





Australia-Japan Foundation **ANNUAL REPORT 2011-12**

Cover: The cover of David Malouf's book Remembering Babylon, translated into Japanese by Gendaikikakushitsu Publishers, Japan in 2012. This book was the first translation in the series funded by the AJF of Masterpieces of Australian Literature to promote contemporary Australian literature in Japan.

© Commonwealth of Australia 2014

This work is copyright. Apart from any use as permitted under the Copyright Act 1968, no part may be reproduced by any process without prior written permission from the Commonwealth available from the Department of Communications, Information Technology and the Arts. Requests and inquiries concerning reproduction and rights should be addressed to the Commonwealth Copyright Administration, Intellectual Property Branch, Department of Communications, Information Technology and the Arts, GPO Box 2154, Canberra ACT 2601 or posted at www.dcita.gov.au/cca

AUSTRALIA-JAPAN FOUNDATION

| CHAIRMAIN 3 ME33AGE | ٠, |
|--|----|
| AUSTRALIA-JAPAN FOUNDATION OVERVIEW | 3 |
| MISSION STATEMENT AND OBJECTIVES | 7 |
| REPORT ON PERFORMANCE | |
| Priority Area 1: Reconstruction Initiative | 9 |
| Priority Area 2: Economics and Trade | 12 |
| Priority Area 3: Security, Regional and International Relations | 14 |
| Priority Area 4: Education and Science | 15 |
| Priority Area 5: Society and Culture | 21 |
| Priority Area 6: Communication, Information and Advocacy | 36 |
| ADMINISTRATIVE OVERVIEW | 39 |
| APPENDIX A: 2011-12 FINANCIAL STATEMENT | 41 |
| APPENDIX B: 2011-12 BUSINESS PLAN | 42 |
| APPENDIX C: 2010-13 STRATEGIC PLAN | 50 |
| APPENDIX D: AJF PROJECTS 2011-12 | 53 |
| APPENDIX E: ORDER ESTABLISHING THE FOUNDATION | 58 |





31 January 2013

Senator Bob Carr Minister for Foreign Affairs Parliament House Canberra ACT 2600

Dear Minister

I have pleasure in submitting the annual program report of the Australia-Japan Foundation, covering the period 1 July 2010 to 30 June 2011.

Yours sincerely

Murray McLean AO

Chairman, Australia-Japan Foundation

Surrenten.

Chairman's Message

In January 2012, I had the honour of being appointed the Chair of the Australia-Japan Foundation (AJF) for a five-year term. I wish to extend my sincere thanks to my predecessor Mr Peter Corish AM for his significant contribution and commitment over the period 1 December 2006 to 31 December 2011 as chairman of the AJF to promoting and strengthening the relationship between Australia and Japan. I particularly wish to thank him for supporting the Board-initiated Reconstruction Initiative in response to the devastation caused by the March 2011 tsunami/earthquake and its focus on the communities of the north eastern region of Tohoku. About twenty per cent of the AJF's funding in 2011-12 was directed to projects assisting communities to recover from the tsunami/earthquake.

In conjunction with the Australian Embassy, the AJF supported the following projects: the design and rebuilding of Australia House in Nigatii Prefecture, which collapsed following an aftershock from the earthquake; a visit to the Gold Coast by 24 Japanese students from Minami-Sanriku (one of the most severely affected areas); a 'recovery market' raising funds for Minami-Sanriku where two Australian performance groups provided entertainment; the installation of a high-quality playground for kindergarten children displaced from their homes and relocated to litate following the disaster; and the creation of a mobile-library service for communities in Fukushima. The AJF was pleased to accept a donation of \$11,500 towards the library raised by the school children from the Ironside State Public School in Queensland.

I have been extremely proud of these worthy projects in providing a tangible contribution to the people of Japan in the recovery and reconstruction process.

This report highlights the achievements of a number of our grant recipients and demonstrates the shared values and complementary interests that characterise the Australia-Japan bilateral relationship. The Board appreciated the support of the Australian Embassy in Tokyo in identifying worthy projects and in providing assistance to grant recipients to ensure the successful completion of projects.

Chairman's Message (Continued)

In 2011-12, forty-nine projects were supported by the AJF and took place in either Australia or Japan. Each of the projects, in different ways and to different degrees, advanced Australia's engagement with Japan by supporting academic, cultural, business and community exchange and facilitating informed discussions on key bilateral foreign and trade policy issues. A key highlight was the Seventh Australia-Japan Conference (AJC7) held in Brisbane in November 2011 which brought together a wide range of high-level Australian and Japanese representatives from politics, business and academia to discuss political developments and the policy agenda between both countries.

The AJF continued its support for the Australian Studies program at the University of Tokyo with Associate Professor Anne Collett (University of Wollongong) holding the Visiting Professorship in 2011-12. Several new initiatives were undertaken. These included: the successful AJF media-internship program at Agence France Press in Tokyo in partnership with the University of Sydney's Media and Communications department; an internship program at the Australian Ballet School for two young talented Japanese ballet students; and the launch of the series of translations into Japanese of prominent Australian novels under the heading 'Masterpieces of Australian Literature'. In 2011-12, David Malouf's book Remembering Babylon (featured on the cover of this Report) was the first in a series of ten planned translations of significant works of Australian contemporary fiction.

I would like to thank Mr Tony Ellwood for his contribution and generosity to the AJF who resigned from the Board in June 2012 following his appointment as Director of the National Gallery of Victoria. I would also like to thank the current Board members for their efforts, imagination and energy – and particularly their immediate response to the plight of the people of the Tohoku region - to make a long-term commitment of support to the communities of Minami Sanriku and Fukushima.

Surufulian.

Murray McLean AO Chair Australia-Japan Foundation

Australia-Japan Foundation Overview

The Australia–Japan Foundation (AJF) was established under the Australia–Japan Foundation Act 1976 on the recommendation of the Crawford Commission under the chairmanship of Sir John Crawford AC CBE.

In 2006, following the Government's response to the Review of Corporate Governance of Statutory Authorities and Office Holders conducted by Mr John Uhrig, the AJF's statutory status was revoked and it was re-established as a bilateral foundation within the Department of Foreign Affairs and Trade (DFAT).

The Australia-Japan Foundation (Repeal and Transitional Provisions) Act 2006 received Royal Assent on 5 September 2006. The transitional provisions in the schedule of the Act came into effect by proclamation on 1 December 2006.

The Order Constituting the Australia-Japan Foundation was signed by the Governor-General on 30 November 2006. A copy is at **Appendix E.** It provides a framework for the AJF's work in strengthening the Australia-Japan relationship through academic, professional, cultural and educational exchanges. The Order also provide guidance on Board administration, including the terms of appointment of the Chairman and members, and the functions of the Secretariat.

The function of the Board is to strengthen the Australia-Japan relationship in ways that support Australia's foreign and trade policy interests. The Board approved a three-year Strategic Plan 2010-2013 to guide its work program under the mission statement of Australia – Japan: broadening interests in a growing strategic relationship. A copy of the plan is at **Appendix C**.

Board Members and Terms of Office

The AJF Order in Council specifies that the Board shall consist of a Chairman, an Ex Officio DFAT member and no fewer than four and no more than nine other members. The Chairman is appointed by the Governor-General on the recommendation of the Minister for Foreign Affairs for a period not exceeding five years. Members other than the Chairman and the Ex Officio member are appointed by the Minister for Foreign Affairs for a period not exceeding three years. The Chairman and members may be re-appointed.

Board members are drawn from different States and Territories and collectively have a range of professional expertise in, and experience of, Japan. Members are selected on the basis of their standing in the Australian community, their ability to contribute to the bilateral relationship in their area of expertise and their demonstrated interest in Japan.

AJF Board Membership as at 30 June 2012

Chairman

Mr Murray McLean OAM (Victoria), 1 January 2012 to 31 December 2016

Board Members

Mr Peter Yates AM (Victoria) Director, Oceania Capital Partners

(1 February 2010 – 1 February 2013)

Mr Tim Lester (Western Australia) Partner, Allens Arthur Robinson

(1 February 2010 – 1 February 2013)

Mr Greg Earl (New South Wales) Asia-Pacific Editor, Australian Financial Review

(1 March 2010 – 1 March 2013)

Professor Kate Darian-Smith (Victoria) Professor of Australian Studies and History, University of Melbourne (1 March 2010 – 1 March 2013)

Ms Melanie Brock (Western Australia/ Japan) Regional Manager, Japan, Meat & Livestock Australia (MLA) (1 March 2010 – 1 March 2013)

Ms Heather Smith, Deputy Secretary, Department of Foreign Affairs and Trade

(Ex Officio member) (24 August 2010 - ongoing)

Appointments

Mr Murray McLean OAM was appointed as the new AJF chair effective from 1 January 2012 to 31 December 2016

Reappointments

There were no reappointments.

Resignations and Retirements

Mr Peter Corish AM, chair, retired on 31 December 2011. Mr Tony Ellwood, Director, Queensland Art Gallery/Gallery of Modern Art resigned on 4 June 2012.



Photo 1 –AJF Board members as at 6 June 2012 Left to right: Dr Heather Smith, Mr Peter Yates AM, Ms Melanie Brock, Mr Greg Earl, Mr Murray McLean OAM, Mr Tim Lester and Professor Darian-Smith

Australia-Japan Foundation Secretariat

The AJF Secretariat is part of the North East Asia Branch of the Department of Foreign Affairs and Trade. The Secretariat implements the AJF Board's recommendations on the approval of the departmental delegate and administers the Foundation's grant program and other activities. The Australian Embassy in Tokyo supports AJF activities in Japan.

Contact Details

Canberra Secretariat (Head Office)

Australia-Japan Foundation North East Asia Branch North Asia Division

Department of Foreign Affairs and Trade

RG Casey Building, John McEwen Crescent 0221 AUSTRALIA BARTON ACT 0221 AUSTRALIA

Tel: (02) 6261 3898 Fax: (02) 6261 2143

E: aif.australia@dfat.gov.au

Tokyo Office

Australia-Japan Foundation

Australian Embassy 2-1-14 Mita, Minato-Ku TOKYO 108-8361 JAPAN

Tel: (0011 81 3) 5232 4063 Fax: (0015 81 3) 5232 4064

E: ajf.japan@dfat.gov.au

MISSON STATEMENT

Australia – Japan: Broadening interests in a growing strategic relationship.

