

## Annex 2: Implementtton Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
	<b>COMPONENT</b>									
1	<b>COUNSELLING, LEGAL ASSISTANCE AND SUPPORT SERVICES</b>									
	<b>OUTPUT</b>									
1.1	<b>Counselling and Support Services</b>									
	<b>ACTIVITIES</b>									
1.1.1	Centre-based counselling	counselling	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.1.2	Mobile counselling on Efate & during CAVAW visits	counselling	9	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.1.3	Referrals & follow-up with other agencies (custom courts, police, courts & medical)	support	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.1.4	Weekly counsellor meetings	meetings	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.1.5	Record client cases	records	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.1.6	Client Support Fund	finance	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.1.7	Safe House (funded by NZAID)	counselling	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
	<b>OUTPUT</b>									
1.2	<b>Legal Assistance</b>									
	<b>ACTIVITIES</b>									
1.2.1	Provide information to clients on laws, Police procedures, Court Orders & Courts	counselling info	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.2.2	Documentation for Police & Courts	legal assist	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.2.3	Lawyer accompanies/represents clients in Court	legal assistance	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.2.4	Legal assistance with out of court settlements	legal assistance	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
1.2.5	Court Fees Fund	legal assist	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
	<b>OUTPUT</b>									
1.3	<b>Counsellor Training</b>									
	<b>ACTIVITIES</b>									
1.3.1	Annual counsellor training in Vila	training	2				xxx		xxx	
1.3.2	Counsellor training attachment overseas	training	1			xxx				
1.3.3	In-house counsellor training	training	3		xxx			xxx		xxx

## Annex 2: Implementtton Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
	<b>COMPONENT</b>									
2	<b>BRANCHES AND CAVAWs</b>									
	<b>OUTPUT</b>									
2.1	<b>SCC Branch Activities (SCC funded by NZAID)</b>									
	<b>ACTIVITIES</b>									
2.1a	<b>SCC Counselling and Support Services</b>									
2.1.1	Counselling (centre-based, mobile & phone) & referrals to VWC	counselling	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.2	Referrals & follow-up with other agencies (custom courts, police, courts & medical)	support	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.3	Weekly counsellor meetings	meetings	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.4	Record client cases	records	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.5	Provide information to clients on laws, Police procedures, Court Orders & Courts	counselling info	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.6	Documentation for Police & Courts	legal assist	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.7	Court Fees Fund	legal assist	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.8	Client Support Fund	finance	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1b	<b>SCC Community Education, Awareness and CAVAWs</b>									
2.1.9	Community awareness talks & workshops	CA	4		xxx	xxx		xxx		
2.1.10	Special events campaigns (SCC 6 per year)	campaigns	3	xxx			xxx		xxx	
2.1.11	Radio programs (SCC 40 per year)	CA	24	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.12	Library	library	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.13	Networking with & ongoing support to CAVAWs for counselling, community awareness, legal assistance & networking with local agencies	network support	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.14	Monitor implementation & enforcement of DV/FP court orders & the FPO Act	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.15	Follow up male advocates	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.16	Data collection (M&E framework, police, health & correctional centres)	data	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx

## Annex 2: Implementtion Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
2.1c	<b>SCC Branch Management</b>									
2.1.17	Staff collective meetings	meetings	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.18	Staff performance reports (SCC 1 per year)	review	1		xxx					
2.1.19	Local staff training (in Santo)	training	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.20	Annual audits of SCC	audits	no activity							
2.1.21	Network with provincial government, community leaders & CSOs	network	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.22	Monthly reports to VWC (SCC 12 per year)	reports	7	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.23	NZAID/SCC/VWC development of next phase of funding	planning	no activity							
2.1.24	SCC Project Completion Report	report	no activity							

## Annex 2: Implementtton Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
2.1	<b>TCC Branch Activities (TCC funded in this program by AusAID)</b>									
	<b>ACTIVITIES</b>									
2.1a	<b>TCC Counselling and Support Services</b>									
2.1.1	Counselling (centre-based, mobile & phone) & referrals to VWC	counselling	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.2	Referrals & follow-up with other agencies (custom courts, police, courts & medical)	support	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.3	Weekly counsellor meetings	meetings	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.4	Record client cases	records	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.5	Provide information to clients on laws, Police procedures, Court Orders & Courts	counselling info	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.6	Documentation for Police & Courts	legal assist	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.7	Court Fees Fund	legal assist	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.8	Client Support Fund	finance	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1b	<b>TCC Community Education, Awareness and CAVAWs</b>									
2.1.9	Community awareness talks & workshops	CA	6			xxx	xxx	xxx	xxx	xxx
2.1.10	Special events campaigns (TCC 5 per year)	campaigns	3	xxx			xxx		xxx	
2.1.11	Radio programs	CA	12	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.12	Library	library	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.13	Networking with & ongoing support to CAVAWs for counselling, community awareness, legal assistance & networking with local agencies	network support	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.14	Monitor implementation & enforcement of DV/FP court orders & the FPO Act	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.15	Follow up male advocates	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.16	Data collection (M&E framework, police, health & corrections)	data	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1c	<b>TCC Branch Management</b>									
2.1.17	Staff collective meetings	meetings	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.18	Staff performance reports (TCC 1 per year)	review	1		xxx					
2.1.19	Local staff training (in Tanna)	training	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.20	Annual audits included with VWC	audits								
2.1.21	Network with provincial government, community leaders & CSOs	network	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.1.22	Monthly reports to VWC (TCC 12 per year)	reports	7	xxx	xxx	xxx	xxx	xxx	xxx	xxx

