|  |  |
| --- | --- |
| **Ref. No.** |  |

***Current details***

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| Name of Permit Holder as it appears on the current Permit(s): |  | |  |
|  | | | |
| Permit Number(s): |  |  | |
|  | | | |

***Details of changes***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
| Name of new Permit Holder |  | | |  |
|  | | | | |
| Address for receiving correspondence: |  | | |  |
|  | | | | |
| Has the name of the Permit Holder’s designated individual changed? YES  NO  **NOTE:** If ‘YES’, then ASNO form ASO214 (Notification of Designation of an Individual) must be completed and sent to ASNO also.  Form ASO214 completed/sent to ASNO?  *(if applicable)* | | | | |
| Partnerships or Unit Trusts | | | | |
| Total number of pages comprising the list of partners (or trustees)? | |  | ***Refer to Explanatory Notes on the reverse of this form*** | |
|  | | | | |

***Reasons for change(s) in particulars***

|  |  |  |
| --- | --- | --- |
|  | | |
| Organisational name change?  Organisational restructure?  Incorporation into another organisation?  Sold to another organisation? | | |
| Other? | | |
| For ‘Other’, please provide details: |  |  |
|  | | |

|  |  |  |
| --- | --- | --- |
| ***Signature*** | | |
|  | | |
| Name : |  |  |
|  | | |
| Position: |  |  |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ | | |
|  | | |

Explanatory Notes

|  |  |
| --- | --- |
| **Ref. No.** | A sequential reference number is required for each form of this type submitted by the Permit Holder (eg, 001, 002, 003, etc). Where amendments are made to a previously submitted form, please use the same reference with a sequential revision number (eg, 003-Rev.1). |
| **Details of changes** | This form is to be completed and sent to ASNO within 14 days from the date of effect of changes to the Permit Holder’s particulars. |
| **Partnerships or Unit Trusts** | Where the Permit Holder is a partnership (or unit-trust), then the list of partners (or trustees) shall clearly identify the names of those:   1. to be removed, 2. to be added, and 3. that are to remain.   **All pages comprising the list shall be signed and dated by the same person signing this notification.** |
| **Signature** | This form must be signed by a representative of the Permit Holder (ie, the organisation) who will take responsibility for, and sign documents on behalf of, the organisation. |
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| **This form replaces the following forms 🡪** | ASO231 (Original issued 20 February 2003) |