



Australian Government



Council on Australia Latin America Relations 2026-2027 Grant Opportunity Guidelines

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Commonwealth policy entity:	Department of Foreign Affairs and Trade
Administering entity:	Department of Foreign Affairs and Trade
Enquiries:	If you have any questions, please contact the Secretariat of the Council on Australia Latin America Relations on +61 (02) 6178 5366 or coalar@dfat.gov.au . Questions should be sent no later than 14 September 2026 17:00 (5pm) AEST
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1 Council on Australia Latin America Relations (COALAR): Grants Program – 2026-2027 processes

The Council on Australia Latin America Grants Program is designed to achieve Australian Government Objectives. This grant opportunity is part of the above Grants Program which contributes to the Department of Foreign Affairs and Trade's (DFAT) Outcome 1¹ in the Portfolio Budget Statements. DFAT's Council on Australia Latin America Relations (COALAR) works with stakeholders to plan and design the grant program according to the [Commonwealth Grants Rules and Principles 2024 \(CGRPs\)](#).



The grant opportunity opens

We publish the grant guidelines on [GrantConnect](#)²



You complete and submit a grant application

You complete the application form and address all of the eligibility and assessment criteria to be considered for a grant.



We assess all grant applications

We provide advice to the decision maker on the merits of each application.



We make grant recommendations

We provide advice to COALAR's Financial Delegate on the merits of each application.



Grant decisions are made

COALAR's Financial Delegate decides which applications are successful.



We notify you of the outcome

We notify you of the outcome of your application. We may not notify unsuccessful applicants until grant agreements have been executed with successful applicants.



We enter into a grant agreement

We will enter into a grant agreement with you if your application has been successful. The type of grant agreement is based on the nature of the grant and will be proportional to the risks involved.



Delivery of grant

You undertake the grant activity as set out in your grant agreement. We manage the grant by working with you, monitoring your progress and making payments.



¹ The advancement of Australia's international strategic, security and economic interests including through bilateral, regional and multilateral engagement on Australian Government foreign, trade and international development priorities.

² <https://www.grants.gov.au/>

Evaluation of the COALAR Grants Program 2026-2027

We evaluate the progress and outcomes of your specific grant activity. We base this on the information you provide to us and that we collect from various sources.

1.1 Introduction

These grant opportunity guidelines contain information for the Council on Australia Latin America Relations (COALAR) Grants Program for 2026-27 (the Grants Program).

You must read these guidelines before filling out an application.

This document sets out:

- the purpose of the grants program/grant opportunity
- the eligibility and assessment criteria
- how grant applications are considered and selected
- how grantees are notified and receive grant payments
- how grantees will be monitored and evaluated
- responsibilities and expectations in relation to the opportunity.

We administer the program according to the [Commonwealth Grants Rules and Principles 2024](#)³ (CGRPs).

2 About the grant program

The COALAR Grants Program is an ongoing program, subject to annual budget appropriation.

The objective of the Grants Program is to enhance linkages between Australia and the Latin American region at a business, institutional and people-to-people level and support the Australian Government's international policy goals.

The intended outcomes are:

- strengthened bilateral relationships in areas of mutual interest with particular countries and regions
- strengthened international networks, collaboration and connections between business, institutions, communities and people to build understanding, trust and influence
- enhanced Australian international reputation and reach through the promotion of our trade, creative and cultural, sporting, innovation and education assets
- increased understanding of Australians of the cultures and opportunities in particular countries.

2.1 About COALAR and its Grants Program

The objectives of the Grants Program are aligned with **COALAR's goals** which are:

- Goal 1 - Raise awareness of COALAR and Latin America-Australia relations
- Goal 2 - Strengthen commercial ties
- Goal 3 - Expand social and cultural connections
- Goal 4 - Foster and promote gender equality and women's leadership

The **strategic priority themes** of the 2026-27 COALAR Grants Program are:

- **Culture and Entrepreneurship** – supporting collaborations that showcase Australian excellence; build understanding and exchange; and strengthen ties in areas such as music, theatre, dance, fashion, film and

³ <https://www.legislation.gov.au/F2024L00854/latest/text>

literature, gastronomy, tourism and sports, as well as initiatives that support youth development and leadership.

- **Education and Research** – fostering collaboration in education and research of value to both Australia and Latin America by, for example, developing bilateral education initiatives, leveraging alumni networks, facilitating dialogue and information sharing on education policies and practices, promoting Australia's international education sector, and thereby strengthening and expanding people to people, academic, institutional and education networks.
- **Environment and Energy Transition** – promoting increased collaboration in Australia and Latin America towards nature positive, where nature is regenerating rather than being in decline. Areas of collaboration may include net-zero planning, biodiversity loss, deforestation and water management, decarbonising the economy, renewable energy, energy efficiency and sustainable practices and disaster risk reduction and resilience (including bushfire and flood preparedness).
- **First Nations** – strengthening and expanding people to people, professional, and institutional networks to facilitate greater First Nations' cultural understanding in Australia and Latin America, through the sharing of knowledge on issues such as community governance, cultural heritage preservation, Indigenous participation in the trade and resource sectors, and sustainable practices.
- **Mining, Mining Equipment, Technology and Services (METS), and Resources** – encouraging collaboration and knowledge sharing between Australian and Latin America mining, METS, and resources sectors to promote Australia as a partner of choice for Latin America in this sector, drive cooperation on best practices, and grow new business opportunities.

COALAR will consider high quality applications for projects aligned to **one of these strategic priority themes** and to **one of the goals**. If your project is in the Education and Research priority theme, it must also link to an additional strategic priority theme (meaning a total of two priority themes and one goal).

Grant activity linked to COALAR's priority themes could include activities such as:

- **Cultural, sport and tourism collaboration or exchanges** that foster innovation and strategic connection.
- **People-to-people initiatives**, including youth leadership, academic and professional exchanges, applied research and policy dialogue.
- **First Nations-led partnerships** supporting cultural preservation, sustainable practices, Indigenous participation in trade and resource sectors.
- **Collaboration on ecosystem and climate action**, including biodiversity protection, renewable energy, Indigenous land and sea management and disaster resilience.
- **Partnerships in mining METs and resources** to accelerate innovation in alternative energy sources, critical minerals exploration and processing, water management and industry decarbonisation.

Applications will be prioritised for projects taking place in the following countries: Argentina, Australia, Brazil, Chile, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, México, Panamá, Perú and Uruguay.

Project Partners

It is a requirement that:

- an Australian applicant has a project delivery or support partner in the Latin American country/countries listed above where there's project engagement and/or delivery, and
- a Latin American applicant from the country/countries listed above has a project delivery or support partner in Australia, who will administer the grant in the currency of Australian dollars (AUD) regardless of where the project takes place.

