



QUARTERLY PROJECT REPORT QUARTER 1, 2011

United Nations Development Programme

Cambodia

Clearing for Results Phase 2

1/1/2011 – 31/12/2015

Project ID and Title: 00076990, Clearing for Results Phase 2

Duration: 1/1/2011 – 31/12/2015

Total Budget: US\$ 24,152,640

Implementing Partner: The Cambodian Mine Action and Victim Assistance Authority (CMAA)

Country Programme Outcome: National and sub national capacities strengthened to develop more diversified, sustainable and equitable economy

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Executive summary:

The Clearing for Results II project with a budget of USD 24,152,640 was officially signed on 25th January 2011 in the presence of HE Sok An, members of the Project Board as well as other donor and Government representatives. The first Project Board took place on the same day where the 2011 Annual Workplan was presented. Quarter 1 coincided with the implementation of Quarter 1 of the first phase of Clearing for Results thereby enabling a smooth transition into the new project.

Quarter 1 of 2011 corresponds to the first time the CMAA implements CFR 2 project. The implementation went smoothly albeit some delays in the submission of the Quarter 1 request for cash transfer (circa USD 20,000) and the actual transfer of funds from UNDP to the CMAA. The signing of the Project Document at an event hosted by the Deputy Prime Minister reflects the RGC's ownership of the project and provided an opportunity to share with all stakeholders the modalities and aims of the project. RGC's leadership of the sector will be demonstrated further when hosting the 4-5th April Mine Action workshop in Siem Reap.

The strengthening of CMAA's capacities went further ahead with the holding of a capacity development workshop in January and the contracting on 23rd of March of a national consultant to provide financial capacity development support to the CMAA General Administration Department.

A cost-sharing agreement was signed with CIDA for CA\$ 10 million as well as Canadian DFAIT for CA\$100,000 for support to the 11 MSP. Discussions are ongoing with Norway for the signing of a NOK 1.2 million (USD 200,000) for the 11 MSP.

The tender documents for the procurement of demining services under CFR 2 were shared with pre-selected humanitarian demining operators mid-January. The offers were reviewed in March and the process should be completed beginning of Quarter 2. Delays in securing funds from AusAID will have partly impact on the delivery of demining services under the 2011 AWP.

The 2011 AWP will be reviewed end of April in order to reflect additional budget for the Fourth Key Deliverable on Support to Host and Prepare the 11 MSP, and additional expenditures as outlined

below.

I. Implementation progress

The first Project Board Meeting was held on 25th January during which the 2011 workplan was presented by the CMAA Project Manager together with the funding situation, and potential risks and issues. At the Project Board, members agreed to add a Fourth Key Deliverable for the project to support the RGC in preparing and hosting the 11 MSP. This activity was added but without associated expenditures as the 11 MSP budget being channeled through the project was yet to be finalized.

The Project Board recognized that should the necessary budget not be committed on time, the project would experience delays in delivering some of the activities especially demining services.

As the workplan had not been shared with members prior to the Project Board, it was agreed that members would review it over email. The workplan was revised in order to accommodate AusAID's suggestion for additional explanatory text under Activity 1 and 7. The workplan was finalized and approved for a total amount of USD 4,145,674.80 on February 11th.

The Clearing for Results 2 Project Document was officially signed on 25th January in the presence of Dr. Sok An, Deputy Prime Minister and Minister in charge of the Office of the Council of Minister, as well as representatives from line ministries, CMAA, CMAC and development partners such as Canada, Australia and Spain. A press statement was prepared by CMAA and UNDP jointly and the event was well relayed in local newspapers. Dr. Sok An outlined the history of the sector, the objectives and modalities of CFR 2, responsibilities of the CMAA, UNDP and other stakeholders which are expected to have provided all national stakeholders with a clear understanding of the role of the CMAA as a leader of the sector and the aims of CFR 2.

Key Deliverable 1: Mine action policy and strategic frameworks ensure most resources are effectively allocated onto national priorities as defined by local planning processes and maximize the land available for local development

During Quarter 1, the CMAA started preparations to host a National Mine Action Workshop on 4-5th April in order to share key recent achievements with mine action stakeholders in Cambodia and build a momentum on the way forward. The workshop would also be an opportunity to set the ground and create a collaborative environment on the road towards the 11 MSP.

The Partnership Principles were finalized following final comments from Canada and Japan. The Partnership Principles were to be opened for signature on the 4th of April at the Mine Action Workshop.

