

Annex 3B: VWC Financial Acquittal for Year 4, 1st Sep - 30th Nov 2010 (Vatu)

Outp	Cod	Budget Item	Total Yr 4	Jul-Aug	Sep-Nov	Sep-Nov	Sep-Nov	Yr 4 Jul-Nov	Funds	Comments on Expenditure
			Budget	Actual	Budget	Actual	Variance	Actual	Remaining	1st September - 30th November 2010
1		COUNSELLING LEGAL ASSISTANCE AND SUPPORT SERVICES								
1.1		Counselling and Support Services								
	1a	Salary Counsellor	516,912	86,152	129,228	129,228	0	215,380	301,532	Salary fully paid and on target.
	1b	Housing allow Counsellor	220,000	0	60,000	0	60,000	0	220,000	Counsellor is not eligible for housing allowance because she is not renting.
	2a	Salary Counsellor	516,912	86,152	129,228	129,228	0	215,380	301,532	Salary fully paid and on target.
	2b	Housing allow Counsellor	216,000	36,000	54,000	54,000	0	90,000	126,000	Housing allowance fully paid and on target.
	3a	Salary Mob Counsellor	516,912	86,152	129,228	129,228	0	215,380	301,532	Salary fully paid and on target.
	3b	Hous'g allow Mob Couns	240,000	40,000	60,000	60,000	0	100,000	140,000	Housing Allowance fully paid and on target.
	4a	Salary Counsellor	480,000	80,000	120,000	120,000	0	200,000	280,000	Salary fully paid and on target.
	4b	Housing allow Counsellor	240,000	40,000	60,000	60,000	0	100,000	140,000	Housing allowance fully paid and on target.
	5	Mobile counselling Efate	409,000	25,000	102,251	88,150	14,101	113,150	295,850	3 Vila settlements: Beverly Hills, Fresh Wota, Seaside; 1 off-shore island: Pele
	6	Client Support Fund	355,000	0	88,750	128,640	-39,890	128,640	226,360	Covers support for 4 clients including: 1 TCC, 2 VWC clients, and Police to
		Safe House (NZAID Funded)	0	0	0	0		0	0	make an arrest for 1 VWC client from Pentecost.
		SUB-TOTAL OUTPUT 1.1	3,710,736	479,456	932,685	898,474	34,211	1,377,930	2,332,806	
1.2		Legal Assistance								
	7a	Salary for Lawyer	1,200,000	170,000	300,000	255,000	45,000	425,000	775,000	Underspent because Lawyer received probationary salary.
	7b	Housing allow Lawyer	240,000	40,000	60,000	60,000	0	100,000	140,000	Housing Allowance fully paid and on target.
	7c	Supervision for Lawyer	180,000	30,000	45,000	30,000	15,000	60,000	120,000	Covers supervision fees for 2 months (September and October).
	8	Court Fees Fund	200,000	10,000	50,000	62,000	-12,000	72,000	128,000	Covers 46 claims for child maintenance (vt1,000each) and 2 restraining orders
		SUB-TOTAL OUTPUT 1.2	1,820,000	250,000	455,000	407,000	48,000	657,000	1,163,000	(vt8,000each)
1.3		Counsellor Training								
	9	Annual Couns Tr'ng Vila	4,782,400	0	0	0	0	0	4,782,400	There was no budget or expenditure for this item from September to November.
	10	Couns Tr'ng Attach Overseas	251,470	0	0	0	0	0	251,470	There was no budget or expenditure for this item from September to November.
		SUB-TOTAL OUTPUT 1.3	5,033,870	0	0	0	0	0	5,033,870	
		TOTAL COMPONENT 1	10,564,606	729,456	1,387,685	1,305,474	82,211	2,034,930	8,529,676	

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2		BRANCHES AND CAVAWS (SCC Funded by NZAID)								
2.1	11	Tafea Counselling Centre (TCC) Activities								
A	a	Salary Project Officer	630,384	105,064	157,596	157,596	0	262,660	367,724	Salary fully paid and on target.
	b	Salary for Counsellor 1	480,000	80,000	120,000	120,000	0	200,000	280,000	Salary fully paid and on target.