Project partners may include a range of entities, including related organisations, that are integral to project delivery and success. Each partner's role, contribution and commitment must be clearly outlined in the accompanying support letter. Financial contributions and multiple project partners are strongly encouraged.

Information on co-contributors

Applications with a co-contributions (in-kind and/or cash) from the applicant and other parties are highly regarded in addition to the funding sought from COALAR. Applicants must list all funding contributions to the project application.

You may like to consider co-contributions from the following:

- academic and research institutions
- cultural and arts organisations
- grassroots and community groups
- commercial/business enterprises and diaspora-led initiatives
- public policy-related sectors
- other relevant institutions.

Further information on the Program, including descriptions of previous grant projects, is available at [Foundations, councils and institutes | Australian Government Department of Foreign Affairs and Trade \(dfat.gov.au\)](https://www.dfat.gov.au/foundations-councils-institutes).

Information on all grant opportunities, and grants awarded, is provided through [GrantConnect](#).

3 Grant amount and grant period

DFAT reserves the right to cease selection processes for grant opportunities under the Grants Program. If this were to occur, all applicants will be contacted directly by DFAT at the first available opportunity and information would be provided on the DFAT website.

3.1 Grants available

For this Grants Program, up to \$300,000 is available in the 2026-27 financial year.

- The minimum grant amount is \$15,000.
- The maximum grant amount is \$50,000.

All grants are awarded and paid in Australian dollars. The Australian partner will administer the grant. Co-contributions (in-kind and/or cash) from applicants and other parties strengthen an application, are looked upon favourably, and are strongly encouraged.

Successful applicants may be offered a lower amount of funding than requested.

Applicants will be given an opportunity to decide whether they wish to accept any reduced funding.

You must plan to, and actually use the expenditure on your grant activities between the start date and the end date of your grant agreement.

Unspent COALAR 2026-27 grant funds must be returned to DFAT.

3.2 Grant project period

The maximum grant period is one year.

The earliest start date of your project must be 1 March 2027, and your grant project must commence prior to 30 June 2027. You must complete your grant project by the end date designated in your grant agreement. Following the grant project period, an evaluation period of two months (60 days) will commence.

4 Eligibility criteria

We cannot consider your application if you do not satisfy all the eligibility criteria.

4.1 Who is eligible to apply for a grant?

Eligibility requirements are listed in **Appendix B**. To be eligible you must:

- complete the Grant Eligibility Checklist at **Appendix B**
- submit all the attachments and/or provide information listed in Section 7.1 and
- be **one** of the following entity types:
 - an Australian entity with an Australian Business Number (ABN), Australian Company Number (ACN), or Indigenous Corporation Number (ICN) **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - an Australian consortium with a lead organisation⁴ **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - an Australian registered charity or not-for-profit organisation **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - an Australian local government body **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - an Australian State/Territory government body **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - a corporate Commonwealth entity **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - an Australian statutory authority **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - an Australian or permanent resident of Australia **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
 - a citizen or organisation from at least one of the countries in Latin America listed at Section 2.1 **which must include** an Australian project delivery or support partner who will administer the grant in the currency of Australian dollars (AUD) regardless of where the project takes place (see also Section 10.2)
 - a well-established organisation in a Latin American country with a business purpose to advocate for Australian business, education and/or cultural interests **which must include** an Australian project delivery or support partner who will administer the grant in the currency of Australian dollars (AUD) regardless of where the project takes place (see also Section 10.2).

4.2 Who is not eligible to apply for a grant?

You are not eligible to apply, and your application will therefore not be considered, if you are:

- an organisation, or your project partner is an organisation, included on the National Redress Scheme's list of 'Institutions that have not joined or signified their intent to join the Scheme' (www.nationalredress.gov.au)
- **not** an entity type as listed in Appendix B.

⁴ The Australian Government recognises that some organisations may seek to form consortia in order to apply for a grant under the Program. Consortia are eligible to apply and the relevant conditions applicable to consortia are at 7.2 'Grant Applications from Consortia'⁽¹⁾ <https://www.legislation.gov.au/C2004A03332/latest/text>

- an organisation (employer of 100 or more employees) that has not complied with the [Workplace Gender Equality Act 2012](#)^[1]. [Please see the non-compliant organisations list on [Workplace Gender Equality Agency website](#)^[2].
- a representative of a government or government ministry in Argentina, Brazil, Chile, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, México, Panamá, Perú or Uruguay
- an unincorporated association
- a previous applicant who has failed to provide a full and proper acquittal of an earlier International Relations Grant Program grant.

5 What the grant money can be used for

5.1 Eligible grant activities

Grant funds can only be spent on eligible grant activities, which will be defined in the grant details of your grant agreement.

Grant applicants intending to carry out activities focussed on scientific exchange or research should become familiar with Australia's export control regimes as appropriate. For further information, you should refer, for example, to the [Defence and Strategic Goods List 2024](#).

You should also refer to the [Guidelines to counter foreign interference in the Australian university sector](#).

5.2 Eligible locations

Your grant activities must be delivered in at least one of the following locations: Australia, Argentina, Brazil, Chile, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, México, Panamá, Perú and Uruguay.

5.3 Eligible expenditure

You can only use the grant funds to pay for costs detailed in your budget and grant agreement, including:

Travel

- Travel, including economy flights, modest accommodation costs (three or four-star hotel equivalent), meals and travel allowances, other transport.
 - Refer to ATO Tax Determination for more detail on what constitutes 'reasonable travel and overtime meal allowance expense amounts, other transport'.
 - ***Note: travel and accommodation expenses must not exceed 50% of the total COALAR grant value, being the COALAR grant funds requested (not including project costs that other cash or in-kind contributions, separate from the COALAR grant requested).***
- Travel and accommodation for attendance at conferences or meetings, participation in fieldwork, or sporting or other events directly related to achieving the grant project outcomes described by you.
- Conference or meeting attendance that will significantly contribute to the outcomes of the proposed grant project. A strong argument for the selection of applicant(s) to attend the conference or meeting needs to be provided.

Other

- Advertising and promotion, graphic design, photography, social media, video and printed material related to the grant project.

^[1] <https://www.legislation.gov.au/C2004A03332/latest/text>

^[2] <https://www.wgea.gov.au/>

- Production costs, including freight, artists' and support staff wages and/or fees directly related to the grant project (business-as-usual wages or fees will not be supported).
- Employee labour costs related to delivering the core elements of the grant project (business-as-usual labour costs will not be supported).
- One principal speaker on the subject of the grant project which is of direct relevance to the grant opportunity.
- Venue hire and catering.
- Costs related to studies, research or surveys aligned to grant project outcomes.
- Costs relating to auspices services, project administration or coordination (e.g. temporary engagement of a coordinator) may be considered, capped at 5% of the total grant value.
- Applicants should ensure that the proposed budget reflects a balance allocation of grant funding across all elements of the activity. COALAR does not support applications that are solely or predominantly focused on travel.

Expenditure items will be assessed based on the quality of the overall project, value with relevant money and the level of co-contributions and other sources of funding.

You should allow for the exchange fees in your project budget. You are responsible for any financial differences that may occur from the time of the application submission to when the grant project takes place, due to fluctuations in the exchange rate. Bank remittance fees are to be covered by the grantee.

All bank remittance fees from any Australian or overseas bank are to be covered by the grantee.

In the Budgeted Expenditure section of our application you must provide a detailed description of all proposed expenditure, why it is required, how it was calculated and how it directly relates to your project. We may ask you to verify project costs such as quotes, provided in your application.

For activities delivered in Australia, applicants are encouraged to consider the use of an Indigenous supplier, if they intend to subcontract any of the services above. A directory of registered Indigenous businesses is available at www.supplynation.org.au.

You can only spend grant funds on eligible grant activities and within the start and end dates, as defined in the grant details set out in your grant agreement.

5.4 What the grant money cannot be used for

You cannot use the grant for the following:

- capital expenditure, including purchase of real estate and vehicles
- purchase of equipment (for example, musical instruments, computers, videos, photographic or printing equipment)
- the covering of retrospective costs or recurrent funding of activities
- activities assessed by the COALAR Board as commercially viable in their own right
- activities which will provide commercial advantage to the applicant or third parties (for example, promotion of the applicant's own business, funding of competitive intelligence, business development or service delivery activities for profit generation)
- crowd funding, seed funding, investment or early-stage business establishment
- costs incurred in the preparation of a grant application, acquittal or related documentation
- subsidy of general ongoing administration of an organisation such as electricity, phone, rent, salaries (including for research assistants or administrative staff), honorariums or administrative charges levied by the applicant's organisation
- activities for which other Commonwealth, State, Territory or Local Government bodies or agencies have primary responsibility, including:

- academic or pure research funded by entities such as the [Australian Research Council](#), or other grants available for academic research on [GrantConnect](#)
- innovation, research or commercialisation projects funded by entities such as the Department of Industry, Science and Resources, or other grants available for academic research on [GrantConnect](#)
- assistance to businesses that is available and funded by [Austrade](#), or other grants available for business on [GrantConnect](#)
- development assistance/aid related projects and activities as funded by DFAT's [Direct Aid Program](#) and other agencies), activities and education/research relating to the following areas – health and allied health, medical, aged care, psychology, physiotherapy and animal health and veterinary studies or services (i.e livestock, feral and companion animals)
- activities undertaken by primary or high schools, including study tours, where travel by a significant number of students is the principal element of the proposal
- scholarships to individual students and
- completed projects.

6 The assessment criteria

You must address each of the following three assessment criteria in the application.

The level of detail and supporting evidence you provide in your application should be relative to the size, complexity and grant amount requested. The application form includes a text limit of 400 words for each criterion.

Criteria 1 and 2 have equal weighting of 40% each while criterion 3 is weighted at 20%. Each criterion will be marked out of 5 with 1 being the lowest and 5 the highest score possible. We will only award funding to applicants that score highly against each of the three criterion.

In addition to assessing your application against the criteria below, we also consider:

- how well it meets the assessment criteria
- how it compares to other applications, including the overall spread of applications as they relate to the COALAR objectives and priority areas
- value with relevant money as outlined in the CGRPs.
- geographic distribution across the priority region (see section 5.2).

Criterion 1: Currency and relevance (40%)

In up to 400 words, provide an overview of how your proposed grant project:

- will address a current or emerging issue in Latin America
- relates to one of COALAR's goals and one of COALAR's priority themes (refer to 2.1).

Note: if your proposed grant project is in the Education and Research Priority Area, it must also relate to one other Strategic Priority Area and one strategic goal.

Criterion 2: Impact on Australia-Latin America relations (40%)

In up to 400 words, provide an overview of:

- the type of activities to be undertaken and how they will increase awareness of the value and importance of Australia-Latin America relations within and beyond the life of the project
- your approach to evaluating the outcomes of your proposed grant project in the short as well as the longer term
- how the expected outcomes will be disseminated to a wider audience (including, for example, the public and/or decision makers) during and at the end of the proposed grant project, for example including a media engagement plan
- details of your partner or partners and a description of how you have worked together and delivered on projects previously, if relevant, or provide an outline of how you will work together.

Criterion 3: Capacity and resources (20%)

In up to 400 words, provide an overview of:

- your capability and capacity to deliver the proposed grant project, for example: the experience, skills and resources your organisation and that of any partner/s will bring to the proposed grant project, to support successful delivery of outcomes
- how your proposal will provide good value with money (in the application form you will be required to complete a detailed budget)
- your ability and/or your team's experience in building and utilising connections across relevant sector organisations, institutions, businesses or other entities in Australia and/or Latin America to deliver your project outcomes
- your plan for managing the proposed grant project, including any associated risks and proposed mitigation strategies (a Risk Management Plan may be provided as an attachment).

6.1 Tips for a successful application

Applications should be easily understood by someone who is not familiar with the applicant, the organisation or the field of activity. Applications are more likely to be successful if they:

- are written in plain language
- include a clear description of the proposed grant project
- address the three selection criteria
- are accurate, focused and comprehensive and include a realistic budget and delivery timeframe.

The committee will also strongly consider the value with money that your proposed grant project offers for the investment of Australian government funds.

You should consider including the following to strengthen your application:

- the applicant's in-kind and cash contributions that are used to carry out the project
- other sources of project funding (cash and/or in-kind) and whether each is confirmed, conditional or pending approval
- appropriate, reasonable and realistic travel costings as per the ATO Tax Determination and the grant guidelines.

7 How to apply

Before applying, you must read and understand these guidelines, the sample application form and the sample grant agreement on the [COALAR website](#).

These documents may be found at [GrantConnect](#). [GrantConnect](#) is the authoritative source for grants information. Any alterations and addenda⁵ will be published on [GrantConnect](#) and registering on this website means you will be automatically notified of any changes to these guidelines.

If you have any technical difficulties, please contact [SmartyGrants](#) Help Desk (service@smartygrants.com.au, +61 3 9320 6888 between 9am and 5 pm AEST Monday to Friday).

To apply, you must:

- complete the online COALAR 2026-27 grant round application form on the [SmartyGrants](#) portal (this must be completed in English)
- address all eligibility and assessment criteria
- provide all the information requested
- include all necessary attachments
- submit your application to the [SmartyGrants](#) portal by 12:00pm (midday) Australian Eastern Standard Time (AEST) on 21 September 2026.

You can view and print a copy of your submitted application on the portal, for your own records.

You are responsible for making sure your application is complete, accurate and submitted by the deadline. All applications will receive confirmation of submission from [SmartyGrants](#). Please ensure you receive your confirmation copy. Giving false or misleading information is a serious offence under the [Criminal Code Act 1995 \(Cth\)](#). We will investigate any false or misleading information and may exclude your application from further consideration.

