

MANAGEMENT AND ACCOUNTABILITY SECTION 5

MANAGEMENT AND ACCOUNTABILITY

Corporate Governance

Portfolio Minister

Director General ASNO

Assistant Secretary ASNO

ASNO Staff

ASNO Administrative Review

Training and Development

Financial Management

Administrative Budget

Uranium Producers Charge

Australian Safeguards Support Program

Environmental Management System (EMS)

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Portfolio Minister

Responsibility for administration of the legislation under which ASNO operates—the *Nuclear Non-Proliferation (Safeguards) Act 1987*, *Chemical Weapons (Prohibition) Act 1994* and *Comprehensive Nuclear-Test-Ban Treaty Act 1998*—rests with the Minister for Foreign Affairs, Mr Kevin Rudd MP.

Director General ASNO

The Director General ASNO reports directly to the Minister for Foreign Affairs and Trade. The position combines the statutory offices of the:

- Director of the national authority for nuclear safeguards (formerly Director of Safeguards), as established by the *Nuclear Non-Proliferation (Safeguards) Act 1987*
- Director of the national authority for the Chemical Weapons Convention, as established by the *Chemical Weapons (Prohibition) Act 1994*
- Director of the national authority for the Comprehensive Nuclear-Test-Ban Treaty, as established by the *Comprehensive Nuclear-Test-Ban Treaty Act 1998*.

The Director General ASNO is a statutory position, appointed by the Governor-General. Remuneration for this position is determined by the Remuneration Tribunal.

Mr John Carlson held the position of Director General ASNO from 31 August 1998 to 30 September 2010, having previously held the position of Director of Safeguards since 1989. Upon the expiration of Mr Carlson's appointment Dr John Kalish acted as Director General ASNO until the appointment of the new Director General.

Dr Robert Floyd was appointed as the new Director General ASNO on 29 November 2010 for a period of five years.

Assistant Secretary ASNO

The Assistant Secretary ASNO deputises for the Director General and is responsible for the day-to-day operations of the office. Dr John Kalish has held this position since April 2010.

ASNO Staff

ASNO has a small core of staff whose day-to-day activities are overseen by the Director General. ASNO staff are employed under the *Public Service Act 1999* as a division within the Department of Foreign Affairs and Trade (DFAT). ASNO staff, other than the Director General, are also employed under the DFAT Enterprise Agreement. Further details can be found in Table 13 and the DFAT Annual Report 2010–11.

In 2010–11 ASNO achieved an average staff level of 14.8 (against an approved level of 17).

ASNO Administrative Review

In 2009 ASNO commenced a detailed review of administrative processes and implementation of a Quality Management System (QMS) to ensure ASNO processes are fully accountable, effective and efficient and meet ASNO's goals and responsibilities. The review of ASNO's processes included accounting for AONM, the nuclear permit system, inspections, reporting to the IAEA and ultimately all of ASNO's functions. ASNO continued with steps to implement a QMS which will be fully implemented during 2011–12.

FIGURE 7: ASNO'S ORGANISATIONAL STRUCTURE — (AS AT 30 JUNE 2011)

