

Australian Trade Commission (Austrade)

Agency resources and planned performance

AUSTRALIAN TRADE COMMISSION

(AUSTRADE)

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AUSTRALIAN TRADE COMMISSION (AUSTRADE)

Section 1: Agency overview and resources

1.1 STRATEGIC DIRECTION

The Australian Trade Commission (Austrade) is the Australian Government's trade and investment development agency and operates as a statutory agency within the Foreign Affairs and Trade portfolio.

Austrade's outcomes are:

- Advance Australia's trade and investment interests through information, advice and services to businesses, industry and governments; and
- The protection and welfare of Australians abroad through timely and responsive consular and passport services in specific locations overseas.

To achieve these outcomes, and to support Australian businesses and industry to take advantage of current trade opportunities and investment flows, in 2009-10 Austrade will continue to work with individual enterprises, industry, business groups and Commonwealth, state and territory government agencies to:

- enhance Australia's national prosperity through assisting Australian enterprises to capture international business opportunities to sustain growth, employment and investment and facilitating productive foreign direct investment into Australia
- increase the capability and capacity of Australian industry to compete in international markets and attract foreign investment
- identify and seek resolution to barriers to international trade and investment.

Austrade operates through a global network of offices, with representatives overseas in over 115 locations in more than 62 countries. In addition, across Australia, Austrade operates 18 offices and a network of 51 TradeStart offices including eight Export Hubs in partnership with public and private sector ally organisations.

This network will continue to enable Austrade to achieve its priorities in 2009-10 by:

- promoting Australia's attractiveness as a destination for foreign direct investment and as a source of innovation, competitive products and services, with a skilled workforce
- utilising Austrade's unique global, commercial perspective to provide advice to the Commonwealth Government about export and investment development activities

Austrade Budget Statements

to lift Australia's export performance, sustain employment and assist in building an internationally competitive business environment in Australia

- providing advice on overseas markets and international opportunities to reduce the time, cost and risk for Australian businesses to establish successfully and grow their export and international business outcomes
 - reflecting the current global economic environment, Austrade will particularly focus in 2009-10 on helping Australian businesses to identify and mitigate international business risks and to position for recovery and contribute to sustained economic growth and employment
- working with industry to build and increase Australia's share of global markets in selected sectors – with particular focus on clean energy and the environment, agribusiness, infrastructure, mining technology, automotive and advanced manufacturing, and financial and business services – to capitalise on global supply chains
 - in 2009-10, the Government will provide additional funding through the *Australian Trade Commission - Clean Energy Trade and Investment Strategy* measure to support the sector's efforts to capitalise on trade and investment opportunities arising from global efforts to tackle climate change. The Clean Energy Trade and Investment Strategy will help expand industry capability by attracting new investment into Australia to fill technology gaps and to fund the commercialisation of Australian technologies
 - the Automotive Market Access Program, notified in the 2008-09 Portfolio Additional Estimates Statements, will commence in 2009-10 and will focus resources on assisting the automotive sector to access key markets in the United States, China, Republic of Korea and Thailand
- deepening Australia's engagement in priority markets including China and India and free trade agreement markets such as the Association of Southeast Asian Nations, as well as developing links in emerging markets
- working with state and territory governments to secure productive foreign direct investment in Australia that complements or capitalises on domestic capabilities
- administering the Export Market Development Grants scheme in accordance with the *Export Market Development Grants Act 1997*
- working in partnership with the private sector, government and business associations in delivery of trade and investment services to assist Australian enterprises to achieve success in export and international business
- delivering consular, passport and other government services in designated overseas locations.

1.2 AGENCY RESOURCE STATEMENT

Table 1.1 shows the total resources from all origins. The table summarises how resources will be applied by outcome and by administered and departmental classification.

Table 1.1: Austrade resource statement — Budget estimates for 2009-10 as at Budget May 2009

	Estimate of prior ⁺ year amounts available in 2009-10 \$'000	Proposed at Budget ⁼ 2009-10 \$'000	Total Estimate 2009-10 \$'000	Actual Available Appropriation 2008-09 \$'000
Ordinary Annual Services				
Departmental				
Prior year Departmental appropriation	20,837 ⁴	-	20,837	-
Departmental appropriation ¹		200,521	200,521	190,591
s31 Relevant agency receipts ³		26,000	26,000	27,000
Total	20,837	226,521	247,358	217,591
Administered expenses				
Outcome 1	-	200,400	200,400	150,400 ⁵
Total	-	200,400	200,400	150,400
Total ordinary annual services	20,837	426,921	447,758	367,991
Other services				
Departmental non-operating				
Equity injections ²	1,638	700	2,338	113
Previous years' outputs	-	12,523	12,523	-
Total other services	1,638	13,223	14,861	113
Total Available Annual Appropriations	22,475	440,144	462,619	368,104
Total Appropriations excluding Special Accounts	22,475	440,144	462,619	368,104
Total resourcing	22,475	440,144	462,619	368,104
Total net resourcing for Austrade	22,475	440,144	462,619	368,104

