

Annex 1: Program Progress, April - November 2010

Code	ACTIVITY	Unit	Target	Actual	
				Achievement	
	COMPONENT				
1	COUNSELLING, LEGAL ASSISTANCE AND SUPPORT SERVICES				
	OUTPUT				
1.1	Counselling and Support Services				
	ACTIVITIES				
1.1.1	Centre-based counselling	counselling	cont	FA	607 clients were attended to during this period and 176 requested information.
1.1.2	Mobile counselling on Efate & during CAVAW visits	counselling	15	PA	8 sessions: 3 around Efate (Takara B, Emua, Epule); 3 around Vila (Beverly Hills, Freshwota, Seaside Paama & 1 on offshore island (Pele)
1.1.3	Referrals & follow-up with other agencies (custom courts, police, courts & medical)	support	cont	FA	Referrals done to all agencies including Police and Courts.
1.1.4	Weekly counsellor meetings	meetings	cont	FA	Meetings held regularly and when needed.
1.1.5	Record client cases	records	cont	FA	Client records are kept for all client cases.
1.1.6	Client Support Fund	finance	cont	FA	VWC supported 6 clients. A police arrest on Central Pentecost in November.
1.1.7	Safe House (funded by NZAID)	counselling	cont	FA	3 clients were assisted with accommodation.
	OUTPUT				
1.2	Legal Assistance				
	ACTIVITIES				
1.2.1	Provide information to clients on laws, Police procedures, Court Orders & Courts	counselling info	cont	FA	An ongoing activity undertaken by counsellors and Lawyer including clients from outer islands.
1.2.2	Documentation for Police & Courts	legal assist	cont	FA	An ongoing activity undertaken by counsellors and Lawyer.
1.2.3	Lawyer accompanies/represents clients in Court	legal assistance	cont	FA	Lawyer has accompanied clients to court.
1.2.4	Legal assistance with out of court settlements	legal assistance	cont	FA	No out of court settlements for this period.
1.2.5	Court Fees Fund	legal assist	cont	FA	A total of 79 clients assisted with child maintenance claims and 2 with restraining orders.
	OUTPUT				
1.3	Counsellor Training				
	ACTIVITIES				
1.3.1	Annual counsellor training in Vila	training	1	NA	Postponed to 3rd quarter.
1.3.2	Counsellor training attachment overseas	training	1	NA	Postponed to 3rd quarter.
1.3.3	In-house counsellor training	training	2	NA	Postponed to 3rd quarter.

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	COMPONENT				
2	BRANCHES AND CAVAWs				
	OUTPUT				
2.1	SCC Branch Activities (SCC funded by NZAID)				
	ACTIVITIES				
2.1a	SCC Counselling and Support Services				
2.1.1	Counselling (centre-based, mobile & phone)	counselling	cont	FA	869 clients were assisted & 76 Provided with information.
	& referrals to VWC				
2.1.2	Referrals & follow-up with other	support	cont	FA	65 cases referred to Police, 67 to Magistrate, 72 to Island court & 7 to P/solicitor.
	agencies (custom courts, police, courts & medical)				
2.1.3	Weekly counsellor meetings	meetings	cont	FA	Regular meetings held.
2.1.4	Record client cases	records	cont	FA	On going activitiy done by counsellors.
2.1.5	Provide information to clients on laws,	counselling	cont	FA	On going activty done by counsellors including clients from CAVAWs.
	Police procedures, Court Orders & Courts	info			
2.1.6	Documentation for Police & Courts	legal assist	cont	FA	On going activity done by counsellors.
2.1.7	Court Fees Fund	legal assist	cont	FA	Assisted 31 clients (23 CM, 2 enforcement, 5 Medical fees and 1 P/solicitorfee)
2.1.8	Client Support Fund	finance	cont	FA	Assisted 3 clients & 1 Police Officer (1 from Penama & P/Office from saratamata)
2.1b	SCC Community Education, Awareness and CAVAWs				
2.1.9	Community awareness talks & workshops	CA	4	AA	6 workshops, 14 Public talks & 4 special event activities with 573 women & 411 men.
2.1.10	Special events campaigns (SCC 6 per year)	campaigns	4	FA	Celebrated National women's day, children's day, SCC day & international peace day
2.1.11	Radio programs (SCC 40 per year)	CA	20	AA	24 radio radio programs & 1 press release.
2.1.12	Library	library	cont	FA	Library was open for visitors and 10 students did their research during this period.
2.1.13	Networking with & ongoing support to	network	cont	FA	Ongoing networking with local agencies & CAVAWs.
	CAVAWs for counselling, community	support			
	awareness, legal assistance & networking with local agencies				
2.1.14	Monitor implementation & enforcement of	monitoring	cont	FA	58 clients were asisted with FP orders.
	DV/FP court orders & the FPO Act				
2.1.15	Follow up male advocates	monitoring	cont	FA	6 male advocates viisted SCC to talk about CAVAW Programs & male training.
2.1.16	Data collection (M&E framework, police,	reports	cont	FA	Data collected and provided to VWC.
	health & correctional centres)				

