



**Australian Government**  
**Department of Foreign Affairs and Trade**

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**CONTRACT FOR PROVISION OF SERVICES OUTSIDE AUSTRALIA**

s 22(1)(a)(ii)

**DETAILS SCHEDULE**

**PARTIES**

**COMMONWEALTH OF AUSTRALIA** represented by the Department of Foreign Affairs and Trade  
 ABN 47 065 634 525 acting through Australian Embassy Hanoi (DFAT)

<b>DFAT Representative:</b>	s 22(1)(a)(ii)	<i>First Secretary Public Diplomacy and Strategic Communications</i>
<b>Notice Details:</b>	<b>Address:</b>	<i>Embassy of Australia 8 Dao Tan, Ba Dinh, Ha Noi</i>
	<b>Email:</b>	s 22(1)(a)(ii) @dfat.gov.au

**FLYING FRUIT FLY FOUNDATION (TAX NUMBER...) (CONTRACTOR)**

<b>Contractor Representative:</b>	s 47F(1)	
<b>Notice Details:</b>	<b>Address:</b>	<i>605 Hovell Street, Albury, NSW 2640, AUSTRALIA</i>
	<b>Email:</b>	s 47F(1)

**INFORMATION TABLE**

Item	Information		
<b>Item 1</b>	<b>Services:</b>	<b><i>Circus performance for Taste of Australia 2024</i></b>	
<b>Item 2</b> (clauses 1.1 and 1.2)	<b>Term:</b>	Effective Date:	<b>12 September 2024</b>
		Commencement Date:	<b>10 October 2024</b>
		Expiry Date:	<b>18 October 2024</b>
		Extension Option/s:	<b>No</b>
<b>Item 3</b> (clause 4.1(a))	<b>Service Requirements:</b>	As per Attachment 1 – Service Requirements”)	
<b>Item 4</b> (clause 4.1(a))	<b>Location of Services:</b>	<b>Vietnam</b>	
<b>Item 5</b> (clause 4.1(a))	<b>Timing for Delivery of Services</b>	<b>Service will be delivered by October 17, 2024</b>	
<b>Items 6</b> (clause 4.1(b))	<b>Personnel to be used in the Provision of the Services:</b>	<b>s 47F(1)</b>	
<b>Item 7</b> (clause 9.1)	<b>Contract Price:</b>	<b>The total Contract Price will be: 28,206 AUD in GST</b> Refer to Attachment 2 - Pricing Schedule for further details of the Contract Price and details of payment.	
<b>Item 8</b> (clause 11.1)	<b>Reimbursable Expenses:</b>	<b>Refer to Attachment 2 – Pricing Schedule</b>	
<b>Item 9</b> (clause 20.1)	<b>Contractor Insurance Requirements:</b>	Public liability insurance	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
		Professional indemnity insurance	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
<b>Item 10</b> (clause 43.1)	<b>Governing Law:</b>	Australian Capital Territory	
<b>Item 11</b> (clause 23)	<b>Confidential Information:</b>	<b>DFAT:</b> Not applicable	
		<b>Contractor:</b> Not applicable	

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## **General Conditions of Contract for the Supply of Services outside Australia**

### **1. TERM**

- 1.1 The Contract takes effect on the Effective Date. The Services commence on the Commencement Date and unless terminated earlier in accordance with the Contract or otherwise, end on the Expiry Date or completion of the Services if no Expiry Date is specified.
- 1.2 DFAT may, in its sole discretion, extend the Contract for a further period as specified in Item 2 of the Details Schedule by giving written notice to the Contractor at least 30 days before the end of the then current Term or such other period as may be agreed in writing by the parties. The Contract, if extended, will continue under the same terms and conditions.

### **2. SERVICES**

- 2.1 The Contractor agrees to provide the Services to DFAT and DFAT agrees to purchase the Services in accordance with the terms of the Contract.

### **3. CONTRACT DOCUMENTS**

- 3.1 The Contract between DFAT and the Contractor comprises the General Conditions of Contract for the Supply of Services outside Australia (including the Details Schedule) and any Attachments.
- 3.2 If there is any ambiguity or inconsistency between the documents comprising the Contract, the following order of precedence is to be given to the extent of any ambiguity or inconsistency:
- (a) the General Conditions of Contract for the Supply of Services outside Australia (including the Details Schedule); and
  - (b) the Attachments (if any).

### **4. PROVISION OF SERVICES**

- 4.1 The Contractor must provide the Services to DFAT:
- (a) for the period, at the times and locations (as applicable), and in accordance with any requirements for the provision of the Services as specified in the Details Schedule;
  - (b) using the Personnel identified in the Details Schedule or Attachment 1 (if any) or otherwise using appropriately qualified, skilled and experienced Personnel;
  - (c) in a manner which meets any performance standards specified in Attachment 1;
  - (d) to a standard of quality not less than industry best practice for services of the same type as those Services and, without limiting clause 4.1(a), in a timely manner;
  - (e) to the satisfaction of the DFAT Representative; and
  - (f) in accordance with any other requirements specified in the Contract.
- 4.2 The Contractor must promptly notify DFAT if the Contractor or any of its Personnel becomes aware that the Contractor will be unable to provide all or part of the Services in accordance with the requirements of this clause 4.

### **5. REPLACEMENT SERVICES**

- 5.1 If the Contractor fails to provide the Services in accordance with the Contract, the Contractor must, at its cost, provide replacement Services or take any other action required by DFAT to rectify any aspect of the Services which do not comply with the Contract, as directed by DFAT.

### **6. NATURE OF ENGAGEMENT**

- 6.1 DFAT engages the Contractor to provide the Services as an independent contractor and not as DFAT's agent or employee. The Contractor has no authority to bind DFAT or act on DFAT's behalf at any time. The Contractor is not entitled to any benefit from DFAT usually attributable to an employee. The Contractor must not, and must ensure that its Personnel do not, represent itself or themselves as being DFAT's employees, partners or agents.

**7. CONTRACTOR'S PERSONNEL**

7.1 If specific Personnel are identified in the Details Schedule or Attachment 1 as providing the Services, the Contractor must:

- (a) use those Personnel to provide the Services; and
- (b) notify DFAT if those Personnel become unable to provide the Services.

7.2 DFAT, acting reasonably, may give notice requiring the Contractor to remove any Personnel from work in respect of the Services.

7.3 If:

- (a) Personnel described in clause 7.1 become unable to provide the Services; or
- (b) DFAT gives notice to the Contractor under clause 7.2 to remove Personnel from work in respect of the Services,

the Contractor must promptly arrange for their replacement with personnel of appropriate qualifications, skills and experience, as deemed acceptable by DFAT in writing, at no additional cost to DFAT.