Objectives

The AJF program and budget will support Australia's foreign and trade policy interests by facilitating activities that:

- (i) increase understanding in Japan of shared interests with Australia;
- (ii) increase understanding in Australia of the importance of Japan to Australia as an economic and strategic partner; and
- (iii) increase recognition in Japan of Australian excellence and expertise (AJF Order in Council, 30 November 2006)

In 2011-12, the AJF developed programs and projects in six priority areas:

Reconstruction Initiative

Economics and Trade

Security, Regional and International Relations

Education and Science

Society and Culture

Communication, Information and Advocacy

A summary of AJF expenditure in 2011-12 against these six themes is listed in the table below. Full details are included in the financial statement at **Appendix A.**

| Priority Area | Expenditure | Percentage |
|--|-------------|----------------|
| Reconstruction Initiative | \$184,236 | 18.42 per cent |
| Economics and Trade | \$34,248 | 3.42 per cent |
| Security, Regional and International Relations | \$10,000 | 1.00 per cent |
| Education and Science | \$245,419 | 24.54 per cent |
| Society and Culture | \$265,096 | 26.50 per cent |
| Communication, Information and Advocacy | \$64,500 | 6.45 per cent |
| Program Support | \$124,544 | 12.45 per cent |
| TOTAL EXPENDITURE | \$928,045 | 92.80 per cent |

REPORT ON PERFORMANCE

Introduction

The Australia-Japan Foundation (AJF) is funded through the Australian Government's International Relations Grants Program. The Department of Foreign Affairs and Trade (DFAT) includes financial and performance information about AJF activities in its Annual Report.

In 2011-12, the AJF provided 49 grants with a total value of \$928,045 to selected individuals and organisations for projects across the six priority areas identified in its Business Plan. A copy of the plan is at **Appendix B**. These grants ranged from small community grants under \$10,000 to enhance linkages between community service organisations and local sporting clubs, to substantial grants over \$30,000 for larger-scale projects, such as the promotion of Australian performing arts through the Tokyo Jazz Festival; public symposia in Australia and Japan on regional and bilateral strategic issues; and supporting the advocacy of Australian Studies through conference and lecture series conducted by the Australian Studies Association of Japan. There was one main funding round held in March 2011.

Summary details of all AJF grants awarded in 2011-12 are available on the DFAT website (http://www.dfat.gov.au/dept/grants/). The listing includes the: name of recipient, amount awarded, date of Board decision, project objective/s and, where possible, a link to the project website.

OUTCOMES

The 2010-13 AJF Strategic Plan (at **Appendix C**) states that the Foundation will measure its achievements by the extent to which it contributes to DFAT's Performance Information Framework, an Australian Government policy centred on outcomes and outputs. In particular, AJF activities support DFAT's Outcome 3: Public understanding in Australia and overseas of Australia's foreign and trade policy and a positive image of Australia internationally.

The Foundation's achievements are also measured against the specific key performance indicators (KPIs) attached to each project or program. Recipients of AJF funding are required to specify KPIs and to submit a written report of the project outcomes against the KPIs, including a description of any future planned activities arisina from the project as well as details of any lessons learned. Examples of KPIs include the number of participants, the level and tone of media coverage, and feedback from stakeholders and audiences. A representative selection of projects by priority area is detailed in this report.

PERFORMANCE INFORMATION: REPRESENTATIVE SELECTION OF PROJECTS BY PRIORITY AREA

PRIORITY AREA 1: RECONSTRUCTION INITIATIVE

Goal: To assist communities of the Tohoku region in north east Japan to recover from the Great Eastern Earthquake of 11 March 2011.

AJF Post-disaster Exchange for School Children from Minami-Sanriku to the Gold Coast

The Australian Embassy in Tokyo and the Queensland Education Institute worked together to organise a student exchange of 24 junior high school students from Minami Sanriku from 24 March to 1 April 2012 following the Great Eastern Earthquake of March 2011. This exchange was a highly successful demonstration of Australia's ongoing support for Japan's recovery. The program also attracted the generous support of JetStar Airways, Tourism Queensland, Tourism Gold Coast, Meat and Livestock Australia, the Japanese not-for-profit 'Club Australia' and the Watermark Hotel and Resort in the Gold Coast.

Media coverage of the visit was significent including the ABC's national news program. The students were accompanied by a Japanese media crew from the Tohoku Broadcasting Corporation which covered the visit for a documentary aired in Tohoku on 2 June 2012 and nationally on BS-TBS on 18 August 2012. The documentary also aired on the Australia Network on 24 August 2012.

Feedback on the program was uniformly positive. The students, half of whom had experienced the tragic loss of friends, family members or teachers in the tsunami, were overwhelmed by the kindness they were shown at school and with home stay families. As well as attending classes at Helensvale State High School on the Gold Coast, the students participated in a welcome function hosted by Meat and Livestock Australia, excursions to a national heritage site and a theme park and participated in a voluntary tree-planting exercise and a beach flag competition with the local lifesaving club.



Students from Minami-Sanriku participating in surf-life saving activities at a Gold Coast beach

Mobile Playground - Tohoku

In consultation with the Fukushima Board of Education, the AJF supported the acquisition and installation of a playground for the 'temporary' primary school for evacuated children of lino, Fukushima Prefecture. This playground will provide much needed recreational activity for the children and community.

On 17 April 2012, HE Mr Bruce Miller, Australia's Ambassador to Japan, accompanied by AJF Board member Ms Melanie Brock and the AJF Manager at the Australian Embassy in Tokyo, Ms Michiyo Horita, officially opened the playground at lino for the young school children.

The AJF's support for the playground attracted substantial media coverage including from the Yomiuri Shimbun, Japan's most widely circulated newspaper. Four local television stations and the Nichigo Press in Australia also reported on this AJF project. Ambassador Miller was interviewed by Radio Australia and was broadcast in Australia.



Young primary school children of Iino in front of their new Australian playground with HE Mr Bruce Miller (fith from the left) Australia's Ambassador to Japan, Ms Melanie Brock (third from the left) Tokyo-based AJF

Board member and officials from the Fukushima Board of Education

Mobile Library to the litate Village in Fukushima

The litate Village mobile library service (christened 'Koala-go' by a local student) commenced in February 2013 with an official launch on 31 January 2013 by Ambassador Miller and Ms Brock, along with village officials and community members. Ms Brock presented the primary school with an 'Experience Australia Kit', a teaching resource created by the AJF.

The Ironside State School community in Queensland contributed funds that had been raised following the tsunami/earthquake of March 2011. Shelving inside the mobile library to accommodate books was donated by a Japanese not-for-profit organisation.

More than 30,000 books (including hand-made pop-up picture books from a school in Gifu prefecture) were donated to litate village in the aftermath of the disasters. The mobile library service is able to offer about 1,000 books at a time and operates in the Fukushima community several times each week.



Australian Ambassador to Japan, Mr Bruce Miller, with children of the litate community at the launch of the mobile library 'Koala-go'.

PRIORITY AREA 2: ECONOMICS AND TRADE

Goal: To increase public and corporate awareness of, and facilitate informed discussion on, the mutual importance of the Australia-Japan economic relationship.

Strengthening Australia-Japan Legal Business Relationships, Law Council of Australia

The Law Council of Australia (LCA) delegation led by the 2012 President Ms Catherine Gale traveled to Tokyo in June 2012 to hold a seminar entitled 'Doing Legal Business in Australia and Japan'. During the visit, the LCA also conducted in-country meetings with Japanese legal professional peak bodies and public agencies including the Japanese Ministry of Justice.

The visit objectives were to: reduce existing barriers to relationships between Australian and Japanese lawyers and law firms and improve the mutual understanding of legal structures in the respective jurisdictions; strengthen legal professional links between the Law Council of Australia and the Japan Federation of Bar Associations; and facilitate high-level meetings between Australian and Japanese stakeholders on barriers to trade in legal services and the proposed Australian Free Trade Agreement.

The LCA considered these objectives were well advanced by the 'unprecedented level of discussion on liberalisation of legal services' at the seminar; meetings with Embassy officers and the reception for Australian lawyers organised by the Australian Embassy in Tokyo, and the establishment of an international Chapter of the Law Council's International Law Section. The Chapter plans to develop a booklet to assist Australian lawyers and law firms seeking admission/entry to Japan. The meeting facilitated new communication networks for future discussions and collaboration with the Japanese Ministry of Justice and the Japan Federation of Bar Associations.



Law Council President Ms Catherine Gale in Tokyo for the seminar -Doing Legal Business in Australia and Japan

Strengthening Australian Palliative Care Partnerships, Banksia Palliative Care Service

Banksia Palliative Care Service Incorporated is a Melbourne-based, not-forprofit organisation providing specialist community-based palliative care services with long-standing connections of over a decade with its Japanese counterparts. It is also an accredited provider of education and training programs in palliative care.

In November 2011, representatives of Banksia visited Japan as part of an AJF-funded project to strengthen its palliative care partnership in Japan; explore research and quality initiatives; and share expertise with individuals and institutions through training in Australian palliative care practices in rural prefectures. The project consisted of two elements of eight days each. The first phase involved a visit to conduct lectures at major universities in Osaka, Kobe, Tottori and Nagoya prefectures and to liaise with the Japan Educational Clinical Cardiological Society (JECCS). The lectures were attended by professors, staff, students and community representatives.

The second phase was a visit to Pallium in Tokyo (Banksia's partner in palliative care) to explore quality and risk management processes in aged care.

This project further strengthened the linkages between Australia and Japan in the area of home-based palliative care.