Two CMAA Deputy Secretary Generals (DSGs) and the UNDP Project Adviser attended the 14th Annual Meeting of Mine Action Directors and UN Advisers in Geneva from 14-18 March. Cambodian delegates chaired a working session on Land Release and presented Cambodia's experience in Integrated Mine Action. Side-meetings were held with:

- Sri Lanka in prevision of an upcoming study tour of the Sri Lanka Programme to Cambodia,
- DFID so as to provide an update on the progress of CFR 2,
- ICRC on a potential workshop on universalization of the 11 MSP,
- the APMBT Implementing Support Unit (ISU) on the forthcoming 4-5 April event, and the 11 MSP communication and media related activities,

- GICHD on their collaboration with MAG under the DFID recent award
- Cranfield University with regards the EU space project and the use of spatial information for demining
- Donors such as Sweden, Australia, Germany and Austria were also approached with regards their potential contribution to the 11 MSP. The RGC had prepared a funding proposal which had been shared with local Embassies. All recommended to address requests to the local Embassies.

The Cambodian delegation also shared their experience at a full day workshop on Article 5. CMAA R&M DSG took part for the first time since having been appointed in the International Mine Action Standards (IMAS) Review Board.

A 5-year Cost-Sharing Agreement (CSA) was signed with CIDA for support to CFR 2 for a total amount of CA\$ 10 million.

CMAA's website content and lay-out was further enhanced in order to display the full range of activities and documents available.

Key Deliverable 2: The CMAA is equipped with the technical and functional capacities required to manage, regulate, coordinate and monitor the sector within an evolving environment

A Capacity Development Workshop was held in January 2011 in order to review the Training Needs Assessment and identify key activities to address some of the blockages identified in the capacity assessment. At the workshop, CMAA staff also brainstormed on how to enhance collaboration and coordination among departments. The workshop was also an opportunity for all departments to present their final 2011 Roadmap. The full capacity development plan will be finalized during Quarter 2 of 2011.

During Quarter 1, UNDP Technical Adviser continued to provide Project Management training twice a week to CMAA staff although the attendance has been at time scarce. In addition, some 35 staff attended English courses at the ACE School of English.

A National Consultant was recruited in order to provide assistance to the CMAA in building its capacities in finance. The consultant has been contracted for a period of 55 days until end of June and will assist CMAA in finalizing its Finance Guidelines, provide training in key financial aspects, and enhancing administrative and financial systems and processes. This support is expected to provide the CMAA with the necessary tools to plan and report on its financial obligations under CFR 2.

The Mine Action TWG 2010 Progress Report and 2011 Workplan were drafted and shared with Development Partners for comments. The TWG Progress Report was submitted to CDC/ CRDB by the deadline on 31st March.

The reviewing and revising of the Guidelines on Socio-Economic Management of mine clearance operation went further ahead following the integration of comments from the Mine Action Planning Units (MAPU) following a one-week consultation workshop in February. The Guidelines were also presented to operators at a meeting in March. The Guidelines were translated into English and shared with operators and UNDP end of March.

A plan for training in Quality Control was developed and the recruitment of Quality Control Teams at the CMAA was initiated. Selection and contracting of QC teams will take place during Quarter 2 along with training and procurement of necessary operational equipment to equip the teams.

KEY DELIVERABLE 3: At least 35 sq km of contaminated land mapped through Baseline Survey, cleared and released for productive use through local planning and that promote efficiency and transparency

Tender documents for four projects were completed, approved by the CMAA and sent to a list of pre-selected bidders comprising the 5 accredited humanitarian demining operators (CMAC, Halo Trust, MAG, NPMEC, CSHD). Provided all necessary resources have been committed, four projects are to be awarded as follow: Clearance in Battambang (USD 1 million); Clearance in Banteay Meanchey (USD 1 million); Clearance in Pailin (USD 400,000) and Baseline Survey (USD 400,000).

Bids were to be deposited at the CMAA on 28th of February and the evaluation started on March 1st. The evaluation process was hampered by a one-week field visit mid-March to prepare the 5th of April field trip for the national Mine Action workshop and DSG's participation in the Geneva meeting. The process resumed end of March and should be completed at the beginning of Quarter 2.

