

s22(1)(a)(ii)

From: s22(1)(a)(ii)
Sent: Monday, 3 April 2017 4:19 PM
To: 'Adriana.Lions@parliament.nsw.gov.au'
Subject: Visit to Samoa by Member for Wagga Wagga Daryl Maguire MP
[SEC=UNCLASSIFIED]
Attachments: NSWSO brochure - re assistance DFAT can provide to NSW Government and
Parliamentarians.PDF

UNCLASSIFIED

Good afternoon Adriana,

I'm writing in regards to Mr. Maguire's travel arrangements to Samoa and thought I'd let you know what the process is for MP's travelling overseas. If you wouldn't mind sending me the details of the visit, including dates, itinerary, purpose of the trip and any meetings you'd like requested, I will send a cable to post (this is DFAT's way of officially advising post of the visit). I've attached a brochure for yours and the office's future reference – it just outlines what assistance DFAT provides to NSW government and parliamentarians travelling abroad.

I look forward to hearing from you.

Kind Regards,

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Budget and Admin Manager
New South Wales State Office
Department of Foreign Affairs and Trade
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** Workplace Diversity Contact Officer**
www.dfat.gov.au | @DFATNSW



OFFICIAL OVERSEAS TRAVEL



Australian Government

Department of Foreign Affairs and Trade

ASSISTANCE TO NSW GOVERNMENT MINISTERS AND PARLIAMENTARIANS TRAVELLING ABROAD

NEW SOUTH WALES

Important Tips to Remember

The extent to which we are able to assist varies from country to country with the size of the overseas post and the scope of available resources.

We will always do our best to help. However, it is essential that you notify the DFAT NSW State Office of proposed visits as early as possible so we can discuss the required level of assistance well before departure.

Where a NSW Government office exists in the destination country, that office would normally manage the visit, including identifying potential contacts and making appointments. Where such a trip involves NSW Government Ministers and/or Parliamentarians, it is still essential to contact the DFAT NSW State Office so we can alert our posts to the presence of the party in their consular regions. Visits by the Premier or the Governor will involve the DFAT Head of Mission and require a more advanced level of involvement.

Our Contact Details:

New South Wales State Office
Level 10, Angel Place
123 Pitt Street
Sydney NSW 2000

Telephone: +61 2 9356 6222
Facsimile: +61 2 9356 4238
Email: dfat.nsw@dfat.gov.au
Website: www.dfat.gov.au/sydney

DFAT Website

For information on Australia's foreign and trade relations and on political, economic and consular conditions in nations around the world consult: www.dfat.gov.au



The role of the Department of Foreign Affairs and Trade (DFAT) is to advance the interests of Australia and Australians internationally. We work with other government agencies to ensure that Australia's pursuit of its global, regional and bilateral interests is coordinated effectively.

This brochure explains how DFAT can assist NSW Government Ministers and Parliamentarians with their official international travel.

In all cases, staff of travelling NSW Government Ministers and Parliamentarians are urged to make early contact with the DFAT NSW State Office in Sydney.

Please email all notifications of upcoming travel to dfat.nsw@dfat.gov.au or call 02 9356 6222.

What we can do for you

The DFAT NSW State Office can assist NSW Government Ministers and Parliamentarians travelling abroad by contacting Australia's overseas posts to:

- seek suggestions on suitable government and business contacts
- facilitate appointments with preferred interlocutors, particularly with high-level host country government representatives
- arrange in-country briefings on local conditions and Australia's bilateral relationships
- obtain advice on logistical issues such as appropriate accommodation, interpreters and ground transport where required
- obtain advice on suitable trip dates, to avoid holidays or clashes with competing visits from other Australian representatives and take advantage of local events

What do we need from you?