**8. PRICE BASIS**

8.1 The Contract Price is the agreed price for provision of the Services specified in the Details Schedule and Attachment 2. The Contract Price is inclusive of, and the Contractor is responsible for paying:

- (a) all taxes, duties and government charges imposed or levied in the jurisdiction(s) in which the Services will be, or are, provided;
- (b) remuneration to the Contractor's Personnel, including salaries, wages, fees, superannuation, annual leave, sick leave, long service leave and all other benefits to which any of them may be entitled under any contract with the Contractor or under any award, statute or local law;
- (c) costs in respect of procuring and maintaining the insurances required under clause 20; and
- (d) costs of compliance with all other statutory, award or other legal or contractual requirements with respect to the Contractor's Personnel.

8.2 Unless otherwise stated in Attachment 2, all prices and rates listed in the Contract are fixed for the duration of the Contract

**9. PAYMENT**

9.1 Subject to clause 10 and the Details Schedule, DFAT will pay:

- (a) the Contract Price to the Contractor within 20 days after receipt of a correctly rendered invoice; or
- (b) if the Details Schedule provides for the payment of the Contract Price by way of:
  - (i) instalments, the amount of the relevant instalment to the Contractor within 20 days after receipt of a correctly rendered invoice; or
  - (ii) milestone payments, the amount of the relevant milestone payment to the Contractor within 20 days after receipt of a correctly rendered invoice; and
- (b) if the Details Schedule provides for the reimbursement of Reimbursable Expenses, the amount of those Reimbursable Expenses which have been incurred by the Contractor in accordance with the Contract, within 20 days after receipt of a correctly rendered invoice.

9.2 Under this Contract, interest on the late payment of invoices is not applicable.

**10. INVOICE**

- 10.1 An invoice is correctly rendered under clause 10 if:
- (a) the amount claimed for payment is correctly calculated in accordance with the Contract and the Details Schedule provides that the amount is due for payment;
  - (b) the Services to which the invoice relates have been completed to the satisfaction of DFAT and meet the requirements of the Contract; and
  - (c) the invoice:
    - (i) is set out in a manner that enables DFAT to ascertain the Services to which the invoice relates and that part of the Contract Price payable in respect of those Services;
    - (ii) is in the form of a valid tax invoice under GST Law; and
    - (iii) contains the date of issue of the invoice, the Contract number or purchase order number, the name and phone number of the Contractor Representative and is addressed as specified in the Details Schedule.
- 10.2 In addition to the requirements of clause 10.1, if an invoice contains a claim for Reimbursable Expenses, to be correctly rendered:
- (a) the Reimbursable Expenses must have already been incurred and paid for by the Contractor;
  - (b) the invoice must separately itemise all Reimbursable Expenses for which reimbursement is being sought; and
  - (c) the invoice must be submitted together with copies of invoices substantiating the Reimbursable Expenses.
- 10.3 The Contractor must promptly provide to DFAT such supporting documentation and other evidence reasonably required by DFAT to substantiate performance of the Contract by the Contractor or payment of the Contract Price by DFAT.

**11. REIMBURSABLE EXPENSES**

- 11.1 Except as provided for in the Details Schedule, the Contractor must perform its obligations under the Contract at its own cost and neither the Contractor nor any of its Personnel will be entitled to be reimbursed for any expenses incurred in providing the Services.
- 11.2 Where Reimbursable Expenses are specified in the Details Schedule, and where DFAT has provided its prior written consent, the Contractor will be entitled to reimbursement for travel, accommodation and living expenses up to the DFAT Non-SES travelling allowance rates, and for goods and/or services purchased on behalf of DFAT at DFAT's request.
- 11.3 All claims for Reimbursable Expenses must be submitted on a correctly rendered invoice in accordance with the requirements of clause 10.
- 11.4 The maximum amounts to which the Contractor is entitled to reimbursement under this clause 11 will be the amounts to which DFAT non-SES personnel are entitled to when travelling in Australia or overseas.
- 11.5 If the Contractor is required to travel under the Contract, the hours spent travelling are not billable work hours. Time spent travelling for the purposes of this Contract does not constitute a reimbursable expense.
- 11.6 If requested by the DFAT Representative, the Contractor must provide satisfactory evidence to substantiate any specified claim for reimbursement prior to DFAT making any payment of the related claim.

## 12. DEDUCTION / SET-OFF

- 12.1 DFAT may deduct from any payment of the whole or part of the Contract Price any taxes, charges, insurance premiums or levies imposed by law upon DFAT which are ordinarily required to be paid by the Contractor as a result of the Contractor providing the Services. In doing so, the Contractor will be the entity that is taken to be complying with legislative requirements and DFAT will not be seen to be treating the Contractor or any of its Personnel as anything other than an independent contractor.
- 12.2 If the Contractor owes any debt to DFAT under or in connection with the Contract, DFAT may deduct the amount of the debt from payment of the Contract Price, or seek to recover the amount as a debt due to DFAT.

## 13. WARRANTY

- 13.1 The Contractor warrants that:
- (a) the Services will be provided with due care and skill;
  - (b) the Services will be fit for the purpose or purposes for which services of that kind could be reasonably expected to be applied by DFAT; and
  - (c) the Services will be provided by appropriately qualified, skilled and experienced Personnel and be done to a high standard in accordance with best practice.

## 14. USE OF DFAT PROPERTY

- 14.1 The Contractor must not, and must ensure that its Personnel do not, use any DFAT Property for any purpose other than:
- (a) a purpose for which that DFAT Property was designed, manufactured or constructed; and
  - (b) for the provision of the Services.
- 14.2 The Contractor must protect all DFAT Property from loss or damage, maintain DFAT Property in good order and promptly return DFAT Property to DFAT upon request by DFAT, when they are no longer required to provide the Services or otherwise upon expiration or termination of the Contract.
- 14.3 The Contractor acknowledges that it may be provided with the ability to access DFAT-held information in connection with its performance of the Services, including through access to DFAT information technology systems. Without limiting the Contractor's other obligations under this Contract or otherwise at law, the Contractor must not seek to access or use DFAT-held information except to the extent strictly required for the provision of the Services.

## 15. INTELLECTUAL PROPERTY RIGHTS

### *Option A – DFAT ownership of Intellectual Property*

- 15.1 Subject to clause 15.2, title in, and ownership of all Intellectual Property Rights associated with any deliverable or material developed by the Contractor in connection with this Contract ('**Foreground IP**') vests on its creation in DFAT. The Contractor agrees to execute all documents and do all acts and things required by DFAT to give effect to this clause.
- 15.2 DFAT acknowledges that the vesting of ownership in DFAT of all Foreground IP does not apply to Intellectual Property Rights in any pre-existing material (including software, documentation or data) which is incorporated or embedded in Foreground IP, or any other pre-existing material which is embodied in, or attaches to the Foreground IP, or is otherwise necessary for DFAT to obtain full benefit of the Services ('**Background IP**'). In such circumstances, the Contractor grants to DFAT (or must ensure the grant of) a royalty free, irrevocable, non-exclusive, perpetual, worldwide licence (including the right to sub licence) of the Background IP to use, copy, adapt, expand, develop, publish or otherwise change, the pre-existing material.
- 15.3 As permitted by law, the Contractor unconditionally and irrevocably:
- (a) consents, and will obtain all other necessary unconditional and irrevocable consents, to any



act or omission that would otherwise infringe any moral rights in any work that is included in a deliverable or material comprised in the Services, whether occurring before or after a consent is given; and

- (b) waives, and will obtain all other necessary unconditional and irrevocable written waivers of, moral rights,

for the benefit of DFAT, its licensees and anyone authorised by any of them.