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2.1c	SCC Branch Management				
2.1.17	Staff collective meetings	meetings	cont	FA	16 meetings held.
2.1.18	Staff performance reports (SCC 1 per year)	review	1	NA	Performance reports in progress.
2.1.19	Local staff training (in Santo)	training	cont	FA	4 staff trained and 1 volunteer trained. 3 trainings held in Luganville 1 in P/Vila & 1 in Fiji.
2.1.20	Annual audits of SCC	audits	2	FA	Audit done by Hawkes Law for period ending June 2010 completed in November 2010.
2.1.21	Network with provincial government, community leaders & CSOs	network	cont	FA	Close liaison with Municipal and provincial Government, NGOs and other community leaders in all 3 provinces.
2.1.22	Monthly reports to VWC (SCC 12 per year)	reports	6	FA	Data(April - November were sent 6 different times) MYOB record send 5 times.
2.1.23	NZAID/SCC/VWC development of next phase of funding	planning	1	FA	Submit proposal for funding SCC for the period of November 2010 - June 2012.
2.1.24	SCC Project Completion Report	report	no activity		

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2.1	TCC Branch Activities (TCC funded by AusAID)				
	ACTIVITIES				
2.1a	TCC Counselling and Support Services				
2.1.1	Counselling (centre-based, mobile & phone)	counselling	cont	FA	Total of 290 clients & requested information, 143 clients, 61 women & 86 men
	& referrals to VWC				requested information.
2.1.2	Referrals & follow-up with other	support	cont		A total of 44 cases to other agencies, 5 to supreme court, 14, mag court, 11
	agencies (custom courts, police, courts & medical)				to Police , 10DV, 1 rape, 12 to Tafea island court.
2.1.3	Weekly counsellor meetings	meetings	cont	FA	Regular meetings held.
2.1.4	Record client cases	records	cont	FA	On going activity done by counsellors.
2.1.5	Provide information to clients on laws,	counselling	cont	FA	On going activity done by counsellors including clients from CAVAWs.
	Police procedures, Court Orders & Courts	info			
2.1.6	Documentation for Police & Courts	legal assist	cont	FA	On going activity done by counsellors.
2.1.7	Court Fees Fund	legal assist	cont	FA	assisted with 14 child maintenance cases to Tafea island court
2.1.8	Client Support Fund	finance	cont		
2.1b	TCC Community Education, Awareness and CAVAWs				
2.1.9	Community awareness talks & workshops	CA	4	PA	1 workshop at Lounapkamae, Tanna, 4 public talks , 3 at Lenakel stadium
2.1.10	Special events campaigns (TCC 4 per year)	campaigns	4	FA	1 children's Day(July),National Women's Day(May),Peace Day(Sept) & 16 Days Activism.
2.1.11	Radio programs (TCC 10 per year)	CA	no activity		
2.1.12	Library	library	cont		Library opens daily
2.1.13	Networking with & ongoing support to	network	cont	FA	Ongoing networking & support to Cavaws, networking with local
	CAVAWs for counselling, community	support			agencies and community groups.
	awareness, legal assistance & networking with local agencies				
2.1.14	Monitor implementation & enforcement of	monitoring	cont	FA	Ongoing awareness and advocacy FP Orders and FP Act
	DV/FP court orders & the FPO Act				
2.1.15	Follow up male advocates	monitoring	cont	FA	Male advocate referred clients and providing CA on DV-women's HR FPOrder.
2.1.16	Data collection (M&E framework, police,	data	cont	FA	Data collected and provided to VWC and from police
	health & corrections)				
2.1c	TCC Branch Management				
2.1.17	Staff collective meetings	meetings	cont	FA	Regular staff meeting held
2.1.18	Staff performance reports (TCC 1 per year)	review	1	NA	Rescheduled to 2011.
2.1.19	Local staff training (in TANNA)	training	cont	FA	PR6 trng, 2 staff attachment at VWC, 1 to RTP, 2 counselor trng, 2 legal trng.1 gender trng.
2.1.20	Annual audits included with VWC	audits	2		VWC financial audit for year 4 to be done
2.1.21	Network with provincial government,	network	cont	FA	Close liasion with Provincial Govt. CSOs & other agencies.
	community leaders & CSOs			FA	
2.1.22	Monthly reports to VWC (TCC 12 per year)	reports	6	FA	Monthly reports submitted to VWC.