Notes:

1. Appropriation Bill (No.1) 2009-10
 2. Appropriation Bill (No.2) 2009-10
 3. s31 relevant Agency receipts – estimate. This includes \$0.25 million in s31 receipts for the proceeds from sales of property, plant and equipment.
 4. Estimated adjusted balance carried from previous year for Annual Appropriations. Funds are required for Austrade to meet obligations to maintain the Agency's asset base and to meet employee entitlement liabilities.
 5. Excludes the measure *Australian Trade Commission Export Market Development Grants scheme - additional funding*, for which \$50 million for 2008-09 has not yet been appropriated.
- Reader note: All figures are GST exclusive.

1.3 BUDGET MEASURES

Budget measures relating to Austrade are detailed in Budget Paper No. 2 and are summarised below.

Table 1.2: Agency 2009-10 Budget measures

	Program	2008-09 \$'000	2009-10 \$'000	2010-11 \$'000	2011-12 \$'000	2012-13 \$'000
Expense measures						
Australian Trade Commission - Clean Energy Trade and Investment Strategy	1.1	-	4,215	4,980	5,024	-
Australian Trade Commission - Export Market Development Grants scheme - additional funding	1.2	50,000	-	-	-	-
Australian Trade Commission - reduction in promotional activities	1.1	-	(270)	(270)	(270)	(270)
Total		50,000	3,945	4,710	4,754	(270)
Total expense measures						
Administered		50,000	-	-	-	-
Departmental		-	3,945	4,710	4,754	(270)
Total		50,000	3,945	4,710	4,754	(270)
Capital measures						
Australian Trade Commission - Clean Energy Trade and Investment Strategy	1.1	-	700	-	-	-
Total		-	700	-	-	-
Total capital measures						
Departmental		-	700	-	-	-
Total		-	700	-	-	-

Prepared on a Government Financial Statistics (fiscal) basis.

1.4 TRANSITION FROM OUTCOMES AND OUTPUTS TO OUTCOMES AND PROGRAMS

From the 2009-10 Budget, all General Government Sector (GGS) entities will be reporting on a program basis. The table below outlines the transition from the 2008-09 Budget year (as at Additional Estimates), which was presented in administered items, outcomes and output groups, to the program reporting framework used for the 2009-10 Budget. The table also captures revisions made to GGS outcome statements under the Operation Sunlight Outcome Statements Review.

Figure 2: Transition table

2008-09 Budget year	2009-10 Budget year				
<p>Outcome 1: Australians succeeding in international business with widespread community support</p> <table border="1"> <tr> <td>Output Group 1.1: Export and international business services</td> </tr> <tr> <td>Departmental Outputs: <i>Program Management</i> P 1.1</td> </tr> </table>	Output Group 1.1: Export and international business services	Departmental Outputs: <i>Program Management</i> P 1.1	<p>Outcome 1: Advance Australia's trade and investment interests through information, advice and services to businesses, industry and governments</p> <table border="1"> <tr> <td>Program 1.1: Trade and investment development</td> </tr> <tr> <td>Program Support OG 1.1,1.3,1.4,1.5</td> </tr> </table>	Program 1.1: Trade and investment development	Program Support OG 1.1,1.3,1.4,1.5
Output Group 1.1: Export and international business services					
Departmental Outputs: <i>Program Management</i> P 1.1					
Program 1.1: Trade and investment development					
Program Support OG 1.1,1.3,1.4,1.5					
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Program 1.2: Trade development schemes (EMDG)					
Administered Items: <i>Export Market Development Grants</i> OG 1.2					
<table border="1"> <tr> <td>Output Group 1.3: Foreign direct investment services</td> </tr> <tr> <td>Departmental Outputs: <i>Program Management</i> P 1.1</td> </tr> </table>	Output Group 1.3: Foreign direct investment services	Departmental Outputs: <i>Program Management</i> P 1.1			
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<table border="1"> <tr> <td>Output Group 1.5: Awareness raising</td> </tr> <tr> <td>Departmental Outputs: <i>Program Management</i> P 1.1</td> </tr> </table>	Output Group 1.5: Awareness raising	Departmental Outputs: <i>Program Management</i> P 1.1			
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<p>Outcome 2: Australians informed about and provided access to consular, passport and immigration services in specific locations overseas</p> <table border="1"> <tr> <td>Output Group 2.1: Consular, passport and immigration services</td> </tr> <tr> <td>Departmental Outputs: <i>Program Management</i> P 2.1</td> </tr> </table>	Output Group 2.1: Consular, passport and immigration services	Departmental Outputs: <i>Program Management</i> P 2.1	<p>Outcome 2: The protection and welfare of Australians abroad through timely and responsive consular and passport services in specific locations overseas</p> <table border="1"> <tr> <td>Program 2.1: Consular and passport services</td> </tr> <tr> <td>Program Support OG 2.1</td> </tr> </table>	Program 2.1: Consular and passport services	Program Support OG 2.1
Output Group 2.1: Consular, passport and immigration services					
Departmental Outputs: <i>Program Management</i> P 2.1					
Program 2.1: Consular and passport services					
Program Support OG 2.1					