- 15.4 The Contractor warrants the provision of the Services (and DFAT's use of any deliverable or material developed or supplied under the Contract) will not infringe the Intellectual Property or moral rights of any person.

## **16. TERMINATION FOR BREACH**

- 16.1 DFAT may terminate the Contract immediately by notice if the Contractor:

- (a) breaches the Contract and the breach is not capable of remedy;
- (b) does not remedy a breach of the Contract which is capable of remedy within the period specified by DFAT in a notice of default issued by DFAT to the Contractor requiring the Contractor to remedy the breach; or
- (c) becomes bankrupt or insolvent.

- 16.2 For the purpose of 16.1(a), a breach which is not capable of remedy includes a circumstance where the Contractor:

- (a) does not provide, or notifies DFAT that it will be unable to provide, all of the Services for the period, at the times and locations (as applicable), and in accordance with any requirements for the provision of the Services as specified in the Details Schedule;
- (b) does not provide replacement personnel acceptable to DFAT in accordance with clause 7 (Contractor Personnel); or
- (c) breaches any of its obligations under clauses 18 (Security) or 19 (Work Health and Safety).

## **17. TERMINATION FOR CONVENIENCE**

- 17.1 In addition to any other rights it has under the Contract, DFAT may at any time terminate the Contract by notifying the Contractor in writing.

- 17.2 If DFAT issues such a notice, the Contractor must:

- (a) stop work in accordance with the notice;
- (b) comply with any directions given by DFAT; and
- (c) mitigate all loss, costs (including the costs of its compliance with any directions) and expenses in connection with the termination, including those arising from affected Subcontracts.

- 17.3 DFAT will only be liable for payments to the Contractor for Services provided to DFAT before the effective date of termination and any reasonable costs unavoidably incurred by the Contractor that are directly attributable to the termination, if the Contractor substantiates these amounts to the satisfaction of DFAT.

- 17.4 The Contractor will not be entitled to any other loss or damage, including the costs of redundancies, the costs of terminating any Subcontracts, the costs of mitigating losses, loss of profits or any other forms of expectation loss.

- 17.5 DFAT will not be liable to pay amounts under this clause 17 which would, added to any fees already paid to the Contractor under this Contract, together exceed the Contract Price.

## **18. SECURITY**

- 18.1 If DFAT provides the Contractor with access to any DFAT place, area or facility, the Contractor must comply with any security and safety requirements notified to the Contractor by DFAT or of which the Contractor is aware and ensure that its Personnel, Subcontractors, and Subcontractor

Personnel are aware of and comply with such security requirements.

- 18.2 The Contractor must:
- (a) notify DFAT immediately on becoming aware of any security incident or security breach and comply with all DFAT directions to rectify the security;
  - (b) if required by DFAT, participate in security reviews of its procedures at least annually as requested by DFAT; and
  - (c) participate in any security audit in relation to the Contract, providing full co-operation to DFAT or its independent auditors, including the Australian National Audit Office.

## 19. WORK HEALTH AND SAFETY

19.1 The Contractor must perform its, and must ensure that its Personnel perform their, obligations under this Contract:

- (a) in a manner which ensures that DFAT meets its obligations under WHS Laws; and
- (b) in compliance with the WHS Laws, to the full extent that the WHS Laws apply to the Contractor.

19.2 If required by DFAT, the Contractor must, for the Term of the Contract, maintain a work health and safety management plan which:

- (a) contains policies and procedures that are necessary to enable the Contractor and DFAT to comply with WHS Laws;
- (b) identifies potential work health and safety risks and issues, and identifies controls the Contractor will implement to manage each risk and issue;
- (c) contains a process and timetable for critical incident management; and
- (d) is updated if there is any change in circumstances which may materially affect work health and safety.

The Contractor must provide a copy of the work health and safety management plan to DFAT on request.

19.3 If a Notifiable Incident occurs in connection with work carried out under the Contract:

- (a) on DFAT premises;
- (b) which involves DFAT personnel; or
- (c) which involves a DFAT specified system of work,

the Contractor must:

- (d) immediately report the incident to the DFAT;
- (e) promptly provide DFAT with copies of any notices or other documentation provided to, or issued by, the relevant regulator in relation to the Notifiable Incident;
- (f) provide DFAT with such other information as may be required by DFAT to facilitate the notification to or investigation by the regulator of the Notifiable Incident in accordance with WHS Laws; and
- (g) provide other reasonable assistance required by DFAT to undertake mandatory incident reporting.

19.4 The Contractor agrees, when using DFAT's premises or facilities, to comply with all reasonable directions and procedures relating to work health and safety and security in effect at those premises or in regard to those facilities, as notified by DFAT or as might be inferred from the use to which the premises or facilities are being put.

19.5 Without limiting any other provision of this Contract, the Contractor agrees to, on request, give all

reasonable assistance to DFAT, by way of provision of information and documents, to assist DFAT and its officers as defined in the WHS Act to comply with the duties imposed on them under the WHS Act.

- 19.6 The Contractor acknowledges that DFAT may direct it to take specified measures in connection with the Contractor's work under this Contract that DFAT considers reasonably necessary to deal with an event or circumstance that has or is likely to have, an adverse effect on the health or safety of persons. The Contractor must comply with the direction at its own cost.

## 20. INSURANCE

- 20.1 The Contractor must procure and maintain:
- (a) workers compensation insurance or registration as required by law;
  - (b) the insurances specified in the Details Schedule (if any); and
  - (c) such other insurances and on such terms and conditions as a prudent contractor, providing services similar to the Services, would procure and maintain.
- 20.2 The Contractor must provide DFAT with a copy of certificates of currency for each insurance policy on request.

## 21. INDEMNITY

- 21.1 The Contractor indemnifies DFAT, its officers, employees and agents against any liability, loss, damage, cost (including the cost of any settlement and legal costs and expenses on a legal counsel and own client basis), compensation or expense arising out of or in any way in connection with:
- (a) a breach by the Contractor or its Personnel of the Contract;
  - (b) a default or any unlawful, wilful or negligent act or omission on the part of the Contractor or its Personnel; or
  - (c) any action, claim, dispute, suit or proceeding brought by any third party in respect of any infringement or alleged infringement of that third party's Intellectual Property or moral rights in connection with the Services.
- 21.2 The Contractor's liability to indemnify DFAT under clause 21.1(a) is reduced to the extent that any wilful, unlawful, or negligent act or omission of DFAT, its officers, employees or agents contributed to the liability, loss, damage, cost, compensation or expense.

