

DEPARTURE NOTIFICATION – PRIVATE DOMESTIC WORKER

Department of Foreign Affairs and Trade

Please complete all fields electronically. Once all fields are complete, click **submit** and attach all relevant materials to the automatically generated email.

Mission / Post	
City	
Name of employer	
Private domestic worker's details	
Title (e.g. Mr, Ms, Dr)	
Given name(s)	
Family name	
Departure information	
Date of departure from Australia	
City of departure	
Flight number	
Confirm the following	

All monies owed to the employee have been paid and acknowledged by the employee prior to departure from Australia.

Private domestic worker's identity card has been returned to Protocol Branch.



If you are unable to use the submit button, save this completed form to your computer. You can then attach this form (and any relevant materials) to an email and send it to protocol.branch@dfat.gov.au

Privacy Notice

The Protocol Branch of the Department of Foreign Affairs and Trade (DFAT) collects, uses and discloses your personal information to manage the presence in Australia of representatives of official foreign missions and international organisations, their locally engaged staff, eligible family members, private domestic workers and honorary consuls. Your personal information may be disclosed to other Australian Government agencies, as well as State and Territory Government agencies, for this purpose. These agencies could include (but are not limited to) the Department of Home Affairs, the Australian Taxation Office, the Australian Federal Police (and State and Territory police), as well as the National Capital Authority. The Protocol Privacy Collection Statement contains further specific information about how the Protocol Branch will handle your personal information, and DFAT's Privacy Policy contains information about how you can access and seek to correct your personal information, or make a complaint about DFAT's privacy practices.

@DFAT DFAT.GOV.AU