If you find an error in your application after submitting it, you should contact us immediately by email at coalar@dfat.gov.au.

You cannot change your application after the closing date and time.

If we find an error or information that is missing, we may ask for clarification or additional information from you. However, we can refuse to accept any additional information that would change your submission after the application closing time. The acceptance of any additional information provided after the submission of your application is at the discretion of COALAR's Financial Delegate.

You should keep a copy of your application and any supporting documents.

⁵ Alterations and addenda include but are not limited to: corrections to currently published documents, changes to close times for applications, Questions and Answers (Q&A) documents and Frequently Asked Questions (FAQ) documents

7.1 Attachments and inclusions to the applications

We require you to submit the following documents and/or information with your application (except where listed as optional). These documents and/or information can be provided as an attachment to your application form, or as inclusions (which is information provided in the application form itself):

- a project plan (mandatory), including the scope of the proposed grant project and a timeline of activities [this information you will need to provide in the Application Form]
- a project budget (mandatory) which accounts for both cash and in-kind contributions, and which identifies sources of funding (grantee contribution, Commonwealth funding, etc.) [this is the information you will need to provide in the Application Form]
- one-page capability statement of you/your organisation (mandatory) as an attachment
- a risk management plan (optional attachment) and any supporting documentation, describing how you or the organisation will monitor, manage and report identified risks, including risks that may arise during your proposed grant project.
- Two short, signed independent references in **English** that address you/your organisation and the proposal (mandatory) as attachments
- one-page CV per project partner and evidence of commitment to the project (for example, a letter of support) (mandatory) as attachment/s
- if you are applying on behalf of a university, a letter of support from the Research Office (see sub-heading below 'University Applications' (mandatory) as an attachment.
- a one-page letter from the project partner, either from Australia or an eligible Latin America country / countries listed in Section 2.1, confirming their full involvement in the project (mandatory) as an attachment.

You must attach supporting documentation to the application form in line with the instructions provided within the form. You should only attach requested documents. **The total of all attachments cannot exceed 20MB and must be in English. We will not accept any documents written in whole or part in Spanish.** We will not consider information in attachments that we do not request.

University Applications

The relevant Research Office should highlight the alignment of the proposed grant project to COALAR's goals and strategic priority themes, the relevance of the proposed grant project to the University's strategic goals in the relevant country and demonstrate that the proposed grant project is not more appropriately funded by the Australia Research Council or an alternative Commonwealth funding body.

7.2 Joint (consortia) applications

We recognise that some organisations may want to join together as a group to deliver a grant project.

In these circumstances, you must appoint a 'lead organisation'. Only the lead organisation can submit the application form and enter into a grant agreement with the Commonwealth. The application must identify all other members of the proposed group and include a letter of support from each of the partners.

Each letter of support should include:

- details of the partner organisation
- an overview of how the partner organisation will work with the lead organisation and any other partner organisations in the group to successfully complete the proposed grant project
- an outline of the relevant experience and/or expertise the partner organisation will bring to the group
- the roles/responsibilities of the partner organisation and the resources they will contribute (if any)
- details of a nominated management-level contact officer.

You must have a formal arrangement in place with all parties prior to execution of the grant agreement.

7.3 Timing of grant opportunity processes

You must submit an application between the published opening and closing dates. We cannot accept late applications.

If you are successful, you should plan to commence your grant activity in early 2027.

Activity	Timeframe
Open on GrantConnect	10 August 2026 at 12:00pm (AEST) midday
Close applications	21 September 2026 at 12:00pm (AEST) midday
Assessment of applications	8 weeks
Approval of outcomes of selection process by the Financial Delegate	2 weeks
Notification of outcomes to all applicants	1 week
Negotiations and award of grant agreements	6 weeks
Earliest start date of Grant Projects	1 March 2027

7.4 Questions during the application period

If you have any questions during the application period, contact the COALAR Secretariat via telephone at +61 (02) 6178 5366, or via email at coalar@dfat.gov.au. DFAT undertakes to respond to emailed questions within five working days.

Questions should be sent **no later than 17:00pm AEST 14 September 2026**.

Answers to common questions will be posted on [GrantConnect](#) and the COALAR

Aboriginal or Torres Strait Islander applicants may wish to access assistance to submit their application if English is not their first language. In these cases, applicants may contact an Indigenous language centre for assistance.

8. The grant selection process

8.1 Assessment of grant applications

We will firstly review your application against the eligibility criteria set out in Section 4. Only eligible applications will be considered further.

If eligible, we will then assess your application against the assessment criteria (see Section 6) and against other applications. We consider your application on its merits, based on:

- how well it meets the assessment criteria
- how it compares to other applications
- whether it provides value with relevant money.

Other factors we will have regard to include:

- the overall objectives of the proposed grant project

- the evidence to demonstrate how your proposed grant project contributes to meeting those objectives.

As part of the assessment process, we also consider any national interest, financial, legal/regulatory, governance or other issues or risks that we identify during any due diligence process we may conduct in respect of the applicant. This includes issues or risks related to an organisation's directors, officers, senior managers, key personnel, its related bodies corporate (as defined in the *Corporations Act 2001* (Cth)) or its application, that could bring the Australian Government into disrepute if it were to fund the applicant. Such issues and risks include where we consider that funding the application under this grant opportunity is likely to directly conflict with Australian Government policy.

Where possible, we will provide you with an opportunity to comment on any material risks identified during this due diligence process prior to our determining the extent (if any) to which those issues or risks affect our assessment of the application and, if so, whether they are sufficient to warrant the exclusion of your application from the assessment process.

8.1.1 Value with relevant money

When assessing whether the application represents value with relevant money, we will have regard to:

- the relative value of the grant sought
- how the proposed grant project will target groups or individuals, such as leveraging existing processes and technologies, or demonstrating innovative approaches
- whether the application outlines effective risk management processes to minimise potential waste of money
- whether the application includes mechanisms for ongoing monitoring and management of grant activities
- the extent to which the proposed grant project leverages additional funding (this includes cash and in-kind contributions).

8.2 Who will assess applications?

Eligible applications will be assessed by a committee comprised of members of the [COALAR Board](#) and government officials including representatives of DFAT, Austrade and the Department of Education.

Board members are treated as Commonwealth officials due to their role in the assessment process, in accordance with Part 1, section 2.10 of the *Commonwealth Grants Rules and Principles 2024* and the *Public Governance, Performance and Accountability Act 2013*.

The assessment committee must declare any conflict of interest to the Financial Delegate or COALAR Secretariat in writing (to coalar@dfat.gov.au) and recuse themselves of any discussion on the assessment of the relevant grant application. The COALAR Secretariat, within DFAT, will provide information and advice to the assessment committee to assist its determination of policy and its assessment of grant applications.