## 22. PRIVACY

- 22.1 The Contractor must ensure that all of its dealings with Personal Information in connection with this Contract:
- (a) conform with its obligations under applicable Privacy Laws;;
  - (b) to the extent that different Privacy Laws apply to DFAT and the Contract, and without limiting clause 22.1(a), conform with the obligations applicable to DFAT (including its obligations under the *Privacy Act 1988* (Cth)), as if they were binding upon the Contractor; and
  - (c) conform, to the extent relevant to this Contract, with the requirements of DFAT's published privacy policies (as amended from time to time).
- 22.2 The Contractor must notify DFAT as soon as reasonably practicable if:
- (a) it becomes aware of a breach or possible breach of any of the obligations contained, or referred to, in this clause 22, whether by the Contractor, Subcontractor or any other person to whom the Personal Information has been disclosed for the purposes of the Contract; or
  - (b) in relation to Personal Information obtained in the course of performing the Contract:
    - (i) it becomes aware that a disclosure of such Personal Information may be required by law; or
    - (ii) it is approached by the Privacy Commissioner.

- 22.3 The Contractor must:
- (a) investigate any breach or possible breach of its obligations in relation to Personal Information under this Contract and report the substance and outcome of that investigation to DFAT within 14 calendar days of becoming aware of the breach or possible breach; or
  - (b) assist DFAT with its own investigation into the breach or possible breach of any of the Contractor's obligations in relation to Personal Information under this Contract, acknowledging DFAT's obligations under the Privacy Act.
- 22.4 The Contractor must ensure that its Personnel who deal with Personal Information for the purposes of the Contract are aware of, and comply with, this clause 22.
- 22.5 The Contractor must ensure that any Subcontract entered into for the purposes of fulfilling its obligations under the Contract, contains provisions to ensure that the Subcontractor complies with this clause 22.

## 23. CONFIDENTIALITY

- 23.1 The Contractor must not disclose any DFAT Confidential Information to any third party without the prior written consent of DFAT. The Contractor will not be in breach of this clause in circumstances where it is required by law to disclose any DFAT Confidential Information. The parties acknowledge and agree that the terms of this Contract are not confidential, except for any clause or information identified by a party in the Details Schedule as being confidential to that party.
- 23.2 If required by DFAT, the Contractor must ensure that its Personnel (including subcontractor personnel) engaged in the performance of the Services under this Contract give a written undertaking in a form required by DFAT prior to the disclosure of DFAT Confidential Information.

## 24. CONFLICT OF INTEREST

- 24.1 In this clause 24, conflict of interest means any matter, circumstance, interest, or activity affecting the Contractor, Contractor Personnel or Subcontractors which may or may appear to impair the ability of the Service Provider to provide the Services to DFAT diligently and independently.
- 24.2 The Contractor warrants that, to the best of its knowledge after making diligent enquiries at the Effective Date, no conflict of interest exists or is likely to arise in the performance of its obligations under the Contract by itself or by any of its Personnel.
- 24.3 If required by DFAT, the Contractor must:
- (a) obtain conflict of interest declarations from Contractor Personnel;
  - (b) maintain a register of conflict of interest declarations received;
  - (c) ensure that the register is updated every 12 months; and
  - (d) make this register available upon request by DFAT.
- 24.4 The Contractor must notify DFAT in writing promptly if a conflict of interest arises, or appears likely to arise.
- 24.5 Within seven (7) days after giving notice under clause 24.4, the Contractor must notify DFAT in writing of the steps it will take to resolve the issue. If DFAT considers those steps are inadequate, it may direct the Contractor to resolve the issue in a manner proposed by DFAT. If the Contractor fails to notify DFAT in accordance with clause 24.4 or this clause 24.5 or is unable or unwilling to resolve the issue in the required manner, DFAT may terminate the Contract in accordance with clause 16 (Termination for Breach).

## 25. NOTICES

- 25.1 A party giving notice under this Contract must do so in writing that is:
- (a) directed to the party's address specified in the Details Schedule and marked for the attention of the other party's representative; and
  - (b) hand delivered, sent by pre-paid post to that address or to the representative's email address.

- 25.2 A notice given in accordance with clause 25.1 is received:
- (a) if hand delivered, on delivery;
  - (b) if sent by pre-paid post on the fifth day after the date of posting;
  - (c) if sent by email, when the email enters the addressee's information system, unless the sender's information system receives a message within one (1) business day that the email has not been delivered to the addressee,
  - (d) but, if the receipt, transmission or entry into the information system is not on a business day or is after 5.00 pm (recipients local time) on a business day, the notice is taken to be received at 9.00 am (recipient's local time) on the next business day.

## 26. ASSIGNMENT AND NOVATION

- 26.1 The Contractor must not assign any of its rights, or transfer any of its obligations, under the Contract without the prior written consent of DFAT.

## 27. SUBCONTRACTING

- 27.1 The Contractor must not Subcontract the whole or part of its obligations under the Contract without the prior written consent of DFAT. In granting its consent, DFAT may impose any conditions it considers appropriate.
- 27.2 Subcontracting the whole or part of the Contractor's obligations under the Contract will not relieve the Contractor from any of its obligations under the Contract. The Contractor remains liable for the acts, defaults and omissions of any Subcontractor as if they were the Contractor's acts, defaults and omissions.
- 27.3 Any Subcontract entered into by the Contractor for the performance of any part of the Contract must contain clauses under which the Subcontractor:
- (a) authorises DFAT to publish details of the name of the Subcontractor and the nature of the Services that the Subcontractor is subcontracted to perform;
  - (b) gives all warranties which the Contractor gives under this Contract, to the extent they are relevant to the portion of the Services the Subcontractor is Subcontracted to provide or perform; and
  - (c) has the same obligations that the Contractor has under clauses 30, 31, 32, 33 and 34.

## 28. APPROVALS AND COMPLIANCE

- 28.1 The Contractor must obtain and maintain in full force any necessary export licences, licences, accreditations, permits, registrations, regulatory approvals or other documented authority (however described) required by law and necessary for the provision of the Services. The Contractor must comply with and ensure its Personnel comply with the laws from time to time in force in the jurisdictions in which any part of the Contract is to be carried out and all DFAT policies relevant or applicable to the Contract.

