **consent** to DFAT's collection and handling of your personal information in accordance with this Privacy Notice, including to other parties located overseas;
- **acknowledge** and agree that DFAT will not be responsible under the [Privacy Act 1998 \(Cth\)](#) for how the overseas party handles your personal information; and
- **represent and warrant** that where you have provided any personal information of a third party (such as your employer), they have consented to DFAT managing their personal information as set out in this Privacy Notice.

It is your choice what personal information you provide to us in relation to the application. However, if you do not complete the application form and provide the letters issued by your current employer and the prospective Australian employer, DFAT may not be able to assess or manage your application.

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**Please select an option below \***

Accept

Do not accept

### Consent to promotional, marketing and publicity purposes

By clicking accept, you:

- **consent** to DFAT using or publishing my personal information for promotional, marketing or publicity purposes, including to overseas recipients; and
- **acknowledge** and agree that DFAT will not be responsible under the *Privacy Act 1998 (Cth)* for how the overseas party handles your personal information.

**Note:** providing your consent for promotional, marketing or publicity purposes is **voluntary**. If you do not provide your consent, it will not affect your application for a letter of support from DFAT.

**Please select an option below \***

Accept

Do not accept

### Conflict of interest

It is important that conflicts of interests are disclosed and managed appropriately during the application process.

There may be a conflict of interest, or perceived conflict of interest, if an applicant has, for example:

- a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer, including any staff temporarily contracted to DFAT, or
- a relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicant from carrying out their role as an applicant or participant fairly and independently.

Applicants must declare any perceived or existing conflicts of interests or that, to the best of the applicant's knowledge, there is no conflict of interest.

**Please select one of the following options. \***

I do not have a conflict of interest

I have a conflict of interest

### Evaluation of the Skills Development Exchange Pilot

The Skills Development Exchange is a pilot initiative. Australia and Indonesia will periodically evaluate the implementation of the Skills Development Exchange. These evaluations are critical to decisions about the way the Skills Development Exchange is managed and we may contact you for feedback on your experiences. If you do not provide your consent, it will not affect your application for a letter of support from DFAT.

**May we contact you as part of the future evaluation of the Skills Development Exchange Pilot? \***

Yes

No