

# Australia Awards Fellowships

## Australia Awards Fellowships Sample Budget

Application R1602-TEST from DFAT

### Fellowship Budget

**\* indicates a required field.**

Australian Host Organisations (AHO) should consult the Australia Awards Fellowships Round 16 Guidelines before preparing their budgets.

### A) Travel Costs

Itemise all travel costs associated with the activities in Australia. These include, but are not limited to, Fellows' international travel from international hub to Australia and domestic travel associated with the Fellowship in Australia. Fellows' domestic travel to international hub in their home country is not funded by DFAT and must be a co-contribution. AHO travel to the partner country for eligible follow-up activities should be included in Section G of the budget.

A) Travel Costs for Australian activities	AHO Co-contribution	Counterpart Co-contribution	DFAT Funds requested
Return Economy Fare: Dhaka - Melbourne (3 Fellows @\$2,000)	\$	\$	\$6,000.00
Return Economy Fare: Islamabad - Melbourne (3 Fellows @\$2,500)	\$	\$	\$7,500.00
Return Economy Fare: New Delhi - Melbourne (3 Fellows @\$2,500)	\$	\$	\$7,500.00
Return Economy Fare: Yangon - Melbourne (3 Fellows @\$2,000)	\$	\$	\$6,000.00
Local transport 20 seat bus (transfers)	\$	\$	\$4,000.00
Local travel (e.g. Melbourne - 12 Fellows x myki card/30 days)	\$	\$	\$3,000.00
Visa costs to enter Australia x 12 Fellows	\$3,600.00	\$	\$
Please identify the departure and arrival airports, number of Fellows and return cost e.g. Dhaka-Canberra (10 Fellows @ \$2,000), and any other relevant travel costs.			

#### AHO Co-contribution total

\$3,600.00

This figure is calculated.

#### Counterpart Co-contribution

total

\$0.00

This figure is calculated.

#### DFAT Funds requested total

\$34,000.00

This figure is calculated.

#### TOTAL ALL Contributions

\$37,600.00

This figure is calculated.

### B) Course Costs & Conference Attendance

DFAT will fund a maximum \$150 per hour for lecturers/trainers/experts.

Itemise the costs associated with conducting any training as part of the Fellowship activities in Australia. These include, but are not limited to, trainers' remuneration (indicate the rate, which should reflect the actual costs, and number of hours), course materials, conference registration, Welcome to Country etc. Please note, co-contributions will be viewed as a sign of the applicant's commitment to the proposed Fellowship program.

B) Course Costs and Conference Attendance	AHO Co-contribution	Counterpart Co-contribution	DFAT Funds requested
Room hire and audiovisual equipment (in kind)	\$10,000.00	\$	\$

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### Application R1602-TEST from DFAT

Training materials (binders, DVD files)	\$	\$	\$1,800.00
Field visits	\$	\$	\$2,000.00
Trainer 1: \$200 x 70 hours	\$3,500.00	\$	\$10,500.00
Trainer 2: \$150 x 40 hours (includes 2 hours preparation @ \$150 per hour as co-contribution)	\$300.00	\$	\$5,700.00
Trainer 3: \$110 x 15 hours	\$	\$	\$1,650.00
Trainer 4 (e.g. Guest speaker) \$500 x 2 hours	\$700.00	\$	\$300.00
Equipment hire (e.g. Laptop hire and support)	\$	\$	\$4,600.00
Conference registration (\$1,000 per Fellow)	\$	\$	\$12,000.00
Welcome to Country	\$	\$	\$600.00

**AHO Co-contribution total**

\$14,500.00

This figure is calculated.

**Counterpart Co-contribution total**

\$0.00

This figure is calculated.

**DFAT Funds requested total**

\$39,150.00

This figure is calculated.

**TOTAL ALL Contributions**

\$53,650.00

This figure is calculated.

### C) Accommodation

Refer to the Australia Awards Fellowships Round 16 Guidelines for maximum daily rates. For accommodation bookings longer than four weeks, the Australian Host Organisation should negotiate lower accommodation rates.

C) Accommodation in Australia	AHO Co-contribution	Counterpart Co-contribution	DFAT Funds requested
6 rms x \$180 per night x 27 nights (Melbourne)	\$	\$	\$29,160.00
12 rms x \$190 per night x 2 nights (Sydney)	\$	\$	\$4,560.00
12 rms x \$170 per night x 1 night (Canberra)	\$	\$	\$2,040.00
Please indicate the number of rooms, the room rate and the number of nights (also note the city).			

**AHO Co-contribution total**

\$0.00

This figure is calculated.

**Counterpart Co-contribution total**

\$0.00

This figure is calculated.

**DFAT Funds requested total**

\$35,760.00

This figure is calculated.

**TOTAL ALL Contributions**

\$35,760.00

This figure is calculated.

### D) Living allowance

The living allowance is capped at \$82.20 per fellow per day for the duration of their stay in Australia.

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D) Fellows' living allowance	AHO Co-contribution	Counterpart Co-contribution	DFAT Funds requested
Per diem: 12 Fellows x 30 days x \$82.20 per day	\$	\$	\$29,592.00
Please indicate: per diem rate, number of Fellows, and number of days (e.g. 12 Fellows x 30 days x \$82.20 per day).			

