Australian Government
Australian Safeguards and Non-Proliferation Office

Form ASO311

LEDGER PAGE

Ref. No.

REPORTING PERIOD Start date: End date:

Material Balance Area:

Material Category

Place a cross in the relevant box, or….
Double-click the box if using the form electronically.

Depleted uranium ..... ☐ Natural uranium ..... ☐
Enriched uranium..... ☐ Thorium ..... ☐ Plutonium..... ☐

							Element Weight	Isotope Weight U-233 ☐ U-235 ☐
						OPENING BALANCE ⇨		
Date	Batch No.	Description of Change	INCREASES		DECREASES		RUNNING BALANCE	
			Element Wt	Isotope Wt	Element Wt	Isotope Wt		
		Closing balance / Balance carried forward ***(delete as appropriate)***						

Signature and permit details

Name : Position:

Signature: _____

Permit Holder: Permit No.

Date: ____/____/_____

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Explanatory Notes

Using this form ..... Submit a separate ASO311 for each material category held, and for each Material Balance Area applicable to the permit holder. Use as many ASO311 forms as necessary to list all transactions for this period. Permit holders who possess nuclear material within a *facility* (as defined in the *Safeguards* Act) must submit the form for every calendar month in which a transaction occurs, otherwise annually.

Ref. No. ..... A sequential reference number is required for each form of this type submitted by the Permit Holder (eg, 001, 002, 003, etc). Where amendments are made to a previously submitted form, please use the same reference with a sequential revision number (eg, 003-Rev.1).

Material Balance Area ..... As defined in your permit.

REPORTING PERIOD
Start date/End date..... The 'Start date' must be the next calendar day after the 'End date' of the previous Reporting Period. If this is an annual report, the 'End date' is 30 June for the current year, and must be submitted within 5 working days thereafter.

Units of measure..... The unit of measurement shall be as follows:

Material Category	Unit	Precision
(N)atural and (D)epleted uranium, (T)horium, Heavy (W)ater, and (G)raphite	Kilograms (kg)	≥0.01 kg - two decimal places. If <0.01 kg - as precise as known
(E)nriched uranium and (P)lutonium	Grams (g)	≥0.01 g - two decimal places. If <0.01 g - as precise as known

Opening balance..... These values must be the same as the 'Closing balance' from the previous ASO311 for the same material category.

Closing balance ..... If this a final report for the annual reporting period, the values entered must be those resulting from a physical inventory taking, and where any differences arise between the 'Closing balance' and the values in the preceding line (as the 'Running balance'), these must be explained in a separate statement forwarded to ASNO.

Signature and permit details ..... This form must be signed by a representative of the Permit Holder (ie, the organisation) who will take responsibility for, and sign documents on behalf of, the organisation.

This form replaces the following forms →	ASO311 (Version 4 issued 22 December 2005)

WORKED EXAMPLE

Material Category

Place a cross in the relevant box, or….
Double-click the box if using the form electronically.

Depleted uranium ..... ☐ Natural uranium..... ☐
Enriched uranium..... ☑ Thorium..... ☐ Plutonium..... ☐

							Element Weight	Isotope Weight U-233 ☐ U-235 ☑
					OPENING BALANCE ⇨		1234.56	56.78
Date	Batch No.	Description of Change	INCREASES		DECREASES		RUNNING BALANCE	
			Element Wt	Isotope Wt	Element Wt	Isotope Wt		
30/09/04	101-A001	Consumed material during experiment			2.05	0.04	1232.51	56.74
30/12/04	101-A002	Receipt from France	101.23	5.06			1333.74	61.80
15/03/05	101-A002	Sent to University of Queanbeyan			49.20	2.46	1284.54	59.34
23/05/05	101-B001	Shipped to USA			82.69	1.65	1201.85	57.69
			Closing balance / Balance carried forward ***(delete as appropriate)***				1201.85	57.69