## 29. RECORDKEEPING, AUDIT AND ACCESS

- 29.1 The Contractor must:
- (a) keep full and accurate records relating to its performance of and compliance with any of its obligations under this Contract and any other matters specified in Attachment 1, as applicable; and
  - (b) maintain the records in a manner that enables them to be conveniently and properly audited; and for a period of at least 7 years from the date on which the records were created; and
  - (c) give DFAT access to those records on request.
- 29.2 The Contractor must permit DFAT, the Commonwealth Auditor-General and their nominees timely and sufficient access to its premises, records or accounts relevant to the Contract to conduct audits of the Contractor's performance of and compliance with this Contract. DFAT, the

Commonwealth Auditor-General and their nominees may copy any records or accounts relevant to the Contract and retain or use these records and accounts for this purpose.

### **30. CHILD PROTECTION POLICY**

30.1 The Contractor must comply with the DFAT Child Protection Policy accessible on the DFAT website: <http://www.dfat.gov.au/childprotection>. DFAT may audit the Contractor's compliance with the Child Protection Policy. The Contractor must participate cooperatively in any reviews conducted by DFAT.

30.2 The Contractor must immediately report in writing any suspected non-compliance with the Child Protection Policy, including suspected or alleged case of child exploitation, abuse, harm or policy non-compliance arising in connection with the Contractor's performance of the Contract to the DFAT Representative and to [childwelfare@dfat.gov.au](mailto:childwelfare@dfat.gov.au).

30.3 In reporting to DFAT as required pursuant to clause 30.2, the Contractor must comply with Privacy Laws and the privacy provisions in the 'DFAT Child Protection Incident Notification Form', accessible at: [www.dfat.gov.au/childprotection](http://www.dfat.gov.au/childprotection).

30.4 If DFAT finds that the Contractor has failed to comply with the Child Protection Policy, the Contractor must promptly, and at the cost of the Contractor, take such actions as DFAT deems necessary to ensure compliance with the Child Protection Policy.

### **31. PREVENTING SEXUAL EXPLOITATION, ABUSE AND HARASSMENT**

31.1 The Contractor must comply, and must ensure that its Personnel comply, with DFAT's Preventing Sexual Exploitation, Abuse and Harassment Policy, including the reporting obligations, accessible at <http://www.dfat.gov.au/pseah>.

31.2 Without limiting the Contractor's obligations under clause 31.1, the Contractor must report to the DFAT Representative and to [seahreports@dfat.gov.au](mailto:seahreports@dfat.gov.au):

- (a) any suspected or alleged case of sexual exploitation, abuse and harassment that relates to the Services within 48 hours of becoming aware of the case; and
- (b) any alleged incidents of non-compliance with DFAT's Preventing Sexual Exploitation, Abuse and Harassment Policy within five (5) business days of becoming aware of the incident.

31.3 DFAT may conduct a review of the Contractor's compliance with DFAT's Preventing Sexual Exploitation, Abuse and Harassment Policy referred to in clause 31.1. DFAT will give reasonable notice (at least 14 calendar days) to the Contractor and the Contractor must participate co-operatively in any such review.

31.4 In reporting to DFAT as required pursuant to clause 31.1, the Contractor must comply with Privacy Laws and the privacy provisions in the DFAT PSEAH Incident Notification Form, available on DFAT's website.

31.5 If DFAT finds that the Contractor has failed to comply with the Preventing Sexual Exploitation, Abuse and Harassment Policy, the Contractor must promptly, and at the cost of the Contractor, take such actions as DFAT deems necessary to ensure compliance with the Preventing Sexual Exploitation, Abuse and Harassment Policy.

### **32. COUNTER-TERRORISM AND SANCTIONS**

32.1 The Contractor must ensure that:

- (a) it and individuals, persons, entities or organisations involved in activities under the Contract, including its Personnel and Subcontractors, do not engage in any Prohibited Dealings; and
- (b) none of the funds provided under this Contract (whether through a Subcontract or not) are used in any way to directly or indirectly provide support, resources or assets to individuals, persons, entities or organisations involved in any Prohibited Dealings.

32.2 Where the Contractor becomes aware, or there are reasons to suspect, that

- (a) there is a link between it or its Personnel and any individual, person, entity or organisation involved in Prohibited Dealings;

- (b) any of its Personnel or any individual, person, entity or organisation involved in implementing the Contract is involved in Prohibited Dealings;
- (c) any or all of the funds provided under the Contract (whether through a Subcontract or not) have been used in any way to directly or indirectly provide support, resources or assets to an individual, person, entity or organisation involved in Prohibited Dealings;
- (d) it or any of its Personnel have been suspended from tendering for World Bank grants by the World Bank or from tendering by a donor of development funding other than the World Bank; or
- (e) it or any of its Personnel are the subject of an investigation (whether formal or informal) by the World Bank or another donor of development funding,

the Contractor must:

- (f) immediately inform DFAT in writing of the circumstances, and in all cases within 24 hours of becoming aware of the circumstances;
- (g) immediately take all reasonable action to mitigate the circumstance; and
- (h) take any other action reasonably required by DFAT to mitigate the circumstance.

32.3 Any breach of this clause 32 will entitle DFAT to issue a notice under clause 16.1(a) to terminate the Contract immediately.

### **33. ANTI-CORRUPTION**

33.1 The Contractor warrants that neither it nor its Personnel will make or cause to be made, receive or seek to receive any offer, gift or payment or benefit of any kind, which could be construed as an illegal or corrupt act, either directly or indirectly to any party, in relation to the execution of this Contract.

33.2 The Contractor must not, and must ensure that its Contractor Personnel do not make or cause to be made, or receive or seek to receive, any offer, gift or payment, consideration or benefit of any kind, which would or could be construed as an illegal or corrupt practice, either directly or indirectly to any party, as an inducement or reward in relation to this Contract.

33.3 Any breach of this clause 33 will entitle DFAT to issue a notice under clause 16.1(a) (Termination for Breach) to terminate this Contract immediately.

### **34. FRAUD**

34.1 This clause applies to any Fraud which relates to the Services or this Contract.

34.2 The Contractor must not, and must ensure that its Personnel do not, engage in any Fraud and must prevent and detect Fraud, including Fraud by Contractor Personnel.

34.3 The Contractor is responsible for preventing and detecting Fraud, including Fraud within those functions performed by any Subcontractor relating to the performance of this Contract.

34.4 The Contractor must ensure that Contractor Personnel are responsible and accountable to the Contractor for preventing, detecting and immediately reporting any Fraud as part of their routine responsibilities. The Contractor must ensure that Contractor Personnel who are not employed by the Contractor report suspected Fraud to the Contractor within 5 Business Days.

34.5 If the Contractor becomes aware of Fraud, it must report the matter to DFAT in writing within five (5) business days of becoming aware of the Fraud. The report must contain the following information:

- (a) a chronology of facts which are relevant to the Fraud;
- (b) the names of Contractor Personnel and other persons suspected of engaging in the Fraud;
- (c) copies of any documents which are relevant to the Fraud;
- (d) the current status of any inquiries commenced by the Contractor into the Fraud; and
- (e) any other information reasonably required by DFAT.