**AHO Co-contribution total**

\$0.00

This figure is calculated.

**Counterpart Co-contribution**

total

\$0.00

This figure is calculated.

**DFAT Funds requested total**

\$29,592.00

This figure is calculated.

**TOTAL ALL Contributions**

\$29,592.00

This figure is calculated.

### E) Medical insurance

It is compulsory for Australian Host Organisations to purchase Overseas Student Health Cover (OSHC) on behalf of the Fellows for the entire period of the Fellowship in Australia.

E) Medical insurance	AHO Co-contribution	Counterpart Co-contribution	DFAT Funds requested
Medibank private: 12 Fellows x \$400 per person for duration of the Fellowship (i.e: one month)	\$	\$	\$4,800.00
Indicate insurance provider (e.g. Medibank) cost and length of cover (e.g. 2 weeks, 1 month).			

**AHO Co-contribution total**

\$0.00

This figure is calculated.

**Counterpart Co-contribution**

total

\$0.00

This figure is calculated.

**DFAT Funds requested total**

\$4,800.00

This figure is calculated.

**TOTAL ALL Contributions**

\$4,800.00

This figure is calculated.

### F) Special Assistance/Assistive devices to support people with disability

Please list any special assistance or assistive devices required to support any Fellows with disability for the duration of the Fellowship in Australia.

F) Special Assistance/Assistive devices to support people with a disability	AHO Co-contribution	Counterpart Co-contribution	DFAT Funds requested
Mobility constraints: Hire of 2 wheelchairs for 2 Fellows (\$150 per wheelchair for 30 days)	\$	\$	\$300.00
Indicate the type of special assistance or device, what it is used for and how much it costs to hire.			

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<b>AHO Co-contribution total</b> \$0.00 This figure is calculated.	<b>Counterpart Co-contribution total</b> \$0.00 This figure is calculated.	<b>DFAT Funds requested total</b> \$300.00 This figure is calculated.
<b>TOTAL ALL Contributions</b> \$300.00 This figure is calculated.		

G) Partner country (ies) activities

A maximum of \$10,000 for bilateral Fellowships and \$20,000 for multilateral Fellowships can be requested from DFAT to assist with the cost of economy class travel, accommodation and course materials.

G) Partner country (ies) activities	AHO Co-contribution	Counterpart Co-contribution	DFAT Funds requested
Return economy fare Melbourne, Islamabad and Dhaka (\$4,000 X2 staff)	\$	\$	\$8,000.00
Accommodation (Dhaka - \$150 per night x 5 nights X 2 staff + Islamabad - \$200 per night X 5 nights X 2 staff)	\$	\$	\$3,500.00
Training materials	\$	\$	\$300.00
List partner country(ies) activities			

<b>AHO Co-contribution total</b> \$0.00 This figure is calculated.	<b>Counterpart Co-contribution total</b> \$0.00 This figure is calculated.	<b>DFAT Funds requested total</b> \$11,800.00 This figure is calculated.
<b>TOTAL ALL Contributions</b> \$11,800.00 This figure is calculated.		

H) Administration

Itemise administration/other costs that the Australian organisation and counterpart organisation will contribute to host the Fellowship. These could include Fellows' wages for the period of time in Australia, reasonable costs for administration staff and management of the program (itemised on a per hour basis), costs associated with communications etc.

H) Administration	AHO Co-contribution	Counterpart Co-contribution
Wages for 12 Fellows for 30 days Fellowship in Australia	\$	\$25,000.00
Program administration	\$5,000.00	\$
Project Officer	\$3,000.00	\$
Coordinator & Group management	\$6,000.00	\$

<b>AHO Co-contribution total</b> \$14,000.00 This figure is calculated.	<b>Counterpart Co-contribution total</b> \$25,000.00
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This figure is calculated.

TOTAL ALL Contributions

\$39,000.00

This figure is calculated.

I) Total Australia Awards Fellowship Funds requested (A+B+C+D+E+F+G)

Total DFAT Funds requested

\$155,402.00

Must be a dollar amount. This number/amount is calculated.

J) Program Overhead Fees

J) Program Overhead Fees (up to a maximum of 10 per cent of the total amount requested at (H) and up to a maximum of \$25,000)

Calculated Overhead Fees

\$15,540.20

Must be a dollar amount. This number/amount is calculated.

Total Overhead Fees \*

\$15,540.00

Must be no more than \$25,000

(K) GRAND TOTAL

<div>TOTAL AHO Co-contribution</div> <div>\$32,100.00</div> <div>Must be a dollar amount. This number/amount is calculated.</div>	<div>TOTAL Counterpart Co-contribution</div> <div>\$25,000.00</div> <div>Must be a dollar amount. This number/amount is calculated.</div>	<div>TOTAL DFAT Funds requested</div> <div>\$170,942.00</div> <div>This figure is calculated.</div>	<div>Grand TOTAL of all contributions</div> <div>\$228,042.00</div> <div>This figure is calculated.</div>
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