Section 2: Outcomes and planned performance

2.1 OUTCOMES AND PERFORMANCE INFORMATION

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Agencies deliver programs which are the government actions taken to deliver the stated outcomes. Agencies are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs, specifying the performance indicators and targets used to assess and monitor the performance of Austrade in achieving government outcomes.

Outcome 1: Advance Australia's trade and investment interests through information, advice and services to businesses, industry and governments

Outcome 1 Strategy

Austrade will work with enterprises, industry groups and government agencies to:

- (i) enhance Australia's national prosperity by:
 - (a) assisting Australian enterprises to capture international business opportunities to sustain growth, employment and investment; and
 - (b) facilitating productive foreign direct investment into Australia;
- (ii) increase the capability/capacity of Australian industry to compete in international markets and attract foreign investment; and
- (iii) contribute to the identification and resolution of barriers to trade and investment in Australia and offshore.

Austrade will achieve these objectives through a range of trade and investment development initiatives at a national, sectoral and enterprise level, providing advice, market intelligence and ongoing assistance to Australian businesses and industry, and through the administration of the Export Market Development Grants Scheme.

Outcome 1 Budgeted Expenses and Resources

Table 2.1 provides an overview of the total expenses for Outcome 1 by program.

Table 2.1: Budgeted Expenses and Resources for Outcome 1

Outcome 1: Advance Australia's trade and investment interests through information, advice and services to businesses, industry and governments	2008-09 Estimated Actual Expenses \$'000	2009-10 Estimated Expenses \$'000
Program 1.1: Trade and investment development		
Departmental Expenses		
Ordinary Annual Services (Appropriation Bill No. 1)	184,223	190,809
Revenues from Independent Sources (Section 31)	24,650	23,650
Total for Program 1.1	208,873	214,459
Program 1.2: Trade development schemes (EMDG)		
Administered Expenses		
Ordinary Annual Services (Appropriation Bill No. 1)	200,400	200,400
Total for Program 1.2	200,400	200,400
Outcome 1 Totals by Appropriation type		
Administered Expenses		
Ordinary Annual Services (Appropriation Bill No. 1)	200,400	200,400
Departmental Expenses		
Ordinary Annual Services (Appropriation Bill No. 1)	180,923	190,809
Revenues from Independent Sources (Section 31)	24,650	23,650
Expenses not requiring Appropriation in the Budget year	3,300	-
Total Expenses for Outcome 1	409,273	414,859
	2008-09	2009-10
Average Staffing Level (number)	952	952

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

Contributions to Outcome 1

Program 1.1: Trade and investment development

Program 1.1 Objective

Through initiatives at a national, sectoral and enterprise level, Austrade will provide advice, market intelligence and ongoing assistance to Australian businesses and industry looking to develop and expand their international business, and promote and facilitate productive foreign direct investment into Australia.

Program 1.1 Expenses

	Revised budget 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
Annual Departmental Expenses:					
Departmental Item	208,873	214,459	215,708	217,642	213,179
Total Departmental Expenses	208,873	214,459	215,708	217,642	213,179

Program 1.1 Deliverables

- Contribute a trade and investment development perspective to the whole-of-government policy agenda.
- Contribute to the promotion of Australia as a destination for investment and as a source of business capability and competitiveness in overseas markets.
- Attract productive foreign direct investment to Australia.
- Support the internationalisation of industries through strategic development initiatives, including delivery of Global Opportunities in priority sectors, to position them to take advantage of opportunities in key international markets and attract complementary high value-added foreign direct investment.
- Deliver market development initiatives in priority and emerging markets to increase Australian capability and to identify and coordinate responses to opportunities in those markets. A particular focus will be placed on priority sectors.
- Deliver Austrade services to individual enterprises including advice and market intelligence to businesses through Austrade's onshore and offshore networks and its website.
- Deliver *Getting into Export* services to assist companies that are new to export to develop the skills required to become successful and sustainable exporters.

