

Human Rights Grants Scheme

Attachment B: Full Application

Instructions

This form is to be completed by the applicant organisation upon request of the relevant Australian diplomatic mission. The form must be typed and in English. The form must be submitted to the mission by 4pm (local time) **1 October 2012**. Late applications will not be accepted without prior agreement from the mission.

APPLICANT ORGANISATION AND CONTACT DETAILS						
Name of organisation						
Organisation goal or						
purpose						
Street address						
City						
Country						
Postcode						
Name of contact person						
Honorific (tick one)	🗌 Mr	Ms	🗌 Mrs	Miss	🗌 Other	
Position						
Contact numbers	Work		Mobile			
Email address						



PROJECT DETAILS (maximum 4 pages)					
Name of project					
Amount of funding being sought from HRGS (maximum AUD100,000)					
Total cost of project in AUD					
Project start and end date					
Country in which project will be implemented					
Briefly describe the project and why it is needed					
Which of the following are objectives of this project? (Please tick one or more)					
- Prevent or end gross human rights violations					
 Promote positive change in policies or actions of government or relevant non-state actors in the area of human rights 					
 Monitor, seek redress for and/or report on human rights violations, including supporting victims of human rights abuses 					
- Educate and/or train human rights victims, workers or defenders					
- Promote observance and implementation of international human rights standards					
- Promote and strengthen national or	regional human rights institutions or mechanisms				
What are the specific anticipated outcomes of this project?					
How will those outcomes be achieved?					
How will you promote the project and its Australian Government funding?					
What partners, if any, are involved in the project? What is their role and relationship to your organisation?					
Does the project have any other sources of funding? If so, please indicate the source and amount.					
Does this project involve participation by both men and women?					
Does the project involve the participation of marginalized groups? For example,					



people with disability.						
Has the organisation previously in HRGS funding? If YES, has a Proje Completion Report (including fur acquittal) been submitted?	ect					
Has the organisation previously r any other Australian Governmen funding? If YES, which Australian government agency, what projec how much?	t					
Does the project involve working children? If YES, the organisation have a current Child Protection I be eligible for funding.	must					
Are there any real or potential risks associated with the project? (please tick one or more)						
Physical risks	Child related risks	Environmental risks				
Political risks	Economic risks	Social risks				
If YES, please briefly outline how manage those risks (maximum 3 words).						



PROJECT BUDGET (maximum 2 pages)							
Expenditure (must be in Australian dollars)	HRGS funding	Implementing organisation	Other				
Personnel costs							
Salaries							
Per diems for travel/activities							
Support costs (costs directly related to the successful management of the project)							
Communications							
Training materials							
report preparation							
vehicle/transport costs							
Equipment*							
Freight*							
Buildings*							
Travel costs**							
International travel							
Local transportation							
Audit costs***							
Miscellaneous costs							
TOTAL							

* must not amount to more than 10% of the total project cost

** must not amount to more than 20% of the total project cost

*** the organisation must undertake an independent audit of the project and attach it to the **Project Completion Report** before sending the report to the Australian diplomatic post. Costs of audits must be reasonable.