|  |  |
| --- | --- |
| **Ref. No.** |  |
| ***What type of change?*** |
|  |
| To the accountancy and control system?  ***OR*** to the security measures?  |
|  |
| ***Details about the change*** |
|  |
| Summary description of the change(s): |  |  |
|  |
| Proposed date of effect: |  |  |
|  |
| Reason(s) for change(s): |  |  |
|  |
| ***NOTE***: Attach—as applicable—copies of changed documented procedures, and/or detailed descriptions covering physical changes. |
|  |

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| --- |
| ***Signature and permit details*** |
|  |
| Name : |  |  |
|  |
| Position: |  |  |
|  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ |
|  |
| Permit Holder: |  | Permit No: |  |  |
|  |
|  |
| Number of enclosures |  | Total number of pages: |  |  |
|  |

Explanatory Notes

|  |  |
| --- | --- |
| **Ref. No.**  | A sequential reference number is required for each form of this type submitted by the Permit Holder (eg, 001, 002, 003, etc). Where amendments are made to a previously submitted form, please use the same reference with a sequential revision number (eg, 003-Rev.1). |
| **Proposed date of effect**  | The notification shall be forwarded to ASNO within three days of the change being implemented. |
| **Signature**  | This form must be signed by a representative of the Permit Holder (ie, the organisation) who will take responsibility for, and sign documents on behalf of, the organisation. |
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| **This form replaces the following forms 🡪** | ASO215 (Version 2 issued 9 June 2006) |