

**For AKF Use Only:**

Application Complete

 Yes No

Comment: \_\_\_\_\_

**Australian Government****Scholarship  
Application Form**

Please ensure that the completed application is suitable for photocopying. All questions should be answered. If you think that a question is not applicable to you, please explain why. All essential information must be in the body of the application. Additional documentation should be confined to directly relevant evidence for statements contained in the application, but applicants should be aware that space considerations normally prevent inclusion of such supporting information in briefs for consideration by all Board members. Ensure you read the 'AKF Scholarship Program' Information section on our website and meet the general eligibility criteria before proceeding with this application.

**1.1 NAME (MANDATORY)**

Name of Applicant:			
Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Other (please specify)
Given names:			
Family name:			
Name of your Institution :			
Australian Business Number (ABN) of yourself or your institution (if applicable):			

**1.2 CONTACT DETAILS (MANDATORY)**

Street address:							
Suburb/Town:		State:		Postcode:			
Postal address:							
	(if the same as your street address, write 'as above')						
Suburb/Town:		State:		Postcode:			
Telephone: Work:	( )		Home:	( )		Fax:	( )
Mobile:		Email:		Website address:			

**1.3 SUMMARY INFORMATION (MANDATORY)**

<b>Project Title:</b>	<b>AKF Scholarship Program</b>	
Amount sought from AKF:	(AUD) \$	(excluding GST)
Are you or your institution registered for GST?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If successful, when would you require AKF funds?	/	/
What is your proposed arrival date in Korea?	/	/
What is your proposed departure date from Korea?	/	/
<b>Describe the main elements of your program in Korea, including key activities:</b>		

Where will you undertake your program in Korea?

Have you had previous in-country experience in Korea? If so, please provide details.

**1.4 PROJECT INFORMATION (MANDATORY)**

(Maximum two pages for section 1.4)

What are the principal aims and/or objectives of your program in Korea?

How will your program in Korea further one or more of the goals of the Australia-Korea Foundation as identified in the Foundation's Strategic Plan 2009-2012 (see website for details on the Foundation's Strategic Plan)?

How do you propose to achieve these aims and/or objectives?

What criteria will you use to judge the immediate success of your program in Korea?

A:

B:

C:

D:

What publicity is intended in promoting your proposed program in Korea and the Australia-Korea Foundation's support for it?

What are your qualifications? Please attach academic records.

AKF Scholarships are intended to assist the recipient in covering costs associated with travel to and living in Korea. How do you intend to expend the AKF Scholarship funds? Please list. (e.g. international airfares etc.)

Do you also have additional sources of funding or in-kind support for your program in Korea? Please provide details.

Additional comments or supporting statements relevant to your program in Korea (optional):

**1.5 REFEREES (MANDATORY)**

Please provide details of two referees and attach supporting statements from your referees.

Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Other (please specify)	
Given names:				
Family name:				
Email:				
Telephone:				
Name of organisation/institution (if applicable):				

Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Other (please specify)	
Given names:				
Family name:				
Email:				
Telephone:				
Name of organisation/institution(if applicable):				

## 1.6 CERTIFICATION (MANDATORY)

### Privacy and Freedom of Information

*The information you provide in your funding submission is used when processing and assessing your submission. Summary information, which may include personal information, provided by all applicants will be stored centrally and will be available to Commonwealth officers and the government on a need-to-know basis. Information, including personal information, about successful applications may be distributed to the Australia-Korea Foundation, Commonwealth and State or Territory governments, national and local media and the general public. DFAT may also publish this information, including personal information, in its Annual Report and on the DFAT web site. In other circumstances, DFAT will only use and/or disclose personal information in accordance with the Privacy Act 1988 (Cwlth). Applicants should also note the provisions of the freedom of Information Act 1982 (Cwlth) apply to documents in DFAT's possession.*

#### I, the undersigned, certify that:

- I have read the relevant information provided for this application and meet the general eligibility criteria.
- The statements in this application are true to the best of my knowledge and any supporting material is my own work or the work of the persons named in this application.
- I accept that DFAT and the Australia-Korea Foundation reserve the right to use whatever assessment processes and selection criteria they deem necessary to evaluate this and other applications for grant funding
- I acknowledge that this application will be assessed on its merits, and compared to other applications, and that it may not be funded, or it may not be funded at the amount requested.
- I consent that information, including personal information, provided in this application may be used for training and testing purposes by DFAT staff.
- If my application is successful, I consent to the media or members of parliament being given information, including personal information, about the funded project and I may be contacted directly by them.
- If my application is successful, I will provide a final project report in accordance with the requirements of the Australia-Korea Foundation and all the information and supporting documentation required to acquit properly and fully the money received.
- I understand that any information given to applicants by Australia-Korea Foundation secretariat staff should be seen as information only and that I should not alter my circumstances or act upon expectations arising from such information.

**Signature:**    X \_\_\_\_\_ **Date:**            /            /

**Name in full:** \_\_\_\_\_

**Position in organisation:** \_\_\_\_\_  
(if applicable)

#### Please complete the checklist below before submitting your application:

I have completed sections 1.1 to 1.6	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have attached academic records	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Two referees, not associated with this project and with no direct financial interest in this project, have provided supporting statements.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
A signed copy of this form will be received by the Secretariat on or before the due date and time	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**The AKF must have a signed copy of your form on or before the closing date.** The **signed** application form can be submitted to the AKF one of three ways:

- electronically by email (in word, pdf or rtf) to [australia.korea@dfat.gov.au](mailto:australia.korea@dfat.gov.au)

- faxed to + 61 2 6261 2143 or
- posted to Australia-Korea Foundation Secretariat, PO Box 6060, Kingston ACT 2604

**All applications received will be acknowledged. It is the applicant's responsibility to ensure that a signed copy of the application is received by the AKF on or before the closing date.**

**The closing date for application lodgement in this round is 5.00pm AEST Tuesday 20 October 2009.**

Enquiries may be directed to [australia.korea@dfat.gov.au](mailto:australia.korea@dfat.gov.au) or by phone to 02-6261 3831.

## 1.7 STATISTICAL INFORMATION

This section is voluntary and is not used to assess applications and is not provided to the assessment committee. The information is collated with other statistical information and may contribute to the evaluation of the Australia-Korea Foundation and other DFAT Grants Programs and administrative processes. Collated information may also be used to measure whether the Australia-Korea Foundation and other DFAT grants programs is accessible and equitable. Please help us to improve our services by filling out the questionnaire.

**INDIVIDUAL APPLICANTS—please complete section A and C**

**GROUPS AND ORGANISATIONS—please complete section B and C**

### SECTION A — Details about individuals

- I am male
- I am female
- I am Aboriginal. My Language is: \_\_\_\_\_
- I am Torres Strait Islander. My Language is: \_\_\_\_\_
- I was born overseas and my first language is not English. Language: \_\_\_\_\_
- I was born in Australia and the first language of at least one of my parents (or the people who raised me) is not English, it is: \_\_\_\_\_
- I have a disability

### SECTION B — Details about organisations and groups (not applicable)

Please indicate, from the groups below, the role and percentage of involvement of those people engaged and employed in the project/activities for which you are seeking funding.

Involved personnel	Percentage of involvement in project
No specific group	
Aboriginal people or communities	
Torres Strait Islander people or communities	
Ethnic groups/communities	
People with a disability	
Other (please specify)	

### SECTION C – All Applicants

- I completed the application form for people with a visual impairment:  Yes  No
- An interpreter assisted me in completing this application form:  Yes  No
- An Indigenous Language Centre assisted me in completing this application form:  Yes  No
- Please estimate the time taken to complete this whole application form: