

ANNEX 6: MONITORING AND EVALUATION MATRIX

Results	Indicators & sub-indicators	Data Source	Baseline Data	Data Collection & Analysis Methods	Frequency of collection	Respons-ibility	Issues, Assumptions & Comments	Where documented
GOAL				Qualitative analysis of trends will be undertaken for data collected for all sub-indicators below during the annual review of project effectiveness in April each year.				
To eliminate violence against women and children throughout Vanuatu	(i) Women increasingly empowered to assert their rights:							
	(a) number of new clients reporting violence to VWC, Branches & CAVAWs	VWC, Branch & CAVAW client statistics	New VWC & Branch clients *VWC1999/2000 *SCC 2005 *TCC 2003/2004 *CAVAWs 2003/2004(Apl-Mar)	*Review & analysis of trends in client statistics (including breakdown between different types of violence) *CAVAW data collected at CAVAW trainings in Vila	6-monthly collection & annual analysis Annually	*Research Officer & Counsellors *Branch Project Officers *Research Officer & VWC CE	Women are increasingly asserting their rights if the overall trend in the total number of new clients is maintained or increased, taking into account annual fluctuations.	PRs Annual Plans Review PCR ICR
	(b) number of domestic violence court orders & family protection orders registered	Public Solicitor and Court Statistics	2005 data from Vila court house	*Review & analysis of Public Solicitor & Court House statistics; *Review of the Annual Report of the Chief Justice	Annually Annually	*Research Officer *Lawyer	Assumed that statistics from the Court House will be provided to VWC on request. Once the FPO Bill is enacted, it assumes that reliable data will be collected & collated regularly for the whole of Vanuatu.	Annual Plans Review PCR ICR
	(c) number of cases of violence against women & children reported to the Police & health facilities	Police & health statistics	* Police statistics (FPU) *2002 health stats Police & health statistics are not available for every year since the baseline. Police data to be included in AP1.	Review of crime & medical statistics with qualitative analysis of police and health responses (based on VWC, Branch & CAVAW client files & reports)	Annually	*Research Officer *Lawyer	The quality & availability of police & medical statistics may reduce the frequency of reporting. It is assumed that women are increasingly asserting their rights if the reporting is maintained or increased. Data needs to be disaggregated by sex, age, type of violence & relationship to victim to be useful.	Annual Plans Review PCR ICR

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GOAL	(d) % of new VWC,	VWC &	*VWC	Review & analysis of	6-monthly	*Research	It is assumed that women are	PRs
To eliminate	SCC & TCC clients	Branch client	statistics for	client statistics with	collection	Officer &	increasingly asserting their	Annual Plans
violence	who report to the	statistics	2005/2006	qualitative analysis of	& annual	Couns-	rights if the overall trend in	Review
against women	police (domestic		*SCC 2006 data	police and health	analysis	ellors	reporting to police is main-	PCR
and children	violence & sexual		*TCC 2006/2007	responses (based on		*Branch	trained or increased, taking	ICR
throughout	assault only)			VWC, Branch & CAVAW		Project	into account annual	
Vanuatu				client files & reports)		Officers	fluctuations. This may	
<i>continued</i>							also be seen as an impact of	
							counselling & community	
							awareness activities if new	
							clients are aware of their	
							rights & empowered to report.	
	(ii) Legislation on	*Legislation	Year the law is	Data collection & analysis	Annually	All VWC	Assumes the FPO Bill will be	Annual Plans
	violence against	*VWC, Branch	passed	will focus on structures		& Branch	passed in its current form. The	Review
	women & children	& CAVAW	(No baseline	for implementation:		staff &	passing of the Bill, the	PCR
	passed and	client records	data included	appointment, training &		CAVAWs	establishment of structures	ICR
	implemented	*Annual	in this PDD)	national coverage of auth-			for & implementation are	
		CAVAW		orised persons (% men &			beyond VWC's control. This	
		reports &		women). Implementation			is a critical indicator for	
		monthly		will also be assessed			situational analysis & for	
		Branch reports		based on VWC, Branch			making progress towards the	
				&CAVAW client experiences			goal.	
	(iii) Prevalence of	Baseline	Not applicable	VWC will undertake a	2007/2008 &	VWC	Assumes that VWC will work	Research
	violence against	survey		population-based survey	2008/2009	Research	in partnership with DOWA &	report
	women & children			of prevalence, incidence &	(years 1 &	Team	the National Statistics Office	Annual Plan
				community attitudes on	2)		with VWC as the lead agency	for year 3
				violence against women			in the research, with guidance	Review
				& children. Methodology			from FWCC & technical	PCR
				will draw on FWCC's			assistance to gather reliable	ICR
				baseline survey & SPC's			& valid baseline data.	
				studies in the region.				