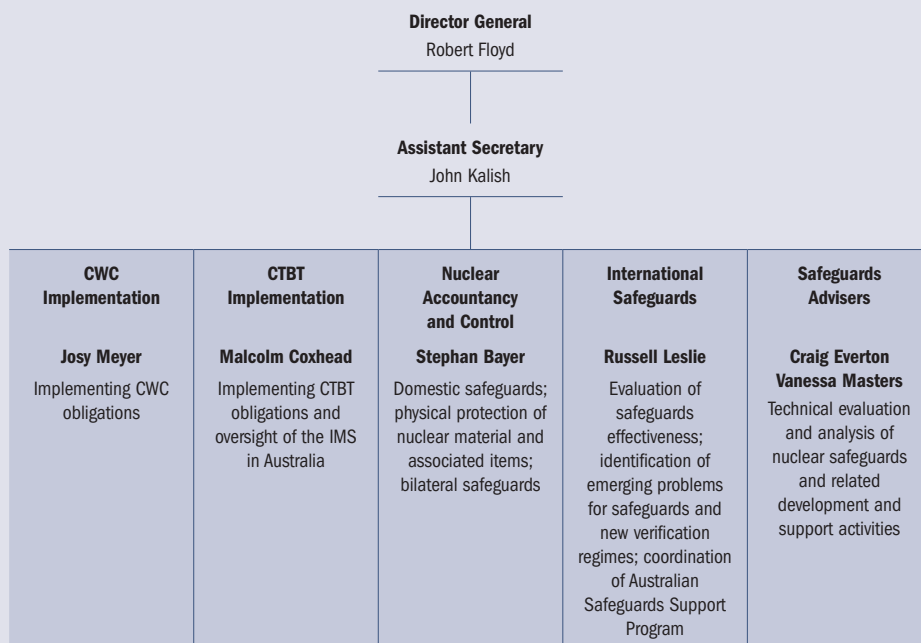


TABLE 13: ASNO STAFF AT 30 JUNE 2011

	Male	Female	Total (Approved)
SES B2	1	0	1 (1)
SES B1	1	0	1 (1)
Executive Level 2	4	2	6 (6)
Executive Level 1	2	1	3 (2)
APS Level 6	1	3	4 (4)
APS Level 5	0	1	1 (1)
APS Level 4	0	1	1 (2)
TOTAL	9	8	17(17)

Training and Development

ASNO's primary training requirements are professional development of specialist skills. ASNO is proactive in managing this training, in part through a schedule of conference programs. Further details are in Table 14.

TABLE 14: TRAINING AND DEVELOPMENT ACTIVITIES DURING 2010–11

Training and Development Activity	Person Days
Formal DFAT courses	21
Structured work unit & on-the-job training including planning days	17
Seminars, workshops, conferences, overseas negotiations & IDCs	60
External formal courses	17
Academic study	82
Other (IAEA Consultancy)	4
TOTAL	201

Financial Management

The *Audit Act 2001* requires ASNO to submit an annual Financial Statement to the Auditor-General. As ASNO is funded as a division of DFAT, this financial statement is published in the DFAT Annual Report. Further details of ASNO activities relating to financial management and performance are also contained in the DFAT Annual Report.

Administrative Budget

TABLE 15: ASNO ADMINISTRATIVE COSTS²⁶

		2009-10	2010-11
Salaries ²⁷		\$1 996 176	\$2 229 456
Running Costs	General	\$400 085	\$502 885
	Seismic monitoring ²⁸	\$587 108	\$590 337
	Nuclear & radiological security enhancement for Asia and the Pacific	\$259 901	\$259 901
	Sub-Total	\$1 247 094	\$1 353 123
TOTAL		\$3 243 270	\$3 582 579

Uranium Producers Charge

ASNO is responsible for the implementation of the Uranium Producers Charge. This charge is payable to Consolidated Revenue on each kilogram of UOC production (set in 2010 to 9.4893 cents per kilogram). The total charge levied on 1 December 2010 for uranium production in 2009-10 was \$574 761.

Australian Safeguards Support Program

The cost of the Australian Safeguards Support Program (ASSP) totalled approximately \$170 000 in 2010-11. This amount included approximately \$70 000 of direct expenditure by ASNO relating to services provided to the IAEA, including participation in the Standing Advisory Group on Safeguards Implementation (total includes travel costs and salaries). Expenditure on ASSP projects by ANSTO amounted to approximately \$20 000. UWA has invested considerable capital expenditure for the Network of Analytical Laboratories qualification process, including the refurbishment of a sample preparation and storage room dedicated to IAEA Network of Analytical Laboratories purposes, instrument time and staff costs totalling \$44 153. Other Australian government agencies contributed services in support of the IAEA through the ASSP valued at approximately \$38 000.

²⁶ Excludes GST.

²⁷ Includes Long Service Leave accruals.

²⁸ Undertaken by Geoscience Australia.

Environmental Management System (EMS)

Under coverage of the Department of Foreign Affairs and Trade, ASNO has continued its Environmental Management System (EMS). Negative impacts on implementing the environment are being reduced further with improvements in methods of waste recycling and the re-use of materials. ASNO also provides specialist advice on the licensing, storage and disposal requirements for radioactive sources. In May 2009, DFAT was audited by an accredited certifying body, NCS International (NCSI), against the International Standard for Environmental Management Systems, ISO 14001:2004. Following this, DFAT received certification to the International Standard in June 2009 for a further three year period. The Department of Foreign Affairs and Trade, including ASNO remains focused on its Environmental Management System (EMS).



An ASNO inspection of port facilities used for the export of Australian uranium ore concentrate.