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	OUTPUT				
2.2	VWC Support to Branches (SCC funded by NZAID and TCC funded in this program by AusAID)				
	ACTIVITIES				
2.2.1	Monitoring visits to Branches	support/tr'g	4	PA	1 visit to SCC in November (Dep Coord).
2.2.2	Legal training visits to Branches	training	3	PA	1 visit to TCC in August.
2.2.3	Branch attachments to VWC	training	5	FA	Project officers' attachment in April to prepare PR6,2 TCC&1 SCC counsellors(June&Sept).
2.2.4	Ongoing counselling support, training & supervision & referrals from Branches	training	cont	FA	Ongoing support provided to Branches by VWC.
		monitoring			
2.2.5	Ongoing support for Branch community awareness activities	training	cont	FA	Through visits to Branches, email, phones & training at VWC.
		monitoring			
2.2.6	Ongoing training & support in centre management	training	cont	FA	Through visits to Branches & phone calls, & Project Officers preparing PR6 in April.
		monitoring			
2.2.7	Financial management & training	monitoring	cont	FA	Through hands-on training during report preparations.
2.2.8	Training & support in data collection	training	cont	FA	Project Officers trained in April during progress Report 6 writing & during VWC
					counsellor's visit to Branches.
	OUTPUT				
2.3	CAVAW Activities				
	ACTIVITIES				
2.3.1	Counselling & referrals to VWC & Branches	counselling	cont	FA	Ongoing counselling by CAVAWs & referrals to VWC & Branches.
2.3.2	Provide information to clients on laws, Police procedures, Court Orders & Courts	counselling	cont	FA	CAVAWs provide information to communities through awareness talks, special events & other activities.
		info			
2.3.3	Documentation for Police & Courts (some CAVAWs only)	legal	cont	FA	Ongoing activity done by some CAVAWs.
		assistance			
2.3.4	Monitor implementation & enforcement of DV/FP court orders & the FPO Act	monitoring	cont	FA	Continuous awareness-raising in the communities on the FP Act through talks & special events.
2.3.5	Community awareness & special events	CA	cont	FA	CAVAWs had conducted campaigns for Children's Day, Peace Day & 16 Days Activism.
2.3.6	Follow up male advocates	monitoring	cont	FA	CAVAWs included male advocates in activities & close liaison with them.
2.3.7	Network with provincial government, local community leaders & CSOs	network	cont	FA	Through meetings, phone calls, awareness activities and involving the traditional and church leaders, teachers and the Area secretaries.
2.3.8	CAVAW collective meetings	meetings	cont	FA	Monthly meetings held.
2.3.9	Data collection & annual reports to VWC	reports	no activity	FA	

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	OUTPUT				
2.4	VWC Support to CAVAWs				
	ACTIVITIES				
2.4.1	CAVAW training visits & male leaders workshop	training	6	PA	Tafea CAVAW trainig in Nov with Imaki&mid-Mauk and Male leaders workshop with chiefs.
2.4.2	Legal training & assistance visits	training	3	PA	1 visit to Tanna in November.
2.4.3	Annual CAVAW training	training	no activity		
2.4.4	Attachment of CAVAWs to VWC	training	2	FA	1 member from Dillons Bay & from Ipota in September.
2.4.5	CAVAWs to FWCC Regional Training Prog	training	no activity	AA	4 CAVAW members & 3 male advocates attended RTP held in October in Fiji.
2.4.6	Monitor CAVAW Activities Fund	monitoring	cont	FA	CAVAW expenditure monitored through phone, visits and training.
2.4.7	CAVAW Honorariums	finance	1	FA	Honorarium payments completed.
2.4.8	Update CAVAW manual	manual	1	NA	Rescheduled to 3rd & 4th quarter of Year 4.
2.4.9	Ongoing support to CAVAWs for counselling, community awareness, legal assistance & networking with local agencies	support training monitoring	cont	FA	Through visits, training, phone calls and referrals.
2.4.10	Establish Torba Branch	branch	cont	FA	3 new vancacies (Project Officer, Counselor & Office assitant) advertised.
	COMPONENT				
3	COMMUNITY EDUCATION AND AWARENESS				
	OUTPUT				
3.1	Community Awareness				
	ACTIVITIES				
3.1.1	Initiate & respond to requests for talks & workshops	talks workshops	cont	FA	A total of 59 public talks were conducted in Vila during mobile counselling with 7,612 people (including 3,944 women and 3,668 men).
3.1.2	National Conferences on violence against women	plan, review	no activity		
3.1.3	Radio programs	CA	20	FA	14 radio programs were conducted and 9 talkback shows.
3.1.4	Special events campaigns	campaigns	4	FA	Celebrated National Women's Day(May), Peace Day(Sept) & 16 Days Activism(Nov/Dec).
3.1.5	Media campaigns	campaigns	3	FA	3 media campaigns (in July, October, November)
3.1.6	Update/reprint VWC brochure	brochure	1	FA	Updated/reprinted VWC brochure.
3.1.7	Produce 3 newsletters per year	n/letters	3	FA	Three newsletters produced in April, June & November.
3.1.8	Produce CE & legal literacy materials	materials	7	PA	Human Rights Toksave printed in June & FP Act photocopied in November.
3.1.9	Review of IEC's	review	1	FA	IEC materials reviewed but not yet finalised new materials.