## Annex 2: Implementtion Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
2.1	<b>Torba Branch Activities (funded in this program by AusAID)</b>									
	<b>ACTIVITIES</b>									
2.1a	<b>Torba Counselling and Support Services</b>									
2.1.1	Counselling (centre-based, mobile & phone) & referrals to VWC	counselling	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.2	Referrals & follow-up with other agencies (custom courts, police, courts & medical)	support	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.3	Weekly counsellor meetings	meetings	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.4	Record client cases	records	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.5	Provide information to clients on laws, Police procedures, Court Orders & Courts	counselling info	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.6	Documentation for Police & Courts	legal assist	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.7	Court Fees Fund	legal assist	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.8	Client Support Fund	finance	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1b	<b>Torba Community Education, Awareness and CAVAWs</b>									
2.1.9	Community awareness talks & workshops	CA	3				xxx	xxx		xxx
2.1.10	Special events campaigns (5 per year)	campaigns	2				xxx		xxx	
2.1.11	Radio programs	CA	no activity							
2.1.12	Library	library	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.13	Networking with & ongoing support to CAVAWs for counselling, community awareness, legal assistance & networking with local agencies	network support	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.14	Monitor implementation & enforcement of DV/FP court orders & the FPO Act	monitoring	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.15	Follow up male advocates	monitoring	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.16	Data collection (M&E framework, police, health & corrections)	data	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1c	<b>Torba Branch Management</b>									
2.1.17	Staff collective meetings	meetings	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.18	Staff performance reports (1 per year)	review	1							xxx
2.1.19	Local staff training (in Torba)	training	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.20	Annual audits included with VWC	audits	no activity							
2.1.21	Network with provincial government, community leaders & CSOs	network	cont		xxx	xxx	xxx	xxx	xxx	xxx
2.1.22	Monthly reports to VWC (12 per year)	reports	6		xxx	xxx	xxx	xxx	xxx	xxx

## Annex 2: Implementtton Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
	<b>OUTPUT</b>									
2.2	<b>VWC Support to Branches (SCC funded by NZAID and TCC funded in this program by AusAID)</b>									
	<b>ACTIVITIES</b>									
2.2.1	Monitoring visits to Branches	support/tr'g	6		ToCC	SCC	TCC	ToCC	TCC	ToCC
2.2.2	Legal training visits to Branches	training	4			SCC	ToCC	TCC		Tocc
2.2.3	Branch attachments to VWC	training	8	scc/tcc		SCC	ToCC	ToCC	All 3	
2.2.4	Ongoing counselling support, training & supervision & referrals from Branches	training	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
		monitoring								
2.2.5	Ongoing support for Branch community awareness activities	training	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
		monitoring								
2.2.6	Ongoing training & support in centre management	training	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
		monitoring								
2.2.7	Financial management & training	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.2.8	Training & support in data collection	training	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx

## Annex 2: Implementtton Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
	<b>OUTPUT</b>									
2.3	<b>CAVAW Activities</b>									
	<b>ACTIVITIES</b>									
2.3.1	Counselling & referrals to VWC & Branches	counselling	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.2	Provide information to clients on laws, Police procedures, Court Orders & Courts	counselling info	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.3	Documentation for Police & Courts (some CAVAWs only)	legal assistance	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.4	Monitor implementation & enforcement of DV/FP court orders & the FPO Act	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.5	Community awareness & special events	CA	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.6	Follow up male advocates	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.7	Network with provincial government, local community leaders & CSOs	network	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.8	CAVAW collective meetings	meetings	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.3.9	Data collection & annual reports to VWC	reports	1				xxx			
	<b>OUTPUT</b>									
2.4	<b>VWC Support to CAVAWs</b>									
	<b>ACTIVITIES</b>									
2.4.1	CAVAW training visits & male leaders wkshps	training	6					xxx	xxx	
2.4.2	Legal training & assistance visits	training	2					xxx	xxx	
2.4.3	Annual CAVAW training	training	no activity							
2.4.4	Attachment of CAVAWs to VWC	training	4		xxx		xxx			
2.4.5	CAVAWs to FWCC Regional Training Prog (3 each per yr from AusAID & NZAID funds)	training	no activity							
2.4.6	Monitor CAVAW Activities Fund	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.4.7	CAVAW Honorariums	finance	no activity							
2.4.8	Update CAVAW manual	manual	1			xxx	xxx	xxx	xxx	xxx
2.4.9	Ongoing support to CAVAWs for counselling, community awareness, legal assistance & networking with local agencies	support training monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
2.4.10	Establish Torba Branch	branch	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx

