|  |  |
| --- | --- |
| **Ref. No.** |  |

***Current details***

|  |
| --- |
|  |
| Name of Permit Holder as it appears on the current Permit(s): |  |  |
|  |
| Permit Number(s): |  |  |
|  |

***Details of changes***

|  |
| --- |
|  |
| Name of new Permit Holder  |  |  |
|  |
| Address for receiving correspondence: |  |  |
|  |
| Has the name of the Permit Holder’s designated individual changed? YES  NO **NOTE:** If ‘YES’, then ASNO form ASO214 (Notification of Designation of an Individual) must be completed and sent to ASNO also.Form ASO214 completed/sent to ASNO?  *(if applicable)* |
| Partnerships or Unit Trusts |
| Total number of pages comprising the list of partners (or trustees)? |  | ***Refer to Explanatory Notes on the reverse of this form*** |
|  |

***Reasons for change(s) in particulars***

|  |
| --- |
|  |
| Organisational name change? Organisational restructure? Incorporation into another organisation? Sold to another organisation?  |
| Other?  |
| For ‘Other’, please provide details: |  |  |
|  |

|  |
| --- |
| ***Signature*** |
|  |
| Name : |  |  |
|  |
| Position: |  |  |
|  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ |
|  |

Explanatory Notes

|  |  |
| --- | --- |
| **Ref. No.**  | A sequential reference number is required for each form of this type submitted by the Permit Holder (eg, 001, 002, 003, etc). Where amendments are made to a previously submitted form, please use the same reference with a sequential revision number (eg, 003-Rev.1). |
| **Details of changes**  | This form is to be completed and sent to ASNO within 14 days from the date of effect of changes to the Permit Holder’s particulars. |
| **Partnerships or Unit Trusts**  | Where the Permit Holder is a partnership (or unit-trust), then the list of partners (or trustees) shall clearly identify the names of those:1. to be removed,
2. to be added, and
3. that are to remain.

**All pages comprising the list shall be signed and dated by the same person signing this notification.** |
| **Signature**  | This form must be signed by a representative of the Permit Holder (ie, the organisation) who will take responsibility for, and sign documents on behalf of, the organisation. |
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| **This form replaces the following forms 🡪** | ASO231 (Original issued 20 February 2003) |