

FORM F

DEPARTMENT OF FOREIGN AFFAIRS AND TRADE

**Notification of Departure of Staff Member
of Diplomatic Mission, Consular Post, International Organisation or Overseas Mission**

Mission / Post : _____

City : _____

1. FULL NAME (please underline family name)

Full name : _____

2. DATE DUTIES CEASED ____ / ____ / ____**3. NAME OF OFFICER REPLACING** _____**4. DEPARTURE DETAILS****(a) Officer and household**

Date of departure from Australia : ____ / ____ / ____

City of departure : _____

Flight details : _____

Was officer accompanied by all family members? Yes / No

If No, was Protocol Branch notified? Yes / No

If No, please provide explanatory details : _____

(b) Domestic staff

Did officer employ private domestic staff? Yes / No. If Yes, how many domestic staff? _____

Names of all domestic staff employed by officer : _____

Form G must be completed for departure of each private domestic employee.

5. IDENTITY CARD(S) MUST BE RETURNED

Cancelled identity card(s) requested as souvenirs : Yes / No

6. VEHICLE REGISTRATION PLATES RETURNED TO MOTOR REGISTRY Yes / No**7. TRAFFIC INFRINGEMENTS/PARKING FINES OUTSTANDING** Yes / No