Julie Paul and Robyn Wright of Banksia Palliative Care at Kobe University with academics

PRIORITY AREA 3: SECURITY, REGIONAL AND INTERNATIONAL RELATIONS

Goal: To increase public and corporate awareness of, and facilitate informed discussion on, the mutual importance of the emerging bilateral security relationship between Australia and Japan

The full list of the projects funded under Security, Regional and International Relations is provided at **Appendix D.**

Dr Jacinta O'Hagan, Department of International Relations, Australian National University (ANU) - Culture of Humanitarianism: Perspectives on Humanitarianism in the Asia-Pacific Region

Ideas and practices of humanitarianism in and across the Asia-Pacific region was the subject of this project. A public lecture was held at the ANU on 9 August 2011 presented by Professor Yukie Osa of Rikkyo University entitled 'Five Months after 3:11: Japan's Triple Disaster and the Challenges of Japanese Civil Society'. The second component of the project was a two-day workshop for scholars and practitioners from Australia, Japan, China and Indonesia with experience or research interest in humanitarian assistance, to examine practices of humanitarianism in and across the Asia-Pacific region. It provided participants with insights of how donors and recipients in the region understand the concept of humanitarianism and how this impacts on international cooperation.

The combination of the public lecture and workshop succeeded in providing a varied audience in Australia with the opportunity to gain a deeper understanding of Japan's ideas and practices within the broader comparative context of humanitarianism in the Asia-Pacific region. Professor Osa also gave an interview on ABC Radio National.



Professor Yukie Osa at the workshop at the Australian National University in Canberra

PRIORITY AREA 4: EDUCATION AND SCIENCE

Goal: To promote research, dialogue and exchange in areas that increase understanding of the contemporary Australia-Japan relationship, including language, demography, social change, ageing, gender, environment, innovation and technology, and cultural issues.

The full list of the projects funded under Education and Science is provided at **Appendix D.**

Masterpieces of Australian Contemporary Novels, Gendaikikakushitsu Publishers

The Australia-Japan Foundation sponsored a new program under the title "Masterpieces of Australian Contemporary Novels' to promote Australian contemporary literature in Japan. Ten works of Australian contemporary fiction will be translated into Japanese over coming years to increase understanding of, and exposure to the diversity of Australian culture and the excellence of modern Australian literature.

The pilot for the series was David Malouf's Remembering Babylon, first published in Australia in 1993. Japan's Gendaikikakushitsu publishers promoted the translated work through book review sections of Japanese newspapers and magazines. A launch was hosted by Ambassador Miller and AJF Board member, Professor Kate Darian-Smith. Both Ambassador Miller and Professor Darian-Smith were interviewed by Michael Cathcart on his program 'Books and Arts' (http://www.abc.net.au/radionational/michael-cathcart/3050958) on ABC Radio National.

Otemon Gakuin University Library, Australian Resource Collection

Australia-Japan Foundation funding enabled the Otemon Gakuin University Library to continue to build it's comprehensive collection of printed and audio-visual materials on Australia to promote interest in, and understanding of Australia. A 'New Arrivals Corner' was established to feature new acquisitions and special displays. Educational events were organised for the general public including 'The World of Australian Wildflowers' and 'The Legends and Myths of Australian Aborigines'. A visit by the Nohara Primary School in Hyogo was organised in September 2011 as part of the Library's external learning activities about Australia. This school has a sister-city link with Ironside State School in Queensland and has been involved in school exchanges over the past 30 years.

The University's Centre for Australian Studies holds open seminars to which Australian researchers are invited to serve as lecturers. The Library also consults with these Australian academics on new acquisitions.

Promoting Australian Excellence in Education, University of Southern Queensland

A remote-controlled robot manipulated by primary school children in Japan and Australia was the subject of this project. The Remote Access Laboratory (RAL) was established by the Faculty of Engineering and Surveying at the University of Southern Queensland to allow its primary school distance education students to manipulate various 'real' experiments using expensive or not readily available equipment through a remote server and the Internet. The Robot RAL-ly project was developed so that young children working in small groups could design and construct a course through which they could drive a remote-controlled robot using the RAL technology.

There were five key stages to this project. The first involved Japanese students designing a course for the robots, developing scale designs and then transmitting these to a group of primary/middle school Australian students in Toowoomba. Stage 2 involved Australian students constructing the course at USQ and communicating via video conferencing with the students in Japan – transmitting live images of the construction and allowing the designers to provide feedback. Once constructed (Stage 3), the students in Japan would use the RAL server to navigate the robots remotely around the course in Australia. Visual feedback would be provided to the drivers using web cameras on the course and the 'robot's-eye-view' camera – all projected for the students in Japan on large screens. Focus discussion were conducted as Stage 4. A seminar in Kyoto and Beppu campuses of Ritsumeikan University to showcase the project and highlight the educational value of RAL technology and other possible uses with children was Stage 5.

This imaginative and technologically engaging project was successful with one of the most significant outcomes being the realisation of this technology's potential to establish and maintain cross-cultural communication between both students and teachers in Japan and Australia.



Students in Japan enjoying their activities in designing a course for robots

Scholarship Program for Japanese Dancers - The Australian Ballet School

In 2012, two Japanese dance students - Ms Karumi Shibadaira from Nagano and Ms Atau Watanabe from Tokyo - were invited to study ballet at Australia's premier ballet academy - The Australian Ballet School in Melbourne. Both young students excelled in their studies and participated in the School's end of year production of *Nutcracker - the Gift of a Dream* which was staged at the Arts Centre, Playhouse in December 2012.

Through study in Australia at The Australian Ballet School, these talented young dancers were provided an opportunity to further their training and ultimately their careers through attending Australia's most elite dance School.

2011-12 AJF Sir Neil Currie Awards

These awards commemorate the life of Sir Neil Currie, former Australian Ambassador to Japan and Chairman of the Australia-Japan Foundation. The awards program was established in 2000 to promote research and teaching about Australia at tertiary institutions in Japan and to facilitate academic exchange between the two countries.

The following six academics were recipients of the 2011-12 Sir Neil Currie Awards:

| Priority Area | Expenditure |
|---|--|
| ProfessorYoshikazu Shiobara, Faculty of Law, Keio University | Sir Neil Currie Award in Curriculum Development - topic will be Civil Society in Australia and Japan Post March 2011 - Possibilities for Dialogue and Collaboration. |
| Mr Jun Nagatomo | Sir Neil Currie Award - Publication Award for research on a publication entitled 'Lifestyle Migration: Japanese Migrants in Australia'. |
| Mr Yugo Tomonaga | Sir Neil Currie Award: Yugo Tomonaga - Publication Award for research on a publication entitled 'Aboriginal Land Rights and Environmental Management'. |
| Mr Takashi Kosuge | Sir Neil Currie Award - Post Graduate Research Award - Eco Tourism Accreditation Program in Australia and its Relationship with Future Sustainable Environments |
| Mr Yoichiro Aso | Sir Neil Currie Award: Yoichiro Aso - Publication Award for research on a publication entitled 'Journey of Australia' |
| Ms Junko Yasuda | Sir Neil Currie Award - Publication Award for research on a publication entitled 'Australia's No Lift Policy' |

Visiting Professor in Australian Studies, University of Tokyo

The Visiting Professor in Australian Studies at the Centre of Pacific and American Studies (CPAS), University of Tokyo is an initiative strongly supported by the AJF and the Australian Embassy in Tokyo.

In 2011, Associate Professor Anne Collett was appointed to the position for an eight-month term. Professor Collett described her experience as professionally and personally 'the best of her life'. She expanded her research networks through literary academic associations introduced by members of the Australian Studies Association of Japan (ASAJ) and worked actively to promote Australian Studies in Japan.



Caption: Visiting Professor of Australian Studies, Associate Professor Anne Collett with students in her class at the University of Tokyo

Future Leaders' Workshops – Australia/Japan Network in Materials Science

The concept of the 'Future Leaders Workshops – Australia/Japan Network in Material Science and Engineering' was to mark the handover of an initiative begun in 1982-83 by Professors Tom Healy and Neil Furlong of the University of Melbourne. The Japan-Australia Collaboration in Colloid Science, Materials Science, Nano-science and Nano-technology is now an important element of the work of the Royal Australian Chemical Institute and the chemical Society of Japan.

In May 2012, Professors Healy and Furlong conducted two workshops for 'Future Leadership'. The first was held on 10-11 May 2012 at the World Premier Research Institute at Tsukuba Japan and involved 15 mid-to early career researchers – six from Australia and nine from Japan who presented reviews of their current research work on materials science and engineering and held discussions on resource exploitation, environmental management, energy generation and health care. Audience participants numbered up to 100. The second workshop was funded separately. The workshops were assessed as 'very successful' by the applicants and resulted in a memorandum of understanding between the National Institute of Materials Science at Tsukuba, Japan and the University of Melbourne. This has provided the framework for future collaborations, visits and secondments by Australian academics to Tsukuba. An article on the workshops was included in a newsletter to members and stakeholders of the ARC Special Research Centre at the University of Melbourne.

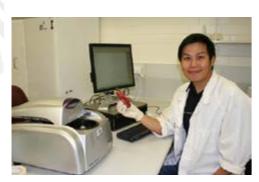


Australian and Japanese Participants at the Future Leaders' Workshop

Student Exchanges in Plant Pathology

In 2010, the Australasian Plant other student, Monica Kehoe from Pathology Society (APPS) signed a Memorandum of Understanding Phytopathological the Society of Japan (PSJ) to enhance collaboration between the two professional scientific societies in education and science. A program of short-term exchanges of postgraduate research students in plant pathology was initiated. The first visit was made by two Japanese post-graduate students in 2011. One attended the Department of Agriculture and Food in Western Australia and the other visited the University of Tasmania.

In 2012, the visits of two postgraduate students from Australia to Japan were supported by the Australia-Japan Foundation, APPS and PSJ. One student, Matthew Tan from Murdoch University, Western Australia, visited the Foreign and Forest Production Research Institute in Tsukuba in April 2012 where he researched a serious disease affecting pine trees caused by the pine wilt nematode, a serious quarantine threat to plan plantations in Australia and New Zealand. The



Matthew Tan

the University of Western Australia and Department of Agriculture and Food WA, visited Hokkaido University, Sappora, in May-June 2012. Her research focused on a virus disease affecting lupins caused by a closely related virus disease of clover.