The committee will assess your application against the assessment criteria and compare it to other eligible applications before making a recommendation to the COALAR Financial Delegate about which proposed grant projects to fund. The committee will be required to perform their duties in accordance with the CGRPs.

The assessment committee may seek additional input from relevant Australian missions overseas about you or your application. They may also seek additional information from other Commonwealth agencies, even if these agencies are not nominated by you as referees.

8.3 Who will approve grants?

The committee will make recommendations to COALAR's Financial Delegate (the First Assistant Secretary, Trade Resilience Indo-Pacific Economic and Latin America Division) who will then decide which grants to approve.

Where funds become available during the financial year, DFAT may award funding to applicants that were previously shortlisted as suitable but were not funded.

The Financial Delegate's decision is final in all matters, including:

- the approval of the grant
- the grant funding amount to be awarded.

The Financial Delegate will not approve funding if the application does not represent value with relevant money. COALAR reserves the right to offer less funding than that sought by the applicant. There is no appeal mechanism for decisions to approve or not approve a grant.

9 Notification of application outcomes

We will advise you of the outcome of your application in writing. If you are successful, we will advise you of any specific conditions attached to the grant.

9.1 Feedback on your application

Feedback will not be available for this grant round.

10 Successful grant applications

10.1 The grant agreement

If you are successful, you must enter into a legally binding grant agreement with the Commonwealth represented by DFAT. The COALAR Grants Program uses a Simple Grant Agreement. Grant agreements will include a number of standard terms and conditions which cannot be changed. Any additional conditions applicable to the grant will be identified in the grant offer or during the grant agreement negotiations. These additional conditions, if any, will be outlined in a schedule to the grant agreement.

You may request changes to the grant agreement, outside of the standard terms and conditions. However, we will review any requested changes to ensure they do not impact the grant as approved by the Financial Delegate.

A sample grant agreement is available on the [DFAT website \(COALAR\)](#). As part of the grant agreement, you will be required to:

- provide 3-monthly progress reports (or at shorter intervals if the grant project is shorter than 12 months) provide a final report, including financial acquittals, within 60 days of grant project completion (using the online template).

DFAT will negotiate agreements with successful applicants from December 2026 to February 2027. If there are unreasonable delays in finalising a grant agreement, the grant offer may be withdrawn and the grant may be awarded to a different applicant. Under certain circumstances, we may extend this period. We base the approval of your grant on the information you provide in your application.

Where a grantee fails to meet the obligations of the grant agreement, DFAT may withhold or suspend the funding to the grantee; and/or require the grantee to repay all or part of the grant. No compensation is payable by DFAT for termination in these circumstances.

You should not make financial commitments until a grant agreement has been executed by the Commonwealth.

The Commonwealth may recover grant funds if there is a breach of the grant agreement.

10.2 How we pay the grant

We will not exceed the maximum grant amount under any circumstances. If you incur extra eligible expenditure, you must pay it yourself.

All grants are awarded and paid in Australian dollars. The Australian partner will administer the grant.

The grant agreement will state the:

- maximum grant amount to be paid (exclusive of GST, as GST is not paid on government grants)
- proportion of eligible expenditure covered by the grant (grant percentage)
- any financial contributions you must make
- any in-kind contributions you will make
- any financial contributions provided by a third party.

We will pay 100 per cent of the grant following execution of the grant agreement and completion of associated administrative paperwork. You will be required to report how you spent the grant funds at the completion of the grant activity.

10.3 Grant payments and GST

Payments will be made as set out in the grant agreement. The grant payment will be GST exclusive, as GST is not paid on government grants.

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the [Australian Taxation Office](#).⁶ We do not provide advice on your particular taxation circumstances.

11 Announcement of grant round outcomes

If successful, your grant will be listed on the [GrantConnect](#) website no later than 21 calendar days after the date the grant agreement comes into effect, as required by Section 5.4 of the [CGRPs](#).

12 How we monitor your grant activity

12.1 Keeping us informed

You should let us know if anything is likely to affect your grant project or organisation.

We need to know of any key changes to your organisation or its business activities, particularly if they affect your ability to complete your grant project, carry on business and pay debts due.

You must also inform us of any changes to your:

- name
- addresses
- nominated contact details
- bank account details
- business structure.

⁶ <https://www.ato.gov.au/>

12.2 Reporting

You must submit progress reports in line with the timeframes in the grant agreement. Sample templates for these progress reports are available on the DFAT website. We will expect you to report on:

- progress against your communications plan, actively deepening international relationships and promoting your grant project and COALAR
- progress against agreed project milestones
- participant contributions which are directly related to the grant project
- eligible expenditure of grant funds
- results against key performance indicators and the project-specific outputs detailed in your grant agreement.

You will also be responsible for:

- meeting the terms and conditions of the grant agreement and managing and promoting the activity efficiently and effectively
- complying with record keeping, reporting and acquittal requirements as set out in the grant agreement
- all administrative arrangements associated with your grant project including visa and travel arrangements, visa charges, airport taxes and ground transport, travel and health insurance for project participants' medical and hospital insurance cover (both overseas and in Australia for visitors not covered by Medicare), including evacuation and death cover, and any necessary insurance for equipment and accommodation costs and arrangements
- other insurances, including workers' compensation, as required by law, and professional indemnity, public health and liability insurance, as required by the grant project
- complying with all applicable domestic and international laws.

Ad-hoc reports

We may ask you for ad-hoc reports on your grant. This may be to provide an update on progress, or any significant delays or difficulties in completing the grant activity.

Final report

When you complete the grant activity, you must submit a final report. Final reports must:

- identify if and how outcomes have been achieved
- include the agreed evidence as specified in the grant agreement
- identify the total eligible expenditure incurred
- outline communication activities and impact
- be submitted within 60 days of completion in the format provided in the grant agreement.

12.3 DFAT's responsibilities

DFAT will:

- meet the terms and conditions set out in the grant agreement
- provide timely administration of the grant
- evaluate the grantee's performance.

Funding under the COALAR Grants Program does not imply that DFAT endorses the views of participants involved in any funded activity.

12.4 Financial declaration

We may ask you to provide a declaration that the grant money was spent in accordance with the grant agreement and to report on any underspends of the grant money.

12.5 Grant agreement variations

We recognise that unexpected events may affect your progress. In these circumstances, you can request a variation to your grant agreement. You should not assume that a variation request will be successful. We will consider your request based on provisions in the grant agreement and the likely impact on achieving outcomes.

Grant extensions of no more than one year from the original grant end date may be considered in exceptional circumstances (subject to performance).

Any extension must be requested in writing, in accordance with the grant agreement, and confirmed in writing through a grant variation approved by DFAT before the original expiration date of the grant agreement. The grant variation will be published on GrantConnect.

12.6 Compliance visits

We may visit you during or at the completion of your grant activity to review your compliance with the grant agreement. We will provide you with reasonable notice of any compliance visit.