- Deliver initiatives to assist businesses with developing global business strategies, identifying international partners and facilitating investment in overseas markets.
- Build effective international linkages and networks with buyers, investors and decision-makers in overseas markets.
- Assess applications for the income tax exemption available under Section 23AF of the *Income Tax Assessment Act 1936*, to assist the international competitiveness of Australian companies and government organisations competing to win international tenders.
- Deliver Austrade's services through relationships and partners including through TradeStart and Corporate Partnerships.
- Deliver the Australian Export Awards, Business Club Australia and other activities to raise business and community understanding of trade and investment and to recognise Australia's international business achievements.

Program 1.1 Key Performance Indicators

Austrade uses a combination of qualitative and quantitative performance measures that measure activity at the national, sectoral and enterprise levels:

- Austrade’s contribution to whole-of-government policy development is recognised.
- Strong international awareness of Australia’s business capabilities, and of Australia as a destination for investment and as a source of competitive, high quality goods and services.
- Successful establishment of industry clusters and integration into global supply chains in priority sectors.
- Attraction of high value-add inward investment in targeted industry sectors through delivery of high quality foreign direct investment prospects, leads and project commitments.
- Successful delivery of market development strategies to realise opportunities for Australian businesses in priority and emerging markets.
- Enhanced community and business understanding of the importance of trade and investment and participation in international business promotional activities and initiatives.
- Austrade services are valued by its clients and stakeholders including business and industry associations and state and territory governments.

Key Performance Indicators	2008-09 Revised budget	2009-10 Budget Target
Australian businesses accessing Austrade services	14,000	14,000
Value of trade outcomes achieved by businesses acknowledging Austrade’s assistance	\$18 billion	\$18 billion
Value of Foreign Direct Investment project successes	\$4 billion	\$2.5 billion

Program 1.2: Trade development schemes - Export Market Development Grants (EMDG)

Program 1.2 Objective

Provide an incentive for businesses to enter into export and grow to become sustainable exporters.

Program 1.2 Expenses

	Revised budget 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
Annual Administered Expenses:					
Administered Item	200,400	200,400	150,400	150,400	150,400
Total Program Expenses	200,400	200,400	150,400	150,400	150,400

Program 1.2 Deliverables

Administration of the Export Market Development Grants scheme, providing partial reimbursement for expenditure on eligible export promotion activities.

Program 1.2 Key Performance Indicators

Key Performance Indicators	2008-09 Revised budget	2009-10 Budget Target
	Number of grant applications	4,472
Number of grant recipients	4,150	5,150

Outcome 2: The protection and welfare of Australians abroad through timely and responsive consular and passport services in specific locations overseas

Outcome 2 Strategy

Austrade is committed to supporting Australians overseas through the delivery of highly effective, accurate and timely consular and passport services, travel advice, practical contingency planning and rapid crisis response in locations overseas where Austrade has consular management responsibilities.

Outcome 2 Budgeted Expenses and Resources

Table 2.2 provides an overview of the total expenses for Outcome 2 by program.

Table 2.2: Budgeted Expenses and Resources for Outcome 2

Outcome 2: The protection and welfare of Australians abroad through timely and responsive consular and passport services in specific locations overseas	2008-09 Estimated Actual Expenses \$'000	2009-10 Estimated Expenses \$'000
Program 2.1: Consular and passport services		
Departmental Expenses		
Ordinary Annual Services (Appropriation Bill No. 1)	9,668	9,712
Revenues from Independent Sources (Section 31)	2,350	2,350
Total for Program 2.1	12,018	12,062
Outcome 2 Totals by Appropriation type		
Departmental Expenses		
Ordinary Annual Services (Appropriation Bill No. 1)	9,668	9,712
Revenues from Independent Sources (Section 31)	2,350	2,350
Total Expenses for Outcome 2	12,018	12,062
	2008-09	2009-10
Average Staffing Level (number)	49	49

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

Contributions to Outcome 2

Program 2.1: Consular and passport services

Program 2.1 Objective

- Support Australians overseas through a highly effective consular service, accurate and timely travel advice, practical contingency planning and rapid crisis response.

