



Australia-Indonesia Institute Indonesian Studies Awards 2023 Nomination Form

Award category

Please select **all** relevant categories

- ☐ All Language Teaching Award
- ☐ All Studies and Cultural Leadership Award
- ☐ All Distinguished Service Award

Nomination type

- ☐ Self-nomination
- ☐ Third-party nomination

Nominee details

Title	
Given name	
Family name	
Primary contact number	
Secondary contact number	
Email address	
Organisation name	
Position	
Postal address	

Primary referee details

Title	
Given name	
Family name	
Primary contact number	
Secondary contact number	
Email address	
Organisation name	
Position	
Relationship to nominee	

Secondary referee details

Title	
Given name	
Family name	
Primary contact number	
Secondary contact number	
Email address	
Organisation name	
Position	
Relationship to nominee	

Nomination documents provided

- ☐ Personal statement (maximum of 400 words)
- ☐ Two references – where letters are provided (this is desirable and should be a maximum of 500 words each)
- ☐ Resume (maximum of three pages)
- ☐ Supporting evidence

Privacy statement and nominee acknowledgement

The Department of Foreign Affairs and Trade (department), and its contracted service provider, National Australia Indonesia Language Awards (NAILA), an initiative of the Australia-Indonesia Youth Association (AIYA), are collecting your personal information (including any sensitive information) for the purpose of administering the Australia-Indonesia Institute (AII) Indonesian Studies Awards, including managing the awards ceremony.

The department and NAILA may also include some personal information about you in promotional content, including on the department's official websites, NAILA's website, or on social media accounts managed by the department or NAILA (including Facebook and Twitter).

Your personal information will be provided to the AII Indonesian Studies Awards selection panel for the purpose of assessing your nomination.

The selection panel will comprise representatives from the AII Board, the AII Secretariat, and NAILA and may include representatives from other organisations supporting the Indonesian Studies agenda.

Your personal information will only be used or disclosed for these purposes unless you give your consent for the department or NAILA to use or disclose your personal information for another purpose, or where the department or NAILA are otherwise authorised law (including but not limited to the *Privacy Act 1988* (Cth) (Privacy Act)). You do not have to provide your personal information to the department and NAILA, but if you do not consent to the collection, use and disclosure of your personal information, the department and NAILA will not consider you or the individual you are nominating for an AII Indonesian Studies Awards.

Details regarding how you can access, update and correct your information held by the department, along with how you can make a privacy enquiry or complaint, can be found in the department's Privacy Policy. A copy of the department's Privacy Policy can be found at www.dfat.gov.au/about-us/corporate/privacy/Pages/privacy.

Details regarding how you can access, update and correct your information held by NAILA, along with how you can make a privacy enquiry or complaint, can be found in AIYA's Privacy Policy. A copy of AIYA's Privacy Policy can be found at [AIYA-Privacy-Policy_-Last-updated_-21-May-2018.pdf_](#)

Under Australian privacy law, where the department or NAILA discloses personal information to a person who is not in Australia or an external Territory of Australia (overseas recipient), the department or NAILA is required to take reasonable steps to ensure that the overseas recipient does not breach the Australian Privacy Principles. By checking the consent boxes below, you are agreeing that the department and NAILA will not be required to take these steps. This means that if the overseas recipient (including Facebook and Twitter) handles your personal information in a way that breaches the Australian Privacy Principles, the department and NAILA will not be accountable under the Privacy Act and you will not be able to seek redress under the Privacy Act.

For further information about how the department manages your personal information, please contact the department on the following details:

Director, Freedom of Information and Privacy Law Section

Mail: Department of Foreign Affairs and Trade

RG Casey Building

John McEwen Crescent

BARTON ACT 0221

Phone: (02) 6261 1111

E-mail: privacy@dfat.gov.au

For further information about how your personal information is managed during this process, please contact NAILA or the Australia-Indonesia Institute Secretariat at:

Email: ausindonesia.institute@dfat.gov.au or aiiawards@naila.org.au

Self-nominees

☐ I consent to my personal information being collected, used and disclosed by the department and NAILA for the purpose of administering the All Indonesian Studies Awards program. I understand that this may mean that my personal information is included in promotional material and future award-related updates. I understand that my personal information will be disclosed to third parties (including overseas recipients) for the purposes set out in this notice.

Third-party nominees

☐ The nominee, and any other third parties referenced in the nomination (if relevant), have consented to having their personal information being collected, used and disclosed by the department and NAILA for the purposes of the All Indonesian Studies Awards. The nominee understands that this may mean that their personal information is included in promotional material and future award-related updates. The nominee and any third parties referenced in the nomination also understand that their personal information will be disclosed to third parties (including overseas recipients) for the purposes set out in this notice.