12.7 Record-keeping

We may also inspect the records you are required to keep under the grant agreement.

12.8 Evaluation

We will evaluate the 2026-27 COALAR Grant Program to measure how well the outcomes and objectives have been achieved. We may use information from your application and/or reports for this purpose. We may also interview you or ask you for more information to help us understand how the grant impacted you, as well as to evaluate how effective the program was in achieving its outcomes.

12.9 Acknowledgement

The COALAR logo and/or Australian Government crest is to be used on all materials related to grants under the Program. Whenever the logo/crest is used, the publication must also acknowledge the Commonwealth as follows:

‘This activity received grant funding from the Council on Australia Latin America Relations of the Department of Foreign Affairs and Trade.’

Invitations for board members and/or DFAT officers to attend events or activities related to the grant project, as representatives of Australian Government support for the grant project, are highly desirable.

13 Probity

We will make sure that the grant opportunity process is fair, is conducted according to the published grant opportunity guidelines, is consistent with the CGRPs and incorporates appropriate safeguards against fraud and corruption, unlawful activities and other inappropriate conduct.

DFAT may change these guidelines from time-to-time. When this happens, the revised grant opportunity guidelines will be published on [GrantConnect](#). By registering on this website, you will be automatically notified of any changes to these guidelines.

You should be aware of your obligations under the [National Anti-Corruption Commission Act 2022](#), noting that, under the Act, grantees will generally be considered 'contracted service providers' (see <https://www.nacc.gov.au/resource-centre/nacc-fact-sheets>).

13.1 Enquiries and feedback

The COALAR Secretariat at DFAT manages complaints related to the COALAR Grants Program. All complaints about a grant process must be provided in writing to coalar@dfat.gov.au.

Any questions you have about grant decisions under the COALAR Grants Program should be sent to coalar@dfat.gov.au.

If you do not agree with the way DFAT has handled your complaint, you may complain to the [Commonwealth Ombudsman](#). The Ombudsman will not usually consider a complaint unless the matter has first been raised directly with DFAT.

The Commonwealth Ombudsman can be contacted on:

Phone (Toll free): 1300 362 072
Website: www.ombudsman.gov.au

13.2 Conflict of interest

Any conflicts of interest, or perceived conflicts of interest can affect the performance of the grant opportunity or program. There may be a conflict of interest, or perceived conflict of interest, if [relevant Commonwealth entity's] staff, any member of a committee or advisor and/or you or any of your personnel, including sub-contractors have a:

- professional, commercial or personal relationship with a party who can influence the application selection process, such as an Australian Government officer [or member of an external panel]
- relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently or
- relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant program/grant opportunity.

You will be asked to declare, as part of your application, any perceived or existing conflicts of interest or that, to the best of your knowledge, there are no conflicts of interest.

If you later identify an actual, apparent, or perceived conflict of interest, you must inform the [relevant Commonwealth entity] in writing immediately.

Conflicts of interest for Australian Government staff will be handled as set out in the [Australian Public Service Code of Conduct \(Section 13\(7\)\)](#)⁷ of the [Public Service Act 1999](#)⁸ and section 29 (duty to disclose interests) of the *Public Governance, Performance and Accountability Act 2013*. Committee members and other officials including the decision maker must also declare any conflicts of interest.

We publish our conflicts of interest policy on the DFAT website [here](#).

⁷ <https://www.apsc.gov.au/working-aps/integrity/integrity-resources/code-of-conduct>

⁸ <https://www.legislation.gov.au/C2004A00538/latest/versions>

13.3 Privacy

DFAT manages the COALAR Grants Program with the support of the COALAR Board and contractors it engages to deliver the COALAR Grants Program. DFAT, the COALAR Board and its contractors are bound by the provisions of the Privacy Act 1988 (**Privacy Act**), including the Australian Privacy Principles (**APPs**) which regulate how personal information can be handled.

Why might personal information be collected?

If your organisation applies for funding through the COALAR Grants Program, all personal information you provide in your application, including the personal information of your staff and other individuals associated with your grant application, will be collected by DFAT and its contractors for the purpose of managing, promoting and evaluating the COALAR Grants Program.

If your application is successful, you may be required to provide further personal information of your staff and other individuals connected with your grant application to DFAT and its contractors for the purpose of managing, promoting and evaluating the COALAR Grants Program. Their personal information may also be used for research purposes or in media releases, publications and in public relations activities, including on the internet, to promote the COALAR Grants Program and other Australian Government programs or activities.

Their personal information may also be used to contact them after the completion of the COALAR Grants Program, to follow up on their experiences and achievements and how their participation in the COALAR Grants Program may have contributed to this.

What types of personal information and sensitive information will need to be collected?

Below are examples of the personal information (and sensitive information) DFAT or its contractors may collect about your staff and other individuals connected with your grant application:

- name and contact details
- gender
- date of birth
- diversity information
- the personal information (including sensitive information) set out in any grant application form.

What happens if we do not collect this personal information?

If DFAT or its contractors requests any of the information above (including through an application form), unless you provide it we may not be able to:

- assess your application/s for the COALAR Grants Program
- undertake administration and performance monitoring and evaluation of the COALAR Grants Program
- promote the COALAR Grants Program, including in promotional material, information and publications in hardcopy and/or the internet
- invite COALAR Grants Program participants and former participants to relevant functions and events held in Australia and overseas.

Who will DFAT and its contractors disclose personal information to?

During the COALAR Grants Program, DFAT and its contractors may disclose any personal information you provide to third parties for the purpose of managing, promoting or evaluating the COALAR Grants Program. For example, personal information you provide may be disclosed to:

- other Australian Government departments and agencies, including the Australian Taxation Office for tax compliance purposes
- State and Territory Governments

- Australian Parliamentary members and committees of the Parliament of the Commonwealth of Australia
- contractors and agents of DFAT, including [GrantConnect](#)
- COALAR Board members
- foreign Governments or organisations
- media representatives, including foreign media representative.

Where applicants provide the personal information of any individual, the applicants must ensure that the individual is aware of this privacy notice and provides their express consent for their personal information to be handled as set out in this notice, including being disclosed to overseas recipients listed above – that is, individuals or entities who are not in Australia – for the purpose of managing, promoting or evaluating the COALAR Grants Program. This includes ensuring individuals are aware that if they provide their consent, they acknowledge and agree that APP 8.1 will not apply to the disclosure and that they understand DFAT will not take any steps to ensure that an overseas recipient does not breach an Australian Privacy Principle under the Privacy Act.

As part of your application, you must declare your ability to comply with the Privacy Act and the APPs and impose the same privacy obligations on officers, employees, agents and subcontractors that you engage to implement the grant project, in respect of personal information you collect, use, store, or disclose in connection with the COALAR Grants Program. Accordingly, you must not do anything which, if done by DFAT, would breach an APP as defined in the Act.

DFAT's [Privacy Policy](#) contains information about DFAT's collection, use, disclosure and storage of personal information, including sensitive information, and how individuals may:

- a) access and correct personal information that we hold; or
- b) complain about how DFAT has handled their personal information, and how DFAT will deal with such a complaint.

13.4 Confidential Information

Other than information available in the public domain, you agree not to disclose to any person, other than us, any confidential information relating to the grant application and/or agreement, without our prior written approval. The obligation will not be breached where you are required by law, Parliament or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

We may, at any time, require you to arrange for you, or your employees, agents or subcontractors, to give a written undertaking relating to nondisclosure of our confidential information in a form we consider acceptable.

We will keep any information in connection with the grant agreement confidential to the extent that it meets all of the three conditions below:

1. you clearly identify the information as confidential and explain why we should treat it as confidential
2. the information is commercially sensitive
3. revealing the information would cause unreasonable harm to you or someone else.

We will not be in breach of confidentiality if the information is disclosed to:

- the COALAR Secretariat and other Commonwealth employees and contractors to help us manage the program effectively
- employees and contractors of our department so we can research, assess, monitor and analyse our programs and activities
- employees and contractors of other Commonwealth agencies for any purposes, including government administration, research or service delivery

- other Commonwealth, State, Territory or local government agencies in program reports and consultations
- the Auditor-General, Ombudsman, Privacy Commissioner or National Anti-Corruption Commissioner, or staff or their agencies
- the responsible Minister or Parliamentary Secretary
- a House or a Committee of the Australian Parliament.

The grant agreement may also include any specific requirements about special categories of information collected, created or held under the grant agreement.

13.5 Freedom of information

All documents in the possession of the Australian Government, including those about the COALAR Grants Program, are subject to the [Freedom of Information Act 1982](#) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

All Freedom of Information requests must be referred to the Freedom of Information Coordinator in writing.

By mail: The Director, Freedom of Information Section
 Public Interest Law Branch
 Department of Foreign Affairs and Trade
 R.G. Casey Building, John McEwen Crescent
 BARTON ACT 0221

By email: foi@dfat.gov.au

13.6 Fraud and Corruption

DFAT does not tolerate inaction to fraud or corruption. This applies within DFAT and extends to those DFAT works with. The grantee must have appropriate fraud and corruption controls in place relating to the proposed grant activity. Specific fraud and corruption obligations for the grantee will be set out in the grant agreement.

The grantee may also fall under the National Anti-Corruption Commission's jurisdiction. You should be aware of your obligations under the [National Anti-Corruption Commission Act 2022](#)⁹, noting that under the Act grantees will generally be considered 'contracted service providers' see [NACC fact sheets](#)¹⁰.

Further information for the grantee over developing strategies to meet DFAT's fraud and corruption control contractual requirements can be found in the DFAT [Fraud Control Toolkit for Service Providers and Funding Partners](#)¹¹.

The grantee must report any fraud or corruption relating to the program they become aware of in accordance with the grant agreement to the relevant area within DFAT:

- for passport related fraud: passports.fraud@dfat.gov.au
- for fraud or corruption by DFAT staff: conduct@dfat.gov.au

⁹ <https://www.legislation.gov.au/C2022A00088/latest/text>

¹⁰ <https://www.nacc.gov.au/resource-centre/nacc-fact-sheets>

¹¹ <https://www.dfat.gov.au/about-us/publications/fraud-corruption/control-toolkit-service-providers-funding-recipients>

- all other fraud or corruption relating to this COALAR grant round via this [webform](#)¹²

To avoid any scams, grantees should obtain official information about the COALAR directly from DFAT at [Council on Australia Latin America Relations \(COALAR\) | Australian Government Department of Foreign Affairs and Trade](#)

13.7 Protection from Sexual Exploitation, Abuse and Harassment (PSEAH)

DFAT has a zero-tolerance approach to sexual exploitation, abuse and harassment (SEAH). It is expected that all individuals participating in this program will comply with this zero-tolerance approach and adhere to DFAT's [Protection from Sexual Exploitation, Abuse and Harassment Policy](#)¹³, which sets out expectations in relation to appropriate behaviours and reporting requirements.

Any allegations or reports of SEAH will be taken seriously.

The grantee should make an assessment of risks associated with the grant activity as outlined in the Policy, to determine whether essential or comprehensive standards apply.

For further guidance about DFAT's PSEAH policy requirements, including managing SEAH risks, please visit DFAT's [PSEAH Policy](#)¹⁴ page, email seah.reports@dfat.gov.au or call +61 2 6178 5100.

13.8 Child Protection

DFAT has a zero-tolerance approach to child exploitation or abuse. It is expected that all individuals participating in this program will adhere to DFAT's [Child Protection Policy](#)¹⁵.

If your project may involve contact with children, may have an impact on children, or you, your staff or partner organisation will work with children as part of the project activities, then a DFAT child protection risk assessment is required. This may include obtaining and providing proof of a working with children check from the relevant Australian state or territory authority.

For further guidance about DFAT's child protection requirements, including establishing your risk context, please visit DFAT's [Child Protection Policy](#)¹⁶ page.

The grantee should make an assessment of risks associated with the grant activity, based on the level of contact with children, as outlined in the Policy, to determine whether essential or comprehensive standards apply.

For information about where to obtain a working with children check in your state or territory, please visit [Working with children checks](#)¹⁷.

For further information, please email childprotection@dfat.gov.au or call +61 2 6178 5100.

¹² <https://docs.dfat.gov.au/icms/external-fraud>

¹³ <https://www.dfat.gov.au/international-relations/themes/protection-sexual-exploitation-abuse-and-harassment>

¹⁴ <https://www.dfat.gov.au/international-relations/themes/protection-sexual-exploitation-abuse-and-harassment>

¹⁵ <https://www.dfat.gov.au/international-relations/themes/child-protection/child-protection-policy>

¹⁶ <https://www.dfat.gov.au/international-relations/themes/child-protection/child-protection-policy>

¹⁷ <https://www.acic.gov.au/services/national-police-checking-service/find-out-more-information/working-children-checks>

