



INVENTORY CHANGE
SUMMARY REPORT for ASSOCIATED ITEMS

Ref. No.

Leading information

Inventory changes for the month of: Year:

First ASO305 Reference No. for this period: *Last* ASO305 Reference No. for this period:

Increases to the inventory

Total number of items CREATED: Total number of items RECEIVED:

Total number of items CREATED BY REPRODUCTION:

Decreases to the inventory

Total number of items DISPATCHED: Total number of items DESTROYED:

Total number of items LOST: Total number of items OTHERWISE REMOVED:

Items changing status

Total number of items with a STATUS CHANGE:

Summary

INVENTORY CHANGE CODE	ASO305 REFERENCE NUMBER(S)

Signature

Name :

Position:

Signature: _____ Date: ____/____/____

Permit Holder: Permit No.



Explanatory Notes

Ref. No. A sequential reference number is required for each form of this type submitted by the Permit Holder (eg, 001, 002, 003, etc). Where amendments are made to a previously submitted form, please use the same reference with a sequential revision number (eg, 003-Rev.1).

Inventory changes for the month of: A report—for each calendar month—must be submitted to ASNO within 10 working days of the end of the month being reported.

Signature This form must be signed by a representative of the Permit Holder (ie, the organisation) who will take responsibility for, and sign documents on behalf of, the organisation.

This form replaces the following forms →

ASO304 (Original issued 1 January 2002)