	c	Salary for Counsellor 2	460,000	70,000	110,000	105,000	5,000	175,000	285,000	Underspent because new Counsellor received probationary salary.
	d	Salary Office Assistant	400,000	60,000	95,000	90,000	5,000	150,000	250,000	Underspent because new Office Assistant received probationary salary.
	e	Volunteer Workers Allow	180,000	22,500	45,000	18,750	26,250	41,250	138,750	Allowance paid for 3 wks in Oct and 2 weeks in Nov when TCC had a volunteer.
	f	VNPF	172,031	20,406	42,210	10,203	32,007	30,609	141,422	VNPF paid for September only. October and November to be paid in December.
	g	TCC Severance Allowance	182,532	265,657	182,532	0	182,532	265,657	-83,125	Year 4 and outstanding year 3 allocations were paid in August.
	h	Office Supplies	120,000	22,200	30,000	30,131	-131	52,331	67,669	Covers stationaries, freight, bank fees and other general office expenses.
	i	Communications	210,000	89,512	52,500	71,250	-18,750	160,762	49,238	Covers phone bills for August to October and telephone cards.
	j	Utilities	48,000	8,855	12,000	13,702	-1,702	22,557	25,443	Covers electricity costs for August to October.
	k	Transport for staff & clients	120,000	10,300	30,000	23,400	6,600	33,700	86,300	Covers travel for all purposes on Tanna.
	l	Office Rent	600,000	100,000	150,000	150,000	0	250,000	350,000	Rent fully paid for September to November and on target.
	m	Staff Training in Tanna	15,000	0	0	0	0	0	15,000	There was no budget or expenditure for this item from September to November.
	n	Equipment	147,880	0	0	91,900	-91,900	91,900	55,980	Covers 4 electric fans, 1 small refrigerator and 6 chairs for the TCC office.
	o	Court & Medical Fees	35,000	8,000	8,750	1,000	7,750	9,000	26,000	Covers court fees for one child maintenance case.
	p	Workshops	338,280	0	69,760	23,000	46,760	23,000	315,280	Costs to be reimbursed in December for a postponed workshop on Tanna.
	q	Special Events Campaign	75,000	15,000	30,000	19,600	10,400	34,600	40,400	16 Days activites including celebration at market place and transport.
	r	Housing allow TCC staff	240,000	40,000	60,000	60,000	0	100,000	140,000	Housing allowance fully paid for September to November and on target.
SUB-TOTAL OUTPUT 2.1A			4,454,107	917,494	1,195,348	985,532	209,816	1,903,026	2,551,081	

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2.1	12A	Torba Counselling Centre Activities								
B	a	Salary Project Officer	270,000	0	0	0	0	0	270,000	The new Torba centre will be set up in January so there was no budget or expenditure for any of these items from Sep to Nov.
	b	Salary for Counsellor	210,000	0	0	0	0	0	210,000	
	c	Salary for Counsellor	0	0	0	0	0	0	0	
	d	Salary for Office Assistant	180,000	0	0	0	0	0	180,000	
	e	Volunteer Workers Allow	0	0	0	0	0	0	0	
	f	VNPF	52,800	0	0	0	0	0	52,800	
	g	Torba Severance Allowance	110,000	0	0	0	0	0	110,000	
	h	Office Supplies	30,000	0	0	0	0	0	30,000	
	i	Communications	60,000	0	0	0	0	0	60,000	
	j	Utilities	12,000	0	0	0	0	0	12,000	
	k	Transport for staff & clients	60,000	0	0	0	0	0	60,000	
	l	Office Rent	150,000	0	0	0	0	0	150,000	
	m	Staff Training in Torba	0	0	0	0	0	0	0	
	n	Equipment	500,000	0	0	0	0	0	500,000	
	o	Court & Medical Fees	10,000	0	0	0	0	0	10,000	
	p	Workshops/Talks	69,000	0	0	0	0	0	69,000	
	q	Special Events Campaign	30,000	0	0	0	0	0	30,000	
	r	Housing allow TCC staff	180,000	0	0	0	0	0	180,000	
		SUB-TOTAL OUTPUT 2.1B	1,923,800	0	0	0	0	0	1,923,800	
2.2		VWC Support to Branches								
	12	Visits to Branches	410,200	0	67,930	90,560	-22,630	90,560	319,640	Covers per diem for MC for 1 wk; & visit by Deputy to SCC for 2 days in Nov.
