



Australia-Indonesia Institute Indonesian Studies Awards 2025 Nomination Form

Award category

Please select **all** relevant categories

- ☐ All Language Teaching Award
- ☐ All Studies and Cultural Leadership Award
- ☐ All Distinguished Service Award

Nomination type

- ☐ Self-nomination
- ☐ Third-party nomination

Nominee details

Title: _____

Given name: _____

Family name: _____

Primary contact number: _____

Secondary contact number: _____

Email address: _____

Organisation name: _____

Position: _____

Postal address: _____

Primary referee details

Title: _____

Given name: _____

Family name: _____

Primary contact number: _____

Secondary contact number: _____

Email address: _____

Organisation name: _____

Position: _____

Relationship to nominee: _____

Secondary referee details

Title: _____

Given name: _____

Family name: _____

Primary contact number: _____

Secondary contact number: _____

Email address: _____

Organisation name: _____

Position: _____

Relationship to nominee: _____

Nomination documents provided

- ☐ Personal statement (maximum of 400 words)
- ☐ Letters from two references (maximum of 500 words each)
- ☐ Resume (maximum of three pages)
- ☐ Any other relevant supporting evidence, including academic reports or transcripts; publications; other awards; evidence of membership of associations.

Privacy Notification

Personal information being collected

When you nominate an individual (including yourself) for the Australia-Indonesia Institute (All) Indonesian Studies Awards you must complete this form. The Department of Foreign Affairs and Trade (department) will collect any personal information you provide in the form.

This may include:

- titles,
- names,
- contact numbers,
- email address,
- organisation name,
- position,

- postal address,
- referee details,
- employment details, and
- any other personal information contained in referee and personal statements, resumes or supporting evidence supplied.

We will also collect any other sensitive information that you provide. This may include:

- health information,
- racial or ethnic origin,
- religious beliefs or affiliations,
- philosophical beliefs, and
- membership of a political association, professional or trade association or union.

Purpose of collection, use and disclosure

The department is collecting your personal information for the purpose of administering the All Indonesian Studies Awards, including managing the awards ceremony (**Purpose**).

With the nominee's consent, the department may also use and disclose their personal information (such as their name and contact details, location, image, opinion, audio or videos of them) in promotional content for the All Indonesian Studies Awards or the Commonwealth's other programs or activities.

Usually, we do this by publishing information in:

- ads or notices in newspapers, magazines, TV, radio or and podcasts;
- annual reports, posters, brochures, booklets and other displays; and/or
- our intranet and internet sites, official accounts on social media platform such as YouTube, X (formerly Twitter), Instagram, LinkedIn and Facebook.

Consequences for not providing information requested

If you do not provide the personal information in the form above, the department will be unable to consider the application for the All Indonesian Studies Awards.

Other entities to whom we usually disclose personal information

The department may disclose the information you provide to other entities, bodies or persons for the Purpose. This may include disclosing the information to:

- contractors engaged by the department, and
- the All Indonesian Studies Awards selection panel, including representatives from the All Board

Overseas disclosures

Personal information may be disclosed to overseas recipients for the Purpose. For example, All Board members assessing your application may be located outside of Australia, including in Indonesia.

With the nominee's consent, their personal information (such as images and videos of them) may be disclosed to overseas recipients as part of promotional materials, including through the internet and official social media platforms. We generally publish material as part of our promotional activities across Australia and Indonesia. However, this material may be published on the Internet or on social media channels, which means that it may be viewed by people globally.

Privacy Policy

DFAT's Privacy Policy (available at <https://dfat.gov.au/privacy.html>) contains important information including how individuals can access and seek correction of personal information we hold about themselves; how to make a privacy complaint; and how we will handle such a complaint. If you have any queries about how we manage your personal information, please contact our Privacy Team at privacy@dfat.gov.au.

Further information

For further information about the All Indonesian Studies Awards and the selection process, please contact the Australia-Indonesia Institute Secretariat at:

Email: ausindonesia.institute@dfat.gov.au

Acknowledgement and consent

Self-nominees to complete

- ☐ I acknowledge that I have read and understood this Privacy Notice and consent to my personal information being handled by the department for the Purpose as set out in this Privacy Notice.
- ☐ I acknowledge that Australian Privacy Principle 8.1 will not apply to an overseas disclosure of personal information for the Purpose, and on that basis I consent to the department disclosing my personal information to the overseas recipients listed in this Privacy Notice for any of the Purpose.
- ☐ I represent and warrant that if I supply personal information to the department about another person (such as a referee or nominee), I am authorised to do so and that the relevant person has consented to the disclosure to the department, and to our collection, use and disclosure of that information, for the Purpose.
- ☐ I consent to my personal information being handled by the department for promotional purposes as set out in this Privacy Notice.
- ☐ I consent to the department disclosing my personal information to overseas recipients for promotional activities.

Third-party nominees to complete

- ☐ I acknowledge that I have read and understood this Privacy Notice and consent to my personal information being handled by the department for the Purpose as set out in this Privacy Notice.
- ☐ I acknowledge that Australian Privacy Principle 8.1 will not apply to an overseas disclosure of personal information for the Purpose, and on that basis I consent to the department disclosing my personal information to the overseas recipients listed in this Privacy Notice for any of the Purpose.
- ☐ I represent and warrant that if I supply personal information to the department about another person (such as a referee or nominee), I am authorised to do so and that the relevant person has consented to the disclosure to the department, and to our collection, use and disclosure of that information, for the Purpose.
- ☐ I represent and warrant that the nominee has consented to their personal information being handled by the department for promotional purposes as set out in this Privacy Notice.

☐ I represent and warrant that the nominee has consented to the department disclosing their personal information to overseas recipients for promotional activities.

Signature of person

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Date.....