This program is continuing with two students attending institutions in Australia and New Zealand in 2013 and a reciprocal visit to Japan by Australian students is planned for 2014.



Monica Kehoe

PRIORITY AREA 5: SOCIETY AND CULTURE

Goals: To promote cultural and social exchange in areas that improve the understanding of, or directly impact on, the bilateral relationship, including in a regional context. To facilitate media and communitybased activities which increase mutual understanding and goodwill between Australia and Japan.

The full list of the projects funded under the Society and Culture program is provided at Appendix D

Tour of Japan by the Australian Chamber Orchestra

The Australian Chamber Orchestra (ACO) conducted a tour to Japan and performed at Kitakyushu, Kanazawa and Tokyo from 1 October 2011. The tour comprised 14 members of the ACO and two managerial staff. Additionally, Ms Naoko Yoshino, a harp soloist, was engaged from Japan to perform with the ACO.

A key objective of the tour was to build Australia's cultural profile and the ACO's reputation in Japan. The tour was well publicised throughout Japan and by a media release in Australia. Media coverage and reviews were strongly positive and the ACO's performance in Tokyo was recorded for delayed broadcast on NHK satellite TV channel and aired on 13 December 2011. The ACO developed its network of connections to support the ACO's future touring activities including a substantial tour to Japan planned for



Members of the Australia Chamber Orchestra performing in Tokyo

Australian International Documentary Conference

The Australian International Documentary Conference (AIDC) is the leading forum and marketplace for documentary and factual programming in the Asia-Pacific region with a focus on future direction, content, craft, technology, co-production partnership and sales.

In February 2012, the AIDC was held in Adelaide. The Australia-Japan Foundation supported the attendance of Mr Nobuo Isobe, Head of International Program Development of Japan's public broadcaster, NHK. Mr Isobe participated in *Editor's Hour* and was also involved in the MeetMarket program. He also had four scheduled meetings with a range of Australian documentary film makers whose work fitted with NHK's programming policies.



Mr Isobe at the AIDC in Adelaide

Cherry Blossom Project, Penny Ikinger

Australian rock musicians Penny Ikinger and Deniz Tek collaborated with Japanese musicians Masami Kawaguchi, Louis Inage and Keiichi Sakai from the band Hallucionz for two performances in Tokyo and one each in Yokohama, Kyoto, Kobe and Osaka. In addition to the performance tour, the project also included a filmed and studio recording element. The tour was widely promoted through the internet using Facebook, blogs and personal websites and through radio and print media. Ms Ikinger also composed a tour diary published on the i94bar webzine in 2013.

The **Cherry Blossom** Project was a success on a range of levels. A strong musical and personal relationship was forged between the Japanese and Australian musicians and built on the existing professional relationship initiated in 2008 by a performance at the **Blue Velvet Night 90th Anniversary** show in Tokyo where Ms Ikinger performed with these same Japanese musicians. By performing in five cities, Japanese audiences were exposed to Australian rock music influences, ideas, history and an extremely high level of musicianship.

Strong rapport was established during and after the shows with enthusiastic, engaged and diverse audiences. The touring group met many professional Japanese musicians, songwriters, venue operators, booking agents and audience members and established a strong network for future creative relationships and opportunities in Japan and Australia. Media coverage and response was positive and developing a media profile in Japan also increased the group's direct accessibility to Japanese fans. A coup for the Cherry Blossom project was receiving airplay on Inter FM (one of four FM stations in Tokyo).

The **Cherry Blossom** tour resulted in the planning of future performance tours in both Japan and Australia in 2013 and 2014 and a studio recording in Tokyo in 2013 to further promote Australian rock music to Japanese audiences and open up an appreciation and discussion of Australian rock music through related airplay and interviews.



Penny Ikinger and Japanese musicians performing as part of the Cherry Blossom Project tour to Japan

Urban Futures, Index Architecture

project was the development of innovative strategies and models considering contemporary architectural and planning issues of densification, efficiency and sustainability in the urban spaces of post-industrial cities.

A cross-cultural, structured workshop for urbanists and architects took place in Tokyo for a group of Australian masters' students and their Japanese counterparts to brainstorm strategies for dealing with rapid urbanisation and environmental sustainability. The workshop format provided an opportunity to share research and explore the future of urban spaces. The results of this collaboration formed an exhibition which was displayed in Tokyo in January 2012 and in Melbourne in June 2012 (see www.urbanfutures. net). The workshop and exhibitions were successful and resulted in an RMIT publication entitled Urban Futures.

This project further strengthened the strong institutional relationships

The long-term objective of this between RMIT University, Tokyo Institute of Technology and Index Architecture and planning is underway for a similar project to be repeated in an Australian city. A further outcome was that an RMIT graduate from 2011 was accepted as a masters researcher in October 2012 at the Tokyo Institute of Technology and was subsequently awarded a Monbukagakusho Scholarship from the Japanese Ministry of Education.



RMIT and Tokyo Institute of Technology staff and students following a weekend intensive design session at the Hachioji Inter-University Seminar House in Tokvo.



RMIT and Tokyo Institute of Technology staff and students following a weekend intensive design session at the Hachioji Inter-University Seminar House in Tokyo.

JOLT Art's Extremities Tour

The Extremities Japan Tour presented a number of performances of up to 20 Australian artists including six professional sonic artists with an intellectual disability (the Amplified Elephants), as well as a number of Japanese sonic media artists. Fourteen performances and one film screening took place over the three evenings with artists traveling to Osaka, Kyoto and Nagoya to perform. Local Japanese sonic media artists also featured in collaboration with Australian artists.

The tour promoted the quality and cultural flavour of Australian sound artists alongside leading Japanese artists through a cross-cultural sonic art festival. Strong relationships and linkages were formed which may facilitate future performances, recordings, lectures and residency opportunities. The positive response from Japanese artists and audiences has encouraged JOLT Arts to continue building the sonic arts industry within the Asia-Pacific region through advocating the cultural significance of sonic media art to contemporary society and presenting cutting-edge sonic arts to audiences. The tour attracted positive media coverage included an article in The Japan Times and an interview with Tokyo Timeout.



Members of the Amplified Elephants in performance as part of JOLT Art's Extremities Tour

Percy Grainger Concert and Symposium

A series of symposia and concerts commemorating the 50th anniversary of Percy Grainger's death were held in Tokyo, Sendai and Kyoto between late November and early December 2011. The organiser invited Penelope Thwaites, an Australian pianist and one of the foremost authorities on Mr Grainger, as a special guest to perform solo recitals at each venue. A goodwill concert was held at a university in Sendai and another at the Museum of Kyoto with the support of the Kyoto Japan Australia Society.

The events attracted good attendance and positive feedback also generated substantial interest in Percy Grainger's life and works among the local music industry and researchers.

Asialink Arts Residency Program 2012

The Asialink Arts Residency Program 2012 which provided a framework for two Australian arts professionals to visit Japan to experience Japanese culture, produce creative and original projects and develop networks in Japan through a period of residency in Japanese arts institutions. Residency programs enhance the profile of Australian arts expertise in Japan, deepen the Australian participants' understanding of the Japanese context and facilitate dialogue, mutual understanding and respect for each other's cultural practices.

A Residency in Performing Arts was awarded to Ms Pia Van-Gelder, a Sydney-based electronic media artist and teacher at the College of Fine Arts. Her residency was hosted by SuperDeluxe, Tokyo. Ms Gelder devised two major audio visual performance works based on the Indigenous religion of Shinto. Her residency concluded with a guest lecture at the Tokyo Institute of the Arts.



Ms Eliza Roberts, Asialink with Ms Hitomi Toku, Cultural Relations Officer and Mr Ciaran Chesnutt, First Secretary from the Public Diplomacy Section, Australian Embassy, Tokyo

Asialink Arts Residency Program 2012 (continued)

A Residency in Writing was awarded to Ms Gretchen Shirm, who completed her residency at Aichi Shukutoku University in Nagoya. She researched and worked on the first draft of her novel 'Heart', conducting trips to Nagasaki and Hiroshima and visiting a number of museums with significant photographic collections. She also met with leading Japanese writers. Ms Shirm was named one of the 2011 Sydney Morning Herald's Best Young Australian Novelists and her stories have been published in Best Australian Stories. Her first novel will be published in 2013 (The Forgetting Curve).

The grant also enabled Asialink's Arts Residencies Manager, Ms Eliza Roberts, to attend the Res Artis meeting at the Tokyo Wonder Site where she was elected to the Res Artis Board positioning her at the centre of progressive residency knowledge and engagement. Networking opportunities provided by the research trip have resulted in further Australia-Japan projects for 2013.



Ms Gretchen Shirm



Ms Van-Gelder at work on her installation

Community Grants

Gateball Championship 2011, Gateball Australia

Gateball originated in Japan in 1947 and is now played by more than 8 million people in over 15 countries worldwide. Gateball is a fast-paced, non-contact and highly-strategic mallet sport which can be played by anyone. Although relatively new in Australia, the popularity of gateball in Australia is increasing and there are now over thirty clubs in Australia.

The Australia-Japan Foundation supported the hosting of the largest gateball event ever held in Australia – the 2011 Gateball Championships in Newcastle from 16-18 September 2011. In addition to competitions, an opening and closing ceremony were held featuring Australian entertainment and training sessions for Australian teams to learn strategy, technique and refereeing from qualified Japanese teams. Over 150 competitors from twenty-four teams including from Japan, China and Australia, competed in a spirit of friendship, participation and cultural exchange. The Japanese contingent comprised seven players, officials and referees and their involvement helped to develop relationships with Australian gateballers who will be looking to participate in the World Gateball Championship to be held in Japan in 2014.



Participants at the Gateball Championships in Newcastle

Branch Out - Kalinda Primary School

Kalinda Primary School in Ringwood, Victoria has had a sister city relationship of ten years' standing with Higashi Primary School in Kofu, Japan and a number of Japanese interns have worked at Kalinda Primary School.

In this project entitled 'Branch Out', Grade 5 and 6 students of Japanese (Level 4) from Kalinda visited Higashi Primary School in October 2011 and participated in Japanese and other classes as well as school activities. Kalinda students ran popular and successful football clinics at lunch times. The Kalinda students were hosted by Japanese families while teachers from Kalinda taught at the local kindergarten and at a community English class. The Kalinda teachers and students also visited areas of cultural importance in Tokyo, Kyoto, Osaka and Hiroshima to gain an understanding of Japanese culture, history and language. They also met with education officials at the Kofu City Council to help establish a sister-city relationship between Kofu City Council and Maroondah City Council. The school is continuing discussions with Kofu City Council and Marondah City Council on formalising this relationship.

This project was successful in providing opportunities for both Australian and Japanese students to embrace each other's cultures and build new connections. On their return to Australia, the Kalinda students continued their contact with the Japanese students through skype and with host families. They also wrote articles for the school newsletter about their experiences in Japan. The cultural exchange program continues to be celebrated by students at Kalinda Primary School's annual 'Japanese Day'.

The 'Branch Out' Japan trip blog can be accessed at: http://branchoutkalinda.blogspot.com.au/



Grade 5 students from Kalinda Primary School in Ringwood with students of Higashi Primary School in Kofu, Japan

Enhancing Social Policy Linkages – Workshop and Social Inclusion

Researchers at the Social Policy Research Centre (SPRC) at the University of New South Wales (UNSW) and the National Institute for Population and Social Security Research (NIPSSR) in Japan explored current research relating to child poverty and social inclusion at a one-day workshop followed by a half-day meeting at the UNSW. Australia-Japan Foundation funding enabled four Japanese researchers to attend the workshop – three of whom were from the NIPSSR and the fourth from the Japan Institute for Labour Policy and Training.

The workshop was also attended by Kuriko Watanabe, a Japanese visiting researcher at the SPRC from Keio University, Professor Janet Gornick, an international expert in the field from the City University of New York and some of Australia's s leading researchers and policy analysts on child wellbeing and child poverty. The workshop was considered to be very valuable and the decision was made that a second workshop would be hosted by NIPSSR and held in Japan in July 2014 on the topic of 'The Living Standards of the Elderly'.

Japanese Community Connections

At the Yarra Plenty Regional Library in Watsonia, Melbourne, a core user group was identified as a group of young Japanese families regularly meeting for story time. The Library sought funding for a small Japanese/Australian garden to serve as a quiet, reflective place and to encourage both usage of the library and cross-cultural awareness with library staff including the Library's Community Liaison Officer. Over a 12-month period, the community provided strong input into the design of the Japanese courtyard garden and a specialist in Japanese garden landscape was employed who completed the project by June 2012.



Launch of the Australia-Japan Garden

Japanese Community Connections (continued)



Launch of the Australia-Japan Garden

A launch event featuring a drumming performance, traditional tea ceremony, origami and martial arts demonstrations was held on 26 June 2012 at which AJF Chair Mr Murray McLean, made a speech. Over 150 people attended the event including the Director of the Japan Information and Cultural Centre, the local MP and a Local Government Councilor. The garden at the library is expected to serve as a valuable cultural hub for many years to come.



Launch of the Australia-Japan Garden

Australia-Japan Wildlife Conservation and Education Foundation - Pilot Study on an Environmental and Social Study Program

Two model cities in Japan (Kanicity and Gifu Prefecture) and one in Australia (Redland City in Queensland) were selected for the pilot studies of Australian environmental and wildlife conservation organisations and facilities.

The Australian and Japanese schools were connected using two-way live broadcasting through the internet which enabled Japanese students to observe real Australian environmental and wildlife conservation activities and every-day aspects of Australian society.



Various photos of the Environmental Social Study Program

The pilot study was important not only educationally and culturally but also in developing friendship links between the students. A key outcome of the project was the plan to establish 'sister city' relationships between the schools.

The project attracted media coverage in Japan through two articles in the Chunichi newspaper and a broadcasting feature on the Kani cable TV in Kani City which broadcast a class. In Australia, Redland Times reported on the project.





Various photos of the Environmental Social Study Program

Shimoda-Maroochydore Surf Lifesaving Exchange Program, Maroochydore Surf Life Saving Club

The Shimoda-Maroochydor Lifesaving Exchange Program has been operating for 13 years so there are many established connections between Australia and Japan through this activity. The objective of this project was to develop a comprehensive and long-term program of engagement for surf-lifesaving training in the regions in Japan of Shirahama, Kisami and Yumigahama. The project contained four phases - travel to Japan to develop a 10-year strategy factoring in significant changes in Japanese lifesaving policies and practices; a visit by Japanese lifesavers and officials to Australia for three weeks over December 2011-January 2012 to train and participate in a range of Australian cultural/recreational activities; travel by a group of Australian youth lifesavers to Japan in July 2012 to live and train with Japanese youth surf lifesaving leaders; and lastly, the visit by two highly skilled lifesavers to Japan in August 2012 to coach and train Japanese life savers in Australian patrol techniques, CPR, rescues, defibrillation, health and fitness at the regional beaches.

These activities were successful in capacity-building for Japanese lifesaver trainers and administrators with the added outcome that the local business community were involved and sponsored the cultural and recreational elements of the program. Good media coverage in both Australia and Japan was generated by this project.



Three young Japanese participants in the lifesaving training program

St Mary's College, Broome - Taji Cultural Student Exchange Program

The Taji Cultural Exchange Program between the Taji Elementary School in Japan and St Mary's College in Broome was established in 2008. In 2011, the school celebrated the 30th anniversary of the sister-town relationship between Taji and Broome. The two towns have strong historical and cultural ties dating back to Broome's pearling industry at the beginning of the 20th century.

In recognition of this important commemorative event, the Australia-Japan Foundation provided grant funding to support an exchange for ten Japanese students from Taji Elementary School to visit Broome in September 2011 for an education and home stay program. The students attended classes at St Mary's College (the school established by Japanese pearling families in 1908), participated in a range of visits including to: the Japanese Cemetery and Broome Museum and participated in social activities including with the Japanese community in Broome.



Students from Taji Elementary School enjoying one of the exchange program's recreational activities - camel rides along the beach at Broome

Victorian Throwers Club, Australia Japan Hammerthrow Challenge

This project was originally approved as a 2010-11 grant, however, because of the earthquake/tsunami in March 2011, the project was deferred to the 2011-12 financial year and took place in August 2011.

Five Australian hammer throwers participated in a reciprocal exchange visit to Toyota City in Aichi to train with Japanese hammer throwers at Chukyo University. The project involved significant people-to-people linkages as well as sharing interests and expertise. The project attracted media attention from Nichigo press and in Melbourne, print media including *The Age* and the *Herald Sun*.



Australian and Japanese hammer throwers at Chukyo University, Aichi Prefecture

PRIORITY AREA 6: COMMUNICATION, INFORMATION AND ADVOCACY

Goals: To promote public awareness and advocacy programs in Australia and Japan which strengthen the bilateral relationship. To ensure effective management and promotion of the AJF's program of work in Australia and Japan.

The full list of the projects funded under the Society and Culture program is provided at **Appendix D.**

Australian Studies Association of Japan: National Conference

In June 2012, the Australian Studies Association of Japan (ASAJ), held its annual academic conference on the theme 'Australia and Japan's strategic relationship post-Great East Japan Earthquake'.

Professors William Tow of the Australian National University, Dr David Walton of the University of Western Sydney and Dr Thomas Wilkins of the University of Sydney, joined Japanese experts to speak at the symposium. Discussion focused on the challenges and prospects facing both traditional and non-traditional strategic partnerships between Australia and Japan.

The ASAJ also invited Japanese high-school students and Australian exchange students to the conference to discuss their impressions of each other's country and the Australia-Japan relationship.

The Australia-Japan Book, Focus Publishing

A major book project entitled Australia-Japan: Partners in Regional Commerce and Engagement was undertaken by Focus Publishing for publication and distribution at the 50th anniversary of the Australia-Japan Conference held in Sydney from 7-9 October 2012. The Australia-Japan Foundation contributed to publication costs of the book which was produced in both English and Japanese. The book is the second one produced by Focus Publishing exploring the economic, cultural and security dimensions of the bilateral relationship. The first was Australia-Japan: Friendship and Prosperity which was published in 2007 as part of the 30th anniversary of the Nara Treaty and official Year of Exchange between Australia and Japan.

AJF Media Intern, University of Sydney

Ms Madeline King was selected from the University of Sydney's Media and Communications School to undertake the first media internship offered by Agence France Presse and supported by Australia-Japan Foundation funding. Ms King commenced the internship in January 2012.

During her internship, Ms King produced a wide range of stories including about arts and culture as well as trade issues in both print and online formats. Ms King had several stories published including articles on Japan's economic downturn and the economic impact of the situation in Fukushima following the earthquake/tsunami of March 2011.

The internship is an important initiative that enables outstanding students of journalism to acquire professional experience in Japan and to develop a network of Japanese media colleagues and contacts. Ms King's success in this role was reflected by the fact that Agence France Presse offered to continue and expand this program in 2012-13.



Ms Maddie King at work as the first Australia-Japan Foundation Media Intern at the Tokyo office of Agence France Presse

Developing an Asia Pacific Forum for Restorative Justice within Japan and Australia

The Asia-Pacific Forum for Restorative Justice (APFRJ) is a non Government, not-for-profit organisation which originally operated within the Centre for Social and Community Research at Murdoch University in Western Australia.

Funding from the AJF supported the establishment of the Asia-Pacific Forum for Restorative Justice to further cooperation on Restorative Justice principles between Australia and Japan. The Forum helped to establish and develop a broad range of restorative justice practices, processes, initiatives and research through the Asia Pacific region beginning with an international exchange of information and cooperation.