- 34.6 The Contractor must investigate the Fraud at the Contractor's cost and in accordance with any directions or standards required by DFAT.
- 34.7 After the investigation is finished, if a suspected offender has been identified, the Contractor must promptly report the Fraud to the local police and any other appropriate law enforcement agency in the country where the incident occurred, unless the Director of DFAT's Fraud Section agrees otherwise in writing.
- 34.8 If the investigation finds the Contractor or its Personnel have engaged in Fraud, the Contractor must:
- (a) if DFAT funds have been misappropriated, pay to DFAT the full value of the DFAT funds that have been misappropriated;
  - (b) if DFAT-funded property has been misappropriated, either return the property to DFAT or, if the property cannot be recovered or has been damaged so that it is no longer usable, replace the property with property of equal quality; and
  - (c) keep DFAT informed, in writing, on a monthly basis, of the progress of the recovery action.
- 34.9 If the investigation finds that a person other than the Contractor or its Personnel has engaged in Fraud, the Contractor must, at the Contractor's cost:
- (a) take all reasonable action to recover any DFAT funds or DFAT-funded property acquired or distributed through Fraud; and
  - (b) keep DFAT informed, in writing, on a monthly basis, of the progress of the recovery action.
- 34.10 Any breach of this clause 34 will entitle DFAT to issue a notice under clause 16.1(a) (Termination for Breach) to terminate this Contract immediately.
- 34.11 This clause 34 survives the termination or expiration of this Contract, including with respect to any Fraud which is not detected until after the Contract has expired.

## **35. GENDER EQUALITY**

- 35.1 The Contractor must comply with its obligations, if any, to promote gender equality in the workplace under the *Workplace Gender Equality Act 2012* (Cth) (WGE Act).
- 35.2 If the Contractor is subject to the WGE Act and becomes non-compliant with the WGE Act during the Term, the Contractor must notify DFAT, and DFAT reserves the right to provide the Contractor with directions regarding compliance.
- 35.3 If the Term exceeds 18 months and the WGE Act applies to the Contractor, the Contractor must provide a current letter of compliance with the WGE Act within 18 months after the Commencement Date and following this, annually, to DFAT.

## **36. MODERN SLAVERY**

- 36.1 The Contractor must take reasonable steps to identify, assess and address risks of Modern Slavery practices in the operations and supply chains used in the provision of the Services.
- 36.2 If at any time the Contractor becomes aware of Modern Slavery practices in the operations and supply chains used in the performance of the Contract, the Contractor must as soon as reasonably practicable:
- (a) take all reasonable action to address or remove these practices, including where relevant by addressing any practices of other entities in its supply chains; and

## **37. DISPUTE**

- 37.1 The parties will try to settle any disputes that arise under this Contract by direct negotiation at the working level.
- 37.2 For any dispute that cannot be resolved at the working level, the party claiming that there is a dispute will give the other party a notice setting out the details of the dispute. Within five (5) business days, each party will nominate a senior representative, not having prior direct



involvement in the dispute. The senior representatives will try to settle the dispute by direct negotiation.

37.3 If the senior representatives cannot resolve the dispute within a further 10 business days, either party may commence legal proceedings.

37.4 Each party will bear its own costs for dispute resolution.

37.5 The procedure for dispute resolution does not apply to action relating to termination or to legal proceedings for urgent interlocutory relief.

#### **38. PUBLICITY**

38.1 The Contractor may not make media or other announcements or releases relating to this Contract without DFAT's prior written approval except to the extent that the announcement or release is required to be made by law.

#### **39. ENTIRE AGREEMENT**

39.1 The Contract represents the parties' entire agreement in relation to the subject matter and supersedes all submitted offers and prior representations, communications, agreements, statements and understandings, whether oral or in writing.

#### **40. AMENDMENT**

40.1 Any amendment to this Contract must be in writing and signed by the parties.

#### **41. SEVERABILITY**

41.1 A provision or part of a provision of this Contract that is void, illegal or unenforceable may be severed from this agreement and the remaining provisions or parts of the provision of this agreement continue in force.

#### **42. SURVIVAL**

42.1 Any provision of the Contract which expressly or by implication from its nature is intended to survive the termination or expiration of the Contract and any rights arising on termination or expiration will survive.

#### **43. GOVERNING LAW**

43.1 The laws of the jurisdiction specified in the Details Schedule apply to the Contract, and the parties submit to the non-exclusive jurisdiction of its courts.

#### **44. DEFINITIONS**

44.1 In the Contract, unless the contrary intention appears, words, abbreviations and acronyms have the meaning given to them in the Details Schedule or this clause 44:

**'Business Day'** means any day that is not a Saturday, Sunday, public holiday or bank holiday in the Australian Capital Territory.

**'Consolidated List'** means the list of all persons and entities who are subject to targeted financial sanctions or travel bans under Australian sanctions laws which is maintained by DFAT accessible at: <https://dfat.gov.au/international-relations/security/sanctions/Pages/consolidated-list.aspx>

**'Contract'** has the meaning given in clause 3.

**'Contractor'** means the entity specified in the Details Schedule.

**'Criminal Code Act List'** means the list of organisations that are specified as a "terrorist organisation" by regulations made under the *Criminal Code Act 1995* (Cth) (this list is currently available at <https://www.nationalsecurity.gov.au/what-australia-is-doing/terrorist-organisations/listed-terrorist-organisations>).

**'DFAT'** means the Department of Foreign Affairs and Trade.

**'DFAT Property'** means any information (including DFAT Confidential Information), property, equipment, materials or facilities made available by DFAT to the Contractor for the purpose of the Contract.

**'Expiry Date'** means the date specified in Item 2 of the Details Schedule as the expiration date of this Contract.

**'Fraud'** means dishonestly obtaining a benefit or causing a loss by deception or other means and includes alleged, attempted, suspected or detected fraud.

**'Grievance Mechanism'** means a process for handling a complaint or grievance about Modern Slavery practices that is consistent with the criteria set out in the Guiding Principles on Business and Human Rights.

**'GST Law'** has the same meaning as in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any regulations made pursuant to that Act and also includes any applicable law relating to the imposition of a goods and services tax, value-added tax or similar tax in a jurisdiction other than Australia.

**'Guiding Principles on Business and Human Rights'** means the United Nations' *Guiding Principles on Business and Human Rights: Implementing the United Nations "Protect, Respect and Remedy" Framework* available at [https://www.ohchr.org/documents/publications/guidingprinciplesbusinesshr\\_en.pdf](https://www.ohchr.org/documents/publications/guidingprinciplesbusinesshr_en.pdf).