Linked to: DFAT Programs: 2.1 - Consular Services (Departmental); 2.2 - Passport Services (Departmental); 2.3 - Consular Services (Administered); and 2.4 - Passport Services (Administered)

Program 2.1 Expenses

	Revised budget 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
Annual Departmental Expenses:					
Departmental Item	12,018	12,062	12,106	12,194	12,273
Total Departmental Expenses	12,018	12,062	12,106	12,194	12,273

Program 2.1 Deliverables

- High quality consular services to an increasing number of Australian travellers and Australian citizens living overseas, including notarial services and assistance with welfare issues, whereabouts enquiries, arrest or detention matters, deaths and medical emergencies.
- Effective consular contingency planning for major events or high-risk scenarios, including through regular reviews of procedures and available resources, training of staff, and coordination with other government agencies and foreign governments.
- High quality passports services to an increasing number of Australian travellers and expatriates abroad, including processing new passport applications, registering lost or stolen passports, issuing emergency passports, and detecting passport fraud.

Program 2.1 Key Performance Indicators

- Austrade's delivery of consular services is effective, efficient, timely and responsive, and within the scope of Australian Government responsibility.
- Consular contingency planning accurately anticipates high risk events and scenarios, and plans are tested and reviewed regularly to satisfaction.
- Routine passports issued within ten working days and urgent passport issues dealt with in a timely and responsive manner.

Key Performance Indicators	2008-09	2009-10
	Revised budget	Budget Target
Passport applications received	22,000	25,960
Number of notarial acts	11,200	13,216

Section 3: Explanatory tables and budgeted financial statements

Section 3 presents explanatory tables and budgeted financial statements which provide a comprehensive snapshot of agency finances for the budget year 2009-10. It explains how budget plans are incorporated into the financial statements and provides further details of the reconciliation between appropriations and program expenses, movements in administered funds, special accounts and government indigenous expenditure.

3.1 EXPLANATORY TABLES

3.1.1 Movement of administered funds between years

Not applicable to Austrade.

3.1.2 Special Accounts

Special Accounts provide a means to set aside and record amounts used for specified purposes. Special Accounts can be created by a Finance Minister's Determination under the *Financial Management and Accountability Act 1997* or under separate enabling legislation. Table 3.1.2 shows the expected additions (receipts) and reductions (payments) for each account used by Austrade.

Table 3.1.2: Estimates of Special Account cash flows and balances

		Opening balance 2009-10 2008-09	Receipts 2009-10 2008-09	Payments 2009-10 2008-09	Adjustments 2009-10 2008-09	Closing balance 2009-10 2008-09
	Outcome	\$'000	\$'000	\$'000	\$'000	\$'000
Admin Payments and Receipts for Other Entities Special Account ¹ (A)	2	100 100	9,000 9,000	(9,000) (9,000)	- -	100 100
Other Trust Moneys Special Account ² (D)	1	55 55	2,600 760	(2,600) (760)	- -	55 55
Total special accounts						
2009-10 Budget estimate		155	11,600	(11,600)	-	155
Total special accounts 2008-09 estimate actual		155	9,760	(9,760)	-	155

Footnotes:

1. s20 Financial Management and Accountability Act, 1997 Determination 2006/15
 2. s20 Financial Management and Accountability Act, 1997 Determination 2006/16
- (A) = Administered
(D) = Departmental

3.1.3 Australian Government Indigenous Expenditure

Table 3.1.3: Australian Government Indigenous Expenditure (AGIE)

Outcome	Appropriations				Other \$'000	Total \$'000	Program
	Bill	Bill	Special	Total			
	No. 1 \$'000	No. 2 \$'000	Approp \$'000	Approp \$'000			
Austrade							
Outcome 1							
Departmental 2009-10	146			146		146	1.1
<i>Departmental 2008-09</i>	<i>98</i>			<i>98</i>		<i>98</i>	<i>1.1</i>
Total Outcome 2009-10	146			146		146	1.1
<i>Total Outcome 2008-09</i>	<i>98</i>			<i>98</i>		<i>98</i>	<i>1.1</i>
Total Departmental 2009-10	146			146		146	1.1
<i>Total Departmental 2008-09</i>	<i>98</i>			<i>98</i>		<i>98</i>	<i>1.1</i>
Total AGIE 2009-10	146			146		146	1.1
<i>Total AGIE 2008-09</i>	<i>98</i>			<i>98</i>		<i>98</i>	<i>1.1</i>

3.2 BUDGETED FINANCIAL STATEMENTS

3.2.1 Analysis of budgeted financial statements

An analysis of Austrade's budgeted financial statements, as reflected in the departmental financial statements and administered schedules, is provided below.

Departmental financial statements

The departmental financial statements represent the assets, liabilities, revenues and expenses which are controlled by Austrade. Departmental expenses include employee and supplier expenses and other administrative costs which are incurred by Austrade in undertaking its operations.

Budgeted departmental comprehensive income statement

This statement provides estimated actual financial results for 2008-09 and the estimated revenue and expenses for 2009-10 and forward years.