A follow-up conference to be held in Perth in 2013 was a planned outcome of this project.



Scholars participating in a Restorative Justice Seminar at Kokugakuin University Tokyo at the invitation of Professor Yokoyama and his Australian guest Dr Brian Steels as part of the Asia Pacific Forum for Restorative Justice

ADMINISTRATIVE OVERVIEW

The period 1 July 2011 to 30 June 2012 represents the fifth financial year of the AJF's operation since it was merged with the Department of Foreign Affairs and Trade (DFAT). DFAT assumed responsibility for all AJF staffing overheads, operating expenses, asset depreciation and related costs on 1 December 2006.

Corporate Governance

The Minister for Foreign Affairs has overall responsibility for the AJF which is part of the Foreign Affairs and Trade portfolio. DFAT has oversight of AJF corporate governance practices through the participation of the Ex Officio Board member. The Secretariat ensures compliance with the department's financial and administrative guidelines.

Auditor's reports

The financial affairs of the AJF are examined by the Australian National Audit Office as part of its examination of the DFAT accounts. Its financial statements are incorporated into the DFAT Annual Report.

Assets Management

All asset acquisitions and disposals are recorded on DFAT's SAP Financial Management and Information System.

Purchasing

All contractual arrangements are conducted in accordance with the Commonwealth Procurement Guidelines, and DFAT procurement manual guidelines.

Industrial Democracy and Workplace Diversity

Secretariat staff are covered under the industrial democracy and workplace diversity programs of DFAT, including the department's Certified Agreement.

Freedom of Information

In the reporting period, the AJF did not receive any applications under the Freedom of Information Act 1982.

Meetings and Decision Making

The AJF Board holds three meetings each financial year to discuss emerging issues in the bilateral relationship, to identify future funding priorities and to monitor the progress and performance of its programs. Members may also conduct Board business inter-sessionally, as required, or form subcommittees to oversee particular projects.

AJF Board meetings held during the reporting period were:

| Meeting No. | Location | Date |
|-------------|-----------|------------------|
| 122 | Brisbane | 5 November 2011 |
| 123 | Melbourne | 10 February 2012 |
| 124 | Canberra | 6 June 2012 |

Remuneration

Board members receive sitting fees and travel expenses in line with Remuneration Tribunal determinations for part-time members of non-statutory bodies when undertaking AJF business.

Information and Advertising

The AJF grant funding rounds are advertised on the DFAT, Australian Embassy Tokyo and AJF websites and social media including Twitter, selected websites in Australia and by direct mail. The Australian Embassy in Tokyo promotes the AJF grant program and the AJF Sir Neil Currie Awards through its broader outreach to key stakeholders and interest groups in Japan. Funding guidelines and copies of the application form are available on the AJF's website. Hard copies can also be requested from the Secretariat.

Grant recipients are required to acknowledge the AJF's support in their promotional materials. Recipients with projects involving performances or exhibitions in Australia or Japan are also required to list their events on OzArts Online (http://www.ozarts.com.au).

The AJF is a non-statutory, bilateral foundation in the Department of Foreign Affairs and Trade which was established in 1976 with the aim of strengthening and further developing Australia-Japan relations. The AJF aims to fund suitably qualified individuals and non-government organisations in Australia and Japan in support of projects that will help build sustainable networks and increase mutual understanding and goodwill between the two countries. New proposals are assessed by a Board comprising community and business leaders appointed by the Minister for Foreign Affairs.

APPENDIX A

Receipts and Expenditure 2011-12

| Receipts | |
|--|-------------|
| International Relations Grant Program (IRGP) | \$769,000 |
| Departmental Allocation | \$231,000 |
| Total Receipts | \$1,000,000 |

| Expenditure IRGP | |
|--|-----------|
| Reconstruction Initiative | \$184,236 |
| Economics and Trade | \$34,248 |
| Security, Regional and International Relations | \$10,000 |
| Education and Science | \$228,420 |
| Society and Culture | \$265,096 |
| Communication, Information and Advocacy | \$47,000 |
| Subtotal IRGP | \$769,000 |

| Departmental | |
|---|-----------|
| Grants (supplementing IRGP grants listed above) | \$34,500 |
| Procurement | \$19,513 |
| Program Support/Procurements | \$124,544 |
| Board and Secretariat Expenses | \$50,823 |
| Subtotal Departmental | \$229,380 |
| Total Expenditure \$998,380 | |

APPENDIX B

AUSTRALIA-JAPAN FOUNDATION BUSINESS PLAN 2011-12





EXECUTIVE SUMMARY

The Australia-Japan Foundation (AJF) is a non-statutory, bilateral foundation in the Department of Foreign Affairs and Trade which was established in 1976 with the aim of strengthening and further developing Australia-Japan relations. The AJF aims to fund suitably qualified individuals and non-government organisations in Australia and Japan in support of projects that will help build sustainable networks and increase mutual understanding and goodwill between the two countries. New proposals are assessed by a Board comprising community and business leaders appointed by the Minister for Foreign Affairs.

MISSION

To advance Australia's engagement with Japan by supporting cultural, academic, business and community exchange and facilitating informed discussion on key bilateral foreign and trade policy issues.

The AJF program and budget will support Australia's foreign and trade policy interests by facilitating activities that:

- (i) increase understanding in Japan of shared interests with Australia;
- (ii) increase understanding in Australia of the importance of Japan to Australia as an economic and strategic partner; and
- (iii) increase recognition in Japan of Australian excellence and expertise

(AJF Orders in Council, 30 November 2006)

RISKS AND OPPORTUNITIES

| Risks | Mitigation Strategies |
|--|--|
| Grant activities fail to deliver anticipated outcomes due to the grant recipient not having necessary in-country skills. | Preference will be given to applicants who can be expected to deliver project outcomes efficiently and effectively without requiring support from DFAT (other than that which has been negotiated in advance). |
| | Indicators of this capacity include having confirmed partners in both countries and assured funding or in-kind support from a range of sources, as well as a proven track record in delivering similar projects independently. |
| Exchange rate losses affect the value of administered grants denominated in yen. | The AJF funding guidelines will specify that grant recipients must carry the risk of exchange rate variations. |
| | The Board may consider applications for financial supplementation but it cannot be presumed. |
| Advertising fails to attract new and innovative grant funding proposals across the full | Target advertising for new and innovative projects which build on previous AJF support. |
| spectrum of AJF activity. | Reject applications for ongoing programs which have not provided persuasive acquittal reports of previous grant activity or which fail to demonstrate how the program will continue to deliver good outcomes. |
| | Encourage repeat applicants to seek funds from alternative sources for ongoing activities. |
| | Set a limit of three years for seed funds aimed at supporting the start-up of new programs. |
| | Advertise grant rounds more widely and use Board connections to reach a more diverse audience of potential grant applicants. |
| | |

RISKS AND OPPORTUNITIES (continued)

Risks

Mitigation Strategies

Poor or insufficient reporting of the Ensure outcomes of grant activities.

grant recipients fully understand the terms of their funding agreements and specifically discuss their reporting obligations prior to signing the agreement.

Where projects are co-funded with post, seek post feedback on the outcomes and achievements as well as any difficulties or setbacks.

Ensure Japanese grant recipients have Australian partners who can contribute to the acquittal report or discuss a project's performance with AJF Canberra if necessary.

Opportunities

comprehensive strategic partnership built on shared democratic values. a commitment to human rights, freedom and the rule of law as well as common security interests, mutual respect, trust and deep friendship.

For economic, political and strategic reasons, the relationship is of fundamental importance to both countries. Japan is expected to remain and important export market and trading partner for many years.

Australia and Japan are together taking practical steps to address regional and global strategic challenges such as fighting terrorism, preventing the proliferation of weapons of mass destruction, and human security concerns such as disaster relief.

Strategies to harness

Australia and Japan have a The AJF Secretariat will seek to identify opportunities for Ministers to attend or support AJF activities which will raise public awareness of the importance of the bilateral relationship.

> AJF Board members will participate in the official Australia-Japan Conferences, which bring together policy-makers and business and community leaders from both countries to discuss key bilateral political and strategic policy issues.

> AJF Board Chairman will occupy ex officio membership of the Executive Committee of the Australia-Japan Business Cooperation Committee, to engage the private sector in the AJF program of work.

DFAT and other senior officials and key grant recipients will have an opportunity to deliver presentations to the Board on emerging bilateral foreign and trade policy priorities, so members can make informed funding decisions and ensure the work program reflects the Australian Government's priorities.

RISKS AND OPPORTUNITIES (continued)

Opportunities Strategies to harness Poor or insufficient reporting of the Assistant Secretary, North East Asia outcomes of grant activities. Branch will oversee the overall program of AJF activities in Australia and Japan, and will facilitate consultations with other areas of DFAT, including the Australian Embassy in Tokyo, Japan Section, Japan FTA Taskforce, Public Diplomacy Branch, DFAT State Offices, and other agencies, as appropriate, to encourage them to leverage off AJF activities and to help identify future funding priorities. Well-established networks of AJF The Secretariat will maintain contact databases of key stakeholders and stakeholders and supporters in supporters in both countries to promote both countries. the annual funding round to a wide audience and to be able to target potential grant recipients from key sectors, as necessary. The Secretariat will facilitate networks of AJF grant recipients and identify opportunities for them to leverage of each other's efforts. The Secretariat will maintain a bilingual website to keep the Australian and Japanese public informed of its activities and funding opportunities. Board The aims of the meetings of 2010 and enlarged New and 2011 will be to familiarise new appointed in 2010 with members representing key sectors identified | Board members with the broader AJF operating environment and to develop in the AJF Strategic Plan and with the 2010-13 Strategic Plan and 2010-11 recent and direct experience of and 2011-12 Business Plans. Japan. Board members will be encouraged to leverage off their networks to identify suitable projects for AJF support. Board members will be encouraged to develop their role as goodwill ambassadors for the AJF by attending and participating in selected AJFfunded events.