KEY DELIVERABLE 4: The 11 MSP is a success on both substantive and operational aspects

During Quarter 1, efforts concentrated on concretizing earlier preliminary commitments from donors. As a result, a CSA was signed with the Canadian Department for Foreign Affairs and Trade (DFAIT) for CA\$ 100,000. Norway also confirmed their contribution of NOK 1.2 million (circa USD 200,000) to the 11 MSP and the CSA will be signed in April.

In Cambodia, other donors were approached such as the European Union, Germany and France. The EU and France are waiting for a reply from their Head Quarter. Germany did not provide any feedback.

PROGRESS TOWARDS PROJECT OUTPUT

Indicator	Baseline	Target	Current status Quarter 1 (2011)
Land cleared annually through MAPU planning used for agriculture ¹	50% (2009)	70% (2011)	2011 MAPU plans finalized and implementation started.
Percentage of funding for mine action that is endorsed by CMAA	0% (2010);	80% (2015)	CFR 2 (USD 24 million) was endorsed by CMAA. Partnership Principles which provide for increased role of CMAA in projects' endorsement to be signed on April 4 th .
Capacity ² of the CMAA to lead the implementation of the NMAS annually	0 point (2009)	5 points (2015)	CMAA 2010 Progress report being drafted. CMAA to launch the NMAS at a Workshop on April 4 th .
% of clearance assets applied on Baseline Survey polygons per year	pending first baseline survey in 2011	100% (2015)	BLS Phase 1 completed and another 10 districts from Phase 2 completed. On time completion of Phase 2 pending mobilization of necessary resources by the sector.

¹ Based on socio economic monitoring data. Indicator to be refined to reflect contribution to poverty reduction and economic growth based on Impact Assessment methodology and UNDP's forthcoming Local Economic Development strategy.

² NMAS annual workplans (2 points) + progress reports (2 points) + NMAS integrated gender sensitive M&E system in place and endorsed by TWG during Year 1 and sustained during Year 2-5 (1 point)

Million square meters cleared using CFR resources	37 (2010)	72(2015)	Procurement of demining services under CFR 2 using competitive systems started and should be completed during Q2 pending mobilization of necessary resources.
Reduction in the number of landmine casualties in Battambang, Banteay Meanchey and Pailin	8% (2010)	10 % (per year)	CFR 2 demining projects in 2011 focus in BTB, BTM and Pailin. The procurement of demining services ongoing. Procurement of demining services should be completed during Q2 pending mobilization of necessary resources.
% of annual tasks conducted in accordance with the MAPU workplan	45% (2009)	90% (2015)	The first draft of the Planning and Prioritization guidelines has been circulated for comments. The guidelines - calling for greater alignment of mine clearance with development priorities- should be finalized during Quarter 2.
% of beneficiaries from mine clearance that are women and PWD	pending 2010 PCM data	54% women (2015) and 4% PWD	The first draft of the Planning and Prioritization guidelines has been circulated for comments. The guidelines - calling for monitoring the % of beneficiaries that are women and PWD - should be finalized during Quarter 2.

II. Project implementation challenges

Updated project risks and actions

Risk 1: Lack of human resources

- UNDP and CMAA were informed mid March that the UNDP Technical Adviser would not extend his contract beyond the 31st March 31st. The absence of a TA for more than 2 months might create a negative impact on the delivery of certain results especially capacity development support of the Regulation and Monitoring Department.

Action taken: The project is in the process of identifying potential candidates through the Pool of Experts managed by UNOPS. It is hoped that a new Adviser will be identified in April who will then be able to deploy in May.

- The addition of a 4th Key Deliverable under the 2011 AWP for the provision of support to the 11 MSP might create additional requirements on the UNDP CFR team and might have an impact on the delivery of other activities planned in the 2011 AWP.

Action taken: Initiated the process of recruiting a United Nations Volunteer (UNV) from July 2011 onwards to provide support to the CMAA ahead of the 11 MSP with a focus on awareness, media and communication. The 2011 AWP will be revised during April in order to reflect this additional post.

Updated project issues and actions

Issue 1: Delays in mobilizing required resources

- Funds from AusAID for the implementation of Key Deliverables 1-3 have yet to be committed in order for all activities, especially the demining activities to be implemented. Delays in the signing of the agreement will have an impact in the delivery of Key Deliverable 3 in 2011 although this delay can be recuperated in 2012.

Action taken: Monitor with AusAID the timeline for funds disbursement and inform Project Board members of the potential delays and impact.

- Provided the agreement with Norway is signed shortly, half of the resources required for the implementation of Key Deliverable 4th on the 11 MSP will be mobilized. Should the entire required budget not be mobilized, the activities planned will have to be revised and it might impact the implementation of national and international awareness activities as well as universalization efforts by Cambodia.