It is important to provide as much as possible of the following information to us at the earliest opportunity, including:

- details of the travelling delegation, including names and position titles
- the proposed travel itinerary including flight and accommodation details
- an outline of the general objectives of the visit
- the nature of any assistance requested
- if appointments are sought, the range of topics to be discussed and CVs of any parliamentarians

Travel Planning

Travel Advisories

The Australian Government operates an online travel advisory and consular assistance service that provides up-to-date information on destination countries - www.smarttraveller.gov.au. If in any doubt, please contact the DFAT NSW State Office for clarification. We strongly recommend you check travel advisories for your destination country and **register** your travel details so DFAT can contact you in an emergency.

Passports

NSW Government ministers are entitled to a diplomatic passport. Other members of the NSW Parliament and accompanying officials are entitled to an official passport. The standard processing time for passport issue is ten working days. However, payment of a priority processing fee guarantees a passport will be issued in two working days following lodgement of the application at the Australian Passport Office. For further advice and current fees, please contact the Australian Passport Information Service hotline on 131 232 or visit www.passports.gov.au

Health Issues

Check with your doctor regarding any necessary vaccinations or medication you may need prior to your departure. If you intend to take prescribed medication or paracetamol to certain countries, we strongly recommend you contact the relevant Embassy, High Commission or Consulate of the country you are visiting to check that your medication is legal. Contact details for all foreign missions in Australia are available at www.smarttraveller.gov.au

Visas

NSW Government representatives may require a visa when travelling on a diplomatic or official passport. Visas should be arranged through a travel agent or directly with the relevant Embassy, High Commission or Consulate. Where a Third Person Note is required, please contact the NSW State Office for assistance. For visa purposes, passports generally need to be valid for at least six months from the date of arrival in the last country to be visited.



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From: s22(1)(a)(ii)
Sent: Tuesday, 4 April 2017 1:19 PM
To: Adriana Lions
Subject: RE: Visit to Samoa by Member for Wagga Wagga Daryl Maguire MP
[SEC=UNCLASSIFIED]

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Hi Adriana,

Thanks for your response.

Can I please clarify that the email that was sent to our DFAT Post on 29/3/17 asking the following "Mr Maguire would like to meet with the Chamber of Commerce in Samoa, as well as any other peak commercial bodies." is no longer relevant to Mr. Maguire's trip overseas?

Many thanks in advance.

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Business Relations, Visits and Protocol Officer - PACIFIC

New South Wales State Office

Department of Foreign Affairs and Trade

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From: Adriana Lions [mailto:Adriana.Lions@parliament.nsw.gov.au]
Sent: Monday, 3 April 2017 4:34 PM
To: s22(1)(a)(ii)
Subject: RE: Visit to Samoa by Member for Wagga Wagga Daryl Maguire MP [SEC=UNCLASSIFIED]

Good afternoon s22(1)(a)(ii)

Thank you for your email. I apologise for the delay in my response.

Mr Maguire has asked me to inform you that although he is a member of parliament, that is not the main capacity in which he is travelling to Samoa.

Thank you for your assistance.

Kind regards

Adriana

Adriana Lions
Electorate Officer for
Daryl Maguire MP
Member for Wagga Wagga

waggawagga@parliament.nsw.gov.au

(02) 6921 1622

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NSW ICAC EXHIBIT

E17-0144-AS-25-1-PR-0001

Re: Visit to Samoa by Member for Wagga Wagga Daryl Maguire MP [SEC=UNCLASSIFIED]

From: Daryl Maguire <daryl.maguire@parliament.nsw.gov.au>
To: Adriana Lions <adriana.lions@parliament.nsw.gov.au>
Date: Tue, 04 Apr 2017 14:18:53 +1000

Tell them thanks it's all being arranged by the CG , thanks ♦♦♦♦

Sent from my iPhone

On 4 Apr 2017, at 1:21 pm, Adriana Lions <Adriana.Lions@parliament.nsw.gov.au> wrote:

Hi Daryl

Please see emails below from DFAT regarding your trip.

How would you like me to respond to the latest one?

Thanks

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