GOALS AND STRATEGIES

Goal 1) Economics and Trade

To increase public awareness of, and facilitate informed discussion among business leaders, government policy-makers and academic opinion leaders on, the mutual importance of the Australia-Japan economic relationship.

Strategies

Facilitate specialist economic research on key elements of the bilateral trade and economic relationship.

- Facilitate young leaders and professional exchanges in key sectors.
- Support bilateral business seminars and networking events in key sectors.
- Facilitate bilateral visits by influential individuals.

Goal 2) Security, Regional and International Relations

To increase public awareness of, and facilitate informed discussion among government policy-makers and academic opinion leaders on, the emerging security relationship between Australia and Japan.

Strategies

- Support specialist seminars, conferences and lectures on the bilateral strategic relationship.
- Facilitate expert participation in high-level conferences.
- Encourage dialogues on bilateral foreign policy issues involving the non-government sector.
- Facilitate specialist research on key elements of the bilateral strategic relationship.
- Develop academic partnerships to examine bilateral strategic issues in a regional and global context.
- Support bilateral visits by influential individuals.

Goal 3) Education and Science

To support the teaching of **Australian Studies in Japan** and high quality bilateral **research and collaboration** in areas of shared interest such as ageing, social change, gender, environment, science, technology and innovation.

Strategies

- Offer a competitive annual scholarship program for Japanese postgraduate scholars and early career researchers to the study of Australia and the bilateral relationship.
- Enhance the quality of teaching and research in Australian Studies at Japanese universities and other tertiary institutions.
- Support expert Australian participation in high-level conferences, seminars and workshops on Australian Studies in Japan.
- Increase access to contemporary Australian resources in Japanese universities, and facilitate increased linkages between Japanese university libraries and peak bodies and their Australian counterparts.
- Promote Australian educational resources in Japanese schools.
- Support scholarly collaboration between Australian and Japanese universities in areas of mutual interest.
- Establish networks between leading educational and scientific institutions in Australia and Japan, including museums.

Goal 4) Society and Culture

To support social and cultural exchange which promotes Australian excellence and expertise in Japan and develops partnerships between leading Australian and Japanese arts, sport and cultural institutions, local government, youth, community service and not-for-profit groups.

Goal 3) Education and Science (continued)

Strategies

- Increase opportunities for leading Australian visual and performing arts events in Japan, including festivals, exhibitions, curatorial exchanges, residencies and arts symposia.
- Increase opportunities for established and emerging Australian arts practitioners to study and work in Japan.
- Enhance institutional linkages between bilateral friendship societies, sister cities and local government, and support their activities.
- Support player, coach and umpire exchanges in mutually popular sports.
- Offer an inclusive Community Grants Program (individual awards of up to \$10,000) to individuals and not-for-profit organisations for projects which enhance people-to-people ties between Australia and Japan.

Goal 5) Communication, Information and Advocacy

To increase positive **media coverage and commentary** on the Australia-Japan relationship; to project a positive image of contemporary Australia in Japan; and to recognise individuals and organisations which have made a lasting, positive contribution to the relationship.

Strategies

- Support an AJF address in Australian cities by influential leaders in the Australia-Japan relationship.
- Support participation by Australian business and community leaders in the Australia-Japan Conferences and other dialogues.
- Produce and distribute information about Australia in Japanese in Japan. Enable Australian tertiary institutions to offer media internships for journalism students in Japan.
- Encourage increased coverage of key bilateral events by Australian print and broadcast journalists.
- Maintain an up-to-date and informative bilingual AJF website.

Goal (6) Board and Program Support Costs

Strategies

- Ensure efficient and effective development and oversight of the AJF grant program by the Board and Secretariat.
- Enable Board members to provide strong and effective leadership and to develop and maintain their networks in Japan.
- Support the Chair's representation at monthly Executive Committee meetings of the Australia-Japan Business Cooperation Committee (AJBCC) and the annual joint AJBCC and Japan-Australia Business Cooperation Committee (JABCC) business conference.

Enable the Board and Secretariat to represent the AJF at selected events.

• Promote the AJF grant program to wide audiences in both countries.

Income

| Financial Year | 2008-09 | 2009-10 | 2010-11 | 2011-12 (anticipated) |
|--|--------------|-------------|-------------|--------------------------|
| Source of Income |) | | | |
| Departmental | \$200,000 | \$231,500 | \$231,000 | \$231,000 |
| IRGP | \$800,000 | \$769,500 | \$769,000 | \$769,000 |
| Carry-over 2008-09 Special Account | | \$64,159 | n/a | n/a |
| Additional IRGP funds | \$21,500 | \$187,964 | n/a | n/a |
| TOTAL INCOME | \$1,021,500 | \$1,252,123 | \$1,000,000 | \$1,000,000 |

APPENDIX C: 2010-13 STRATEGIC PLAN

Mission Statement

To advance Australia's engagement with Japan by supporting cultural, academic, business and community exchange and facilitating informed discussion on key bilateral foreign and trade policy issues.

Objectives

The objectives of the Australia-Japan Foundation (AJF) are:

- (i) to increase awareness and understanding in Japan of shared interests with Australia;
- (ii) to increase awareness and understanding in Australia of the importance of Japan to Australia as an economic and strategic partner; and
- (iii) to increase recognition in Japan of Australian excellence and expertise.

(AJF Orders in Council, 30 November 2006)

Priority Areas

To achieve its objectives, the AJF will deliver high-quality programs and projects under the following five priority areas

- 1 **Economics and Trade** Emerging issues and trends in Australia's trade and investment relationship with Japan.
- 2 Security, Regional and International Relations Australia and Japan's shared contribution to promoting peace and stability in the region and alobally.
- 3 **Education and Science** Collaboration and exchange between leading tertiary education and science institutions in Australia and Japan in areas of mutual interest.
- 4 Society and Culture Professional, community and institutional linkages between Australia and Japan which highlights Australian excellence and expertise in Japan and enhances mutual understanding, friendship and respect.
- 5 **Communication, Information and Advocacy** The development and distribution of comprehensive, relevant and up-to-date information which projects an accurate and positive image of Australia in Japan, and increases public understanding of the importance of the Australia-Japan relationship in both countries.

Goals

- To increase public awareness of, and to facilitate informed discussion among business leaders, policy-makers and academic opinion leaders on the mutual importance of the Australia-Japan **economic relationship**.
- To increase public awareness of, and facilitate informed discussion among policy-makers and academic opinion leaders, on the emerging bilateral security relationship between Australia and Japan.
- To support the teaching of Australian Studies in Japan and highquality research and collaboration in areas of shared interest such as ageing, social change, gender, environment, science, technology and innovation.
- To support **social and cultural exchange** which highlights Australian excellence and expertise in Japan and develops partnerships between leading Australian and Japanese arts, sport and cultural institutions, local government, youth, community service and not-for-profit groups.
- To increase positive **media coverage and commentary** on the Australia-Japan relationship; to project a positive image of contemporary Australia in Japan; and to recognise individuals and organisations which have made a lasting, positive contribution to the relationship.

Operating Environment

The AJF is a non-statutory, bilateral foundation in the Department of Foreign Affairs and Trade (DFAT) which was established in 1976 with the aim of strengthening and further developing Australia-Japan relations.

The AJF provides funds, under the International Relations Grants Program, administered by DFAT, to suitably qualified individuals and non-government organisations in Australia and Japan in support of projects that help build sustainable networks and increase mutual understanding and goodwill between the two countries.

New proposals are assessed by an advisory board of business and community leaders appointed by the Minister for Foreign Affairs. The Board makes recommendations to DFAT on projects to be funded in accordance with the annual Business Plan approved by the Minister and provides advice on ways to strengthen Australia-Japan relations in support of Australia's foreign and trade policy interests.

Strategies

The Board will pursue the following strategies to achieve its goals in 2010-13:

- Provide seed funding for new programs which aim to become selfsustaining within three years.
- Facilitate partnerships between business and the non-for-profit sector and encourage increased corporate philanthropy for community-based activities.
- Seek balanced sectoral, geographic and gender representation among grant recipients and project participants.
- Leverage off high-profile events in both countries to maximise the impact of AJF support.
- Promote similarities and avoid duplication with other institutions active in the Australia-Japan relationship.

Performance

AJF grant recipients are required to identify key performance indicators in a funding agreement and to provide a written report of project outcomes within 30 days of a project's completion, including a certified financial statement or other evidence of expenditure.

Performance measures may include audience attendance numbers, student enrolment numbers, feedback from participants, the quality and amount of positive media coverage about Australia in Japan, the number of publications about Australia in Japanese journals, the number and quality of new research partnerships and quality of new institutional linkages.

Key achievements of the AJF grant program and other funded activities are set out in an annual program report on the AJF website and included in DFAT's Annual Report.

APPENDIX D

AJF FINANCIAL REPORT AND PROJECTS 2011-12

| RECONSTRUCTION INITIATIVE | Grant Amount | % | |
|---|--------------|--------|--|
| AJF Post-disaster Exchange for School Children from Minami- Sanriku to the Gold Coast | 12,927 | | |
| Mobile Playground – Tohoku | 117,809 | | |
| Mobile Library – Tohoku | 53,500 | | |
| Subtotal | \$184,236 | 18.42% | |

| ECOMOMICS AND TRADE | Grant Amount | % | |
|--|--------------|-------|--|
| University of New South Wales - Multi-GNSS Asia Pacific Satellite Experiment | 5,600 | | |
| Strengthening Australia-Japan Legal Business Relationships | 15,000 | | |
| Strengthening Australian Palliative Care Partnerships | 13,648 | | |
| Subtotal | \$34,248 | 3.40% | |

| SECURITY, REGIONAL AND INTERNATIONAL RELATIONS | Grant Amount | % | |
|---|--------------|----|--|
| Culture of Humanitarianism, Perspectives in the Asia-Pacific Region | \$10,000 | | |
| Subtotal | \$10,000 | 1% | |

Footnote: Grant for \$20,000 but \$6,353 returned as a credit and reallocated to other projects.