**'Intellectual Property Rights', 'Intellectual Property' or 'IP'** means all copyright and all rights in relation to inventions (including patent rights), registered and unregistered trademarks (including service marks), registered and unregistered designs, and circuit layouts, and any other rights resulting from intellectual activity in the industrial, scientific, literary and artistic fields recognised in domestic law anywhere in the world.

**'Modern Slavery'** has the same meaning as it has in the *Modern Slavery Act 2018* (Cth).

**'Notifiable Incident'** has the meaning given in sections 35 to 37 of the *Work Health and Safety Act 2011* (Cth) and includes any incident which triggers a reporting obligation under any WHS Laws.

**'Personnel'** means the employees, officers, subcontractors or agents of a party to this Contract.

**'Personal Information'** has the meaning given in any applicable Privacy Law.

**'Privacy Commissioner'** has the same meaning as in the *Australian Information Commissioner Act 2010* (Cth)

**'Privacy Laws'** means the *Privacy Act 1988* (Cth) and any other applicable legislation imposing an obligation in relation to the collection, use, disclosure, storage or transmission of personal information (including without limitation health information), including any regulations, rules, codes, principles or guidelines contained in or arising out of such legislation.

**'Prohibited Dealings'** means:

- (a) being directly or indirectly engaged in, preparing for, planning for, assisting in or fostering the doing of a terrorist act;
- (b) being listed on the Criminal Code Act List;
- (c) being listed on the Consolidated List;
- (d) being listed on the World Bank List, or subject of an investigation or temporary suspension which may lead to becoming so listed;
- (e) acting on behalf of, or at the direction of, individuals, persons, entities or organisations:
  - (i) directly or indirectly engaged in, preparing for, planning for, assisting in or fostering the doing of a terrorist act; or
  - (ii) listed on any of the lists mentioned in (b) to (d) inclusive; and/or
- (f) being owned or controlled by individuals, persons, entities or organisations:

- (i) directly or indirectly engaged in, preparing for, planning for, assisting in or fostering the doing of a terrorist act; or
- (ii) listed on any of the lists mentioned in (b) to (d) inclusive.

**'Reimbursable Expenses'** means any consumables used in the delivery of the Services or travel expenses that are specified in the Details Schedule or Attachment 2 and have been pre-approved in writing by DFAT.

**'Services'** means the services as detailed in the Details Schedule.

**'Subcontractor'** means any person, other than DFAT, that for the purposes of the Contract, furnishes goods or services to the Contractor or indirectly to the Contractor through another person; and **Subcontract** has a corresponding meaning.

**'WHS Laws'** means the *Work Health and Safety Act 2011* (Cth) and all other laws, statutes, regulations, statutory instruments, subordinated legislation, codes of practice and standards (including those of the Commonwealth of Australia, of a State or Territory of Australia or of a foreign state) which deal with or are relevant to health and safety in workplaces and of workers and others who may be affected by the carrying out of work and which apply to the Contractor's work, or the delivery of the Services, under this Contract.

**'World Bank List'** means the list of organisations maintained by the World Bank in its "Listing of Ineligible Firms" or "Listings of Firms, Letters of Reprimand" posted at:

<http://www.worldbank.org/en/projects-operations/procurement/debarred-firms>

**SIGNED AS AN CONTRACT**

**SIGNED** for and on behalf of the  
**COMMONWEALTH OF AUSTRALIA**  
 represented by the Department of Foreign  
 Affairs and Trade (ABN 47 065 634 525)  
 Australian Embassy Hanoi  
 by its authorised representative:

s 22(1)(a)(ii)

_____	s 22(1)(a)(ii)	First Secretary	04/10/2024
(signature of authorised representative)	(print name and position)		(date)

In the presence of:

s 47F(1)	s 47F(1)	04/10/2024
_____	_____	_____
(signature of witness)	(print name of witness)	(date)

**SIGNED** for and on behalf of the  
**CONTRACTOR** by its authorised  
 representative:

s 47F(1)

_____	s 47F(1)	27 Sept 2024
(signature of authorised representative)	(print name)	(date)

In the presence of:

s 47F(1)	s 47F(1)	27 Sept 2024
_____	_____	_____
(signature of witness)	(print name of witness)	(date)

## ATTACHMENT 1 – SERVICE REQUIREMENTS

### 1. Introduction

- 1.1 The Commonwealth of Australia, represented by the Department of Foreign Affairs and Trade (DFAT) [acting through Australian Embassy Hanoi requires the Services of the Contractor to provide ***Circus performance for Taste of Australia's Big BBQ 2024 and education workshop***. ('the Services').
- 1.2 The purpose of this Attachment is to communicate, to the Contractor, DFAT's requirements and standards for work to be carried out under the Contract and to allocate work responsibilities between DFAT and the Contractor.

### 2. Background

- 2.1 DFAT at Hanoi Post has a requirement for entertainment at the upcoming Taste of Australia's Big BBQ 2024 (organised on October 17, 2024 in Hanoi). As circus art has been popular and well-liked among Vietnamese People, a circus performance at Taste of Australia's Big BBQ 2024 will entertain our guests and help build on creative industry cooperation in Vietnam. In addition, the provision of an education workshop in Hanoi will provide local students the opportunity to discover creative industries cooperation between Australia and Vietnam.

### 3. Service Requirements

- 3.1 The Contractor must:
- (a) Cover a single evening performance of approximately 15 minutes at the Taste of Australia's Big BBQ 2024 event on 17 October 2024
  - (b) Engage in some other site activities for Taste of Australia's Big BBQ 2024 on 17 October 2024
  - (c) Participate in a workshop or education related activity at a local school by mutual agreement.

### 4. DELIVERABLES

- 4.1 The Contractor must provide a single evening performance of approximately 15 minutes and engage in some other site activities at the Taste of Australia's Big BBQ 2024 event on 17 October 2024
- 4.2 The Contractor must deliver a workshop or education related activity at a local school by mutual agreement.