Total income in 2009-10 is estimated to be \$226.5 million, an increase of \$8.9 million from the 2008-09 estimated actual, comprised mainly of an increase in appropriation of \$9.9 million and a reduction in s31 receipts of \$1.0 million. The increase in appropriation is primarily due to foreign exchange variations (\$4.3 million) and new measures for Clean Energy (\$4.2 million) and the Automotive Market Access Program (\$1.3 million) and partially offset by a reduction of \$0.8 million from savings resulting from the independent *Review of the Australian Government's Use of ICT* – the Gershon Review.

Total estimated expenses for 2009-10 have increased by \$5.6 million to reflect an increase in revenue and the move to a net zero budget deficit from a loss of \$3.3 million in 2008-09.

Budgeted departmental balance sheet

This statement discloses the estimated end of year financial position for Austrade.

Austrade's budgeted net asset position at the end of 2009-10 of \$51.2 million represents an increase of \$0.7 million from the 2008-09 estimated actual due to equity injections.

Budgeted departmental statement of cash flows

This statement shows the extent and nature of cash flows as a result of Austrade's operating, investing and financing activities.

Austrade's cash balance at the end of 2009-10 is estimated to be \$5.5 million.

Departmental statement of changes in equity — summary of movement

This statement shows changes in equity resulting from the net impact of movements in accumulated results, assets revaluation and other reserves, and contributed equity.

Total equity at the end of 2009-10 is estimated to be \$51.2 million, an increase of \$0.7 million from equity injections.

Departmental capital budget statement

This statement shows all planned departmental capital expenditure on non-financial assets, whether funded through capital appropriations, additional equity, borrowings, or funds from internal sources.

Departmental statement of asset movements

This statement shows budgeted acquisitions and disposals of non-financial assets during the budget year. The major movement to non-financial assets is from estimated additions of \$22.3 million in infrastructure, plant and equipment, and intangibles.

Schedule of administered activity

Details of transactions administered by Austrade on behalf of the Commonwealth are shown in the following schedules to the financial statements.

Schedule of budgeted income and expenses administered on behalf of the Government

This schedule discloses revenue and expenses administered on behalf of the Government.

Administered expenses of \$200.4 million for 2009-10 relate to the Export Market Development Grants (EMDG) scheme. This is comprised of \$190.4 million in Grant expenditure and \$10.0 million in expenditure for the costs of administering the EMDG scheme on behalf of the Government.

Schedule of budgeted assets and liabilities administered on behalf of the Government

This schedule identifies the assets and liabilities administered on behalf of the Government.

Total administered assets and liabilities for 2009-10 are estimated at \$1.5 million and \$3.4 million respectively.

Schedule of budgeted administered cash flows

This schedule shows cash flows administered on behalf of the Government. All cash received is expected to be expended on the EMDG scheme.

3.2.3 Budgeted financial statements tables

**Table 3.2.1: Budgeted departmental comprehensive income statement
(for the period ended 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
EXPENSES					
Employee benefits	114,657	112,942	113,002	113,100	111,058
Supplier	88,540	95,305	96,641	98,426	96,022
Depreciation and amortisation	17,294	17,874	17,771	17,910	17,972
Write-down and impairment of assets	200	200	200	200	200
Losses from asset sales	200	200	200	200	200
Total expenses	220,891	226,521	227,814	229,836	225,452
LESS:					
OWN-SOURCE INCOME					
Revenue					
Sale of goods and rendering of services	24,750	23,750	23,750	23,750	23,750
Other revenue	2,000	2,000	2,000	2,000	2,000
Total revenue	26,750	25,750	25,750	25,750	25,750
Gains					
Sale of assets	250	250	250	250	250
Total gains	250	250	250	250	250
Total own-source income	27,000	26,000	26,000	26,000	26,000
Net cost of (contribution by) services	193,891	200,521	201,814	203,836	199,452
Appropriation revenue	190,591	200,521	201,814	203,836	199,452
Surplus (Deficit)	(3,300)	-	-	-	-
Surplus (Deficit) attributable to the Australian Government	(3,300)	-	-	-	-

Prepared on Australian Accounting Standards basis.