AJF FINANCIAL REPORT AND PROJECTS 2011-12 (CONTINUED)

| EDUCATION | Grant Amount | % | Comments |
|---|--------------|--------|-------------------------------------|
| Masterpieces of Australian Contemporary Novels - Publication | \$10,000 | | |
| Otemon University, Australian Resource Collection | \$12,050 | | |
| Promoting Australian Excellence in Education | \$8,000 | | Unspent funds (see footnote below). |
| Scholarship Program at the Australian Ballet School | \$20,000 | | |
| Visiting Professor, University of Tokyo - Salary | \$37,552 | | |
| Visiting Professor, University of Tokyo - settling-in costs | \$1,818 | | |
| Sir Neil Currie Award – Professor Yoshikazu Shiobara, | \$15,000 | | |
| Sir Neil Currie Award - Mr Jun Nagatomo | \$10,000 | | |
| Sir Neil Currie Award - Mr Yugo Tomonaga | \$10,000 | | |
| Mr Takashi Kosuge | \$10,000 | | |
| Sir Neil Currie Award - Mr Yoichiro Aso | \$10,000 | | |
| Sir Neil Currie Awards - Ms Junko Yasuda | \$10,000 | | |
| University of Tokyo, Australian Materials Collection | \$10,000 | | |
| InASA Recruitment Costs 2013-14 | \$18,000 | | |
| Subtotal | 182,420 | 18.24% | |

AJF FINANCIAL REPORT AND PROJECTS 2011-12 (CONTINUED)

| SCIENCE | Grant Amount | % | |
|---|-----------------|-------|--|
| Building Japanese Capabilities for People with a Brain Injury | \$15,000 | | |
| Local Community Aged Care | \$15,000 | | |
| Future Leaders Workshops - Materials Science and Engineering | \$10,000 | | |
| Student Exchanges in Plant Pathology | \$6,000 | | |
| Subtotal | \$46,000 | 4.60% | |

| SOCIETY AND CULTURE | Grant Amount | % | |
|---|-----------------|--------|---------------------------------------|
| Australia Chamber Orchestra Tour 2011 | 30,000 | | |
| Australia International Documentary Conference | 3,650 | | |
| Cherry Blossom Project | 10,000 | | |
| Osaka Junior Band – Beating the Earth | 10,000 | | |
| Index Architecture - Urban Futures | 14,545 | | \$450 returned for reallocation |
| JOLT Sonic Futures | 10,000 | | |
| New Australia House for the Echigo- Tsumari Art Triennale 2012 | 50,000 | | |
| OzAsia Festival in Adelaide 2011 | 17,000 | | |
| Percy Grainger Conference and Symposium in Tokyo and Sendai | 26,194 | | |
| Asialink - 2012 Residencies Program and Attendance at Res Artis | 20,707 | | |
| Subtotal | 192,096 | 19.20% | |

AJF FINANCIAL REPORT AND PROJECTS 2011-12 (CONTINUED)

| COMMUNITY GRANTS | Grant Amount | % | |
|--|--------------|------|--|
| Australian Gateball Championship 2011 | 4,000 | | |
| Kalinda Primary School – Branch Out – student exchange | 10,000 | | |
| Enhancing Social Policy Linkages – Workshop on Social Inclusion | 10,000 | | |
| Lower Plenty Library – Japanese Community Connections | 7,000 | | |
| ACEWF - Pilot Study on an Environmental and Social Study Program | 7,500 | | |
| St Mary's College, Broome - Taji Cultural Student Exchange Program | 9,500 | | |
| Victorian Throwers – Tour to Japan | 10,000 | | |
| Subtotal | 73,000 | 7.3% | |

AJF FINANCIAL REPORT AND PROJECTS 2011-12 (CONTINUED)

| COMMUNICATION, INFORMATION AND ADVOCACY | Grant Amount | % | |
|--|--|---|----------|
| COMMUNICATION, INFORMATION AND ADVOCACY | 4,000 | | |
| Australian Studies Association of Japan - Research Project and International Symposium | \$25,000 | | |
| Focus Publishing - Australia-Japan Book | \$5,000 | | |
| Sydney University - AJF Media Intern | \$7,000 | | |
| Murdoch University - Asia Pacific Forum for Restorative Justice | \$10,000 | | |
| Subtotal | \$47,000 | | |
| Expenditure of International Relations Grant Program funds | \$769,000 | | |
| | | | |
| | Grant Amount | % | Comments |
| Allocation of Departmental Funds | Grant Amount | % | Comments |
| Allocation of Departmental Funds Grants (see above) | Grant Amount 34,500 | % | Comments |
| • | | % | Comments |
| Grants (see above) | 34,500 | % | Comments |
| Grants (see above) Procurement and Fee for service | 34,500 19,513 | % | Comments |
| Grants (see above) Procurement and Fee for service Program support cost | 34,500 19,513 124,544 | % | Comments |
| Grants (see above) Procurement and Fee for service Program support cost Board and Secretariat Costs Total Expenditure of Departmental | 34,500 19,513 124,544 50,823 | % | Comments |
| Grants (see above) Procurement and Fee for service Program support cost Board and Secretariat Costs Total Expenditure of Departmental funds Total of Departmental Expenditure Budget of Departmental Funds | 34,500 19,513 124,544 50,823 231,000 \$229,380 \$231,000 | % | Comments |
| Grants (see above) Procurement and Fee for service Program support cost Board and Secretariat Costs Total Expenditure of Departmental funds Total of Departmental Expenditure | 34,500 19,513 124,544 50,823 231,000 \$229,380 | % | Comments |

Appendix E

Commonwealth of Australia

Order constituting The Australia-Japan Foundation

WHEREAS the Australian Government is desirous of further developing relations between Australia and Japan:

AND WHEREAS it is desirable that such relations should be developed by the promotion in Japan of a greater awareness of Australia, and by the promotion in Australia of a

greater awareness of Japan and the enlargement over the longer term of the areas of contact and exchange between Australia and Japan and their respective peoples:

AND WHEREAS it is desirable that there be established a body for the purpose of providing a focus for the collection, exchange and dissemination of information, and a source of advice, in relation to the ways in which such relations may be encouraged, strengthened and developed:

NOW THEREFORE I, Philip Michael Jeffery, Governor-General of the Commonwealth of Australia, acting with the advice of the Federal Executive Council, HEREBY ORDER AS FOLLOWS:

- 1. There is hereby established a foundation to be known as the 'Australia-Japan Foundation' (hereafter referred to as 'the Foundation').
- 2. (1) The Foundation shall consist of:
 - (a) a Board comprising
 - (i) a Chairman; and
 - (ii) the Secretary of the Department of Foreign Affairs and Trade (DFAT) or a DFAT representative appointed by the Secretary as an ex-officio member; and
 - (iii) no fewer than four and no more than nine other
 - (b) a secretariat provided by DFAT
 - (2) The Chairman shall be appointed by the Governor-General on the recommendation of the Minister for Foreign Affairs for a period not exceeding five (5) years, and on a part-time basis.
 - (3) Members of the Board, other than the Chairman and the ex-officio DFAT member, shall be appointed by the Minister for Foreign Affairs for a period not exceeding three (3) years; and on a part-time basis.
 - (4) The Chairman and members may be re-appointed.

- 3. (1) The Governor-General may terminate the appointment of the Chairman or a member on the recommendation of the Minister for Foreign Affairs. The Chairman may resign his or her membership by notification in writing to the Governor-General.
 - (2) The Minister for Foreign Affairs may terminate the appointment of a member of the Board, other than the ex-officio DFAT member.
 - (3) A member (other than the Chairman) may resign his or her membership by notification in writing to the Minister for Foreign affairs.
- 4. A person appointed to be the Chairman of or a member of the Foundation Board shall be:
 - (a) paid sitting fees, travel and accommodation expenses in accordance with Australian Government Remuneration Tribunal Determinations; and
 - (b) entitled to be reimbursed for other expenses approved by the Board and actually incurred by the member in the performance of their duties as a member of the Board.
- 5. (1) Subject to sub-clause (2), meetings of the Board shall be held at such times and at such places as the Board determines.
 - (2) The Chairman shall, upon receipt of a written request signed by four other members of the Board, summon a meeting of the Board to deal with such matters as are specified in that written request.
- 6. At a meeting of the Board, a quorum shall be constituted by any three members or not less than half the members for the time being holding office, whichever is the larger.
- 7. The procedures for the conduct of meetings of the Board, including procedures for the appointment of an Acting Chairman and a Deputy Chairman, shall be determined from time to time by the Board.
- 8. (1) The function of the Board is to make recommendations to the Australian Government through the Minister for Foreign Affairs on fostering the development of an Australia–Japan relationship that supports Australian Government interests specifically to:

- (a) increase understanding in Japan of shared interests with Australia:
- (b) increase understanding in Australia of the importance of Japan to Australia as an economic and strategic partner; and
- (c) increase recognition of Australian excellence and expertise in Japan.
- (2) In developing its functions the Board should consult as widely as possible with individuals, organisations, enterprises and government departments and agencies associated or concerned with the broadening of relations between Australia and Japan
- 9. The functions of the secretariat, under the authority of the Minister for Foreign Affairs, are:
 - (a) to provide administrative support for the Board;
 - (b) to implement the recommendations of the Board; and
- (c) to undertake other activities that progress the objectives of the Foundation.
- 10. Moneys required for the purpose of enabling the Foundation to discharge its functions and the implementation of the Board's recommendations shall be obtained from:
 - (a) moneys standing to the credit of any Special Account established under Section 20 of the Financial Management and Accountability Act 1997 for those purposes; or
 - (b) any other monies lawfully available for those purposes.
- 11. As soon as practicable after 30 June in each year, the Foundation shall provide to the Minister of State for Foreign Affairs an Annual Report on the Foundation's activities during the period of twelve months ending on 30 June.

GIVEN under my Hand And the Great Seal of Australia on 30 November 2006. (signed) P M Jeffery Governor-General

By His Excellency's Command (signed) Alexander Downer Minister of State for Foreign Affairs.

Australia-Japan Foundation
ANNUAL REPORT 2011-12