## Annex 2: Implementtion Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
	<b>COMPONENT</b>									
3	<b>COMMUNITY EDUCATION AND AWARENESS</b>									
	<b>OUTPUT</b>									
3.1	<b>Community Awareness</b>									
	<b>ACTIVITIES</b>									
3.1.1	Initiate & respond to requests for talks	talks	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
	& workshops	workshops								
3.1.2	National Conferences on violence against women	plan, review	no activity							
3.1.3	Radio programs	CA	24	xxx	xxx	xxx	xxx	xxx	xxx	xxx
3.1.4	Special events campaigns	campaigns	3	xxx			xxx		xxx	
3.1.5	Media campaigns	campaigns	3	xxx			xxx		xxx	
3.1.6	Update/reprint VWC brochure	brochure								
3.1.7	Produce 3 newsletters per year	n/letters	2			xxx			xxx	
3.1.8	Produce CE & legal literacy materials	materials	8	xxx		xxx		xxx		xxx
3.1.9	Review of IEC'S	review	no activity							
	<b>OUTPUT</b>									
3.2	<b>DATA COLLECTION AND RESEARCH</b>									
	<b>ACTIVITIES</b>									
3.2.1	Data collection & analysis (implement monitoring & evaluation framework)	statistics analysis	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
3.2.2	Baseline research on prevalence, incidence & community attitudes on violence against women & children	research analysis	1	xxx	xxx	xxx	xxx			
3.2.3	Research on custom, violence against women & children, & women's human rights	planning for research	no activity							
3.2.4	Client feedback surveys	research	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx



## Annex 2: Implementtion Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
	<b>COMPONENT</b>									
4	<b>LEGAL ADVOCACY, LOBBYING AND HUMAN RIGHTS TRAINING</b>									
	<b>OUTPUT</b>									
4.1	<b>Legal and human rights advocacy</b>									
4.1.1	Monitor the implementation & enforcement of the Family Protection Order Act & Domestic Violence/Family Protection Court Orders	monitor	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
4.1.2	Lobby with other agencies to ensure that international human rights commitments are included in national legislation	lobby	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
4.1.3	Monitor government's implementation of international commitments to human rights & gender equality (CEDAW, CRC, DEVAW)	monitor	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
4.1.4	Gender relations, violence & human rights training for other agencies	training	1				xxx			
	<b>OUTPUT</b>									
4.2	<b>Male Advocacy on Women's Rights ACTIVITIES</b>									
4.2.1	Male advocacy training & workshops	training	2			xxx				xxx
4.2.2	Follow up & monitoring of male advocates	monitoring	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx

## Annex 2: Implementtton Schedule Year 4, June 2010 - July 2011

Code	ACTIVITY	Unit	Qty	Dec	Jan	Feb	Mar	Apr	May	Jun
	<b>COMPONENT</b>									
5	<b>MANAGEMENT AND INSTITUTIONAL STRENGTHENING</b>									
	<b>OUTPUT</b>									
5.1	<b>Organisational Management</b>									
	<b>ACTIVITIES</b>									
5.1.1	Staff performance reports	review	1		xxx					
5.1.2	Annual staff training retreat	training	1							xxx
5.1.3	Legal literacy training for VWC/Branch staff	training	1							xxx
5.1.4	Staff training	training	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
5.1.5	Annual audit	audit	no activity							
5.1.6	Management committee meetings	meetings	3	xxx			xxx		xxx	
5.1.7	Staff Collective Meetings	meetings	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
5.1.8	Networking locally & internationally	network	cont	xxx	xxx	xxx	xxx	xxx	xxx	xxx
5.1.9	Annual public meeting	meetings	no activity							
	<b>OUTPUT</b>									
5.2	<b>Program Management</b>									
	<b>ACTIVITIES</b>									
5.2.1	Monitoring visits by FWCC	monitoring	2	xxx					xxx	
5.2.2	Progress Reports	reports	1	xxx						
5.2.3	Program Coordination Committee meetings	PCC	1		xxx					xxx
5.2.4	Annual Plans (planning, review of design, risk management & M&E frameworks)	plan	1						xxx	
		review								
5.2.5	Joint VWC/AusAID/NZAID Review	review	no activity							
5.2.6	Planning for next phase of funding	plan	no activity							
5.2.7	Project Completion Report	report	no activity							
	<b>OUTPUT</b>									
5.3	<b>VWC Building</b>									
	<b>ACTIVITIES</b>									
5.3.1	Develop proposal for permanent premises	proposal	1		xxx	xxx	xxx	xxx	xxx	xxx
5.3.2	Transfer to new building		no activity							