	13	Branch attach to VWC	446,730	0	107,530	112,980	-5,450	112,980	333,750	Covers per diem, accomm & airfare for new TCC Couns attach for 2 wks in Sep.
	14	Legal tr'g & assist Branches	208,000	56,980	52,000	0	52,000	56,980	151,020	Legal training visit was rescheduled.
	14a	SCC bridging funds	0	-2,000,000	0	2,000,000	-2,000,000	0	0	Year 3 bridging funds were reimbursed in July. Year 4 bridging funds were transferred in November and will be reimbursed in January.
		SUB-TOTAL OUTPUT 2.2	1,064,930	-1,943,020	227,460	2,203,540	-1,976,080	260,520	804,410	
2.3		CAVAW Activities - all funding included in output 2.4								
		SUB-TOTAL OUTPUT 2.3	0	0	0	0	0	0		

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2.4		VWC Support to CAVAWs								Covers transport, per diems, accom, food for 2 staff & participants for CAVAW
	15	CAVAW Training Visits	1,846,500	0	615,500	691,900	-76,400	691,900	1,154,600	training in Tanna (1 week) & male leaders workshop (1 week).
	16	Legal train'g to CAVAWs	166,500	0	55,500	56,980	-1,480	56,980	109,520	Covers airfare, departure tax & per diem for Tanna visit. Vt15,000 to reimb in Dec.
	17	Annual CAVAW Training	4,726,000	0	0	0	0	0	4,726,000	There was no budget or expenditure for this item from September to November.
	18	Attachment of CAVAWs to VWC	403,000	128,880	229,000	161,470	67,530	290,350	112,650	Covers accom, ground trans & per diem for 2 CAVAWs in Sep. No attach in Nov.
	19	Regional Training Program for CA	1,288,500	0	1,288,500	1,581,870	-293,370	1,581,870	-293,370	Covers all costs for 3 women CAVAW members & 1 male advocate to RTP.
	20	CAVAWs activities fund	1,210,000	1,150,000	0	0	0	1,150,000	60,000	There was no budget or expenditure for this item from September to November.
	21	CAVAW Honorariums	1,554,000	166,000	0	0	0	166,000	1,388,000	There was no budget or expenditure for this item from September to November.
	22	CAVAW Manual	300,000	0	0	0	0	0	300,000	There was no budget or expenditure for this item from September to November.
		SUB-TOTAL OUTPUT 2.4	11,494,500	1,444,880	2,188,500	2,492,220	-303,720	3,937,100	7,557,400	
		TOTAL COMPONENT 2	18,937,337	419,354	3,611,308	5,681,292	-2,069,984	6,100,646	12,836,691	
3		COMMUNITY EDUCATION AND AWARENESS								
3.1		Community Awareness								
	22a	Salary Comm Educator	738,000	123,000	184,500	184,500	0	307,500	430,500	Salary fully paid and on target.
	22b	Hous'g Allow Comm Educ	0	0	0	0	0	0	0	Community Educator is not eligible for allowance because she is not renting.
	23	Comm'y awareness wks'ps/talks	357,000	0	119,000	390,380	-271,380	390,380	-33,380	Covers 2 staff for Santo male leaders w'shop (Nov); & talk at RRRT FPA tr'g (Sep).
	24	National Conference on VAW	0	0	0	0	0	0	0	There was no budget or expenditure for this item from September to November.
	25	Library	100,000	4,200	25,000	10,950	14,050	15,150	84,850	Covers newspaper purchases.
	26	VWC Radio Programs	720,000	309,062	180,000	0	180,000	309,062	410,938	Broadcast & production fees for 23 weeks were paid in July for July to December.
	27	Special Events Campaign	350,000	13,000	200,000	122,865	77,135	135,865	214,135	Ribbons, banner, advertisements, 23 t-shirts, & open day for 16 Days campaign.
	28	Media campaigns	137,500	26,400	55,000	89,981	-34,981	116,381	21,119	34 t-shirts for Peace Day; adverts for 16 Days & fee for Xmas in the park.