**Table 3.2.2: Budgeted departmental balance sheet
(as at 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
ASSETS					
Financial assets					
Cash and equivalents	5,500	5,500	5,500	5,500	5,500
Trade and other Receivables	34,534	31,528	32,399	33,809	35,281
Total financial assets	40,034	37,028	37,899	39,309	40,781
Non-financial assets					
Land and buildings	15,637	15,528	15,446	15,384	15,338
Infrastructure, plant and equipment	21,012	24,243	23,879	23,626	23,457
Intangibles	14,819	15,778	16,453	16,858	17,101
Other	7,715	7,715	7,715	7,715	7,715
Total non-financial assets	59,183	63,264	63,493	63,583	63,611
Total assets	99,217	100,292	101,392	102,892	104,392
LIABILITIES					
Provisions					
Employees	26,555	28,056	29,556	31,056	32,556
Other	30	30	30	30	30
Total provisions	26,585	28,086	29,586	31,086	32,586
Payables					
Suppliers	12,301	11,483	11,483	11,483	11,483
Other	9,854	9,546	9,546	9,546	9,546
Total payables	22,155	21,029	21,029	21,029	21,029
Liabilities included in disposal groups held for sale	-	-	-	-	-
Total liabilities	48,740	49,115	50,615	52,115	53,615
Net assets	50,477	51,177	50,777	50,777	50,777
EQUITY*					
Parent entity interest					
Contributed equity	13,267	13,967	13,967	13,967	13,967
Reserves	57,212	57,212	56,812	56,812	56,812
Retained surpluses or accumulated deficits	(20,002)	(20,002)	(20,002)	(20,002)	(20,002)
Total parent entity interest	50,477	51,177	50,777	50,777	50,777
Current assets	45,820	42,814	43,685	45,095	46,567
Non-current assets	53,397	57,478	57,707	57,797	57,825
Current liabilities	43,622	44,204	45,554	46,904	48,254
Non-current liabilities	5,118	4,912	5,062	5,212	5,362

*Note: 'equity' is the residual interest in assets after deduction of liabilities.

Prepared on Australian Accounting Standards basis.

**Table 3.2.3: Budgeted departmental statement of cash flows
(for the period ended 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
OPERATING ACTIVITIES					
Cash received					
Goods and services	24,750	23,750	23,750	23,750	23,750
Appropriations	196,120	203,527	200,543	202,426	197,980
Net GST received	5,664	5,629	5,705	5,714	5,714
Other	2,000	2,000	2,000	2,000	2,000
Total cash received	228,534	234,906	231,998	233,890	229,444
Cash used					
Employees	112,777	111,441	111,502	111,600	109,558
Suppliers	89,666	96,431	96,641	98,426	96,022
Net GST paid	5,664	5,629	5,705	5,714	5,714
Total cash used	208,107	213,501	213,848	215,740	211,294
Net cash from or (used by) operating activities	20,427	21,405	18,150	18,150	18,150
INVESTING ACTIVITIES					
Cash received					
Proceeds from sales of property, plant and equipment	250	250	250	250	250
Total cash received	250	250	250	250	250
Cash used					
Purchase of property, plant and equipment	19,513	22,355	18,400	18,400	18,400
Total cash used	19,513	22,355	18,400	18,400	18,400
Net cash from or (used by) investing activities	(19,263)	(22,105)	(18,150)	(18,150)	(18,150)
FINANCING ACTIVITIES					
Cash received					
Appropriations - contributed equity	113	700	-	-	-
Total cash received	113	700	-	-	-
Cash used					
Total cash used	-	-	-	-	-
Net cash from or (used by) financing activities	113	700	-	-	-
Net increase or (decrease) in cash held	1,277	-	-	-	-
Cash at the beginning of the reporting period	4,223	5,500	5,500	5,500	5,500
Cash at the end of the reporting period	5,500	5,500	5,500	5,500	5,500

Prepared on Australian Accounting Standards basis.

Table 3.2.4: Departmental statement of changes in equity — summary of movement (Budget year 2009-10)

	Retained earnings \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
Opening balance as at 1 July 2009					
Balance carried forward from previous period	(20,002)	19,422	37,790	13,267	50,477
Adjusted opening balance	(20,002)	19,422	37,790	13,267	50,477
Income and expense					
Surplus (deficit) for the period	-				
Total income and expenses recognised directly in equity	(20,002)	19,422	37,790	13,267	50,477
Transactions with owners					
<i>Contribution by owners</i>					
Appropriation (equity injection)				700	700
Sub-total transactions with owners	-	-	-	700	700
Estimated closing balance as at 30 June 2010	(20,002)	19,422	37,790	13,967	51,177

Prepared on Australian Accounting Standards basis.

Table 3.2.5: Departmental capital budget statement

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections	113	700	-	-	-
Appropriation of Previous Years Accrued revenue	-	12,523	-	-	-
Total capital appropriations	113	13,223	-	-	-
Represented by:					
Purchase of non-financial assets	113	700	-	-	-
Other Items	-	12,523	-	-	-
Total represented by	113	13,223	-	-	-
ACQUISITION OF NON-FINANCIAL ASSETS					
Funded by capital appropriations	113	700	-	-	-
Funded internally from Departmental resources ¹	19,400	21,655	18,400	18,400	18,400
TOTAL	19,513	22,355	18,400	18,400	18,400

Prepared on Australian Accounting Standards basis.