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OUTCOME								
Increased community acceptance that violence against women and children is a violation of human rights	(i) Total number & % of requests for information by women & men from VWC, Branches & CAVAWs	VWC, Branch and CAVAW client and information statistics	Client stats for: *VWC2002/2003 *SCC 2004 *TCC 2004/2005 *CAVAWs 2005	Review & analysis of trends in information requests	6-monthly collection & annual analysis	*Research Officer & Counsellors *Branch Project Officers *CE	Assumes that there is increased community acceptance that VAWC is a violation of human rights if the numbers of women & men seeking information is maintained or increased, taking annual fluctuations into account. This indicator will also provide insight into VWC's effectiveness at targeting men.	PRs Annual Plans Review PCR ICR
	(ii) % of requests for information to VWC from male & female community leaders, church leaders and chiefs	VWC information statistics	VWC statistics for 2003/2004	Review & analysis of trends in information requests from community education files & reports	6-monthly collection & annual analysis	*Research Officer	If community leaders request information this demonstrates increased awareness of the problem of violence against women & children & their rights & the potential for a change in attitudes.	PRs Annual Plans Review PCR ICR
	(iii) Positive state-ments & policies on violence against women & children from government & community leaders (chiefs, faith-based leaders, civil society organisations, national & provincial government)	*Media reports including reports of court judgements * VWC reports * Government policies & actions	Not applicable	Review & analysis of media reports of landmark statements, court judgements, policies and government activities.	Annually	*CE *Research Officer *Lawyer * Coordinator	This will include analysis of both positive & negative statements by community leaders, to provide insight into contextual factors which influence changes in attitudes. Increased community acceptance of women's rights will be demonstrated by leaders making positive statements, policies and activities, not by quantifying the number of statements.	Annual Plans Review PCR ICR

Results	Indicators	Data Source	Baseline Data	Data Collection & Analysis Methods	Frequency of collection	Responsibility	Issues, Assumptions & Comments	Where documented
COMPONENT 1: COUNSELLING, LEGAL ASSISTANCE AND SUPPORT SERVICES								
Output 1.1: VWC Counselling and Support Services								
Effective and confidential counselling & support services provided to women & children	(i) Number of repeat clients using VWC services per year	VWC client statistics	1999/2000 VWC client stats	Review of VWC client records	6-monthly collection & annual analysis	Research Officer & Counsellors	This is a measure of client satisfaction with the quality of counselling services. If the number of repeat clients is maintained or increased (taking into account annual fluctuations) this demonstrates that counselling services are seen to be effective & helpful by clients, who are empowered to return to VWC to address their problems & claim their rights.	PRs Annual Plans Review PCR ICR
	(ii) Number of women & children from the islands assisted by the Client Support Fund per year	VWC client statistics	VWC client statistics for 2007/2008	Review of VWC client records	6-monthly collection & annual analysis	Research Officer, Counsellors & Finance Officer	This demonstrates that VWC is providing a service that is accessible to women from the islands who are often from the poorest & most isolated areas of Vanuatu. This is one measure of effectiveness.	PRs Annual Plans Review PCR ICR
	(iii) Number & % of new & repeat clients who receive domestic violence or family protection orders per year	*VWC client statistics	VWC client statistics for 2007/2008	Review of VWC client records	6-monthly collection & annual analysis	Research Officer, Counsellors & Finance Officer	This demonstrates the effectiveness of counselling at providing information on options & rights & that women are empowered to take action to protect themselves from violence.	PRs Annual Plans Review PCR ICR
	(iv) Number of clients using Safe House per year	*Client statistics	Not applicable	Review and analysis of client records	6-monthly	Research Officer & Counsellors	A quantitative measure of the number of clients provided with safe accommodation & security during crisis.	PRs APs PCR

