



ARRIVAL NOTIFICATION – OFFICIAL’S DEPENDANT

Please complete all fields electronically. Once all fields are complete, click **submit** and attach all relevant materials to the automatically generated email.

Mission / Post		
Name of official		
<u>Dependant details</u>		
Title (e.g. Mr, Ms, Dr)		
Given name(s)		
Family name		
Date of birth		
Gender	Male	Female
Date of arrival in Australia		
Relationship to official		
Country / Countries of Citizenship		
Citizen or permanent resident of Australia	Yes	No
Passport number		
Passport expiry		
Passport type		
Visa Grant Notice (VGN) number		

Privacy Notice

The Protocol Branch of the Department of Foreign Affairs and Trade (DFAT) collects, uses and discloses your personal information to manage the presence in Australia of representatives of official foreign missions and international organisations, their locally engaged staff, eligible family members, private domestic workers and honorary consuls. Your personal information may be disclosed to other Australian Government agencies, as well as State and Territory Government agencies, for this purpose. These agencies could include (but are not limited to) the Department of Home Affairs, the Australian Taxation Office, the Australian Federal Police (and State and Territory police), as well as the National Capital Authority. The [Protocol Privacy Collection Statement](#) contains further specific information about how the Protocol Branch will handle your personal information, and [DFAT’s Privacy Policy](#) contains information about how you can access and seek to correct your personal information, or make a complaint about DFAT’s privacy practices.



Attach the following

After selecting **submit**, please ensure you attach the relevant material:

note verbale advising of dependant's arrival

colour copy of passport biographical page

one passport photograph (in colour, JPG/JPEG format) – spouse only

copy of Visa Grant Notice (VGN)



Submit

If you are unable to use the submit button, save this completed form to your computer. You can then attach this form (and any relevant materials) to an email and send it to protocol.branch@dfat.gov.au

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