Glossary

Term	Definition
accountable authority	see subsection 12(2) of the Public Governance, Performance and Accountability Act 2013
addendum	an additional document that provides supplementary information for clarification, and/or in response to questions received during the grant opening period, that was not part of the original published information
administering entity	when an entity that is not responsible for the policy, is responsible for the administration of part or all of the grant administration processes
assessment criteria	are the specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application rankings.
commencement date	the expected start date for the grant activity
completion date	the expected date that the grant activity must be completed and the grant spent by
Commonwealth entity	a Department of State, or a Parliamentary Department, or a listed entity or a body corporate established by a law of the Commonwealth. See subsections 10(1) and (2) of the PGPA Act
Commonwealth Grants Rules and Principles 2024 (CGRPs)	establish the overarching Commonwealth grants policy framework and articulate the expectations for all non-corporate Commonwealth entities in relation to grants administration. Under this overarching framework, non-corporate Commonwealth entities undertake grants administration based on the mandatory requirements and key principles of grants administration.
co-sponsoring entity	when two or more entities are responsible for the policy and the appropriation for outcomes associated with it
date of effect	can be the date on which a grant agreement is signed or a specified starting date. Where there is no grant agreement, entities must publish information on individual grants as soon as practicable.
eligibility criteria	refer to the mandatory criteria which must be met to qualify for a grant. Eligibility criteria should be developed to enable objective validation and are either 'met' or 'not met'. Assessment criteria may apply in addition to eligibility criteria.
Financial Delegate	the person who makes the decision to award a grant

Term	Definition
grant	for the purposes of the CGRPs, a 'grant' is an arrangement for the provision of financial assistance by the Commonwealth or on behalf of the Commonwealth: a. under which relevant money¹⁸ or other Consolidated Revenue Fund (CRF) money¹⁹ is to be paid to a grantee other than the Commonwealth; and a. which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives.
grant activity/activities	refers to the project/tasks/services that the grantee is required to undertake.
grant agreement	sets out the relationship between the parties to the agreement and specifies the details of the grant.
GrantConnect	is the Australian Government's whole-of-government grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the CGRPs.
grant opportunity	refers to the specific grant round or process where a Commonwealth grant is made available to potential grantees. Grant opportunities may be open or targeted, and will reflect the relevant grant selection process.
grant program	a 'program' carries its natural meaning and is intended to cover a potentially wide range of related activities aimed at achieving government policy outcomes. A grant program is a group of one or more grant opportunities under a single [entity] Portfolio Budget Statement Program.
grantee	the individual/organisation which has been selected to receive a grant.
National Anti-Corruption Commission (NACC)	The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency. It detects, investigates and reports on serious or systemic corruption in the Commonwealth public sector. The Commission operates under the National Anti-Corruption Commission Act 2022 .

¹⁸ Relevant money is defined in the PGPA Act. See section 8, Dictionary.

¹⁹ Other CRF money is defined in the PGPA Act. See section 105, Rules in relation to other CRF money.

Term	Definition
PBS Program	described within the entity's Portfolio Budget Statement , PBS programs each link to a single outcome and provide transparency for funding decisions. These high-level PBS programs often comprise a number of lower level, more publicly recognised programs, some of which will be Grant Programs. A PBS Program may have more than one Grant Program associated with it, and each of these may have one or more grant opportunities.
National Anti-Corruption Commission (NACC)	The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency. It detects, investigates and reports on serious or systemic corruption in the Commonwealth public sector. The Commission operates under the National Anti-Corruption Commission Act 2022 .
National Redress Scheme	The National Redress Scheme is a way to support people who experienced child sexual abuse: • by an institution • while an institution was supposed to be looking after them The National Redress Scheme commenced on 1 July 2018, in response to the Royal Commission into Institutional Responses to Child Sexual Abuse.
selection criteria	comprise eligibility criteria and assessment criteria.
selection process	the method used to select potential grantees. This process may involve comparative assessment of applications or the assessment of applications against the eligibility criteria and/or the assessment criteria.
value with money	value with money in this document refers to 'value with relevant money' which is a judgement based on the grant proposal representing an efficient, effective, economical and ethical use of public resources and determined from a variety of considerations. This includes: • the relative value of the grant sought • how the proposed grant project will target groups or individuals, such as leveraging existing processes and technologies, or demonstrating innovative approaches • whether the application outlines effective risk management processes to minimise potential waste of money • whether the application includes mechanisms for ongoing monitoring and management of grant activities • the extent to which the proposed grant project leverages additional funding (this includes cash and in-kind contributions).

Appendix A. Acronyms

Acronyms used in these guidelines, online and within application forms

Acronym	Definition
ABN	Australian Business Number
ACN	Australian Company Number
AEDT	Australian Eastern Daylight Time
AEST	Australian Eastern Standard Time
AUD	Australian Dollars
ASEAN	Association of Southeast Asian Nations
CGRPs	Commonwealth Grants Rules and Principles
COALAR	Council on Australia Latin America Relations
DFAT	Department of Foreign Affairs and Trade
FAQ	Frequently Asked Questions
FCI	Foundations, Councils and Institutes
FOI	Freedom of Information
GST	Goods and Services Tax
ICN	Indigenous Corporation Number
IRGP	International Relations Grants Program
PBS	Portfolio Budget Statement
PGPA Act	Public Governance, Performance and Accountability Act
PSEAH	Preventing Sexual Exploitation, Abuse and Harassment (PSEAH) Policy

Appendix B. Grant Eligibility Checklist

Grant Eligibility Checklist:

Please review this checklist before completing the online application form.

To be eligible you must:

1) Be **one** of the following entity types:

- an Australian entity with an Australian Business Number (ABN), Australian Company Number (ACN), or Indigenous Corporation Number (ICN) **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- an Australian consortium with a lead organisation **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- an Australian registered charity or not-for-profit organisation **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- an Australian local government body **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- an Australian State/Territory government body **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- a corporate Commonwealth entity **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- an Australian statutory authority **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- an Australian or permanent resident of Australia **with** a project delivery or support partner from at least one of the countries in Latin America listed at Section 2.1
- a citizen or organisation from at least one of the countries in Latin America listed at Section 2.1 **with** an Australian project delivery or support partner who will administer the grant in the currency of Australian dollars (AUD) regardless of where the project takes place
- a well-established organisation in a Latin American country with a business purpose to advocate for Australian business, education and/or cultural interests **with** an Australian project delivery or support partner who will administer the grant in the currency of Australian dollars (AUD) regardless of where the project takes place.

For applications from consortia, you must:

- have a lead applicant who is the main driver of the grant project and is eligible as per the list above

If the grant is to be administered by a university:

- your university should be the applicant

- 2) Be willing to develop and provide child protection guidelines for your grant project, if it involves people under the age of 18 years.
- 3) Have completed any previous DFAT grant acquittals
- 4) Propose a grant project that is aligned with one of COALAR's Strategic priority themes and one goal. If your project is in the Education and Research priority theme, it must also link to an additional strategic priority theme (meaning a total of two priority themes and one goal).
- 5) Propose a grant project of one year's duration from the time of grant agreement signing. The project acquittal will be due within 60 days of the end of the grant project.
- 6) Propose a grant funding amount between \$15,000 and \$50,000.
- 7) Submit a complete application in English, with supporting documentation in English.
- 8) Provide all mandatory attachments or inclusions as requested at Section 7.1 in English.

These documents and/or information can be provided as an attachment to your application form, or as inclusions (which is information provided in the application form itself).