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Output 1.1:	(v) % of clients	Periodic client	Not applicable	Analysis of findings from	Years 1, 3	Research	VWC will be administering	PR1
<i>continued</i>	satisfied with VWC	feedback		periodic client feedback	& 5	Officer &	the questionnaire to a sample	AP2
	counselling service	surveys		surveys - to be conducted		Coord-	of approximately 30% of	AP4
				by an independent VWC		inator	clients in each of years 1, 3 &	Review
				staff member for 3-6 mths			5. The trial surveys in April &	PCR
				in the selected years. The			October 2007 will assess &	
				questionnaire will be			improve the validity & reliability	
				trialled in April & Oct 2007			of the survey instrument.	
Output 1.2: Legal Assistance								
Legal	(i) Number of clients	* VWC client	Not applicable	Review and analysis	6-monthly	Lawyer &	This is a quantitative	PRs
information,	assisted with Court	statistics &		of VWC legal records	collection &	Finance	measure of the number of	Annual Plans
assistance &	Fees Fund by type	acquittals			annual	Officer	clients assisted & VWC's	Review
representation	of case per year				analysis		effectiveness at delivering	PCR
provided to							services to the poorest	
VWC, Branch							women.	
& CAVAW								
clients								
Output 1.3: Counsellor Training								
Improved	(i) Demonstrated	*Staff	June/July 2007	Staff performance &	Annually	VWC	Assessments at staff	
counselling &	improvement in core	Performance	staff	training reports (annual		Coord-	performance reviews will also	APs
training skills	crisis counselling	Reviews	performance	couns training in Vila &		inator	utilise staff learning diaries, &	PCR
	competencies over	*Training	reviews	overseas attachments) will			will monitor the application of	
	years 1 to 5	reports &		assess improvements in			new knowledge & skills from	
		diaries (from		competence (knowledge,			the annual counsellor training	
		annual couns		skills, ethics). Performance			in Vila & overseas counsellor	
		train'g & attachments)		reports use 5-point scale.			training attachments.	

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COMPONENT 2: BRANCHES & CAVAWS							This quantitative measure	
OUTPUT 2.1:	Branch Activities (SCC funded by NZAID and TCC funded in core program support by AusAID)						demonstrates Branch	
Increased awareness of violence against women & children & strengthened counselling & community awareness	(i) Number of community awareness activities per year (talks, workshops, special event campaigns, radio programs)	* Branch community awareness records	Not applicable	Review and analysis of branch community awareness records (the number initiated by VWC & the number requested by community leaders)	Monthly collection & annual analysis	*Branch POs *Research Officer	effectiveness at outreach to their communities (number of activities initiated). The level of demand for community awareness activities among opinion leaders (number requested by community leaders) is a good measure of increased local awareness.	PRs, APs Review PCR
services in TAFEA & SANMA Provinces	(ii) Number & % of women & men participating in community awareness activities per year	* Branch community awareness records	Not applicable	Review and analysis of branch community awareness records	Monthly collection & annual analysis	*Branch POs *Research Officer	This is a quantitative measure of branch effectiveness at targeting both women and men.	PRs, APs Review PCR, ICR
	(iii) number of repeat clients using branch services	Branch Client Records	*TCC 2003/2004 *SCC 2005	Review & analysis of branch client records	Monthly collection & annual analysis	*Branch POs & counsellors *Research Officer	If the number of repeat clients is maintained or increased this demonstrates the quality of the counselling service & is an indication of client satisfaction with the service.	PRs, APs Review PCR ICR
	(iv) Number & % of new & repeat clients who receive domestic violence or family protection orders per year	Branch Client Records	*TCC 2007/2008 *SCC 2007 (Baseline to be included in AP2)	Review & analysis of branch client records	Monthly collection & annual analysis	*Branch POs & counsellors *Research Officer	This demonstrates the effectiveness of counselling services at providing information to women in crisis on their options for dealing with violence. It also demonstrates that women are empowered to take action to protect themselves from violence.	PRs, APs Review PCR ICR

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OUTPUT 2.4:	VWC Support to CAVAWs						CAVAWs will only be	
Strengthened capacity of CAVAWs to undertake community awareness, counselling services & local networking	(i) Number of repeat clients using CAVAW services	CAVAW reports	CAVAW client data for 2006/2007 (Apr to Mar)	Review & analysis of CAVAW client records	Annual collection & annual analysis	*Branch POs & couns-ellors *Research Officer	If the number of repeat clients is maintained or increased this demonstrates the quality of the counselling service & is an indication of client satisfaction with the service.	PRs, APs Review PCR ICR
	(ii) Number & % of new & repeat clients who receive domestic violence or family protection orders per year	CAVAW reports	Not applicable	Review of CAVAW reports during annual CAVAW training in March	Annually	Research Officer, Counsellor & CE	This demonstrates the effectiveness of counselling at providing information on options & rights & that women are empowered to take action to protect themselves from violence.	APs Review PCR
OUTPUT 2.4:	(iii) No. of CAVAW members trained by type of training per year	Progress Reports	Not applicable	Review of VWC records	6-monthly	Research Officer & CE	A quantitative measure of the scope & output from VWC's capacity building activities.	PRs APs PCR

