

# Australian Aid: Friendship Grants Mid-term Report

## Form Preview

### Mid-term Report

\* indicates a required field

#### Activity update

**1. Outline how your Activity is tracking towards the positive changes you set out in your application. \***

Word count:  
No more than 200 words.

**2. Outline any challenges faced, or that you anticipate facing in the final months of the Activity. \***

Word count:  
No more than 200 words.

#### Grant Funding

**3. How much of your DFAT Friendship Grant has been spent so far? \***

Must be a number.  
State the figure in AUD, exclusive of GST.

**4a. Will you spend all of your grant by the end date of the agreement with DFAT? \***

- Yes
- No

**4b. Outline the reason the Friendship Grant will not be spent, including a timeframe for when you anticipate it will be spent by. \***

Word count:  
No more than 200 words.

#### Supporting Content

Attach a minimum of three photos or videos with descriptive captions and credits to tell the story of your Activity.

Photos must be a minimum of 300dpi (you can find the dpi of a photo by going to properties in the photo and then 'details').

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You must obtain informed consent from all people in the photo or video. Where children are in the photo or video, consent must be obtained from a parent or legal guardian and must be in line with DFAT's Child Protection Policy guidance note on [Social Media and Use of Images](#) and [taking photographs of children](#).

Where a consent form has not been signed, a file note of the informed consent should be kept.

The *Privacy Act 1988* governs the way 'personal information' is collected, used and disclosed in Australia and overseas. Images of individuals are considered to be 'personal information' if the person's identity is clear, or can reasonably be ascertained from the photo or video. This information can only be published if the individual has given consent or would have been aware that the information may be disclosed publicly.

### 5. Attach a minimum of three supporting photos or videos. \*

Note: You must attach three items. Multiple items can be selected.

## Certification

\* indicates a required field

The following declaration must be made by an Authorised Officer in the organisation.

### By submitting this report, the Authorised Officer certified that: \*

- This report is complete and accurate;
- A detailed, auditable record of income and expenditure at an individual item level is available should it be requested;
- The funds allocated are being used in accordance with the Grant Agreement with DFAT;
- The funds allocated are being used in accordance with the Friendship Grants Guidelines;
- Any safeguard matters (eg. fraud or child protection cases) have been reported to DFAT in writing in the specified timeframes;
- The Australian Community Organisation (ACO) consents to the Australian Government using and disclosing all or part of this Report including photos and videos; and
- The ACO has obtained the necessary approvals for use and reproduction of photos and videos and, if applicable, the photos and videos meet child protection requirements.

### Authorising Officer Name \*

Title      First Name      Last Name

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### Authorising Officer Position \*

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### Date of Approval \*

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Must be a date.