	29	VWC Brochures	103,021	184,039	0	0	0	184,039	-81,018	There was no budget or expenditure for this item from September to November.
	30	Newsletters	606,594	35,000	202,198	194,255	7,943	229,255	377,339	Covers printing & insertion costs for the 1st newsletter for year 4.
	31	CE materials	1,594,757	0	620,160	0	620,160	0	1,594,757	Underspent because printing of VWC's calendars is to be paid in December.
	32	Legal Literacy Materials	1,200,781	418,308	0	340,358	-340,358	758,666	442,115	Covers photocopying costs of 400 copies of the Family Protection Act used in
		SUB-TOTAL OUTPUT 3.1	5,907,653	1,113,009	1,585,858	1,333,289	252,569	2,446,298	3,461,355	VWC's community awareness events and workshops.
3.2		Data Collection and Research								
	33a	Salary RO/Depy Coord	2,214,000	369,000	553,500	553,500	0	922,500	1,291,500	Salary fully paid and on target.
	33b	Hous'g Allow RO/Depy	218,100	36,350	54,525	54,525	0	90,875	127,225	Housing allowance fully paid and on target.
	34	Baseline Research	3,495,188	0	2,282,540	0	2,282,540	0	3,495,188	Underspent due to delays in the data analysis and research workshop.
	35	Research on Custom, VAW & Hu	0	0	0	0	0	0	0	
		SUB-TOTAL OUTPUT 3.2	5,927,288	405,350	2,890,565	608,025	2,282,540	1,013,375	4,913,913	
		TOTAL COMPONENT 3	11,834,941	1,518,359	4,476,423	1,941,314	2,535,109	3,459,673	8,375,268	
4		LEGAL ADVOCACY, LOBBYING AND HUMAN RIGHTS TRAINING								
4.1		Legal and Human Rights Advocacy								
	36	GR,VAW&HR tr'g other agencies	215,000	0	215,000	0	215,000	0	215,000	Underspent because the gender relations, violence and human rights training
		SUB-TOTAL OUTPUT 4.1	215,000	0	215,000	0	215,000	0	215,000	with other agencies is postponed to March 2011.

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4.2		Male Advocacy on Women's Rights								
	37	Male Advocacy Train'g	2,584,500	0	513,500	0	513,500	0	2,584,500	Training postponed to June 2011.
	38	Follow-up meet'gs with male advc	25,000	0	0	0	0	0	25,000	There was no budget or expenditure for this item from September to November.
		SUB-TOTAL OUTPUT 4.2	2,609,500	0	513,500	0	513,500	0	2,609,500	
		TOTAL COMPONENT 4	2,824,500	0	728,500	0	728,500	0	2,824,500	
5		MANAGEMENT AND INSTITUTIONAL STRENGTHENING								
5.1		Organisational Management								
	39a	Salary for Coordinator	2,584,538	430,756	646,134	646,134	0	1,076,890	1,507,648	Salary fully paid and on target.
	39b	Hous'g allow Coordinator	600,000	100,000	150,000	150,000	0	250,000	350,000	Housing allowance fully paid and on target.
	40a	Salary Deputy Coord	0	0	0	0	0	0	0	Salary loading for the Deputy Coordinator's responsibilities is included in the
	40b	Hous'g Allow Dep Coord	0	0	0	0	0	0	0	budget line for the Research Officer.
	41a	Salary Fin/Admin Officer	640,000	75,000	155,000	120,000	35,000	195,000	445,000	Salary is less than budgeted while Fin Off is on probation & being trained.
	41b	Hous'g allow Fin/Admin	240,000	20,000	60,000	60,000	0	80,000	160,000	Housing allowance fully paid and on target.
	42a	Salary for Office Assistant	400,000	15,000	95,000	50,452	44,548	65,452	334,548	Underspent because new Office Assistant was appointed in October.
	42b	Hous'g allow Office Assist	240,000	20,000	60,000	0	60,000	20,000	220,000	Underspent because Office Assistant is not eligible for housing allowance.
	43	Part-time Cleaner Allow	144,000	40,800	36,000	73,200	-37,200	114,000	30,000	Overspent because Cleaner has been employed for 5 days per week.
	44	Volunteer worker's allow	180,000	47,000	45,000	0	45,000	47,000	133,000	No volunteer at VWC from September to November.
