|  |  |
| --- | --- |
|  **Ref. No.** |  |
| ***Individual’s details*** |
|  |
| Person’s title: |  | Person’s full name: |  |  |
|  |
| Position Title (within the company): |  |  |
|  |
| Date of effect of designation: |  | Mobile Number: |  |  |
|  |
| Phone number: |  | Fax Number: |  |  |
|  |
| Email address: |  |  |
|  |
| Contact address: |  |  |
|  |

***Responsibilities***

|  |
| --- |
|  |
| List the sections of the permit for which this individual will carry responsibility for compliance: |  |  |
|  |

|  |
| --- |
| ***Signature and permit details*** |
|  |
| Name : |  |  |
|  |
| Position: |  |  |
|  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ |
|  |
| Permit Holder: |  | Permit No: |  |  |
|  |

Explanatory Notes

|  |  |
| --- | --- |
| **Ref. No.**  | A sequential reference number is required for each form of this type submitted by the Permit Holder (eg, 001, 002, 003, etc). Where amendments are made to a previously submitted form, please use the same reference with a sequential revision number (eg, 003-Rev.1). |
| **Person’s full name**  | Must include all names, as they appear on your employment records |
| **Signature**  | This form must be signed by a representative of the Permit Holder (ie, the organisation) who will take responsibility for, and sign documents on behalf of, the organisation. |
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| **This form replaces the following forms 🡪** | ASO214 (Version 3 issued 5 January 2006) |