## ATTACHMENT 2 – PRICING SCHEDULE

### 1. BASIS OF PAYMENT

- |     |  |
|-----|--|
| 1.1 | Subject to clause 8 (Price Basis) of the General Conditions of Contract, the Contract Price is <b>28,206 AUD in GST</b>  |
| 1.2 | Subject to clause 9 (Payment) of the General Conditions of Contract, and is payable by DFAT in the following instalments: <ul style="list-style-type: none"><li>(a) \$20,000 on agreement of performance plan and workshop program; and</li><li>(b) \$8,206 on completion of the program in Hanoi.</li></ul> |
| 1.3 | The Contractor may submit a claim for payment of each instalment following completion of the relevant milestone.   |

### 2. REIMBURSABLE EXPENSES

- |     |   |
|-----|---|
| 2.1 | No expenses shall be reimbursable under the Contract. |
|-----|---|



Australian Government

Department of Foreign Affairs and Trade

## PUBLIC DIPLOMACY/STRATEGIC COMMUNICATIONS ACTIVITY BUSINESS CASE

Initiated by	Hanoi Post – Public Diplomacy and Strategic Communications, s 22(1)(a)(ii)
Proposal outline	<p><b>Flying Fruit Fly Circus – Visit to Hanoi October 2024</b></p> <p>The <b>Flying Fruit Fly Circus</b>, Australia’s youth circus, will travel to Hanoi to support two public diplomacy outreach activities:</p> <ol style="list-style-type: none"> <li>1. An education workshop at a local high school to showcase FFFC talent, highlight their existing connection to Vietnam and how they integrate performing arts into their academic programs.</li> <li>2. Performance at Hanoi Post marquee public diplomacy event, the Taste of Australia’s Big BBQ 2024.</li> </ol>
Purpose	<p>The visit will provide a unique opportunity to harness the existing connection between FFFC and the Alpha School in Hanoi, as well as meeting our goal to deliver a high-quality PD event to attract key influencers in this market.</p> <p>This effort is two-fold. Firstly, it allows both FFFC to support, expand and show commitment to its existing relationships in Vietnam; and for the Australian Embassy to introduce ourselves and our work to a new, youthful audience. It will generate high levels of goodwill and expand people to people connections in Hanoi.</p> <p>Secondly, the performance at the Taste of Australia’s BIG BBQ will be add a dynamic element to the overall purpose of the event which is to showcase Australian food, culture and spirit to our key partners, clients and the public in Hanoi (Up to 2000 guests). The visual nature of the performance also assists in securing local approvals where censorship presents an additional challenge.</p>
Target group	Primary and secondary students, key clients/contacts, Vietnamese government and the public.
Key messages	<ul style="list-style-type: none"> <li>- Australia is a dynamic and vibrant society providing innovative educational opportunities for young people in Australia and around the world.</li> <li>- Education is a foundational pillar of our relationship.</li> <li>- We recognise the social and economic potential for increased cooperation and partnership in the creative industries sector.</li> <li>- People-to-people links underpin every aspect of the bilateral relationship. These connections strengthen understanding between community and organisations of both countries.</li> <li>- Vietnam matters to Australia and we are deeply connected, not only through strategic and economic ties, but our people-to-people links will continue to play a pivotal role in our mutual understanding and growth as partners.</li> </ul>

Policy engagement	Australia-Vietnam Comprehensive Strategic Partnership – Pillar 3															
Evaluation	The program will be evaluated through feedback from clients and sponsors, ongoing engagement with the school and a post-visit briefing session with the FFFC.															
Media and social media engagement	<p>A social media plan for the program is in development. The Australian Embassy Vietnam facebook page has the fourth highest following of diplomatic missions in Vietnam (approximately 170,000 followers). We will also upload videos to DFAT Youtube as appropriate. All media engagement will demonstrate compliance with Departmental child protection policies.</p> <p>The program will also be cross-promoted through FFFC social media channels.</p> <p>Separately, we are hosting a Taste of Australia media and sponsor event on 11 October to generate widespread awareness of the event, its sponsors and the program. Around 10 media agencies will be in attendance.</p>															
Timeframe/event date	15-18 October 2024															
Budget estimate	<p>AUD 29, 241 (estimated)</p> <table border="1"> <tr> <td>Fees</td> <td>3,762</td> </tr> <tr> <td>Travel and freight</td> <td>13,416</td> </tr> <tr> <td>Accommodation</td> <td>3,600</td> </tr> <tr> <td>Allowances and on-costs</td> <td>3,035</td> </tr> <tr> <td>Administration</td> <td>5,128</td> </tr> <tr> <td>Equipment</td> <td>300</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>AUD 29,241</b></td> </tr> </table>		Fees	3,762	Travel and freight	13,416	Accommodation	3,600	Allowances and on-costs	3,035	Administration	5,128	Equipment	300	<b>TOTAL</b>	<b>AUD 29,241</b>
Fees	3,762															
Travel and freight	13,416															
Accommodation	3,600															
Allowances and on-costs	3,035															
Administration	5,128															
Equipment	300															
<b>TOTAL</b>	<b>AUD 29,241</b>															
Funding source	Taste of Australia Sponsorship and Public Diplomacy s 22(1)(a)(ii)															





A.B.N. s 47G(1)(a), s 47G(1)(b)

**Tax Invoice**

Invoice No.: s 47G(1)(a), s 47G(1)(b)

Date: 27/09/2024

Your Ref:

Department of Foreign Affairs and Trade  
 Embassy of Australia  
 8 Dao Tan  
 Ba Dinh Ha Noi  
 Viet Nam

DESCRIPTION	AMOUNT (ex-GST)
Circus performance for Taste of Australia 2024	\$18,181.82

Subtotal: \$18,181.82

GST: \$1,818.18

**Balance Due: \$20,000.00****Due Date:****17/10/2024****METHODS OF PAYMENT**

Electronic Funds Transfer:  
 BSB: s 47G(1)(a), s 47G(1)(b)  
 Account: s 47G(1)(a), s 47(1)(b)  
 Name: Flying Fruit Fly Foundation  
 Reference: Invoice number and surname

Paying in person:  
 605 Hovell Street  
 Albury

Street Address  
 Circus HQ  
 605 Hovell Street  
 Albury  
 NSW 2640

Postal Address  
 PO Box 796  
 Wodonga  
 VIC 3689

ABN: s 47G(1)(a), s 47G(1)(b)

T +61 2 6043 0777

E info@fruitflycircus.com.au  
www.fruitflycircus.com.au

Follow us on Twitter and Facebook



# FLYING FRUIT FLY CIRCUS

A.B.N. **s 47G(1)(a), s 47G(1)(b)**

## Tax Invoice

Invoice No.: **s 47G(1)(a), s 47G(1)(b)**

Date: 17/10/2024

Department of Foreign Affairs and Trade  
Embassy of Australia  
8 Dao Tan

DESCRIPTION	AMOUNT	CODE
Taste of Australia Performance Fee Final Instalment	\$8,206.00	GST

GST: \$746.00

Total Inc GST: \$8,206.00

Amount Applied: \$0.00

**NET AMOUNT DUE: 1/12/2024**

**Balance Due: \$8,206.00**

### METHODS OF PAYMENT

#### Electronic Funds Transfer:

BSB: **s 47G(1)(a), s 47G(1)(b)**  
Account: **s 47G(1)(a), s 47G(1)(b)**  
Name: Flying Fruit Fly Foundation  
Reference: Invoice number and surname

Paying in person:  
605 Hovell Street  
Albury

Street Address:  
Flying Fruit Fly Circus  
605 Hovell Street  
Albury  
NSW 2640

Postal Address:  
PO Box 796  
Wodonga  
VIC 3689

ABN **s 47G(1)(a), s 47G(1)(b)**

T +61 2 6043 0777

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