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	OUTPUT				
3.2	DATA COLLECTION AND RESEARCH				
	ACTIVITIES				
3.2.1	Data collection & analysis (implement monitoring & evaluation framework)	statistics analysis	cont	FA	During PR 6 in April 2010.
3.2.2	Baseline research on prevalence, incidence & community attitudes on violence against women & children	research analysis	1	PA	Data manipulation & correlations by Australian consultant is on-going. NSO consultant was unable to complete the data analysis which caused delays.
3.2.3	Research on custom, violence against women & children, & women's human rights	research analysis	no activity		
3.2.4	Client feedback surveys	research	cont	FA	Client surveys on-going.
	COMPONENT				
4	LEGAL ADVOCACY, LOBBYING AND HUMAN RIGHTS TRAINING				
	OUTPUT				
4.1	Legal and human rights advocacy				
4.1.1	Monitor the implementation & enforcement of the Family Protection Order Act & Domestic Violence/Family Protection Court Orders	monitor	cont	FA	A total of 47 FP Orders facilitated by VWC during this period. Ongoing monitoring through counselling sessions & Community awareness talks. FP taskforce training on FP Act in April. Provincial FP taskforce training in Santo (Sept)& in Tanna Nov
4.1.2	Lobby with other agencies to ensure that international human rights commitments are included in national legislation	lobby	cont	cont	Law & Justice sector reviewed in August.
4.1.3	Monitor government's implementation of international commitments to human rights & gender equality (CEDAW, CRC, DEVAW)	monitor	cont	FA	Ongoing through National CEDAW and Children's Committee and through liaison with government officials for a review of legislative compliance of CEDAW.
4.1.4	Gender relations, violence & human rights training for other agencies	training	1	NA	Postponed to 3rd quarter.
	OUTPUT				
4.2	Male Advocacy on Women's Rights				
	ACTIVITIES				
4.2.1	Male advocacy training & workshops	training	2	PA	The Male advocacy trng for new participants from Shefa, Malampa & Tafea postponed 2011.
4.2.2	Follow up & monitoring of male advocates	monitoring	cont	NA	2 workshops postponed to 2011.

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	COMPONENT				
5	MANAGEMENT AND INSTITUTIONAL STRENGTHENING				
	OUTPUT				
5.1	Organisational Management				
	ACTIVITIES				
5.1.1	Staff performance reports	review	1	NA	Postponed to June.
5.1.2	Annual staff training retreat	training	no activity		
5.1.3	Legal literacy training for VWC/Branch staff	training	no activity		
5.1.4	Staff training	training	cont	FA	7 VWC staff trained & 8 Branch staff trained (SCC & TCC). See table 10.1 in Annex 5.
5.1.5	Annual audit	audit	2	FA	Year 2 & 3 audits completed for 2008/2009 & 2009/2010.
5.1.6	Management committee meetings	meetings	3	PA	2 Meetings held in June & September.
5.1.7	Staff Collective Meetings	meetings	cont	FA	Regular meetings held.
5.1.8	Networking locally & internationally	network	cont	FA	Networking through meetings, phone calls, & emails.
5.1.9	Annual public meeting	meetings	1	NA	Advertised and held but poor attendance. Rescheduled to December 2011.
	OUTPUT				
5.2	Program Management				
	ACTIVITIES				
5.2.1	Monitoring visits by FWCC	monitoring	2	PA	Monitoring visit in April for PR6 and Annual Plan.
5.2.2	Progress Reports	reports	1	FA	PR 6 was done in April 2010.
5.2.3	Program Coordination Committee meetings	PCC	1	NA	PCC meeting will be held in January.
5.2.4	Annual Plans (planning, review of design, risk management & M&E frameworks)	plan review	1	FA	Annual Plans reviewed.
5.2.5	Joint VWC/FWCC/AusAID Review	review	1	NA	
5.2.6	Planning for next phase of funding	plan	no activity		
5.2.7	Project Completion Report	report	no activity		
	OUTPUT				
5.3	VWC Building				
	ACTIVITIES				
5.3.1	Develop proposal for permanent premises	proposal	1	PA	VWC made contacts with donors (Jica & French Embassy). EU - no funds of this nature.
5.3.2	Transfer to new building		no activity		