Results	Indicators	Data Source	Baseline Data	Data Collection & Analysis Methods	Frequency of collection	Responsibility	Issues, Assumptions & Comments	Where documented
COMPONENT 3: COMMUNITY EDUCATION & AWARENESS								
OUTPUT 3.1:	Community Awareness							
Provision of information & awareness on violence against women & children, human rights & VWC's work	(i) Number of VWC community awareness activities per year (talks, workshops, special event campaigns, media campaigns, radio & other media)	VWC Community education records	Not applicable	Review of VWC community awareness records (the number initiated by VWC & the number requested by community leaders)	6-monthly	Research Officer & CE	A quantitative measure of the community awareness activities of VWC per year. The number initiated by VWC demonstrates the effectiveness of VWC's outreach to various sectors of the community.	PRs APs PCR
	(ii) Number & % of women & men participating in community awareness activities per year	VWC Community education records	Not applicable	Review of VWC community awareness records	6-monthly	Research Officer, Counsellor Trainer & CE	This is a quantitative measure of VWC's effectiveness at targeting both women & men.	APs PCR
OUTPUT 3.2:	Data Collection and Research							
Information & analysis on the situation of violence against women & children in Vanuatu	(i) 2 research projects on violence against women & children undertaken over the 5 year program	Documentation from the research	Not applicable	Verify that research has been undertaken.	years 1-2 years 3-4	Research Officer, Co-ordinator	Assumes that the new position of Research Officer is approved & that appropriate local & international technical assistance is available.	Research Reports Review PCR

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COMPONENT 4: LEGAL ADVOCACY, LOBBYING & HUMAN RIGHTS TRAINING								
OUTPUT 4.1:	Legal and human rights advocacy							
Lobbying & advocacy for gender equality & human rights to be reflected in laws, policies & procedures	(i) Government reports on international conventions incorporate info on violence against women & children & women's rights	*Government reports *VWC's written contributions to government reports	Not applicable	Review of government reports & VWC's inputs including verbal inputs & written submissions for these government reports	Annually	Co-ordinator	Assumes that VWC will continue to be invited to participate in these processes. Achievement will be due to VWC's advocacy & input in addition to that of other agencies such as DOWA & other CSOs.	APs PCR
OUTPUT 4.2: Male Advocacy on Women's Rights								
Increased participation & support of men in efforts to eliminate violence against women & children	(i) Number of male advocates trained per year	Community Education Reports	Not applicable	Review of VWC records & observation.	Annually	CE & Research Officer	A quantitative measure of VWC's achievement.	APs PCR
	(ii) Involvement of trained male advocates in VWC, Branch & CAVAW activities	*VWC, Branch & CAVAW Community Education reports	Not applicable	Review & analysis of the number of male advocates who continue to work on eliminating violence against women & children, & the type & quality of the activities they undertake.	Annually	Research Officer, Co-ordinator, CE, Branch POs & CAVAWs	Follow up of male advocates will be undertaken by VWC, Branches & CAVAWs. Reports from male advocacy workshops will also be used (where advocates report back on their work). CAVAW male members will be trained as advocates.	APs Review PCR ICR

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COMPONENT 5: MANAGEMENT & INSTITUTIONAL STRENGTHENING								
OUTPUT 5.1:	Organisational Management							
Effective organisational & personnel management & capacity building	(i) Number of trainings by type & number of VWC & Branch staff trained per year	*Progress Reports	Not applicable	Review of VWC records & observation.	6-monthly	Research Officer	A quantitative measure of the amount & type of staff training undertaken.	PRs APs PCR
	(ii) Demonstrated improvement in staff capacities over years 1 to 5	*Staff Performance Reviews	June/July 2007 staff performance assessments	Staff performance & training reports to assess improvements in core competencies (knowledge, skills). Performance reports use 5-point scale.	Annually	Co-ordinator	Assessments at staff performance reviews will utilise staff learning diaries, & will monitor the application of new knowledge & skills.	APs PCR
OUTPUT 5.2:	Program Management							
Effective project management, implementation, monitoring & risk management	(ii) VWC staff take increasing responsibility for the preparation of reports	Annual Plans	Not applicable	Observation of the preparation of Progress Reports, Annual Plans & acquittals to AusAID	Annually	Co-ord FWCC PM & consultant	Annual reviews will identify goals for the following year & will document tasks undertaken by VWC staff.	APs PCR
OUTPUT 5.3:	VWC Building							
Sustainable services for women & children escaping violence	proposal approved & VWC occupation of new premises by year 2	Building	Not applicable	Observation	Not applicable	Co-ordinator	Requires new proposal to be submitted by the first quarter of year 1.	Not applicable