	45	VNPF	813,376	124,896	202,544	61,648	140,896	186,544	626,832	Covers VNPF for September. October and November will be paid in December.
	46	Severance Allowance	850,606	884,111	850,606	0	850,606	884,111	-33,505	Year 4 and outstanding year 3 severance allocations were paid in August.
	47	All Insurance	200,000	0	200,000	0	200,000	0	200,000	Insurance payment will be made in December.
	48	Office Rent	1,800,000	450,000	450,000	450,000	0	900,000	900,000	Rent fully paid for September to November and on target.
	49	Communications	1,200,000	337,385	300,000	343,460	-43,460	680,845	519,155	Covers phone bills for August to October and telephone cards.
	50	Office Supplies	580,000	390,839	135,000	186,803	-51,803	577,642	2,358	Covers stationary, toners, bank fees, change to signboard & other office supplies.
	51	Utilities	504,300	70,893	126,075	28,962	97,113	99,855	404,445	Covers electricity for Aug to Oct. Costs offset by refund of bond for old premises.
	52	Travel on Efate	600,000	151,765	150,000	109,252	40,748	261,017	338,983	Covers all transport costs in Vila for counselling & fuel for the VWC car.
	53	Office Equipment	0	290,284	0	17,000	-17,000	307,284	-307,284	External hard drive for Coordinator's computer.
	54	Office Furniture	0	292,252	0	0	0	292,252	-292,252	There was no budget or expenditure for this item from September to November.
	55	Maintenance Office Equip	100,000	182,700	25,000	42,000	-17,000	224,700	-124,700	Fees for anti-virus updates and virus checking all VWC computers.
	56	Internal auditing	368,000	221,500	54,000	50,625	3,375	272,125	95,875	Hawkes Law fees for assistance with MYOB entries from April to June 2010.
	57	Annual Audit	525,312	0	0	379,126	-379,126	379,126	146,186	Covers fees for the 2009/2010 financial audit.
	58	Staff training fund	504,000	180,750	382,000	67,900	314,100	248,650	255,350	Van costs for TCC couns to the RTP; & accom costs for SCC couns to Tanna.
	59	Staff Training Retreat	1,286,650	0	0	0	0	0	1,286,650	There was no budget or expenditure for this item from September to November.
	60	Management Committee	331,440	0	165,720	105,224	60,496	105,224	226,216	Covers one management committee meeting held in September.
	61	International networking	61,000	0	0	0	0	0	61,000	There was no budget or expenditure for this item from September to November.
	61a	Recruitment	0	48,975	0	0	0	48,975	-48,975	There was no budget or expenditure for this item from September to November.
		SUB-TOTAL OUTPUT 5.1	14,753,222	4,374,906	4,288,079	2,941,786	1,346,293	7,316,692	7,436,530	

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5.2		PROGRAM MANANGEMENT								
	62	FWCC Commun&Admin	219,000	219,000	0	0	0	219,000	0	There was no budget or expenditure for this item from September to November.
	63	Monitoring visits by FWCC	579,600	0	289,800	0	289,800	0	579,600	No monitoring visit by FWCC due to new reporting schedule to AusAID.
	64	Plan'g, Mon'tg, Risk Man'g	2,351,200	700,306	587,800	752,138	-164,338	1,452,444	898,756	Covers visit in Sep to prepare VWC financial acquittal and SCC proposal.
	65	Report Prep in Vanuatu	80,000	0	16,000	0	16,000	0	80,000	Report preparation costs have been included in office supplies.
	66	Bank Fees for FWCC Managing A	0	0	0	0	0	0	0	
		SUB-TOTAL OUTPUT 5.2	3,229,800	919,306	893,600	752,138	141,462	1,671,444	1,558,356	
5.3	67	VWC Building - separate proposal to AusAID								
		SUB-TOTAL OUTPUT 5.3	0	0	0	0	0	0	0	
		TOTAL COMPONENT 5	17,983,022	5,294,212	5,181,679	3,693,924	1,487,755	8,988,136	8,994,886	
		PROJECT TOTAL VATU	62,144,406	7,961,381	15,385,595	12,622,004	2,763,591	20,583,385	41,561,021	