Footnotes:

- Includes the following sources of funding:
 - annual and prior year appropriations
 - s31 relevant agency receipts
 - proceeds from the sale of assets

Table 3.2.6: Statement of Asset Movements - Departmental

	Buildings \$'000	Other Infrastructure, Plant & Equipment \$'000	Intangibles \$'000	Total \$'000
As at 1 July 2009				
Gross book value	28,875	22,513	35,059	86,447
Accumulated depreciation/amortisation	13,238	1,502	20,240	34,980
Opening net book balance	15,637	21,011	14,819	51,467
CAPITAL ASSET ADDITIONS				
Estimated expenditure on new or replacement assets				
by purchase or internally developed	4,500	9,855	8,000	22,355
Sub-total	4,500	9,855	8,000	22,355
Other Movements				
Depreciation/amortisation expense	4,609	6,224	7,041	17,874
Disposals	-	200	-	200
Other	-	200	-	200
As at 30 June 2010				
Gross book value	20,137	30,466	22,819	73,422
Accumulated depreciation/amortisation	4,609	6,224	7,040	17,873
Closing net book balance	15,528	24,242	15,779	55,549

Prepared on Australian Accounting Standards basis.

Table 3.2.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
INCOME ADMINISTERED ON BEHALF OF GOVERNMENT					
Revenue					
Total income administered on behalf of Government	-	-	-	-	-
EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT					
Grants	192,880	190,380	142,880	142,880	142,880
Employees	5,350	6,527	5,350	5,350	5,350
Suppliers	2,170	3,493	2,170	2,170	2,170
Total expenses administered on behalf of Government	200,400	200,400	150,400	150,400	150,400

Prepared on Australian Accounting Standards basis.

Table 3.2.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
ASSETS ADMINISTERED ON BEHALF OF GOVERNMENT					
Financial assets					
Receivables	1,532	1,532	1,532	1,532	1,532
Total financial assets	1,532	1,532	1,532	1,532	1,532
Total assets administered on behalf of Government	1,532	1,532	1,532	1,532	1,532
LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT					
Provisions					
Employees	1,799	1,799	1,799	1,799	1,799
Total provisions	1,799	1,799	1,799	1,799	1,799
Payables					
Suppliers	106	106	106	106	106
Grants	1,430	1,430	1,430	1,430	1,430
Other payables	90	90	90	90	90
Total payables	1,626	1,626	1,626	1,626	1,626
Total liabilities administered on behalf of Government	3,425	3,425	3,425	3,425	3,425

Prepared on Australian Accounting Standards basis.

**Table 3.2.9: Schedule of budgeted administered cash flows
(for the period ended 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
OPERATING ACTIVITIES					
Cash received					
Net GST received	195	195	195	195	195
Total cash received	195	195	195	195	195
Cash used					
Employees	5,350	6,526	5,350	5,350	5,350
Grant payments	192,880	190,380	142,880	142,880	142,880
Suppliers	2,170	3,494	2,170	2,170	2,170
Net GST paid	195	195	195	195	195
Total cash used	200,595	200,595	150,595	150,595	150,595
Net cash from or (used by) operating activities					
	(200,400)	(200,400)	(150,400)	(150,400)	(150,400)
Net increase or (decrease) in cash held					
Cash at beginning of reporting period	-	-	-	-	-
Cash from Official Public Account for:					
- appropriations	200,400	200,400	150,400	150,400	150,400
Cash at end of reporting period	-	-	-	-	-

Prepared on Australian Accounting Standards basis.

3.2.4 Notes to the financial statements

Austrade's budgeted statements are prepared on an Australian Equivalents to International Financial Standards (AEIFRS) basis.

Under the Australian Government's accrual budgeting framework, transactions that agencies control (departmental transactions) are separately budgeted for and reported on from transactions that agencies do not have control over (administered transactions). This ensures that agencies are only held fully accountable for the transactions over which they have control.

Departmental

Departmental assets, liabilities, revenues and expenses in relation to an agency or authority are those which are controlled by the agency. Departmental expenses include employee and supplier expenses and other administrative costs which are incurred by the agency in providing its goods and services.

Administered

Administered items are revenues, expenses, assets and liabilities which are managed by an agency or authority on behalf of the Government according to set government directions. Administered expenses include subsidies, grants and personal benefit payments and administered revenues include taxes, fees, fines and excises.