Action taken: The 11 MSP Secretariat, the Implementing Support Unit (ISU) of the Mine Ban Treaty, and CFR team to follow-up with potential donors representatives in Cambodia, regionally or in capital to secure commitments in time for all the activities to be implemented on time.

Issue 2: Amendment of AWP to include the impact assessment methodology

- Clearing for Results 1 under which the Cambodian Development Resource Institute (CDRI) had been contracted for the formulation of an impact assessment methodology has operationally closed on March 31st. However, CDRI which had been contracted until March 31st could not complete its work by the end of March as initially planned. Both the CMAA and UNDP wishes to continue collaborating with CDRI in order to finalize the impact assessment work.

Action taken: Draft a new MOU with CDRI under CFR 2 and amend CFR 2 2011 Annual Workplan in order to include Phase 2 and 3 of CDRI work.

III. Financial status and utilization

Financial status

Table 1: Contribution overview [1 January – 31 December 2011]³

Donors	Contributions		Contributions balance
	Committed	Received	
UNDP	238,313	238,313	0
Canada/CIDA	1,826,447.20		1,826,447.20
DFID	154,914.60	150,577	4,337.60
Canada/ DFAIT	102,986.61		102,986.61
Total	2,322,661.41	388,890	1,933,771.41

Financial utilization

Table 2: Quarterly expenditure by activity [1 January – 31 December 2011]⁴

Activity	BUDGET Year 2011	QUARTERLY EXPENDITURE	BALANCE	DELIVERY (%)
Activity 1 : Promote alignment of DPs, line ministries and other stakeholders with strategies and plans by holding a national MA workshop, holding at least two MA-TWG, promoting signing of the Partnership Principles and taking part in international meetings.	181,988.00	26,634.98	155,353.02	14.64%
Activity 2 : Enhance capacity in strategic and policy formulation based on accurate assessment of priorities and gaps by promoting use of policies and standards, joint-missions and enhancing cross-sector coordination at stakeholders workshops.	43,240.00	30,975.66	12,264.34	71.64%
Activity 3 : Consolidate gender and PWD sensitive monitoring and evaluation systems (including impact assessment) of strategies and plans into one framework.	26,750.00		26,750.00	0.00%
Activity 4 : Raise CMAA's profile and awareness about sector achievement and needs and facilitate accession to CCM by supporting Public Relations Departments in proactively engaging and communicating with the outside community.	40,724.20	66.07	40,658.13	0.16%

³ As of 31st of March, funding from AusAID had not yet been committed and funding from Canada (DFAIT and CIDA) have been committed but not yet received.

⁴ These report do not yet account for the expenditures occur by the CMAA through cash advance nor the GMS.

Activity 5 : Implement and monitor implementation of the capacity development plan including provision of training and measure as designed by CD plan and support to all departments.	86,370.40	1,200.00	85,170.40	1.39%
Activity 6 : Enhance capacity in project management and management of finance, procurement and human resources assets of General Administration Department.	64,388.32	370.09	64,018.23	0.57%
Activity 7 : Support integration of mine clearance processes with sub-national planning processes by reviewing and finalizing guidelines with concerned stakeholders (PMAC/MAPU, operators, DP and line ministries), ensuring they promote participation of PWD, launching the guidelines for their implementation, followed by training of corresponding staff, implementation and monitoring thereof.	97,027.60	8,793.99	88,233.61	9.06%
Activity 8 : Organize two gender TRG meetings to review and update CMAA Gender Action Plan and to ensure that gender is integrated in planning and prioritization (above planning guidelines), monitoring and reporting mechanism.	56,848.00		56,848.00	0.00%
Activity 9 : Further enhance quality assurance and quality control capacity to respond to sector's needs by upgrading technical skills of existing QA capacity and standards, setting a QC capacity, dog accreditation facility through advisory support and South-South cooperation.	552,338.28	12,300.66	540,037.62	2.23%
Activity 10 : Support completion of baseline survey.	428,000.00		428,000.00	0.00%
Activity 11 : Clearance that promote poverty reduction and economic growth based on annual clearance plans and promote use of improved methodologies for demining.	2,568,000.00		2,568,000.00	0.00%
UNDP GMS (based on donor agreements)				
Total	4,145,674.80	80,341.45	4,065,333.35	1.94%