



Australian Government
Department of Foreign Affairs and Trade

ANNUAL REPORT 2004–2005



DEPARTMENT OF FOREIGN AFFAIRS AND TRADE

ANNUAL REPORT 2004–2005



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ISSN 1032-2019

ISBN 1-920959-60-2 (volume 1)

ISBN 1-920959-61-0 (volume 2)

ISBN 1-920959-62-9 (two-volume set)

ISBN 1-920959-63-7 (volume 1 online)

ISBN 1-920959-64-5 (volume 2 online)

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This report is available from the Market Information and Analysis Section of the Department of Foreign Affairs and Trade (telephone 02 6261 3114) and through the above Internet websites.

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Internal design and typesetting by ZOO

Printing by Pirion



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12 October 2005

The Hon Alexander Downer MP
Minister for Foreign Affairs

The Hon Mark Vaile MP
Minister for Trade

Dear Ministers,

It is my pleasure to present to you the Annual Report of the Department of Foreign Affairs and Trade for the financial year 2004–05.

The report has been prepared in accordance with section 63 of the *Public Service Act 1999*. Subsection 63(1) of the *Public Service Act 1999* requires that, after the end of the financial year, the Secretary of a department must give a report to ministers on the department's activities for presentation to the Parliament.

The report has again been divided into two volumes, Volume 1 being the report of the Department of Foreign Affairs and Trade (DFAT) proper and Volume 2 the report of the Australian Agency for International Development (AusAID). This division reflects the distinctive nature of the work of the two organisations and assists readers to locate more easily the information they seek.

In presenting the annual report, I take the opportunity to acknowledge the professionalism and dedication with which my colleagues in DFAT and AusAID have advanced the interests of Australia and Australians internationally over the past year.

A handwritten signature in black ink, appearing to read 'Michael L'Estrange', written over a horizontal line.

Michael L'Estrange



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Guide to the report

This is the Secretary's report to the Minister for Foreign Affairs and the Minister for Trade on the performance of the Department of Foreign Affairs and Trade (Volume 1) and the Australian Agency for International Development (AusAID) (Volume 2) during the financial year 2004–05. It is prepared in accordance with the Department of the Prime Minister and Cabinet's *Requirements for Annual Reports* of June 2005, as approved on behalf of the Parliament by the Joint Committee of Public Accounts and Audit. Information and statistics unless otherwise indicated cover the financial year 2004–05, or relate to the situation as at 30 June 2005. All dollars are Australian unless otherwise specified.

Guide to Volume 1

The report of the Department of Foreign Affairs and Trade (Volume 1) uses the same outcome–output structure that was used in the *Portfolio Budget Statements 2004–05*.

We have included trade statistics covering services as well as goods. The latest goods and services trade statistics relate to calendar year 2004. They are not part of the department's performance reporting but are included as background information for the benefit of readers.

Section 1 contains:

- the Secretary's review for 2004–05
- the departmental overview, including:
 - role and functions
 - organisational structure
 - senior executive structure
 - portfolio structure
 - outcomes and outputs framework
 - resources summary.

Section 2 contains the department's outcome–output performance information reports. Performance is reported under the following headings:

- effectiveness (including administered items)
- quality and quantity measures for departmental outputs
- quality and quantity measures for administered items.

To enhance the flow of performance information in Section 2:

- effectiveness indicators are grouped at the beginning of reporting for each outcome
- quality and quantity indicators and reporting for each output appear at the end of reporting on effectiveness of outputs
- indicators and reporting for administered items are set out at the end of reporting on quality and quantity for the relevant outcome
- reporting covers all indicators. Headings and sub-headings within the text generally conform to the order of indicators appearing at the beginning of performance reporting.

Section 3 reports on enabling services that do not appear under the outcome structure. It includes reporting on corporate governance, external scrutiny and management of human and financial resources.

Section 4 includes appendixes providing useful additional information and reports required under specific legislation.

Section 5 contains the audited financial statements for 2004–05.

Section 6 contains glossaries of terms, acronyms and abbreviations and indexes.

Further information

Publications *Portfolio Budget Statements 2004–05 and 2005–06*
Portfolio Additional Estimates Statements 2004–05
Corporate Plan
Trade 2005

Website www.dfat.gov.au



Melissa Fransen, Consular Information Section, presenting information for travellers at the Smartraveller kiosk at the Holiday and Backpacker Expo in Melbourne, February 2005. Photo: Courtesy of Holiday and Backpacker Expo

At the Seventh Australia-Indonesia Ministerial Forum, Canberra, 17-18 March 2005. From left to right: Indonesian Minister for Law and Human Rights Hamid Awaluddin; Minister for Trade Mr Mark Vaile; Indonesian Foreign Minister Dr Hassan Wirajuda; Indonesian Coordinating Minister for the Economy Aburizal Bakrie; Parliamentary Secretary for Foreign Affairs and Trade Mr Bruce Billson; Indonesian Minister of Trade Dr Mari Pangestu; Minister for Immigration and Multicultural and Indigenous Affairs Ms Amanda Vanstone; Indonesia's Chairperson of the National Development Planning Agency (BAPPENAS) Sri Mulyani Indrawatie; Minister for Foreign Affairs Mr Alexander Downer; and Attorney-General Mr Phillip Ruddock. Photo: AUSPIC/David Foote

