**Advisory Services Register for Agriculture, Inclusive Markets and Development Finance FAQs**

1. **I submitted a PDF form under the old registration system. Do I have submit an application via the new system?**

Yes. We apologise sincerely for this inconvenience and thank you for your patience. The new process is automated and less time consuming than the original process.

1. **Are firms required to include CVs with their submissions?**

Firms are not required to include CVs, although this additional information may improve the likelihood of DFAT approaching them through a limited tender.

At the time of procurement, DFAT would ask for CVs. The firm would not be limited to the CVs originally attached to its submission.

1. **Can referees cited in submissions for the Register be current or former employees of DFAT?**

Referees are no longer a requirement under the new registration system. When DFAT seeks to procure suppliers on the Register, additional conditions about referees may be specified in the Request for Tender documentation.

1. **How do I know that my submission has been received?**

You will receive written confirmation of your submission within three working days. If you do not receive this confirmation, please email [Enquiries.ASRegister@dfat.gov.au](mailto:Enquiries.ASRegister@dfat.gov.au)

1. **Is there a fee level or ceiling for the Register?**

[DFAT’s Aid Adviser Remuneration Framework](https://dfat.gov.au/about-us/publications/Pages/adviser-remuneration-framework.aspx) will apply to procurements using the Register.